

HOLMDEL TOWNSHIP BOARD OF EDUCATION  
BUILDINGS, GROUNDS & SAFETY COMMITTEE MEETING NOTES  
NOVEMBER 13, 2019 @ 4:30 PM

**Board Members Present:** Lori Ammirati-Chair, Chiung Yin Liu, Mike Sockol,  
& Brian Foster (via phone)

**Administrators Present:** Robert McGarry, Superintendent, Michael Petrizzo, BA, Ken Stromsland, Dir Plant Ops & Maint, Steve Rodgers, Asst. Dir Plant Ops & Maint, Anthony Gattini, Dir of Technology

**Guests:** Greyhawk Construction Manager, Spiezzle Architects

**1. Holmdel 2020 (Referendum) Update:**

**A. Field Reconstruction (Satz/High School):**

All items on the Punch List have been completed and close-out documents have been requested.

**B. Interior Renovations and Exterior Site Renovations (Village & Indian Hill School):**

At both Village and Indian Hill Elementary Schools, all work is completed with the following notations.

1. The As-Built Survey conducted by M & M was forwarded to Edwards Engineering for their review and response.
2. The installation of the mechanical units for both Village STEM and SGI are installed.
3. The Punch List has been completed.
4. All close-out Documents have been requested of M & M.

**C. Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):**

**a. Satz**

**Locker Rooms**

- i. The work inside the Locker Rooms and Bathrooms has been completed.
  1. The MAU's (Make-up Air Unit) 1&2 have been installed. The final sections of ductwork are being connected and programming of the units is scheduled for this week. A Temporary Certificate of Occupancy has been issued by the Town.

**Cafeteria**

- ii. The Terrazzo flooring has been completed.
  1. The new lighting fixtures for the new space will be installed this week.

**Music Rooms 204 & 205**

- iii. The inspections for rough electric and framing have been completed.

1. The installation of the gypsum board will begin this week. The completion of the two music rooms for occupancy is scheduled to be done before Thanksgiving.

#### **Link**

- iv. The footings at the Link have been completed as well as masonry foundation walls.
  1. The underground sanitary piping has been installed.
  2. The Structural Steel is expected in approximately 2 weeks.

#### **New Entrance**

- v. The footings at the new Satz entrance have been completed and the masonry foundation walls have commenced.

#### **b. High School**

##### **Engineering Wing**

- i. The work within the Engineering Wing is complete and a Punch List has been generated.
  1. Roof Top Units (RTU) 3 and 4 for the TV Studio and the Art Room respectively, have been installed. Final Inspections by the town have been conducted and approved.

##### **PE Wing**

- ii. The installation of the Structural Steel for the PE Wing began on Wednesday, November 6, 2019 and was completed on Friday of this week.
  1. The metal roof decking is being installed this week.

#### **D. Successfully Completed Projects:**

Land Acquisition, Pkg. D-Gym HVAC (VS, IH & WRS), Pkg. H-High School Roof, Pkg. C-Roggy Field Stadium Lighting Replacement and Pkg.B-Interior Door and Hardware Replacement.

**2. Policy and Regulations Updates-**Mandated revision and revised policy language.

**3. Special Education Student Transportation Services Bid No. 20-06**

Additional routes were required to address student needs and the applicable resolutions will be included on the November agenda for approval.

**4. Other Matters Pertaining to the Committee:**

The committee discussed looking into optimal areas for an Athletic/Academic/Arts Halls of Fame. Dr. McGarry has agreed to look into prime areas for possible placements.

**Date and Time of Next Committee Meeting: December 11, 2019 @ 5:00 p.m**