



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 17, 2016 at 5:32 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Ralph Undercoffler,

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage, John Zappia

ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Deb Bowen, Dan Bowman, Cary Burke, Anne Ceddia, Martha End, Eric Jordan, Stephanie Knapp, John LaFave, Tracy Lindsay, Jen Marafiotti, Mike McClain, Rachel Schading, Jim Simmons, Andy Thomas, Julie Winston

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Ryan Bittel, Jean Calabrese, Sarah O'Brien, Faith Shaw, Jean MacKenzie, Rebecca Moss

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mr. Patrowicz, with all present voting yes, the Board of Education approved calling an Executive Session at 5:32 for the medical, financial, credit or employment history of twelve particular persons or corporations or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education returned to Open Session at 6:27 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

Superintendent's Report

Superintendent Erdle noted November 18 the Athena dinner will be held with Michelle Pedzich being one of the nominees. The individuals nominated this year exemplify the qualities of leadership in in the 21st Century; Learning, authentic self, collaboration, courageous acts, relationships, celebration and joy, giving back and fierce advocacy.

Dr. Julie Winston, Interim Primary-Elementary School Principal, introduced the new Assistant Principal for grades 4/5, Ms. Martha End.

Mr. Matt Schrage, Assistant Superintendent for Instruction, introduced the new Director of Student Intervention, Ms. Jean MacKenzie.

Ms. Stephanie Knapp, Director of Special Programs, said a few words honoring Mrs. Val Schubmehl, Assistant Director of Special Programs, who will be retiring at the end of the year.

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A few weeks back the Board received gifts and letters recognizing them for Board Appreciation. This evening Several Administrators presented the Board members with a token of appreciation and a note from the Administrative team.

Cause for Applause

Superintendent Erdle noted she receives many e-mails and phone calls from the State Education Department (SED). On particular afternoon in September she received a call from SED for one particular reason, to let her know that he, and many others in his department were amazed at the speed, accuracy and perfection with which a district of our size submits their APPR results. He indicated that no other districts he knows of has the process down as well as we do. He also said that it was due to the work of Mr. Tracy Lindsay, Data Specialist. Mrs. Erdle commented that Tracy goes above and beyond in his work of the District. Mr. Lindsay was awarded the Cause for Applause award.

Regents Results

Mr. Matt Schrage, Assistant Superintendent for Instruction, reported on the 2015-2016 Regents results. Across 11 Regents exams, Canandaigua averaged in a top 6 ranking across WFL BOCES.

Those not participating in the rest of the meeting left at 6:57 p.m.

Public Comments

No were public comments.

Student Representative

Mr. Ryan Bittel reported that Masterminds met this past week. Both teams are currently undefeated. With Youth For Youth had its annual retreat this past weekend. Interact Club helped with the Christkindl Market at the Granger Homestead. Students will be volunteering for the Mercy Flight 5K run on November 19. The music department has begun their holiday concerts.

October Warrants

Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved October Warrants as follows:

APPROVED:
WARRANTS

Warrant	Fund	Check Numbers
0071	Federal	ACH000020
0074	General	ACH002123-ACH002144
0075	General	003688-003698 (Positive Pay)
0076	General	003699-003701 (Positive Pay)
0077	General	ACH002145-ACH002166
0078	Capital	ACH000011
0079	Capital	000157-000162 (Check Print)
0080	Federal	000181-000185 (Check Print)
0081	General	003702-003807 (Check Print)
0083	General	003808-003821 (Positive Pay)
0084	Capital	000163 (Positive Pay)
0085	Federal	000186 (Check Print)
0086	Federal	ACH000021
0087	General	003822-003827 (Positive Pay)
0088	Federal	000187-000188 (Positive Pay)
0089	General	ACH002167-ACH002191

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0090	General	003828-003830 (Positive Pay)
0091	General	003831-003835 (Positive Pay)
0092	Federal	ACH000022-ACH000023
0093	Federal	000189-000192 (Check Print)
0094	Federal	000193 (Positive Pay)
0095	General	ACH002192-ACH002212
0096	General	003836-003844 (Positive Pay)
0097	Capital	000164-000165 (Check Print)
0099	General	003845- 003980 (Check Print)
0100	Cafeteria	001283-001306
0101	General	003981-003985 (Positive Pay)
0102	Federal	ACH000024

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of November 3, 2016.

APPROVED:
MEETING
MINUTES

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Thomas, seconded by Mrs. Birx, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

- the request of Mr. Jim Simmons, Athletic Director, is requesting approval for the below volunteers for the 2016-2017 school year:

ATHLETIC
VOLUNTEERS

Boys Basketball

Andrew Knoblauch
 Jadon O'Donnell
 Mike Emerson

Girls Basketball

Abby Notter
 Kelsey Zahn
 Hollie Rinaldo

Boys Swimming

Marcy Adams
 John Taylor

Indoor Track

Jack Coons

Wrestling

David Wagner

- the request of Dr. Julie Winston, Interim Primary-Elementary Principal, to accept a donation of dictionaries for the entire third grade from the **Canandaigua Rotary**.
- approval to donate to the Fort Hill Performing Arts Center, Inc. a black *Ivers & Pond*, Serial #77779, District Tag: 002552 piano. The size of the fifth grade choir is 160+ and the performance space cannot handle the children and instrument. The instrument has extremely heavy action and not idea for its current use. The piano was originally purchased for the Ft. Hill Academy in 1928 and an integral part of the original Fort Hill Auditorium.

DONATION

SURPLUS
EQUIPMENT

Mr. Vernon Tenney, Academy Principal, is requesting approval to declare the below items as would like to recommend the following science equipment (broken balances) be declared excess surplus.

- Sargent Welch SE, Model 400 s# BO36647, CA designation 213-1
- Sargent Welch SE, Model 400 s#BO36624, CA designation 213-2
- Wards, 15-6302, s# BJ362847, CA designation CA'05-2

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4. as the November 9, 2016 CIE meeting was cancelled, the Council reviewed course name changes via electronic file and approved the following course name changes. Initial approval is being requested for the below:

COURSE NAME
CHANGES ~ INITIAL
APPROVAL

Computer Graphics Design to Computer Art

This name change is due to the evolution of the meaning of graphic design. Where the terminology may have been appropriate at the inception of the course, the term graphic design currently means to incorporate image and text to communicate a message to an intended audience. This is more indicative of another course the art department offers, Commercial Art & Graphic Design.

Commercial Art & Graphic Design to Graphic Design

This name change is the result of the department feeling the course name is misleading.

Communications 1 to Video Productions

This name change is due to the fact that as technology has changed, so has the nature of the course in order to stay current and relative. The course currently focuses on video editing and the current name of Communications 1 does not accurately give students an idea of what the course is about.

Communications 2 to Graphic Production

This name change is due to the fact that as technology has changed, so has the nature of the course in order to stay current and relative. The course currently focuses on creating tangible items such as but not limited to: screen printing t-shirts, vinyl graphics, and signs. The current name does not accurately give students an idea of what the course is about.

5. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL
SPECIAL
EDUCATION
SPECIAL
EDUCATION

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Janet Johnson	Substitute RPN	11/17/2016	\$20.00/hr.
Katharine Park	Substitute Teacher Aide	11/17/2016	\$9.00/hr.
Christine Shay	Sub Food Service Helper	11/18/2016	\$9.00/hr.

2. Instructional Personnel

A. Resignation

(1) of Mr. Brian Amesbury from his position as Assistant Principal at the K-5 Complex effective December 24, 2016 in order to accept the position of Building Principal.

(2) of Randi Vengelen from her position as Special Education Teacher at the Middle School effective December 10, 2016.

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- (3) of Brandon Angelo from his position as a Special Education Teacher at the K-5 Complex effective December 16, 2016.

B. Appointments

- (1) of **Jean MacKenzie** who received her Bachelor’s degree in Literature from the University Center at Binghamton and her Master’s degree in Developmental Disabilities from the University of Rochester. She went on to complete her Leadership Studies at the Massachusetts College of Liberal Arts. She has been working as an educator in various capacities since 1994. Ms. MacKenzie is appointed to a 4-year probationary position as Director of Student Intervention with a tenure area of School District Leader. This is a new position.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Salary</u>
Jean MacKenzie	Special Education K-12, Permanent School District Leader, Pending	12/19/2016	Per Contract

- (2) 2016-2017 Co-Curricular Assignments

the following persons for Co-Curricular assignments as accompanists at a rate of pay in accordance with the CTA Contract:

- Heidi Bjorling
- William Mehls
- Jennifer Cerne
- Priscilla Yuen
- Cindy Maracle

- (3) 2016-2017 Mentor Assignment

the following individual as for a Mentor Assignment at a rate of pay in accordance with contract:
Anne Gleason mentor to Jennifer Baxter

- (4) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

- Katharine Park
- Callianne Robbins

End of Consensus Agenda

2016-2017 Budget Calendar and Budget Guidelines

Upon a motion made by Mr. Reho, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved the 2017-2018 Budget Calendar and Budget Guidelines.

APPROVED:
2016-2017
BUDGET
CALENDAR AND
GUIDELINES

Other

Mr. Patrowicz showed the Board a presentation on his recent visit to an Iceland school.

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District Committee Reports

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee which met on November 4. The Committee had a discussion on the Extra Class Audit Report. There has been improvement over the previous few years, with minor findings. Tax collection as of November 4 was at approximately 80%. The Committee discussed the establishment of a Technology Reserve for the May 2017 vote. Food Service was also discussed with ideas for increasing participation. The next meeting is scheduled for December 2.

Site Committee

Mr. Polimeni reported on behalf of the Site Committee which met earlier in the afternoon. They reviewed the Capital Project schedules, some ahead of schedules and behind on the track. The Concession stands may have items donated. A recognition board was discussed for the Concession stand to list donations. Discussion also occurred on the purchase of the Parkside Drive property where the current CACC program is housed. The bus lifts at the Operations Center were also discussed as not functioning correctly and not being safe.

Upcoming Events

- November 18 - Academy Fashion Show
- November 23-25 - Thanksgiving Holiday
- November 29 - K-5 Evening Parent-Teacher Conferences
- November 30 - Middle School Holiday Concert
- November 30 - Last Day to Pay School Taxes with 1% penalty
- December 1 & 2 - Early Dismissal K-5
- December 2 - Audit Committee Meeting
- December 6 - Middle School Holiday Concert
- December 8 - Middle School Holiday Concert
- December 9 - Middle School Fun Night
- December 9 - RPO Holiday Concert
- December 13 - Elementary Holiday Concert
- December 14 - PRISM Concert
- December 15 - Regular Board Meeting
- December 20 - Elementary Holiday Concert
- December 21 - First Day of Winter
- December 26 through January 2 - Holiday Break

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Reho, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:24 p.m. The next Regular meeting will be on December 15, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk