ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULARP MEETING
MINUTES 6:00 p.m.
TUESDAY, NOVEMBER 5, 2019
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the October 22, 2019 and the October 30, 2019 Board Meetings
Motioned: Trustee Ratcliff
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

3. Welcome

3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)
During Parent-Teacher Conferences, parents commented that children are using these skills to help resolve problems at home.

2nd Grade teachers Molly Heekin and Erica Parisian spoke about the new Social-Emotional Learning (SEL) work in the District - working with trainers from the Morningside Center

- 4 R's- reading, writing, responsibility and resolution
- Training will be completed by the end of the year- 3 tiers:
    - Base SEL
    - Conflict Resolution
    - Brave conversations
        - All 3 means equitable schools
- Structured same way as classroom
- All grade levels do same units to grade level
    - All start with book talk then do 3 following activities
        - Not only being ok, but being ok with the world
- Showed video of the work in progress

Discussion:

- Program is integrated throughout the day
    - Picked 1 day per week for lesson, rest of the week use language
    - Trainer said to do the lessons as often as possible, as needed
        - Will change culture of the whole school
- Building Level Team met with librarian to integrate with library this year

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:15)

- Thanks to Mr. Richards and Woodstock teachers for sharing the update on SEL work
- Building Utilization and Grade Configuration study update: Dr. Baughman spent the entire day in District on October 29th
    - Over the course of 10.5 hours, he engaged with 67 different people, including students (both MS and HS student government), teachers, parents, community members, PTA members, Booster club members, librarians, town supervisors, and UPK directors
        - 25 parents and community members at the evening meeting
        - Set a record for survey responses and the total was at 460 as of last week
    - Presentation set for December 17th
- Accepting the bids for the science lab tonight, will proceed with the remainder of the project
    - Work will take place this summer
    - Have a functional lab for September 2020
- Used first snow day last week
    - The road conditions were too hazardous to put district vehicles out
- District Logo –began a process of identifying a new district logo late last year
    - Received a second round of designs this week
        - Will discuss with Communication Committee, Administrative Cabinet and Shared Decision Making Committee (SDM) to incorporate the process of choosing a new logo into the work on the vision
- There is an Ulster County Opioid Prevention Task Force that has been working since early last year and they have created a Strategic Action Plan to combat the opioid crisis in our county
    - Ulster has largest number of fatalities, goal of reducing the opioid related fatalities in Ulster County by 50% in 2 years

Discussion:

- Send PowerPoint about Ulster County Opioid Prevention Task Force to Board
- Task Force was set up in 2018 – 65 community partners and stakeholders
    - Onteora should be part of this

4.02 Update on the Vision (District Shared Decision Making Committee-SDM) (proposed 6:20 duration 30 min)

6:35

Current District Vision Statement:

An Onteora education fosters intellectual curiosity, mutual respect, self-respect, creative problem solving, individual expression, ethical decision making and active engagement in the world. Our community values and supports its children, through a holistic collaboration among students, families, the educational community, and

Onteora residents at large. Students will graduate as engaged citizens and life-long learners with the confidence, self-awareness and skills to reach their maximum potential, and to live rich and successful lives.

Bennett Elementary Proposed Revision
An Onteora educational community fosters intellectual curiosity, mutual respect, self-respect, creative problem solving, individual expression, and ethical decision making. Students will graduate as life-long learners with the confidence, self-awareness and skills to reach their maximum potential, and to live rich and successful lives as engaged citizens of our diverse community and the world.

Vision by Trustee Kurnit:
Vision Statement Revision - An Onteora education fosters intellectual curiosity, ethical decision making and active engagement in the world. We value our students and support their educational efforts encouraging them to reach their maximum potential.
Onteora empowers its students to find their unique voices; discover their passions; strive for excellence; and engage positively in the world, by providing an exemplary education in an environment that is equitable and inspiring.

Vision by Trustee Osmond:
Onteora empowers its students to find their unique voices, discover their passions, strive for excellence, and engage positively in the world, by providing an exemplary education in an environment that is inspiring and supportive.

- District Wide SDM asked to go back to building and get ideas for a new vision
    - Bennett Team hoping the vision could be shortened
- Identify key words that are most important to include:
    - Change tone - Onteora students discover their passions, express unique voices, etc.
    - Key words: collaboration, communication, health, individuality, unique, inspiring, supportive, empowerment, equity
    - Create a Google Doc for all Board member's input, then finalize at the next meeting, 2 meetings or by end of the year
        - Hone document through Google Doc

5. Board District News

5.01 The Board will report District News

Trustee Osmond – record number of Board trustees (6) at NYSSBA

- Excellent seminars and ideas

Trustee Ratcliff found out during NYSSBA that we using a Financial Software Program called Forecast 5

- Commend team for having something other districts want

Trustee Kurnit on the NYSSBA Conference:

- Glad to see that many seminars touched on social – emotional learning
- Communication Conference was headed by the Yale Center for Emotional Intelligence
- Interesting to see the process of Chappaqua choosing a new logo
- Seminar on IDEA and 504 – most attendees did not know much about program

Trustee Osmond NYSSBA highlights:

- Homework Reform seminar – reform of practice and policy
    - Homework can only count between 0% and 5% of grade
    - Timely teacher feedback on "home learning"

    - Not lose recess, make equitable, not on weekends or vacations, no reading logs
- Student Leadership and Voice – inspire tomorrow leaders – based on 7 habits of highly effective teams – everyone could be a leader
    - Moto of presenting District is "Ready"
    - What things do we do that we can give to students to do?
        - Plan social events
        - HW club
        - Wording in Code of Conduct
        - Students take attendance
        - Planned into day to take minutes off Friday schedules – morning meetings led by students
        - Plan meals
        - Building tours
        - Summer initiative - students help write lessons and teach during the year
        - Students apply for the leadership team
- Emailed Board on the voting at NYSSBA on the resolutions – Onteora resolutions were in packet
    - Did not vote on them – too late in meeting

Trustee DeJesus – Raising Student Voice and Participation – students and student leaders from Rochester – panel talked about goals and what they were achieving, empowering each other, teacher mentor/leaders, ready for college, voting prep, expressed themselves well about wanting adults to hear them and respect their views

Trustee Storey on NYSSBA– Pre-law conference

- PowerPoint of "Know Where Board Authority Begins and Ends"
    - Add to New Board Members Handbook
- Voter registration and pre-registration policy – must create a policy
    - Cannot be course requirement or graded
- Add school bus drivers and monitors to School & District Safety Teams
- Vaccines are only for under 18
- July 1st must have a policy on Data Protection Officer

Trustee Salem – concentrated on student government and leadership

- Things they are recommending we already do

6. Student Representative Report

6.01 The Student Representative, Leon Savage will report to the Board

- Club Fair run in to show students clubs
- Mental Health awareness – some students feel uncomfortable going to guidance, need to get more awareness and access to build curriculum

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 10 min or more)

No comment was made

9. Discussion & Possible Action

9.01 Discuss ways to respond to Public Be Heard (proposed 7:05 duration 10 min)

7:10

- Ways to reword script Board president says so sounds less stern, impersonal and off-putting
  - Correct factual information on the spot
- Acknowledge comments and say Board will consider them
- Board Officers work on re-wording President's statement and bring back for feedback

9.02 Memorandum of Agreement with ONTEA for new position

Recommended Action: The Board of Education hereby approves MOA number 11052019 for a new position of School District Computer Technician

Motioned: Trustee Storey

Seconded: Trustee Salem

- Have talked in the past about using a part time person from BOCES when the need of District with the expansion of technology requires a need for increased support
  - Be better served by someone in-district
  - There is an existing civil service list
  - Will be released from BOCES commitment by January 1

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

9.03 Memorandum of Agreement with OTA for Swim Coach

Recommended Action: The Board of Education hereby approves the MOA #11052019A between the Onteora Teachers' Association and the Onteora Central School District for a Swim Coach

Motioned: Trustee DeJesus

Seconded: Trustee Salem

- Girls are in the fall – too late for this year
- Sharing and finding ways to collaborate with another District
  - Do on a wide variety of fields, not just the athletic field
  - If more students wanted to swim, would still be able to do it?

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

9.04 Create Position

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE School District Computer Technician
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

9.05 Donation of Softballs

Recommended Action: The Board of Education hereby accepts the donation of 12 softballs
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

10. Policies

10.01 Policies 2340 and 2350 Reviewed - No Action to Take

11. Independent Contract Retainers

11.01 Approve all ICRs (proposed 7:30)

Recommended Action: The Board of Education hereby approves item numbers 11.02-11.05
Motioned: Trustee Kurnit
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

11.02 ICR - Johnan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Catherine Johnan retained as a Mentor in Early Childhood education effective November 6, 2019 to June 4, 2020 at a total rate of $250.00 stipend and authorizes the Superintendent to sign such an agreement.

11.03 ICR - Zisman

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Corina Zisman retained as A Mentor in Psychology effective November 6, 2019 to June 4, 2020 at a rate of $250.00 stipend and authorizes the Superintendent to sign such an agreement.

11.04 ICR - LoFaro

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Juliet Lofaro retained as A Mentor in Photography effective November 6, 2019 to June 4, 2020 at a rate of $250.00 stipend for 25 hours and authorizes the Superintendent to sign such an agreement.

11.05 ICR - Salem

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Kevin Salem retained as A Mentor in Music Production effective November 6, 2019 to June 4, 2020 with the stipend waived and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:35)

Recommended Action: The Board hereby approves item numbers 12.02-12.08
Motioned: Trustee Osmond
Seconded: Trustee Storey

- Bid total – added $200,000– original amount no bids came in under budget

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

12.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2453	*12/2/19-2/4/20 approx. dates	FMLA
3294	*1/2/20-3/27/20 approx. dates	FMLA
1870	12/12/19-12/20/19	Sick Bank

SUBSTITUTE

NAME	POSITION	AMOUNT
Bauer, Victoria	Uncertified Teaching Assistant *pending pre-empl*	$75.00/day
Bauer, Victoria	Clerical *pending pre-empl*	$13.00/hour
Bauer, Victoria	School Monitor *pending pre-empl*	$75.00/day
McNally, John	Uncertified Teacher	$85.00/day
McNally, John	Uncertified Teaching Assistant	$75.00/day
Reiss, Mary	Certified Teacher	$115.00/day
Sniezek, Elena	Uncertified Teacher	$85.00/day
Sniezek, Elena	Uncertified Teaching Assistant	$75.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Faulkner, Todd	Wrestling-Modified-Assist. Coach	$2,081.00
Faulkner, Todd	Wrestling JV-Assist. Coach-*co coach w/ Eric P.	$1,809.00
Harrington, Brooke	Skiing Varsity-Head Coach-Girls	$3,167.00
Pezzello, Eric	Wrestling JV-Assist. Coach- *co coach w/ Todd F.	$1,809.00
Burkhardt, Patrick	Varsity Swimming Coach-Boys	$3,167.00
Rushford, Michael	Track – Winter – Assistant Coach	$2,828.00

King, Thomas	Track – Winter Head Coach	$3,167.00
Liverani, Michael	Basketball – JV – Head Coach -Boys	$3,915.00
Allison, Michael	Wrestling, Varsity (volunteer)	$0.00
Weisz, Amy	HS Book Challenge Club	$1.744.00
Boyer, Erica	Productions Account Manager	$537.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
O'Keefe, Shannon	Substitute Teacher (Certified)	10/28/19	Personal
Wright, Julie	Internal Claims Auditor	10-31-19	Personal * pro-rated up until 11/6/19*

APPOINTMENT:
NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Brower, Lindsay	Internal Claims Auditor	11/6/19	$5,712.00 *Pro-rated 11/6/19-6/30/19*	Replaces Julie Wright
Zindulka, Kim	Food Service Worker/ HS	11/6/19	Step 1	Replaces Rose Anderson

12.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/19, Confidential, as reviewed by Trustee Storey

12.04 Intermunicipal Agreement for Gymnastics

Recommended Action: The Board of Education approves the Intermunicipal Agreement with Highland Central School District for Gymnastics and authorizes the Superintendent to sign such agreement.

12.05 Intermunicipal Agreement for Swimming

Recommended Action: The Board of Education approves the Intermunicipal Agreement with Kingston City School District for Swimming and authorizes the Superintendent to sign such agreement.

12.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

12.07 Inter-School transfer

Recommended Action: The Board of Education hereby approves the inter-school transfer of a 2nd grade student from Woodstock to Phoenicia

12.08 Accept bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for High School Chemistry Lab: Phase 2 Renovation and Improvements based on the bid documents of October 22, 2019 to the lowest responsible bidder in the amount of $676,000 and authorizes the Superintendent to sign such an agreement.

13. Committee Reports

13.01 Facilities Committee: Trustee Storey to report. Next meeting is TBD

- Discussed bleacher system
- Bennett partition – still waiting on contractor to finish

Discussion:

- Update on Certificate of Occupancy (C of O) on press box
  - Sending to State Ed
- In-house PA system – not had a chance to meet about it
  - Director of Technology, John Reimer has not been available
  - Waiting to get C of O before doing sound system
  - Resource at BOCES who knows about audio

13.02 Ad Hoc Committee on Communications

- Did not meet, but began collaborating on fact sheet on strategies about how to communicate about start times
  - Use website, social & traditional media, possibly a start times Facebook page, public forums, PTAs, SDM, handouts for concerts and students to bring home, solicit input, UCSBA and others
- Next steps will be fact sheet for Board to review and working with Superintendent on press releases

13.03 Ad Hoc Committee on best practices with declining enrollment and lower budgets

Did not meet

Health and Wellness Committee – Trustee Ratcliff

- Meet Greet, and Eat date tentatively set
- Set goal for Meet, Greet and Eat, funds for Belleayre Bash – excess funds for larger project or future project
- Discussion of Family Fitness Night
- Mental Health Awareness discussed – repurposing some mindfulness and mental health awareness brochures at big events that take place district wide or specific classes
  - Have table or give information on Mental Health at Washington Trip night and other parent events
  - Meet with student rep on what students are looking for in Mental Health
- Student Government and other students would be interested in going to the Health and Wellness events

14. New Business

14.01 The Board will discuss New Business

No new business was discussed

15. Old Business

15.01 The Board will discuss Old Business

No old business was discussed

16. Request For Information

16.01 Discuss Requests for Information

Trustee Osmond asked about having course syllabi online, when papers are due, when exams are scheduled

- Most MS & HS teachers put syllabi online
- Assistant Superintendent for Curriculum & Instruction Jodi DeLucia – be sure all provide same level of detail
    - Almost all MS Faculty worked with Google Docs- have access in those ways
- Get a more formal response – with information in it

All websites must be ADA compliant – all documents be able to be read to blind person

17. Adjournment

17.01 Adjourn Meeting. Next meeting Tuesday, November 19, 2019 in the Bennett School (proposed 8:00)

Recommended Action: The meeting is adjourned at 7:40
Motioned: Trustee Storey
Seconded: Trustee DeJesus
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren, Dafne DeJesus