



WISEBURN UNIFIED SCHOOL DISTRICT

Blake Silvers, Ed.D., Superintendent

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Dear Parent/Guardian:

Your student may need to take medication (prescription or over-the-counter) during the school day. These medications may be taken regularly, temporarily, or in the event of an emergency. In the case of antibiotics, these medications can generally be scheduled so that your child can take them before and after school.

In order to have any medication on campus, your student will need to have a completed Medication Authorization Form on file in the school Health Office. The Medication Authorization Form must be updated every year or each time there has been a change in medication. In the case that your student has multiple medications at school they will need a separate form for each medication.

The Medication Authorization Form requires the following information:

1. Name of student
2. Name of the medication with the dosage, method of dosage and, times of administration
3. Physician signature
4. Parent signature
5. Date

Prescription medication must be in a medication container that has a prescription label on it. The label must have the student's name, the name of the medication, the dosage amount, and times of administration. Over-the counter medication should be sent in the container it was purchased in.

Please note that Local Education Agencies **may not** accept telephone authorization for the administration of medication to students. Based on relevant laws and regulations: Education Code (EC) sections 49400 and 49423; Business and Professions Code (BPC) sections 1625, 2051, 2052, 2472, 2746.51, 2836.1, 3041, and 3502.1; California Code of Regulations (CCR), Title 5, sections 600, 601(a), and 602. Students at Dana Middle School may be allowed to carry their emergency medication (asthma inhaler or Epi-pen) if the physician and parent check and initial the appropriate box on the Medication Authorization Form.

For your information, medications are kept in a locked cabinet in the Health Office. Only the school site administrator, the school health clerk and staff covering the Health Office have access to the keys.

If you have any questions related to this communication, please contact either of our District Nurse, Ellen Russ at eruss@wiseburn.org or by phone at (310) 725-5412.

Sincerely,

Cathy Waller

Director of Child and Psychological Services

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