

## Northshore Networks Rules and Responsibilities for Conduct

Northshore Networks office hours: 8:00am–3:00pm M, T, Th, F Wed 8:00-12:00

### REQUIREMENTS:

Students agree to follow the specific rules and guidelines outlined by their consulting teacher and/or classroom teacher in the Northshore Networks program.

All NN students will adhere to the Northshore School District Rights and Responsibilities Handbook. The handbook can be found on-line at <http://www.nsd.org/Page/6088>.

### PARKING:

- Parking is available in the upper and lower parking lot for your consulting hour or class time only. Parking is limited, please car pool when possible.
- Please do not leave unattended children in the parking lot or waiting areas.

### BEHAVIOR:

Because of the nature of this program there are specific behavior requirements. Our school is located within a business office building. We want to be very respectful of our "office mates" with appropriate work behavior and dress.

- Parents must be available to pick up their student immediately after their consulting appt. or class ends.
- The waiting room for Networks is used ONLY for contacting your consultant, waiting briefly for parents to pick up their student and in some rare instances, waiting between classes. This waiting area is not meant to be a hang out or play area. If a situation arises where a student needs to wait longer than ½ hour for pick up please make other arrangements for pick up. There are Metro and Community transit bus lines that run close by. Waiting in the lobby of the business building is not allowed.
- There is no smoking, skate boarding, horseplay or the like, allowed at any time in the building or parking lot. Zero tolerance for tobacco, drugs, alcohol, and weapons (including look-alike objects) will be enforced.
- Students, parents, and staff will behave in a respectful manner toward each other, the Monte Villa staff, and the facility.

### DRESS CODE:

Northshore Networks adheres to the Northshore School District dress code. Our school is in a business office so "work" attire is appropriate and expected. Your dress reflects you, the quality of our school, as does your conduct. Please dress with "work" in mind.

### BOOKS AND MATERIALS:

- Parents and students checking out books and materials from the Northshore Networks program agree to return them in good condition when they withdraw or at the end of the school year. A fine will be assessed for damaged or lost books.
- Official transcripts and/or grades will be held until borrowed books and/or materials have been returned, purchased, or replaced.

### COMPUTERS AND INTERNET USE:

- All equipment must be treated with respect.
- Persons using the computers must refrain from manipulating files, rearranging data, or accessing files not assigned to them. The district technology: NSDNet Acceptable Use Procedures must be followed.
- COMPUTER LAB USE: Computer lab time is pre arranged through your consultant or classroom teacher. All student behavior expectations and NSD technology rules apply. Access to Social Media sites is not allowed on school district computers.

We (parent/student) understand and agree with the above standards. We also understand that violation of these standards may revoke the privilege of attending Northshore Networks. Thank you for partnering in your student's education.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_