



**Canandaigua City School District**  
**Minutes – October 6, 2016 ~ 6:30 p.m.**  
Operations Center, 5500 Airport Road

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The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, October 6, 2016 at 5:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas (*arrive 5:31 p.m.*), Tom Reho

BOARD MEMBERS ABSENT: Cheryl Bix, Ralph Undercoffler

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage (*arrived 5:32 p.m.*), John Zappia

ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Dan Bowman, Stephanie Knapp, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Roberta Bittel, Ryan Bittel, Rebecca Moss, Sarah O'Brien, Christine Page, Karen Polimeni, Jim Thompson, Rocky Polimeni, Daryn Loy

***Executive Session***

Upon a motion made by Mrs. Thomas, seconded Mr. Delforte, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing five employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

***Return to Open Session***

Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:24 p.m.

**APPROVED:**  
**OPEN SESSION**

***Pledge of Allegiance to the Flag***

Mrs. Grimm convened the meeting at 6:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

***President's Comments***

Mrs. Grimm welcomed all and Student Representative Ryan Bittel.

Mr. Jim Thompson, Primary-Elementary Teacher, said a few words on behalf of Mr. John Polimeni who was presented with a crystal apple for 10 years of school board service.

***Those not participating in the rest of the meeting left at 6:36 p.m.***

***Superintendent's Report***

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, reported that he and Superintendent Erdle met with Mr. Ted Andrzejewski, City Manager, and Mr. John Goodwin, Assistant City Manager, to discuss the Rail-With-Trail project, the City is revisiting. It was requested the discussion be taken back to the Site Committee.

Mr. Patrowicz stated he wishes to thank the Business Office for the work they do to ensure clean audits.

***Lead and inspire a community of learners to fulfill their academic and creative potential***



Public Comments

There were no public comments.

Student Representative

Student Representative Ryan Bittel reported the Academy finished homecoming week last week. The seniors won the float and lip syncing contest. Student Government is focusing on homelessness for the school year. They are currently collecting socks for "Socktober" to donate. Also for the school year will be planning a pantry for students that may need food or clothing. A group of students and Mr. Tenney participated in a leadership conference at Finger Lakes Community College. National Walk to School was held on October 5, with about 45 students volunteering. Next week will be a LGBTQ assembly.

Approval of Minutes

Upon a motion made by Mr. Reho, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of September 8, 2016.

APPROVED:
MEETING
MINUTES

Ryan Bittel left at 6:54 p.m.

Educational Presentation

State of the State - Update on Board of Regents Activities

Mr. Matt Schrage, Assistant Superintendent for Instruction, presented updates from the Board of Regents since June of 2016 that pertain to instruction, teaching, and learning. Updates included the proposed Math and ELA Standards Review process, Computer Based Testing for 3-8 assessments and adjustments to implementation timelines for new Social Studies Assessments.

2016-2017 Capital Outlay Project ~ Elementary School Library

Upon a motion made by Mr. Delforte, seconded by Mr. Reho, with all present voting yes, the Board of Education approved voting for on the 2016-2017 Capital Outlay Project.

APPROVED:
CAPITAL
OUTLAY

Based on review and a meeting, SEI design group created a scope of work that meets the priorities of the District. Opening of bids was held on September 27, 2016.

Contract: Elementary School Library
Contractor: Kuitems Construction, Inc.
Base Bid: \$68,029

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Elementary School Library as follows:

Contract: Kuitems Construction, Inc. \$68,029

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Absent
Joseph Delforte, Jr. Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Voting Yes



Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Absent
Jeanie Grimm	Voting Yes
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**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded by Mrs. Thomas, with everyone present voting yes the Board of Education approved:

**APPROVED:**  
**CONSENSUS**  
**AGENDAS**

**Business and District Matters**

1. a donation of pamphlets from the **Canandaigua Rotary Club** of The Constitution of the United States of America to each seventh grade student.

**DONATIONS**

the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$ 2,500.00 from an anonymous donor with intent to purchase a red and gray 10x12 shed to house tennis supplies at our new tennis courts at the Middle School. The cost of the shed is \$2,170.00. The donor requested that the remainder be used to purchase tennis supplies at the discretion of the coach and Athletic Director.

2. the request of Mr. Jim Simmons for initial approval of the below trips. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.
  - **Boys Varsity Wrestling**, Windsor, NY, December 28-29, 2016
  - **Varsity Hockey**, Odgensburg, NY, January 13-14, 2017

**ATHLETIC TRIPS ~**  
**INITIAL APPROVAL**

3. the request of Mr. Brian Nolan, Assistant Superintendent for Personnel & Support Services, to declare as surplus items and sell at a public auction. More specific information below:
  - Bus #59 2008 22 Passenger 177,775 miles Vin# 1FDWE35P36DA92544

**SURPLUS**  
**EQUIPMENT**

4. the request of Mr. John Arthur, Middle School Principal, for following as persons be presenters from Safe Harbors of the Finger Lakes to students in the middle school. These presentations occur in our 6<sup>th</sup> and 8<sup>th</sup> grade Health Classes. The material presented is about many aspects of personal safety including abuse and other sensitive topics. These persons are specifically trained to present this information.
  - Ashton Stadelmaier
  - Rebecca Godwin
  - Alicia Kagel
  - Jo Cuson
  - Rachel Gregory
  - Melissa Gilbert

**PRESENTERS**

the request of Mr. Arthur also for Alexis Thorn from Council on Alcoholism and other Chemical Dependencies as a presenter in the same classrooms.

5. the request of Mr. Vernon Tenney, Academy Principal, for a new club at the Academy, SWAT (Students Working to Advance Technology). This club will prepare students to serve as technology integration leaders who embrace the use of technology. The unpaid advisors will be Tammy Franz and Brian Crawford.

**NEW CLUB**



6. the below recommendation of Mr. Vernon Tenney:

**FIELD PLACEMENT  
EXPERIENCE**

Field Placement experience for hands-on experience for 75 hours substance abuse education

<b>Name</b>	<b>Institution</b>	<b>Teacher</b>	<b>Dates</b>
Larry Stell	MCC	Cindy Vanderlee	September-December

7. the request of Mr. Vernon Tenney for the below community members to volunteer for the Academy Players:

**ACADEMY  
PLAYERS  
VOLUNTEERS**

Eric Anderson	Kim Anderson	Joe Berley
Teresa Berley	Jen Callard	John Ceddia
Laura Dallmeyer	Tom Drennen	Diane Foster
Connie Frye	JoAnna Gagliardi	Kathy Giles
David Grimm	Jeanie Grimm	Jerri Jensen
Trish Kelley	Jim Kelley	Ray Kemler
Kurt Knoblauch	Laurie Kroon	Jeff Kron
John Nichols	Sherri Peck	Brad Peck
Karen Pereira	Susan Proe	Joe Proe
Jay Riley	Jennifer Rodgers	Julie Roth
Jen Sainsbury	Mary Schneider	Deb Sicillano
Robert Stanton	Tiffany Tucker	Dan Swartout
Gina Swartout	Michal Tucker	Guy Turchetti
Sue Turchetti	Sue Wall	Greg Wall
Martha Wallace	Edmund Wallace	Vicki Waterman

8. Mr. Brian Nolan, Assistant Superintendent for Personnel & Support Services, is requesting approval to declare as surplus items and sell at a public auction. More specific information below:

**SURPLUS  
EQUIPMENT**

45 Rectangular Tables	100 Large Student Chairs	1 Pallet White Brick
1 Drafting Table	68 Small Pre-K Chairs	2 Audio Systems
3 Pre-K rectangular tables	75 Cushion Chairs	13 TVs
9 Round Tables	20 Large Wooden Chairs	4 TV Mounts
8 Round Carts	6 Office Chairs	9 Audio Carts
10 Cafeteria Tables	20 Stools	1 Bus Seat
2 Rolling Tables	10 Small Wooden Chairs	Metal Mail Slots
12 Stainless Steel tables	15 Wooden Bookshelves	3 Wooden Mailbox Holders
3 Pre-K Round Tables	30 Metal Filing Cabinets	Life Guard Stand
92 Student Desks	6 Metal Cabinets	Various Hand Tools
15 Teacher Desks	10 Plastic Shelving	Bus Parts
1 L Shaped Desk	8 Metal Shelving	Tires
3 Study Carols	4 Whiteboards	1 Leaf Blower
3 Treadmills	1 Cork Board	Table Saw
2 bicycles	15 Chalk Boards	Text Books
8 Workout Machines	2 Water Wheels	Welders
1 Elliptical	Dishwasher	Plasma Cutter
Various Free Weights	5 Stainless Steel Sinks	Kitchen Utensils
Warming Oven	30 Pallets Red Brick	Ice Cream Cooler
Washing Machine	5 Pallets Granite Curbing	Mini Fridge
Dryer	40 Lockers	Dryer
2 Wrestling Mats	Industrial Dishwasher	Scroll Saw
Sucker Machine	5 Overhead Projectors/Parts	25 Light Fixtures
Hand Saws	2 Pianos	Snow Plow
Kid Games	5 Theater Lights	Mill
2 Weed Eaters	5 Projection Screens	Trash Compactor
Countertop	Rolling Rectangular Bin	Refrigerator
		Stove



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| 9. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <b><u>PRESCHOOL<br/>SPECIAL<br/>EDUCATION</u></b> |
| 10. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.  | <b><u>SPECIAL<br/>EDUCATION</u></b>               |

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Deborah Edwards	Teacher Aide	Resignation	10/11/2016
Anthea Bulman	Substitute School Bus Driver	10/7/2016	\$14.35/hr.

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
John Leisenring	School Bus Driver	9/23/2016	\$22.75/hr.
Ethan Lincoln	Substitute School Monitor	10/7/2016	\$9.50/hr.
Ethan Lincoln	Substitute Teacher Aide	10/7/2016	\$9.00/hr.
Juliana Pietropaolo	Substitute Teacher Aide	10/7/2016	\$9.00/hr.

2. Instructional Personnel

A. Appointments

- (1) of **Christine Paige** who received her Bachelor’s degree in Elementary and Special Education from Keuka College. She earned her Master’s degree in Education from the University of New England and a Certificate of Advanced Study in Educational Administration from SUNY Oswego. She has been working in public education for 17 years. Ms. Paige is appointed to a 4-year probationary position as Assistant Director of Special Programs with a tenure area of Assistant Director of Special Programs starting November 28, 2016. This position is available due to a retirement.
- (2) of **Lindsay Marafioti** who is currently working for the District as a 1.0 FTE Long-term Substitute Elementary Teacher for the 2016-2017 school year, is appointed to a 1.0 FTE, 4-year probationary Elementary Teacher with a tenure area of Childhood Education 1-6, starting October 20, 2016. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Salary</u>
Christine Paige	Admin-SDBL; Special Ed K-12; PreK-6	11/28/2016	Per Contract
Lindsay Marafioti	Childhood Education 1-6; Literacy B-6	10/20/2016	1

(3) 2016-2017 Mentor Assignments

the following for Mentor Assignments at a rate of pay in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>
Lori Kay	Kimberly Connal
Rebecca Kraft	Maureen Loeffler
Haley Bickel	Katherine Wells

(4) Non-Compensated Co-Curricular Assignments

Beth Johnson	Fellowship of Christian Athletes
Dave Platten	Fellowship of Christian Athletes

(5) Contract Substitute Teachers

the following to Contract Substitute Teacher positions for the 2016-2017 school year at \$100 per day:

Robert Lawton	K-5 Complex
Kathryn Schilstra	K-5 Complex

(6) Certified Substitute Teacher

the following as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.  
Margaret Woodard

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***End of Consensus Agenda***

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***District Committee Reports***

**Character Education / Wellness Committee**

Mrs. Pedzich reported on behalf of the Character Education/Wellness Committee that met on October 5. The Committee reviewed the attendance initiative and parent communication. Each member was asked to review and provide edits to clarify the parent communication. The Committee also discussed keeping both Character Education and Wellness together or splitting off into two committees.

**Health & Safety Committee**

Mr. Polimeni reported on behalf of the Health & Safety Committee which met earlier in the day. The Committee reviewed the Allergy program and provided feedback. The Plan is back with Mr. John LaFave for further revisions.

***Superintendent Hearing Appeal – Student A***

A motion made by Mrs. Pedzich, and seconded by Mrs. Thomas, with everyone present voting yes the Board of Education approved the following resolution:

**APPROVED: UPHOLD  
SUPERINTENDENT  
DECISION**

**Whereas, the Board of Education heard the appeal of student A in executive session on October 6, 2016,**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby affirms the Superintendent's decision in the matter of Student "A".

***Four County***

Mrs. Thomas reported that she and Mrs. Brix attending a recent Four County Meeting with David Little, Executive Director Rural Schools Association of New York and Julie Marlette, Governmental Relations Director New York School Boards Association presented insight into the coming Legislative sessions.

***Upcoming Events***

- October 7 - K-12 Early Release-Emergency Drill Day
- October 10 - Columbus Day - No School

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- October 11 - CMS EnCompass Session 1 Begins
- October 13 - Open House Grades 2 & 3
- October 18 - Open House Grades PK, K & 1
- October 20 - Regular Board Meeting
- October 21 - Screen Free Week Celebration
- October 28 - PTSA Mother/Son Night
- October 31 - Norma Barton PTSA Book Fair - all week
- October 21 - Last Day to Pay School Taxes without Penalty

**Adjournment**

Upon a motion made by Mrs. Pedzich, seconded Mr. Polimeni, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:17 p.m. The next Regular meeting will be on October 20, 2016 at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk