



HOLMDEL TOWNSHIP SCHOOLS

Attending Board Members: Lori Ammirati-chair, Eileen Briamonte, Jamie Collins,
Chiung Yin Liu

Administrators: Robert McGarry, Meryl Gill, Dineen Seely

Curriculum & Instruction/Special Services

Board Office Conference Room

November 13, 2019 @ 3:15 PM

Superintendent's Recommendations for Approval

1. Approval of Out-of-District Travel, District Personnel
2. Approval of Student Field Trips
3. Approval of New Program: **Playwriting**-Examines the structure of theatrical storytelling through the reading and writing of dramatic works. Students will write, revise, and workshop an original play that they write individually.
4. Approval of Assessment Writing and Revisions: staff members to revise Benchmark Assessments to align with new standards.
5. Approval of Home Instruction: home/bedside instruction services
6. Approval of Commission for the Blind and Visually Impaired Services

Items to Discuss

1. New Business
 - a. Learning Coaches/ACES program-While ACES remains a standard course in the Program of Studies under Educational Support Services it is not active. Learning Coaches are funded through Title money and provided to students through grades 7-12 if referred by I & R S. Learning Coaches are successful in the JHS level but the administration is looking to revise in the H.S. due to lack of attendance. Options are being explored on how to make Learning Coaches a more viable support service for H.S. students and/or additional alternative programs.
 - b. Internships/Mentoring Survey for the Class of 2021-Tabled for December meeting due to lack of time. However, the committee will be provided with the survey results in order to be prepared for discussion.
 - c. NJSLA Science Data Update-This data, as well as Peer district data, is still not available. While we have not yet received the scores for the state or district, we appreciate that the proficiency rates may as much as double from what they previously were. As such, districts across the state, including Holmdel, will see a significant decrease in overall proficiency. Once the administration receives the scores this winter, they will report them out.
 - d. Special Education Independent Audit-A proposal to do an assessment in Special Education in order to best optimize our services and identify areas of improvement.
- 2.

3. Old Business

- a. Response to Committee from Data Consultant from Aug. Meeting & Next Steps-The committee has asked if we could continue our commitment to meaningful data analysis by focusing on the data that is used at the H.S. level for assessment. We requested a meeting with the department administrators so that we can better understand their use of data and perhaps develop a rubric to help evaluate the importance of data that is requested from the board and therefore given as a presentation.
- b. Parent-Teacher Conferences-The committee discussed the issues of scheduling P-T conferences. Many parents are closed out of appointments and are not able to meet with their children's teachers. The administration replied that they have been seeking ways to remedy the problem but have not found any possible solutions as of yet. The administration encourages parents and teachers to reach out whenever necessary regarding their child/student and not just during conferences.

4. Items for the Good of the Order

5. Next meeting date: December 12, 2019, @ 3:30