

## GRANTS AND DONATIONS

The New Hanover County Board of Education has the authority to accept, receive and administer any funds or financial assistance granted, donated or provided from federal, state or private sources.

### Grant Application Process

Designated program administrators have responsibility for the application process of those federal and competitive state grants allotted through the North Carolina Department of Public Instruction. All such applications shall be approved by the Superintendent or designee. The Board authorizes the Superintendent or designee to sign all reports on federal programs.

Employees may apply for other grants using the grant application approval process coordinated by Student Support Services Department.

### Grant Management

The Superintendent or designee shall assign a grant administrator for each grant that is awarded to New Hanover County Schools. Proper administration over the grant and grant compliance is the responsibility of the grant administrator. All Grant Management Procedures issued by the Finance Department shall be followed.

The Chief Financial Officer shall determine whether grants may be accounted for in school funds or must be budgeted.

All equipment and inventory received from grants shall be accounted for in accordance with New Hanover County Schools Inventory Procedures.

### Donations

Monetary donations to individual schools or the school system shall be properly recorded in the school or central accounting system, respectively. Proper accounting for donor-restricted gifts should be determined by the Chief Financial Officer.

Non-monetary donations may be accepted by administrators with consideration given to any costs associated with the donation. All inventory and equipment donations shall be accounted for in compliance with New Hanover County Schools Inventory Procedures.

CROSS REF: Policy 9600 Donating Technology Equipment

Adopted: 04/14/87

Revised: 04/07/03, 05/01/12