

## Mountain View Elementary School Community Council (CC) Meeting

### Minutes

November 13, 2019

5:30 p.m.

### Mountain View Elementary School Conference Room

In attendance:            Conducting – Debora Baird, Chair Parent-Member  
Chris Mudrow, Principal  
Joanel Whinham, Administrative Intern (“vice principal” in other circles)  
Jake Pruett, Parent-Member  
Peggy Rafferty, Teacher-Member  
Tami Williams, Teacher-Member  
Pauline Spencer, Parent-Member  
Brittney Bateman, Parent-Member  
Grady Tibboel, Secretary Parent-Member

Absent:                    Jennifer Singleton, Vice Chair Parent-Member  
Sarah Hayward, PTA President

Guest:                    Mendy Gardner, School Technology Specialist

- 1. Welcome.** Debora Baird, acting as Chair, opened the meeting at 5:35 pm.
- 2. Approval of October 16, 2019 minutes.** Mrs. Baird asked for input or questions, with none offered. Mrs. Whinham moved to approve the minutes. Mrs. Spencer seconded. The minutes were approved unanimously.
- 3. Current accounting report: Principal Mudrow**  
Laptop device carts were purchased with other funds. The school is waiting to purchase 3 new projectors to get a newer model. Also, waiting to purchase laptops for district’s new “laptop person” to be in place.

The council discussed planners bought without approval. A total of \$304 was spent without approval on planners for classrooms/students. The planners were bought based on unused funds from other approved purchases (due to money saved, etc.) so did not exceed total funds available. They were in line with other approved purchases and so have been approved after-the-fact, but with reminders to all involved that all purchases must be

approved. The 2019-2020 teacher grant request form has added language to emphasize this.

All 2018-2019 funds are now spent.

Unencumbered 2019-2020 funds: \$14,434.04

The council approved \$375 for Computer Lab Dash Robots. This out-of-cycle request will be combined with 2018-2019 funds for the robots, and both years' funds will be spent together for a bulk discount. Expected savings is ~\$150 for six robots, if bought together. The robots are part of District curriculum, but only one was provided per class.

Mendy Gardner spoke to support a request for additional projectors. The District does not refresh projectors. The projectors are key to many/most teachers' teaching. Mrs. Whinham and both teacher reps strongly supported that projectors are essential to classrooms in the school. New projectors will serve as a tech refresh, with old projectors becoming back-ups. This will be part of a 5-yr projector tech refresh plan. The council approved the request unanimously.

*Mr. Mudrow had to depart at 6:00 pm.*

#### **4. INFINI-D Learning Lab discussion and decision**

The teacher demo provided by Infini-D on 1 Nov demonstrated screens and a simple scenario, but demo and company representatives did not show or speak to specifics of curriculum linkage. Following the demo, Mrs. Whinham surveyed teachers, with results split 50-50 on whether they would want it in the classroom. Also, Ms. Braegger had noted that it's tied to old (current) science standards, vs new standards being rolled out. There are, however, other schools in the District that are using it with positive feedback, and teachers that expressed interest based on info available. Based on that, the council opted to let teachers have a chance to try it.

With the 2019-2020 teacher grant requests, teachers can opt to put half of their grant towards an Infini-D license. With the grants capped at \$500 (see 'Additional Discussion'), teachers applying for a 1-year class license will, if approved, get the license and up to \$250 of grant funds for other purchases. A 1-year license costs \$450, and the remaining cost of licenses will be paid by the Council.

Teachers applying for and receiving a license will be expected to use the license throughout the year. At least four licenses will be required to take benefit of Infini-D's grant for \$1,500 for the associated equipment, in the form of a mobile cart.

**5. School Improvement Plan (SIP) / teacher grant awards**

- Regarding the grant request form: Debora presented a draft form for teachers to use in requesting mini grants. The council agreed to set the cap at \$500 per teacher. Teachers have a Dec 6 deadline to submit requests. Reference the Infini-D grant discussion above. *[note: based on feedback during the meeting, an updated draft was provided to council members after the meeting on Nov 13 for finalization, and presented to teachers on Nov 14]*

**6. SMART Talk PTA grant.**

The MVE PTA won a \$1,000 grant to host a Smart Talk event. The grant, sponsored by Symantec through the National PTA, supports the Community Council's task for digital safety by supporting students' safe use of the internet and digital devices. However, the Council is not asked to support the event financially.

**7. Drop off area safety**

Key safety issues: dropping off kids by dumpsters; kids walking around moving cars daily. Ms. Rafferty's observations from being the safety duty there: pick-ups/drop-offs in the "thru" lane or elsewhere that lead kids to walk through the parking lot; double-parking; parking in the wait line. Solutions? More staff presence (resource limited); administration presence on occasion; occasional police presence (needs to be out of the vehicle if unmarked, or otherwise ignored). Also, the parking lot needs an extra observer when the food truck is delivering.

**8. Known items for next meeting, Dec 11**

- Review/approve teacher grants

**9. Adjournment**

Mrs. Whinham moved to adjourn the meeting. Multiple members seconded. The motion passed without objection, and the Chair adjourned at 7:14 pm.