

**GEORGIA CYBER ACADEMY (GCA)
BOARD OF DIRECTORS MEETING**

DATE: October 16, 2019 | **TIME:** 6:00 PM – 7:30 PM; (begins at 6:10 PM)

**LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC, 500 14th Street, NW,
Atlanta, GA 30318**

CONFERENCE CALL DIAL-IN #: 1.515.606.5371 | **ACCESS CODE:** 675050#

Join Zoom Meeting: <https://georgiacyber.zoom.us/j/802279475>

Attendees: Kenneth Tennyson Asher (Board Chair), Ben Brumfield, Juliann McBrayer, Eric Cochling, Andrew Lewis

Absent: Alexa Ross (General Counsel)

Board Employees/Contractors: Angela Lassetter (HOS), Michael Kooi (Executive Director),

Staff Attendees: Melissa Komolafe (Admin), Gentry Lowe, Maura Griffith, Natalie Williams, Ahoba Arthur (Admin), Allison Godowns (Admin), Jennifer Mitchell (Admin), Maria Blencowe (Communications), Andre Hopewell (CFO), Rosie Lowndes (Admin), Maria Waters (Admin), Michelda Watson (Admin), Madeline Jones-Lowman (Admin), Ashley Thompson (Admin)

Parents: Beth McCamy, Due to the large number of parents that dialed in to the meeting we are unable to document all names

Other: Charlie Harper (C Harper Media), Heather Sharp (attorney at Robbins, Ross, Alloy, Belinfante)

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to approve September 2019 board meeting minutes	Ben Brumfield	Eric Cochling	Unanimous approved.
Motion to move to executive session	Andrew Lewis	Eric Cochling	Unanimous approved.
Motion to adjourn Board meeting.	Andrew Lewis	Ben Brumfield	Unanimous approved

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- I. Call to order

 - II. Review and approval of September 25, 2019 meeting minutes
 - A. Motion to approve by Ben Brumfield, seconded by Eric Cochling, unanimously approved.

 - III. Finance/Governance Committee Report- Andre Hopewell
 - A. Review of Fiscal Policy

- i. YTD savings due to delayed hiring
 - ii. Discussed thresholds as well as goals, procedures & relationship status with EMO
 - B. Discussion of compliance reports for 2019-2020 school year
 - i. Angela- Providing info & data for the DOAA Audit Report- will be published in December
- IV. Academic Oversight Committee Meeting Report- Angela Lassetter, Mike Kooi
 - A. New tools & curriculums implemented
 - i. Challenges- integration improving- well received by students & teachers- will continue to optimize
 - ii. Canvas meeting tomorrow
 - iii. Other schools will be able to benefit
 - iv. Kenneth question- what specific requests have you asked of Canvas that no one else has asked of them? Angela- attendance tool called Time Clock- asking to integrate attendance tool for online & offline work- state of Georgia compliance
 - v. Kenneth question- how does GCA track live sessions? Angela- Jigsaw- also tracks keystrokes, teachers, activity level- Jennifer Mitchell is in charge of tracking progress- attendance & class engagement- tracking hours per day and where spent- not typically tracked in virtual school- no charge for customizations
 - vi. Kenneth question- what is the difference between that and the way attendance is being tracked now? Angela- currently tracking attendance using Time Clock- not part of Canvas platform- parents currently have to enter attendance- they won't have to do that with the new tools- will also be able to track student interests, what do they gravitate to
 - B. Mike- very exciting & informative presentation from Dr. Ahoba Arthur about our intervention program
 - i. Implemented January- already seeing positive results
 - ii. Angela- iReady tells us what grade level & skill set students are at
 - iii. Ahoba- diagnostics given every 12 weeks- each week students take assessment- also prepare for Milestones
 - iv. Quadrupled amount of staff to provide this service-using data to inform classroom- trying to find what students missed that kept them from progressing- monitoring retention- recognized by SPED
 - v. Kenneth question- will board be able to see data? Angela- yes
 - vi. Kenneth- please explain to board acronyms AIM & EIP Ahoba- EIP is early intervention program for grades K-5- GaDOE- 6-12 grades- REP- remedial education program- GCA changed it to AIM- academic intervention monitoring – felt more positive- not IEP which is for SPED
 - vii. Angela- will be sending out letters late Feb to keep parents informed
 - viii. Kenneth question- does GCA provide parents with weekly report of students' progress? Angela- no- able to see in IC- progress reports also sent to homeroom teacher-parents with students in intervention get weekly email if students not participating
 - ix. Ahoba- tab 7 shows general layout of tiers- also includes behavior intervention
- V. Head of School Report – Angela Lassetter
 - A. Governance Dashboard
 - i. Mission specific goals- have not met number of ILP's- still onboarding students- individual learning plan
 - ii. Above 90% in every grade level
 - iii. Training in Feb 2020
 - iv. Eric question- Diabetes management plan in place? Angela- no- still waiting on guidance from commission relating to virtual school

- v. Mike- we can make list and work with commission to go over laws and see how to make them translate to a virtual school in a reasonable & effective way
 - B. Academic performance data update
 - i. CCRPI scores still not published publicly– waiting for single & whole school scores
 - C. SCSC VISIT 10/15/19
 - i. Kenneth & Andrew were able to attend with Commissioner Brockway & Lauren Holcomb- all GCA leadership attended
 - ii. Kenneth very impressed with level of student engagement- very positive
 - iii. Ben- GCA got compliments on building positive relationship with commission
 - iv. Angela- this year teachers on camera- not like that before- much better experience for teachers
 - v. All 10,000 computers have been delivered to students- some students still using K12 computers
 - D. Department of audits update
 - i. ILP's nearing completion
 - E. Human resources update
 - i. Insurance enrollment begins Nov 5th, 2019
 - F. Dates for conferences listed
 - i. DLAC- digital conference in Texas late Feb
 - ii. INACOL no longer doing tradeshow
- VI. Next Board of Directors Meeting
- A. November 21st, 2019
 - i. Changed from original scheduled date of 20th due to Angela, Mike & Andrew being away at a conference
- VII. Public comments
- A. Parent Beth McCamy
 - i. Offer to help with legislative issues & title cleanup
 - ii. Excited GCA does not teach to the Milestones test- data is not 100% accurate- must keep human factor- thank you for supporting our children
- VIII. Motion to move to executive session to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims administrative proceedings or other judicial actions brought or to be brought by or against the school district or an officer of employee or in which the officer of employee may be directly involved, Motion by Andrew Lewis, seconded by Eric Cochling, unanimously approved.
- IX. ADJOURN
- A. Motion to adjourn by Andrew Lewis, seconded by Ben Brumfield, unanimously approved.