

## NAMING SCHOOL SYSTEM FACILITIES

The naming of facilities of the New Hanover County Schools is a matter deserving thoughtful attention and requires approval of the New Hanover County Board of Education. A facility may not be named for a current employee; one year must expire after a person's employment ends before a draft proposal may come before the Board requesting that a facility be named after the employee. The following process is hereby established and shall be followed:

\*Proposals to name a facility shall be made to the Superintendent or designee or to Board Members prior to consideration by the Board.

\*If the Superintendent or designee, or at least two Board Members, approve such proposal, it shall be placed on the Board's meeting agenda as an information item;

In order to allow sufficient time for public input and comment, such proposal shall be placed on the Board's meeting agenda for action no sooner than six months from the date it was published as an information item on the Board's meeting agenda;

Facility names may be geographic in nature (that is, bearing the name of the community, a geographic area they serve; or the name of a street), or they may be that of a person whose name serves as an inspiration to students and the community.

The Board reserves the right to change facility names at any time by following the process set forth in this Policy; however, the Board will honor any contractual obligations regarding the naming of facilities.

The Superintendent or designee shall formulate administrative procedures and forms for the implementation of this Policy.

Any attempt to name a facility without following this Policy is void and will not be honored unless approved by the Board after waiving the requirements of this Policy.

As used in this Policy, the terms "facility" or "facilities" include all properties, structures and buildings of the New Hanover County School System, including but not limited to individual schools, administrative offices, fields, stadiums, gymnasiums, tracks, field houses, auditoriums, courts, multi-purpose rooms, stages, and media centers.

Cross Refs: [Policy 1600 The Community and the Board of Education](#)  
[Policy 1322 Board of Education Agenda Preparation and Dissemination](#)

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Revised: 06/06/95, 11/18/98, 09/06/11, 02/15/14, 11/05/19