



The Regular meeting of the Canandaigua City School District Board of Education was held on Wednesday, June 22, 2017 at 6:30 p.m. in the Canandaigua City School District Office, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas, Ralph Undercoffler
- LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage, John Zappia
- ADMINISTRATIVE TEAM: Entire Administrative Team
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Athletes, families and coaches

***Pledge of Allegiance to the Flag***

Mrs. Grimm opened the meeting at 6:30 p.m. and led everyone in the Pledge of Allegiance.

***President’s Comments***

Mrs. Grimm asked for a moment of silence for first grader Cheyanne Brandt who recently passed.

***Superintendent’s Report***

Mr. Jim Simmons, Athletic Director, recognized Mr. Mike Northrup, Canandaigua Assistant Fire Chief, and the fire department for the assistance they provide the district and athletes upon celebrations.

Mr. Tenney, Academy Principal, provided the Board with an Academy final report, with 297 students graduating.

***Public Comments***

There were no public comments.

***April Warrants***

Upon a motion made by Mr. Reho, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved May Warrants as follows:

**APPROVED:**  
**WARRANTS**

<b>Warrant</b>	<b>Fund</b>	<b>Check Numbers</b>
0276	Federal	ACH000042
0277	General	ACH002631-002649
0278	General	005079-005080 (Positive Pay)
0279	Capital	ACH000022
0280	General	ACH002650-002660
0281	Federal	000254-000257 (Check Print)
0282	Capital	000223-000226 (Check Print)
0283	General	005081-005131 (Check Print)
0285	General	ACH002661-002681
0286	Federal	ACH000043
0287	Capital	ACH000023
0288	Capital	000227 (Check Print)
0289	Federal	000258-000260 (Check Print)
0290	General	005132-005136 (Positive Pay)

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0291	Federal	000261-000263 (Check Print)
0292	General	005137-005235 (Check Print)
0293	Federal	ACH000044
0294	General	ACH002682-002713
0295	Capital	ACH000024
0296	General	005236-005238 (Positive Pay)
0297	Federal	000264 (Positive Pay)
0299	General	ACH002714-002737
0300	Federal	000265-000270 (Check Print)
0301	Capital	000228-000229 (Check Print)
0302	General	005239-005313 (Check Print)
0303	Federal	000271(Positive Pay)
0304	General	005314-005319 (Positive Pay)
0305	General	005320-005322 (Positive Pay)
0306	General	ACH002738
0307	Federal	ACH000045
0308	Cafeteria	001421-001447

**Consensus Agenda**

Upon a motion made Mr. Polimeni, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved:

**APPROVED:**  
**CONSENSUS**  
**AGENDA AND**  
**SUPPLEMENTAL**

**Business and District Matters**

1. the Treasurer’s Report for the Period of May 1, 2017 – May 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2016 – May 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2016 – May 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**TREASURER’S**  
**REPORT**

**BUDGET STATUS**  
**REPORT**

**REVENUE STATUS**  
**REPORT**

the request of Mr. John LaFave, Director of Student Support Services, on behalf of the Educational Enrichment Fund, to accept the following gifts to the school district:

**DONATIONS**

- BARE books (journal writing books) for grade 5 \$ 875
- Tangy Tuesday Math enrichment games for grades 3-5 \$ 595
- Kayaks and paddles for Aquatics program \$2,890
- Breakout Boxes for high school science \$1,000

the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$949 from CASB Inc. – Tennis Booster Club to purchase a tennis ball machine.

4. for Andrea Smith to begin her Educational Administrative Internship requirement this summer in the Extended School Year and Summer School Program.
5. an agreement with Franklin Covey, Inc. for the Leader in Me Coaching System for the 2017-2018 school year.

**EDUCATIONAL**  
**ADMINISTRATIVE**  
**INTERNSHIP**

**AGREEMENT**

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6. the request of Mr. John Arthur, Middle School Principal, to declare as surplus items the below sewing machines. These items will be sold at public auction.

**SURPLUS EQUIPMENT**

Singer- # 717	Singer- # 714	Singer-# 717
Singer -Scholastic # 717	Singer- Scholastic #6704	Singer-Scholastic # 717
Singer- Scholastic # 6704	Singer- Scholastic # 6704	Singer- # 717
Singer- Scholastic # 717	Singer- Scholastic # 6704	Singer- # 717
Singer- Scholastic # 6704	Singer- Scholastic # 6704	Singer- # 714
Singer- Scholastic #717		

7. the request of Mr. John Arthur for payment of \$250 for The “Wild Life Defenders Wildlife Outreach Program” who presented to all approximately 300 sixth grade students. This is a nonprofit group. The Wildlife Defenders Program is a wildlife education outreach group run by their staff and day program members. As part of their brain injury rehabilitation, members are trained in the handling and care of live native and exotic animals, birds, reptiles and more!

**GUEST SPEAKERS**

8. Council for Instruction reviewed and is recommending the following textbook for use at the Academy and will be available for Board review at Thursday evening's meeting for final approval.

**TEXTBOOK ADOPTION ~ INITIAL APPROVAL**

<u>Textbook</u>	<u>Publisher</u>	<u>Course Title</u>
Sociology Matters	McGraw Hill 2014	Gemini Sociology

9. the District will retain, in unrestricted fund balance, an amount equal to 4% for the ensuing year's budget as allowed by section 1318 of the real property tax law as of June 19, 2014. Any amount in excess of the 4% will be funded in the following reserves Unemployment Reserve, Retirement Contribution Reserve, Tax Certiorari Reserve, Capital-Transportation Reserve, Capital Equipment Reserve, Property Loss & Liability Reserve, Employee Benefit Accrued Liability Reserve and the Workers' Compensation Reserve.

**FUNDING OF RESERVES**

10. the below transfers are over \$20,000 and require Board of Education approval. They are necessary for the early termination of the District's Energy Performance Contract with M&T Bank signed into effect in 2002:

**BUDGET TRANSFER**

From: A9760-700-010-0000	Tax Anticipation Note	\$ 75,000
From: A9711-701-010-0000	Serial Bond Interest	\$ 180,733
From: A9060-800-010-0000	Health Insurance	\$103,020
To: 2250-490-010-0000	Serial Bond Principal	\$ 358,753

11. the request of Mr. Vernon Tenney, Academy Principal, to declare the below items as would like to recommend the following textbook be declared excess surplus. These items are outdated material that are no longer used.

**SURPLUS BOOKS**

- Hofstadter, The American Political tradition 1976-33
- Breen & Innes, Myne Owne Ground-Race and Freedom on Virginia's Eastern Shore 1640-1676 2005-42
- Kidron & Segal, The New State of the World Atlas 1991-27
- Keenan American Diplomacy, 1900-1950-1951-19
- Hamlin, Gideon Granger 1982-21
- Rozwenc, The New Deal: Revolution or Evolution 1959-19
- Holroyd, IB Economics Study Guide 2004-40
- Hammond, Historical Atlas of the World n/a-12
- Rand McNally, These States United 1974-56
- O'Connor, Exploring United States History 1984-12
- Boyes, Economic Student Support Package n/a-22
- Boyes, Economics 2005-21
- Hockenbury, Psychology 2000-52

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McMahon, Psychology & You 1995-25  
 Commager, Documents of American History Volume I to 1898 1990-7  
 Commager, Documents of American History Volume II Since 1898 1990-6  
 Wilson, American Government 1997-21  
 Gibaldi, MLA Handbook 1989-19  
 Calhoun, Understanding Sociology 1998-17  
 n/a, New World Dictionary 1981-53  
 Leuchtenburg, Franklin D Roosevelt and the New Deal 1963-24  
 Buchholz, New Ideas from Dead Economists 1989-17  
 Course I Textbook Amsco's Integrated Algebra 1 by Ann Xavier Gantert 1989-74  
 Gencoe McGraw-Hall, Biology: The Study of Life 2002-122

- 12. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL  
SPECIAL  
EDUCATION**
- 13. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL  
EDUCATION**

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jennifer Rotz	Teacher Aide	Resignation in order to Accept another position	8/31/2017
Pamela Reynolds	Food Service Helper	Resignation for the Purpose of Retirement	6/20/2017

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Michael Dauphinee	Head Automotive Mechanic	7/1/2017	\$24.00/hr.
Ryan Daniels	Student Helper- Technology	7/5/2017	\$10.50/hr.
Jared Jorolemon	Student Helper- Technology	7/5/2017	\$10.25/hr.
Stanley Lin	Student Helper- Technology	7/5/2017	\$10.00/hr.
Jasmine Lofdahl	Student Helper- Technology	7/5/2017	\$10.00/hr.
Benjamin McMath	Student Helper- Technology	7/5/2017	\$10.25/hr.
Catherine Messina	Student Helper- Technology	7/5/2017	\$10.00/hr.
Benjamin Perrin	Student Helper- Technology	7/5/2017	\$10.00/hr.
Aaron Pierce	Student Helper- Technology	7/5/2017	\$10.00/hr.

2. Instructional Personnel

A. Resignation

(1) Lisa Diena, French Teacher at the Academy, from the District effective July 10, 2017.

B. Appointments

(1) **Jennifer Rotz** received her Associates Degree in Liberal Arts and Sciences from FLCC. She has been working for the District as a Teacher Aide since 2013. Ms. Rotz is appointed to a 1.0 FTE, 4-year probationary Teaching Assistant position with a tenure area of Teaching Assistant effective September 1, 2017.

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- (2) **Sean Perry** received his Bachelor's degree in Music Education from Ithaca College and his Master's degree in Music Education from Boston University. Mr. Perry has 8 years of experience in public education. He is appointed to a 1.0 FTE, 3-year probationary position as a Music Teacher with a tenure area of Music effective September 1, 2017.
- (3) **Michelle Marsh** received a degree as a Business Administrative Assistant from Finger Lake Community College. She has worked for the District as a Teacher Aide for over 7 years. Ms. Marsh is appointed to a 1.0 FTE, 4-year probationary position as a Teaching Assistant with a tenure area of Teaching Assistant effective September 1, 2017.
- (4) **Matthew Fitch** will be appointed Assistant Superintendent of Business effective August 21, 2017. Mr. Fitch received his Bachelor's degree in Economics from St. Lawrence University and his Master's degree in Education from Walden University. He earned his CAS School Business Administration from SUNY Brockport. He has 12 years of experience in public education.
- (5) **Emily Talley** received both her Bachelor's and Master's degrees in Music Education and Clarinet Performance from Western Carolina University. Ms. Talley has 10 years of experience in public education. She is appointed to a 1.0 FTE, 3-year probationary position as a Music Teacher with a tenure area of Music effective September 1, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Jennifer Rotz	Teaching Assistant	9/1/2017	1
Sean Perry	Music	9/1/2017	8
Michelle Marsh	Teaching Assistant Level III	9/1/2017	2
Matthew Fitch	Admin - SDBL	8/21/2017	Per Contract
Emily Talley	Music	9/1/2017	6

(6) Summer Reading Program

the following teachers for the Summer Reading Program at a rate in accordance with contract:

- Wendy Avery
- Lisa Carro
- Genial Close
- Angel Clark
- Regina Czora
- David Fronczak
- Kathryn Hanford
- Brandon Herod
- Christine McClain
- Tabitha Metz
- Carol Nicholson
- Caroline Prestano
- Michele Reynolds
- Kelly Scammell
- Shelley Sossong
- Leslie Tomanovich
- Beth Dombrowski
- Karen Brown – Substitute
- Ann Gleason – Substitute
- Andy Hart – Substitute
- Kyle Hart – Substitute
- Amy VanDyke – Substitute
- Alyssa Zacharias – Substitute
- Kathy Tyler – Substitute

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Stacy Sabin – Substitute  
 Jessica Brotsch – Substitute  
 Erin Hopkins – Substitute  
 Lisa Cooke – Substitute

(7) Extended School Year

the following for the Extended School Year Program at a rate in accordance with contract:  
 Jeannie Halterman, Teaching Assistant Sub

(8) Individual Contracts

(a) for the Superintendent to have approval from the Board of Education to allow the Superintendent and the Board President to finalize the following individual contracts, copies of which will be in the Supplemental Minutes file:

Aline Clement, Employee Relations Assistant  
 Ross Gifford, Information Technology Network Analyst II  
 Sonia Henry, Claims Auditor  
 Paula Santee, Employee Relations Assistant  
 Michael McClain, Director of Facilities II  
 Diane Rocca, Computer Services Assistant  
 Matthew Rodgers, Audio Visual Assistant  
 Paula Traber, Secretary I Confidential  
 Brian Nolan, Assistant Superintendent of Personnel and Support Services  
 Daniel Bowman, Director of Technology

(9) Tenure Appointments

the following staff members for tenure appointments pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of Education.

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
John LaFave	Administrator - School District Administrator	7/1/2017
Stephanie Knapp	Administrator - Director of Special Programs	7/30/2017
Tammy Franz	Special Subject - Business	9/1/2017
Michelle Jones	Special Subject - School Counselor	9/1/2017
Spencer Sherwood	Special Subject - Foreign Language	9/1/2017
Leslie Tomanovich	Special Subject - ESOL	9/1/2017
Matthew Vanderlee	Special Subject - Special Education	9/1/2017
Emily Williams	Academic - English	9/1/2017
Jennifer Cerne	Special Subject - Music	9/1/2017
Diana Chase	Special Subject - Music	9/1/2017
Lisa Diena	Special Subject - Foreign Language	9/1/2017
David Fronczak	Special Subject - Reading	9/1/2017
Elizabeth Kuchman	Elementary - Childhood Education 1-6	9/1/2017
Katherine Mancuso	Special Subject - School Counselor	9/1/2017
Daina Marsh	Special Subject - Physical Education	9/1/2017
Jessica Perry	Special Subject - Music	9/1/2017
Debra VanDeMortel	Special Subject - Special Education	9/1/2017
Amy VanDyke	Special Subject - Teaching Assistant	9/1/2017
Danielle Zatkowsky	Special Subject - Art	9/1/2017

**End of Consensus Agenda**

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***Upcoming Events***

- June 25 - CA Class of 2017 Commencement

***Adjournment***

Upon a motion made by Mrs. Birx, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:10 p.m. and departed to the Academy for a celebration for Lynne Erdle. The Reorganizational meeting will be on July 5, 2017 at the Operations Center at 10:30 a.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk