

1. In Attendance:

| | |
|-----------------|---------------------------------------|
| Andrea Doan | President |
| Meredith Atkins | Vice-President |
| Karen Yeh | Secretary |
| Jia Li | Volunteer Coordinator |
| Christine Han | Community Coordinator, Pre-Elementary |
| Monica Maling | Invited Guest |

2. Review and approve minutes from September 27, 2019

Monica has minutes from last meeting. Will forward to Alice for posting on website.

3. November 1: EPC coffee. Breakfast hosted by Christine

- Dr. Smith cannot attend Nov 1. **Add December 6 coffee.** Dr. Smith and Kris Gaskins planning to attend.
- Dr. Smith has approved budget change reallocating \$175 from learning event to EPC coffee. Receipts can now be submitted for up to \$25 for EPC coffee food purchases.
- Coffee Snack assignments:
 - December: Andrea
 - January: no coffee
 - February: Karen
 - March: Meredith
 - April: Franziska
 - May: Meredith

4. November 8: Family Game Night, 6:15 – 8:00 p.m.

- Meredith in contact with Evan from Uncles Games. Set up in library. Uncles will bring two people for sales. Sales to begin at 7:00 p.m.
- RSVPs as of Tuesday, October 15: 77. Estimated attendance: 100
- Ask Mr. K if he can attend (Monica)
- Jia will email "Bring a game" volunteer to confirm the number of games they will be bringing
- Remember to include games for older students that have quick set up and approx. 30 min gameplay. Check EPC shared site list of games for suggestions
- Snacks: Andrea. Jia will send Andrea last year's snack list. Suggestions: apples, rice rolls, madeline cookies, granola bars.
- November EPC newsletter should include a link to sign up and a link to volunteer at event
- Set Up: Monica
 - Four 6' tables in activity room
 - Water coolers

5. Updates on Annual Fund (Monica)

- Monica will send a couple more communications before week of November 18. Want to achieve highest participation and then be done and not be continuing to ask for donations. Currently at 34% participation.

- Discuss other fundraising options in January: Food truck roundup, carnival, dunk tank, dance marathon, walk-a-thon, etc.

6. Sno-King Update (Meredith)

- Confirmed for March 27, 2020: warm room access 11:45 a.m. – 2 p.m., rink access 12:15 p.m.- 2:15 p.m.
- Set up at 11:45 a.m.
- In service day. For children in Clubhouse, please adjust schedule such that children eat lunch before pick up (Monica)
- November EPC newsletter should call attention to the change in this year's event date.
- Add RSVP to EPC calendar (Monica)
- Snacks to be discussed at future meeting

7. Cancel EPC executive committee meeting on March 27, 2020: approved

8. Other Business

- Eton is focusing on professional development in three areas this year: Diversity, Equity, Inclusion. How to integrate these learning opportunities for the Eton community? Would a speaker on, for example, gender diversity be compelling enough for a learning event?
- Idea to introduce a series of talks about communicating with your children, such as "How to have difficult conversations with your children" about subjects such as race, gender, inequality, politics.

9. Adjourn

Next EPC Executive Committee Meeting is Friday, November 15, 9:00 a.m. in Casa 207