

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of October 10, 2019
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Debbie Palumbo-Sanders called the meeting to order at 5:32 PM.
- Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco
- ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by C. Parks, to enter executive session at 5:32 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no
- EXIT EXECUTIVE SESSION/ADJOURN THE MEETING** A motion was made by K. Ballard, seconded by C. Parks, to exit executive session and adjourn the meeting at 6:49 PM. The motion was carried. 7 yes 0 no
- REGULAR SESSION** President Debbie Palumbo-Sanders called the meeting to order at 7:18 PM.
- APPROVE AGENDA** A motion was made by M. Vistocco, seconded by C. Parks, to approve the agenda. The motion was carried. 7 yes 0 no
- PRESENTATIONS/ RECOGNITIONS** Board of Education President Debbie Palumbo-Sanders invited Melissa Goho, Assistant Principal from the Early Childhood School, to the podium. Ms. Goho talked about October being Board of Education recognition month. She thanked the Board members for their service to the Victor Central School District. A video “thank you” from some of the Early Childhood School students was then played for the Board of Education. President Palumbo-Sanders then called Drama Club Advisor and English Teacher Jeremy Hawkinson to the podium. Mr. Hawkinson thanked the Board for their service to the District. He then talked about Drama Club and the upcoming Senior High School Fall Play called *Broken Hourglass*. Sydney Prescott, Chris Kalen, Ethan Gray, Ali Cook, Jake Knapp and Liz Przepiora performed original skits written by themselves for the Board in honor of Board of Education Appreciation Month.
- PUBLIC PARTICIPATION** Jeanne Christman, a parent, talked about the mental health crisis and about how important it is to help be the difference.
- Ryder Parks, a 4th grade student expressed a concern about a slide that is broken on the playground.
- Talin Parks, a 5th grade student, expressed a concern about dogs being on campus and leaving dog poop.

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Carol Prescott, from PTSA, handed out magnets with calendar dates and important events.

CONSENT ITEMS

A motion was made by T. DeLucia, seconded by M. Vistocco to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting on September 12, 2019, and the Special Board Meeting on September 30, 2019;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending August 31, 2019;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Long Term
Substitute
Appointments:**

The appointment of **Mark Mazzatti**, who has Certifications in Special Education and School Counselor, to a long term substitute position as a School Counselor, effective October 7, 2019, and ending approximately June 15, 2020, at an annual salary of \$57,808.

The amended appointment of **Kaitlyn O'Brien**, who is certified as an Occupational Therapist, to a long term substitute position as an Occupational Therapist, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$45,800 (Step 2M+29).

The appointment of **Magdalene Boyer**, who is certified in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, to a long term substitute position as an Elementary Teacher, effective November 1, 2019, and ending June 30, 2020, at a prorated annual salary of \$44,800 (Step 3M+6).

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Meghan Fatzinger**, ELL Teacher, effective approximately February 24, 2020, and extending to June 30, 2020.

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The granting of an extension of childcare leave of absence for **Sarah Wood**, Occupational Therapist, effective January 7, 2020, and extending to June 30, 2020.

Probationary Appointments: The probationary appointment of **Jay Schickling**, who holds Certification as a School District Business Leader and as Business & Marketing Education, to a probationary position as the Assistant Superintendent for Business, effective December 2, 2019, at an annual salary of \$128,500 (prorated), leading toward tenure as the Assistant Superintendent for Business.

Appointments: The amended appointment of **John Zappia**, Consultant/Interim School Business Official, effective November 9, 2019, and ending December 2, 2019.

Amended four-year probationary appointment for **Leah Kedley**, Elementary Assistant Principal, effective August 13, 2017. This amendment is due to administrative error.

Amended four-year probationary appointment for **Amy Shannon**, High School Assistant Principal, effective July 12, 2017. This amendment is due to administrative error.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Soccer – Boys	Volunteer	Andrew Reddout	-	-
	Volunteer	Zachary Hammond	-	-
Alpine Skiing	Head Varsity	Jen Haggerty	4	20
	Volunteer	Maddy Haggerty	-	-
Basketball – Boys	Head Varsity	Tyler Roberts	1	11
	JV	David Vistocco	4	7
	Modified A	Andy Reddout	4	7
	Modified B	Tim DiSanto	4	29
	Modified B	Tim Clapp	4	13
	Volunteer	Phil Desaw	-	-
	Basketball – Girls	Head Varsity	Blake Smith	1
Varsity Assistant		Ashley Zahn	4	1
JV		Scott Zahn	4	34
Modified B		Frank Clark	4	25
Modified B		Denise Dillman	4	10
Volunteer		Niki Frunzi	-	-
Bowling	Head Varsity & Unified	Mark Foeder	4	15
	Volunteer	Jamie LaBrake	-	-
Cheerleading	Head Varsity	Courtney Tortarella	2	16
	Varsity Assistant	Alex Dayton	4	2
	JV	Dayna Ryan	4	7
	Modified A	Alexa O’Brien	4	3

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Hockey	Head Varsity	Mike Ferreri	1	20
	Varsity Assistant	Trevor Sousa	4	10
	Volunteer	Bryan Kavanaugh	-	-
Swimming – Boys	Head Varsity	Brett Leader	1	11
	Modified B	Gina Potenza	4	8
Track	Head Varsity	Austin Donroe	3	2
	Assistant	Jerry O’Dell	5	36
	Volunteer	Erika Eberhardt	-	-
	Volunteer	Ross Hunkovic	-	-
Wrestling	Head Varsity	Craig Kaper	1	20
	Varsity Assistant	Ian Ammons	4	6
	JV	Tom Mandara	4	28
	Modified B	Stash Merritt	4	21
	Volunteer	Matt Halloran	-	-

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Color Guard Winter	Camaryn Sperenza	4
	Cadet Guard Director	Camaryn Sperenza	1
	SH Fall Play Assistant	Robert Neill	1

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Lisa Taylor	Uncertified
	Pamela Sullivan	Administrator
	Barbara Clifton	Consultant/ Trainer
	Mary Evans	Uncertified
	Danielle Loomis	Elementary
	Gratiane Coxford	Foreign Language
	Joseph Fastaia	Art
	Kathryn Smith	School Psychologist
	Amanda Johnson	School Psychologist

Non-Instructional

- Appointments:** The appointment of **Chiara Watts**, Food Service Helper, effective September 23, 2019, at an hourly rate of \$11.80.
- The appointment of **Amanda Quail**, Part Time Teacher Aide, effective September 23, 2019, at an hourly rate of \$11.80.
- The appointment of **Anita Young**, Part Time Teacher Aide, effective September 30, 2019, at an hourly rate of \$11.80.
- The appointment of **Jennifer Postle**, Full Time Teacher Aide, effective September 24, 2019, at an hourly rate of \$11.80.

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The appointment of **Brienna Walden**, Part Time Teacher Aide, effective September 25, 2019, at an hourly rate of \$11.80.

The appointment of **Chelsea Steff**, Part Time Teacher Aide, effective October 7, 2019, at an hourly salary of \$11.80.

The appointment of **Sam Condo**, School Bus Monitor, effective October 15, 2019, at an hourly salary of \$11.80.

The appointment of **Judy Casey-Weld**, Food Service Helper, effective September 30, 2019, at an hourly rate of \$11.80.

The appointment of **Carol Gizzo**, Cleaner, effective October 8, 2019, at an hourly rate of \$12.18.

The appointment of **Lorna Nevil**, Part Time Teacher Aide, effective October 8, 2019, at an hourly rate of \$11.80.

The appointment of **Dominique David**, School Bus Monitor, effective October 21, 2019, at an hourly rate of \$11.80.

Resignations:

The resignation of **Annie Ronalds**, Food Service Helper, effective September 20, 2019.

The resignation of **Sarah Maslyn**, Cleaner, effective September 19, 2019.

The resignation of **Shelly Martin**, Part Time Teacher Aide, effective October 11, 2019.

The resignation of **Jaret Knickerbocker**, School Bus Driver, effective August 27, 2019.

The resignation of **Kadian Baker**, School Bus Monitor, effective August 27, 2019.

The resignation of **Denise Galloway**, School Bus Monitor, effective August 27, 2019.

The resignation of **Catherine Wiseman**, Full Time Teacher Aide, effective October 9, 2019.

Leave of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Natalia Lewis**, Teacher Aide, effective August 28, 2019, and extending to approximately October 6, 2019.

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**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Nancy Stewart	Food Service Helper
Beth Vetter	Typist
Olivia Howe	Typist
Tonya Burns	Teacher Aide
Laura Barclay	Teacher Aide
Maximillian Strahs	Teacher Aide
Elwood Balliet	Traffic Support
Alisa Padilla	Student Worker
Erin Callese	Teacher Aide
Lorraine Tucker	Lifeguard
Shelly Martin	Teacher Aide
Mary Evans	Teacher Aide
Kathryn McCoon	Bus Driver Trainee
Kadian Baker	School Bus Monitor
Sherry Robinson	Lifeguard
Jeffrey Hyland	Bus Driver Trainee
Kristina Streb	School Nurse

**BOARD MEMBER
COMMITTEE
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of September 12, 16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 2019, October 1, 2, 3, 4, 7, 8, 9, 10, 2019 and from the Committee on Preschool Special Education from the meeting of September 17, 23, 2019, and October 10, 2019;

SURPLUS

Declare the following as surplus:

- Hewlett Packard LaserJet P2015dn Printers with VCS tag #s 04525, 04988;
- Apple iPads with VCS tag #s 014262, 014263, 014701, 014702;
- Elmos with VCS tag #s 010381, 014336;
- Chromebook HP11s with VCS tag #s 368858;
- Chromeboxes with VCS tag #s 310809, 310810, 310811, 310815, 310816, 310817, 310818, 310820, 310821, 310827;
- Hitachi Projector with VCS tag # 349108;

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DONATIONS

The following donations:

- Three graphing calculators valued at \$300.00 from Jessica Brumbaugh to the Senior High School Math Department;
- Classroom materials valued at \$659.80 for a project called “Learning Through LEGO Sets!” to Kristina Back’s Kindergarten classroom from DonorsChoose;
- \$500.00 from the Victor Boys Volleyball Booster Club to the Victor Central School District in support of the JV Volleyball Team;

Mrs. Elliott said she is grateful to be able to recognize and thank the incredible generosity of the donations and materials that help to make the school a great school. Thank you!

**COMMITTEE ON
SPECIAL EDUCATION/
PRESCHOOL SPECIAL
EDUCATION**

Appoint Mark Mazzatti as a member of the Committee on Special Education/Preschool Special Education for the 2019-2020 school year;

**INSTRUCTIONAL
MATERIAL REVIEW
COMMITTEE**

Approve the Instructional Material Review Committee for the 2019-2020 school year as submitted in a memo from Kristin Swann dated 9/30/19;

**ADMINISTRATOR
SUBSTITUTE RATE**

Approve a per diem administrator substitute rate, exclusive of interim agreements, of \$375.00;

**EXTERNAL AUDIT
AND CORRECTIVE
ACTION PLAN AND
SINGLE AUDIT**

The Victor Central School District External Audit and Corrective Action Plan as well as the Single Audit Report for year ended June 30, 2019;

**RESCIND SURPLUS
ITEM**

Rescind the motion made on September 12, 2019 declaring nineteen 65” round tables as surplus;

**CSEA MEMORANDUM
OF AGREEMENT**

A Memorandum of Agreement with the Victor Central School District CSEA pertaining to mandated physical exams for diabetic drivers as submitted;

CURRICULUM

Approve Grade 2 English Language Arts Reading Units Curriculum as submitted.

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events.

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3-8 END OF THE YEAR REPORT

Associate Superintendent of Educational Services Kristin Swann, Primary School Principal Jen Check, Intermediate School Principal Kevin Swartz, and Junior High School Principal Brian Gee provided an end of the year report for grades 3-8. Mrs. Swann reminded the public and the Board of Education what the state assessment scores mean. Student achievement is scored on four different levels. Level 1 is not meeting grade level learning standards, level 2 is partially meeting grade level learning standards, level 3 is meeting grade level learning standards and level 4 is excelling in grade level learning standards. This year the opt out rate for the state was at 16%, which is down from 18% in 2018 and 19% in 2017. Victor is right around the state average. The State Education Department (SED) is committed to increasing the use of computerized testing, despite technical glitches with last spring's English Language Arts tests. The requirement for districts to transition to Computer Based Testing (CBT) by 2019-20 is no longer applicable. Currently, SED does not have a deadline when all districts will be required to transition to CBT. Mrs. Swann said this now creates a situation we have to think about.

Mrs. Check talked about the 3rd grade ELA testing in the Primary School. At 3rd grade the students are taking the assessments for the very first time. The information is really a cumulative reflection of PreK-3rd grade work. The statewide mean score is 599 and Victor's mean score is 601, ranked 236 out of 695 districts. Other assessment measures are used to help determine what additional supports students need. Mr. Swartz spoke about the ELA results in the Intermediate School. He said from the 4-6 grade perspective the ELA exam continues to trend as an assessment that is very inconsistent. When looking at grade 4-6 progression, the longer the kids are in the building the better they perform. In 4th grade the statewide mean score is 598 and Victor's mean score is 599, ranked 278 out of 695 districts. Mr. Swartz said without question the 5th grade ELA exam was the most challenging across the state. In 5th grade the statewide mean score is 599 and Victor's mean score is 601, ranked 249 out of 694 districts. Support in both 4th and 5th grade includes weekly Professional Learning Community support, a focus on looking at student work, exit tickets, and pre and post assessment data. Texts have been purchased for book clubs and classroom libraries. The 6th grade progression is heading in the right direction. There has been a nice increase when looking at cohorts. The longer the students are in the building the better teachers get to know them. The statewide mean score is 598 and Victor's mean score is 604, ranked 153 out of 697 districts. Support in 6th grade includes engaging kids in book clubs and expanding classroom

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3-8 END OF THE YEAR REPORT Continued

libraries. Writing curriculum is now being implemented. Mr. Gee said that 7th grade ELA has completed two years of curriculum writing work. The statewide mean score is 599 and Victor's mean score is 606, ranked 103 out of 684 districts. Eighth grade remains consistent. The statewide mean score is 599 and Victor's mean score is 608, ranked 64 out of 685 districts.

When looking at math, Mrs. Check reported that 3rd grade statewide mean score is 600 and Victor's mean score is 604, ranked 174 out of 696 districts. Math Investigations are used as the primary curriculum. The math coach will continue to meet with grade level teams. Mr. Swartz said for grades 5-6 the math test has been much more consistent over the years. The 4th grade statewide mean score is 600 and Victor's mean score is 604, ranked 195 out of 696 districts. The 5th grade statewide mean score is 600 and Victor's mean score is 605, ranked 166 out of 695 districts. The 6th grade mean score is 601 and Victor's mean score is 613, ranked 38 out of 696 districts. When looking at this score it is not just the work of the 6th grade team it is the commitment of the 4th, 5th and 6th grade team working with a common curriculum. Mr. Swartz said he is proud of the way the staff has implemented the curriculum. Mrs. Elliott said she assumes the Intermediate School is doing a standard analysis to see if there are any clusters of weakness. Mr. Swartz said yes. Mrs. Elliott asked if the District grades their own ELA assessments. Mr. Swartz said the District has not done District Based Scoring for the last few years. The District has gone to Regional Scoring. Mrs. Elliott said so the regional model has different graders across the region. Mr. Swartz said yes. Interim Superintendent Ford asked how many benchmarks are used over the course of the year. Mr. Swartz said depending on the standard there could be 1-2 benchmarks or 5-6. Mr. Ford asked if the teachers have felt the benchmarks have been far more valuable than the state tests as it helps to frame the work over the year. Mr. Swartz said no question. Mr. Gee said the University of Rochester work has been very beneficial for 7th grade math. There is formative benchmark work every week or two. The kids transitioning from 6th grade to 7th grade are well prepared. The 7th and 8th grade teachers have been working together to align their programs. The 7th grade statewide mean score is 601 and Victor's mean score is 610, ranked 82 out of 681 districts. The 8th grade statewide mean score is 598 and Victor's mean score is 613, ranked 27 out of 656 districts.

Mr. Swartz talked about the 4th grade science assessment. He said it is a consistent assessment and developmentally appropriate. They continue to see positive results. He said he is excited about shifting the science curriculum to more of the inquiry model that connects with the next generation standards. In 4th grade 91% of the students scored at or above a

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**3-8 END OF THE YEAR
REPORT Continued**

level 3. Mr. Gee said at 8th grade is also looking forward to the shift of the next generation standards. Only 54% of the 8th grade students took the assessment because the others are in accelerated science. Mrs. Elliott asked what percentage of 8th graders are accelerated. Mr. Gee said it is in the high 30% range. Dr. Parks said the thing that he has heard each time is the full grasp and appreciation that these are only numbers.

**CAPITAL PROJECT
REFERENDUM
AMENDMENT**

A motion was made by K. Ballard, seconded C. Parks, to adopt a resolution of the Victor Central School District, New York, amending a resolution heretofore adopted on September 30, 2019 regarding the publication of the Notice of a Special District Meeting as submitted.

The motion was carried. 7 yes 0 no

APPROVE TRIPS

A motion was made by T. DeLucia, seconded by C. Eckhardt, to approve the following trips:

- SEAS Club to Stowe, VT from 1/10/20 – 1/12/20;
- Varsity Baseball to Myrtle Beach, SC from 4/3/20 – 4/13/20 to participate in The Ripkin Experience;
- Grades 9-12 Art Club to Pittsburgh, PA from 4/24/20 – 4/26/20;
- Varsity Softball to Herkimer, NY from 5/1/20 – 5/3/20 to participate in a tournament;
- Grades 9-12 DECA to Rochester, NY from 2/26/20 – 2/28/20 to participate in the DECA State Conference;
- Grades 9-12 DECA to Nashville, TN from 4/29/20 – 5/3/20 to participate in the DECA National Conference;
- Senior Class of 2020 to New York, NY from 3/26/20 – 3/28/20;

The motion was carried. 7 yes 0 no

**POLICY REVIEW
Second and Final
Reading**

A motion was made by K. Elliott, seconded by K. Ballard, to approve the following policies:

- Special Education Personnel; Policy 4321.14
- Districtwide and Statewide Assessments of Students with Disabilities; Policy 4321.7.

The motion was carried. 7 yes 0 no

**MEETING REPORTS
Monroe County School
Boards Association
(MCSBA) Committee
Reports**

Mr. DeLucia attended the MCSBA Fall Law Conference the morning of September 26th. He said topics included Federal Law and the new New York State discrimination law differences, ESSA transparency requirements, and student safety and protection.

Mrs. Palumbo-Sanders went to the Pittsford Board of Education President's home with other Monroe County School Board Association Presidents. The Director of the new mental health facility at Golisano Children's Hospital was there to make districts aware of their facility

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and what they have to offer.

**Standing Committee
Updates**

Mr. DeLucia attended the BOCES P-Tech ribbon cutting the afternoon of September 26th. He said the programming is amazing and tours were given by students in the program.

Mr. DeLucia attended a Wayne-Finger Lakes BOCES meeting on October 7th.

Mr. DeLucia attended a Red Jacket Board meeting on October 9th on behalf of the Wayne-Finger Lakes BOCES Board. He is BOCES liaison to the Red Jacket Board of Education. At the meeting, he provided information about BOCES.

**2019 NYSSBA Proposed
Resolutions**

Discussion took place around the 2019 NYSSBA Proposed Resolutions for the Annual Business Meeting.

The Board of Education supported the recommendations of the NYSSBA Resolutions Committee other than proposed resolutions 7, 13, 21, 22.

PUBLIC COMMENT

Parent Melissa Fantauzzo thanked the Board of Education for their dedication to the District. She then commended the Athletic Department, specifically Duey Weimer, David Vistocco and Mark Foeder for starting the new Unified Bowling Team. Ms. Fantauzzo made a request to have the Berry Special Education Report made public. She said the number one thing the parents need is transparency.

UPCOMING EVENTS

**Community Project for
the Capital Project Vote**

A Community Forum for the Capital Project will take place on Monday, November 4, 2019 at 7:00 PM in the Early Childhood School Boardroom.

Next Board Meeting

The next regular Board meeting will take place on Thursday, November 12, 2019 at 7:15 PM in the Early Childhood School Boardroom.

Capital Project Vote

A Capital Project Vote will take place on Monday, November 18, 2019 from Noon – 8:00 PM in the Primary School Gymnasium.

ADJOURN

A motion was made by C. Parks, seconded by C. Eckhardt, to adjourn the meeting at 9:59 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk