

**1. In Attendance:**

Andrea Doan	President
Meredith Atkins	Vice-President
Kristin Wyatt	Treasurer
Karen Yeh	Secretary
Jia Li	Volunteer Coordinator
Monica Maling	Invited Guest

**2. Meeting called to order**

**3. Review and approval of minutes from October 18 meeting:** approved.

**4. Review of Friday Coffee on November 1**

- Thank you to Christine for hosting food!
- Event was well attended but not as well attended as the October coffee. Perhaps the first day of the month is confusing for people. December theme: Dr. Smith and Board Members (can attend until 9am).

**5. Review of Family Game Night**

- attendance
- food
- setup/cleanup
- suggestions for next year
  
- Great attendance!
- For next year: 3 set-up, 3 clean-up is enough. Uncles brought Evan plus two helpers.
- Volunteers: instead of hosting game tables, one floater in sales and one floater for the room.
- For pre: hungry hippos was very popular, need more game units for next year.
- Giant Connect4 needs to be on carpet, Giant Jenga and Connect4 were both very noisy.
- Explain red flags. Suggestion to write the purpose of the flag on the flag itself, "If you need help, hold up this flag!"
- Suggestion for added signage: Vouchers if game is not available for sale, closing time for snacks, etc.
- 7:45pm close food, 5-minute warning before end of event
- Food:
  - 56 apple slice pouches (popular)
  - 3 boxes Madelines (popular)
  - 1 box no nuts granola bars from Costco (very unpopular)
  - Doritos-type chips (very popular)
  - Healthy chips (very unpopular)

**6. Review of Open House on November 2**

- Very well attended! 137 pre-registrations, 162 signed in at the tent. Many Mezzo families with 4 year olds.
- Will need more volunteers for January (pre-grade 3)? Plan for double the number of attendees.
- Need more child tour guides. Ask high school age Eton graduates to do tours as part of community service requirement?

## **7. Annual Fund updates**

- percentage of participation if goal reach (75% participation)?
- Letter from room rep to get classroom participation to 100%
- School lunch celebration if
- EPC challenge
  
- 50% participation so far but donation total is greater thus far.
- (\$128k raised to date, last year: \$130k total plus gala \$70k) ← is the public or private info?
- Annual Fund Challenge will be announced Sunday in Community Connections and on Monday at Una Voce. Main goal is to grow family participation to 100%.
- Make your pledge before Thanksgiving.
- Schedule:
  - Sunday 11/17: announce start of challenge
  - Mon 11/18: Una Voce announcement and display at performance venue
  - Wed 11/20: email blast – include participation numbers if it's an encouraging number!
  - Thursday 11/21: Letter sent from room rep to all parents, break down participation by each classroom.
  - Monday or Tuesday: announcement?
  - Tues 11/26: display at grandparents

## **8. Una Voce--Nov. 18th**

- Monica would like a few EPC members to be at the Annual Fund display.

## **9. Grandparents' Day--Nov. 26<sup>th</sup>**

- Need parents to help collect children, siblings, aid photographer.

## **10. EPC Coffee--Dec. 6th hosted by Andrea**

- Bring a buddy to the next coffee. If you're planning to come to the coffee, bring a buddy.

## **11. Updates on Amendment to Bylaws**

- Change rep for each level to allow for rep for multiple levels.

## **12. Nominating Committee for next year's EPC council**

- Michelle O'Malley is head of the nominating committee (the previous year's president).

## **13. Learning Event: Speaking to children about "difficult" topics**

- Meredith emailing with Merv from Common Sense Media about possible speakers.
- January speaker is set. Talk about Jan 13 learning event in Dec meeting. Bio and lecture info in Dec EPC newsletter.

## **14. Other Business:**

- School Store in the works, color has changed from Forest Green to a brighter green that matches better to the green on the Eton website. Will have different items in different Eton brand colors. Green, blue, purple, charcoal, look on the website (9 colors).
  
- Andrea requested Annual fund update on Dec 13 (Monica)

**Next EPC Executive meeting is December 13, 2019**