

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
DECEMBER 11, 2017 REGULAR MEETING MINUTES

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*A regular meeting of the Amity Regional Board of Education was held on Monday, December 11, 2017 at 6:30 pm in the Board Presentation Room at 25 Newton Road, Woodbridge.*

**BOARD MEMBERS PRESENT**

*Chairperson Thomas Hurley, Mr. John Belfonti, Ms. Robyn Berke, Mr. Christopher Browe, Ms. Paula Cofrancesco, Mr. Steven DeMaio, Ms. Carla Eichler, Ms. Amy Esposito, Ms. Sheila McCreven, and Ms. Jennifer Turner*

**BOARD MEMBERS ABSENT**

*Ms. Patricia Cardozo, Ms. Shannan Carlson, and Ms. Diane Urbano*

**STAFF MEMBERS PRESENT**

*Dr. Charles Dumais, Dr. Marie McPadden, Dr. Richard Dellinger, Ms. Theresa Lumas, Ms. Kathy Burke, Mr. Scott Cleary, Ms. Anna Mahon, Ms. Mary Raiola, and Mr. James Saisa*

**1. CALL TO ORDER**

*Chairman Hurley called the meeting to order at 6:30 p.m.*

**2. PLEDGE OF ALLEGIANCE**

*Recited by those present*

**3. SWEARING IN OF NEW BOARD OF EDUCATION MEMBER, CARLA EICHLER**

*Mr. Hurley administered the oath of office to Carla Eichler and welcomed her to the Board.*

**4. ELECTION OF OFFICERS**

*Motion by Mr. Browe, Second by Ms. McCreven to suspend Bylaw 9120 (Officers) in order to postpone the Election of Officers to the January 2018 Board of Education Regular Meeting.*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**5. STUDENT REPORT – ANANYA KACHRU**

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**6. PUBLIC COMMENT**

*Brian Laubstein from Bethany, Connecticut presented his concerns to the Board of Education regarding CIAC rules and Amity rules for athletes. He stated that CIAC allows student-athletes to have four (4) D's in major subjects and still play sports and that Amity also allows that. Mr. Laubstein stated that is very sad and presented a newspaper article showing that New Haven has raised the minimum grades to C's instead of D's. Mr. Laubstein encouraged tracking grades of student-athletes on PowerSchool before they "fall through the cracks."*

**7. APPROVAL OF MINUTES**

**Regular Board of Education Meeting, November 13, 2017 (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to accept the minutes as submitted*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

*Motion by Mr. DeMaio, Second by Mr. Browe to amend the agenda to move the DISCUSSION AND POSSIBLE ACTION ON 2016-17 FINANCIAL STATEMENTS, item #11a5 (FINANCE), to immediately after item #7 (APPROVAL OF MINUTES)*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**11.a.5.a. Discussion and Possible Action on 2016-17 Financial Statements (moved from its original placement in meeting agenda)**

*Michael VanDeventer and Samantha Thomas from Mahoney Sabol were present, and Michael VanDeventer presented the audit report for the year ended June 30, 2017.*

*Motion by Ms. Cofrancesco, Second by Mr. DeMaio to accept the Annual Financial Statements for the period ending June 30, 2017, and authorize the Superintendent of Schools to return to the Member Towns a balance of \$1,818,631, as follows:*

<i>Town of Bethany</i>	<i>\$ 370,801</i>
<i>Town of Orange</i>	<i>\$ 886,400</i>
<i>Town of Woodbridge</i>	<i>\$ 561,430</i>
<i>Total</i>	<i>\$1,818,631</i>

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*Vote in favor, 7 (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, and Ms. McCreven)*

*Abstained, 2 (Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**8. DISCUSSION AND POSSIBLE ACTION ON AD HOC SHARED SERVICES COMMITTEE**

*Motion by Mr. DeMaio, Second by Ms. McCreven to create the Ad Hoc Shared Services Committee*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

*Chairperson Hurley appointed himself, Ms. Cardozo, Ms. Cofrancesco, Ms. Turner, Ms. McCreven, and Mr. DeMaio as members of the Ad Hoc Shared Services Committee.*

**9. CORRESPONDENCE**

*None*

**10. SUPERINTENDENT'S REPORT**

- a. **Personnel Report (Enclosure)**
- b. **Superintendent Report** [https://www.amityregion5.org/uploaded/District\\_information/Superintendent's\\_Reports/2016-2017\\_Superintendent's\\_Reports/SuperintendentReport\\_December2017.pdf](https://www.amityregion5.org/uploaded/District_information/Superintendent's_Reports/2016-2017_Superintendent's_Reports/SuperintendentReport_December2017.pdf)
- c. **Woodbridge IT Agreement**
- d. **Consumer Science Construction**
- e. **Enrollment, Section Size, Staffing**

**11. CHAIRMAN'S REPORT**

- a. **Committee Reports**
  - 1. **ACES**
  - 2. **CABE**

**3. Curriculum**

**4. Facilities (Enclosure)**

**5. Finance (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to amend Agenda for December 11, 2017 Amity Regional Board of Education Regular Meeting to incorporate votes from page 17*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**b. Discussion and Possible Action on capital project**

*Motion by Mr. Belfonti, Second by Ms. Berke to approve the engineering work for the facilities HVAC projects.*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**c. Discussion and Possible Action on Contracts of \$35,000 or More**

**1. Septic Systems and Grease Pit Services**

*Motion by Ms. Cofrancesco, Second by Mr. Browe to waive the bidding requirement and award a contract extension for the septic systems and grease pit services to Country Septic Service of North Haven, Connecticut for two years at the current price of \$11,840.00*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

**2. Trash and Recycling Services**

*Motion by Ms. Esposito, Second by Ms. Cofrancesco to waive the bidding requirement and award a contract extension for the trash and recycling removal services to All American Waste LLC of New Haven, Connecticut for three years at the current three-year price of \$115,844.94*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

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MOTION CARRIED

**3. Engineering Services (2)**

*Motion by Mr. Belfonti, Second by Ms. Cofrancesco to waive the bidding requirement and authorize hiring vanZelm Engineers to prepare the electrical engineering study for 1600-amp breaker for \$19,800*

*Motion by Mr. Belfonti, Second by Mr. DeMaio to amend the original motion to also approve the following budget transfer to cover the electrical engineering study for 1600-amp breaker:*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Contingency – Facilities	\$19,800	
03-14-2600-5330	Professional Technical Services		\$19,800

*Vote in favor of amended motion, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

*Vote in favor of original motion, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

*Motion by Ms. Esposito, Second by Ms. Turner to waive the bidding requirement and that vanZelm Engineers to prepare specifications for the facilities HVAC projects. Estimated cost is \$187,950 funded from the Capital and Non-recurring Account.*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

**d. Discussion of Monthly Financial Statements**

**e. Director of Finance and Administration Approved Transfers Under \$3,000**

**f. Discussion and Possible Action on Budget Transfers of \$3,000 or More**

*Motion by Mr. Browe, Second by Ms. Turner to approve the following budget transfer to cover tuition and services for outplaced students at public facilities:*

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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
04-12-6117-5560	Tuition – Regular – Public	\$11,500	
04-12-6110-5560	Tuition - Public Out		\$11,500

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

**g. Other**

**1. Superintendent’s 2018-2019 Budget Update**

**2. Policy**

**a. Draft November 20, 2017 Meeting Minutes (Enclosure)**

**b. First Reading of the Following:**

**1. Strike**

**2. Adopt**

- **1313 – Community – Gifts to School Personnel/Gifts (Enclosure)**
- **1314 – Community Relations – Fund-Raising and Solicitation (Enclosure)**

**c. Second Reading of the Following:**

**1. Strike**

- **1220 – Community Relations – Citizens’ Advisory Committees (Enclosure)**
- **1221.1 – Community Relations – Citizens’ Advisory Committee for the Board of Education (Enclosure)**
- **1230 – Community Relations – Other School-Related Organizations (Enclosure)**
- **1240 – Community Relations – Citizen Assistance to School Personnel (Enclosure)**
- **1300 – Community Relations – Public Activities Involving Staff, Students, or School Facilities (Enclosure)**
- **1311 – Community Relations – Staff Participating in Community Activities (Enclosure)**
- **1311.1 – Community Relations – Political Activities of School Employees (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to strike Policy 1221*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

**2. Adopt**

- **1150 – Community Relations – Communications with the Public (Enclosure)**

*Motion by Ms. McCreven, Second by Mr. DeMaio to adopt Policy 1150*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

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MOTION CARRIED

- **1200 – Community Relations – Relations with the Board (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to adopt Policy 1200*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

- **1212 – Community Relations – School Volunteers (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to adopt Policy 1212*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

- **1250 – Community Relations – Visits to the Schools (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to adopt Policy 1250*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

- **1251 – Community Relations – Loitering or Causing Disturbance (Enclosure)**

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to adopt Policy 1251*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

MOTION CARRIED

- **1312 – Community Relations – Public Complaints (Enclosure)**

*Motion by Mr. Browe, Second by Mr. Belfonti to remove the word “such” in the second paragraph of the CHALLENGES TO CURRICULUM OR INSTRUCTIONAL MATERIALS section*

*Vote in favor, 8 (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, and Ms. Eichler)*

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*Vote opposed, 1 (Ms. Berke)*

*MOTION CARRIED*

*Motion by Ms. McCreven, Second by Ms. Cofrancesco to adopt Policy 1312 as amended*

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

- 3. Personnel**
- 4. District Technology**
- 5. District Health and Safety**

**12. Items for the Next Agenda**

None

**13. Adjournment**

Motion by Mr. DeMaio, Second by Ms. Eichler to adjourn meeting at 8:58 p.m.

*Vote in favor, 9, unanimous (Mr. DeMaio, Ms. Cofrancesco, Mr. Browe, Mr. Belfonti, Ms. Turner, Ms. Esposito, Ms. McCreven, Ms. Berke, and Ms. Eichler)*

*MOTION CARRIED*

Respectfully submitted,

Pamela Pero  
Recording Secretary