



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 25, 2017 at 5:32 p.m. in the Canandaigua City School District Office, Vice President Thomas presiding.

BOARD MEMBERS PRESENT: Cheryl Birx, Joe Delforte, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas, Ralph Undercoffler
BOARD MEMBERS ABSENT: Jeanie Grimm, Bill Patrowicz
LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage, John Zappia
BOARD DISTRICT CLERK: Deborah Sundlov

Executive Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved calling an Executive Session at 5:32 p.m. for the purposes of discussing one particular employee(s) and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee(s) and one proposed, pending or current litigation.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 6:08 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Thomas reconvened the meeting at 6:30 p.m. Autumn and Annalise Mast led everyone in the Pledge of Allegiance.

Superintendent's Report

Volunteer Recognition

Superintendent Erdle read the below and had the volunteers present introduce themselves and say a few words about how they volunteer in the district:

"Tonight is our opportunity to say thanks to all of the people who freely give of their time for the Canandaigua City School District. I thank all of you for being with us tonight and on behalf of the Board of Education and administrative team I offer our small thank you for all you do to help us provide for each and every student we serve. I would ask that each of you just introduce yourself – your name and your volunteer capacity here in the District.

Before we go on to award our second annual Volunteer Service Award I would like to recognize a group of volunteers who because of their time and dedication and the weekly commitment are never seen as volunteers. People often believe they are employees of our district. But our Board of Education members are volunteers who go through an election process for this honor. They are a group who actually pay to serve us –they are hit upon often for donations, they pay for their own bottled water and coffee for heaven sakes, they aren't just here for board meetings but give of their time to prepare for meetings, and take advantage of many opportunities to serve beyond our meetings – it all adds up to, quite honestly, a full time job. Please join me in thanking Bill, Cheryl, Beth, Joe, Jeanie, John, Michelle, Ralph and Tom – we are so appreciative of all you give to our school community.

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The Board of Education created the Volunteer Service Award to recognize the extraordinary commitment of a person who has served our district in a voluntary capacity. Nominations were sought for those who have served throughout the year in a major undertaking or in several smaller events or who provided continual service over several years.

This year's Volunteer Service award recipient met all three of those criteria – having served our district in numerous ways now for several years. Her nominator said "I am nominating this person because of her ability to get an event organized and off the ground. There are many times that administrators and teachers talk about wanting to do an event but for many reasons it just doesn't happen. This person has the stick-to-itiveness to make an idea for an event a reality.

Specifically, our recipient singlehandedly planned and ran the UPK/Kindergarten Family Fun Night. She also planned for the first grade family fun night organizing games and activities for kids providing a great way for parents to connect with our school district. Our recipient also handled the crafts at the mother son night and was in charge of snacks and drinks at the father daughter dance. She has also coordinated a book swap at the end of the year working with teachers to find ways to get more books in the hands of our kids. This year's recipient is a member of the Primary Elementary SIPT, the Council for Instructional Excellence and is treasurer of PTSA. She is the mother of 3 young children, two of whom attend the PES. In my opinion she is one very busy lady with just her volunteer responsibilities".

*Congratulations and a deep thank you to **Leslie Mast** our Volunteer of the Year recipient."*

Public Comments

Stacy Gulick, 81 Foster Street spoke about individualized instruction.

Student Representative ~ Ryan Bittel

Student Representative Ryan Bittel reported students over the last month were busy taking AP/IB tests. The Annual Awards Ceremony was held May 24 and the Student Achievement Breakfast on May 25. Sports are in full swing with some final games taking place. The Third Annual Canandaigua Classic Half Marathon will be held on May 27. Ryan also invited the board to the Senior Ball, Senior Sunset and the Senior Grad Walk at the Primary-Elementary School. Ryan noted he felt the Mock Car Crash held May 18 was very meaningful.

Acceptance of 2017-2018 School Budget, Board Members and Propositions Vote

Upon a motion made by Mr. Reho, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education accepted the 2017-2018 School Budget, Board Members and Propositions Vote.

APPROVED:
2016-2017 VOTE

Total number of voters: 1,869

Budget

Yes – 1,297
No – 455

Proposition 1 – Transportation

Yes – 1,355
No – 439

Proposition 2 – Building Purchase

Yes – 1,197
No – 609

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Proposition 3 – Capital Reserve

Yes – 1,349
 No – 466

Board of Education (*two highest for a five year term)

Michelle Pedzich – 1,161*
 Mark LaRoach – 630
 Jen Schneider – 1, 299*

April Warrants

Upon a motion made by Mr. Reho, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved April Warrants as follows:

APPROVED:
WARRANTS

Warrant	Fund	Check Numbers
0249	General	ACH002559-002562
0250	Federal	ACH000040
0251	General	004925-004929 (Positive Pay)
0253	General	ACH002563-002570
0254	General	004930 (Positive Pay)
0256	General	ACH002571-002595
0257	Federal	ACH000041; 000246 (Voided Check)
0258	Capital	ACH000020
0259	Federal	000247-000248 (Check Print)
0260	Capital	000216-000218 (Check Print)
0261	General	004931-005002 (Check Print)
0262	General	005003-005006 (Positive Pay)
0263	Federal	000249-000250 (Positive Pay)
0264	General	005007 (Positive Pay)
0265	General	ACH002596-002606
0267	General	005008-005014 (Positive Pay)
0268	Federal	000251 (Positive Pay)
0269	Federal	000252-000253 (Check Print)
0270	Capital	ACH000021
0271	Capital	000219-000222 (Check Print)
0272	General	005015-005078 (Check Print)
0273	General	ACH002607-002630
0274	Cafeteria	001403-001420

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded by Mrs. Birx, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

1. the Treasurer’s Report for the Period of April 1, 2017 – April 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2016 – April 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TREASURER’S
REPORT

BUDGET STATUS
REPORT

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Canandaigua City School District
Minutes – May 25, 2017
 Operations Center, 5500 Airport Road

Canandaigua Proud!

- 3. the Revenue Status Report, which is a summary, for the period of July 1, 2016 – April 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. REVENUE STATUS REPORT

- 4. Mr. Brian Nolan appointed as co-purchasing agent for the 2016-2017 school year. APPOINTMENT

- 5. the request of Mr. Vernon Tenney, Academy Principal, for a new scholarship, **Patricia Greene Scholarship** to be given at the Awards assembly. The amount will be \$1,000 for one male and one female. The recipients will be a student who has shown improvement in the classroom, demonstrated a proven record of compassion for others and has volunteered to assist in special education settings, and a member of an athletic team or music group. NEW SCHOLARSHIP

- 6. the request of Mr. John Arthur, Middle School Principal, to declare as surplus items and sell at public auction 40 Galvanometers. The science CALT and teachers, and the Tech CALT and teachers no longer have use for them. Galvanometers are used to detect a small amount of electric current. SURPLUS ITEMS

- 7. Canandaigua Middle School SIPT– a community read. This year a sub-committee has worked to select a book to approve for a *Read* in 2017 -18. The book is titled “11”, by Tom Rogers. Its setting is the day of 9/11. The protagonist’s 11th birthday is 9/11. The story follow how the tragedy affected him, and others.

- 8. the Board of Education Meeting dates for the 2017-2018 school year: 2017-2018 BOARD MEETING DATES

July 5, 2017	July 27, 2017	August 30, 2017	September 7, 2017
September 21, 2017	October 5, 2017	October 19, 2017	November 2, 2017
November 16, 2017	December 14, 2017	January 4, 2018	January 18, 2018
February 1, 2018	February 15, 2018	March 8, 2018	March 22, 2018
April 12, 2018	April 25, 2018	May 10, 2018	May 24, 2018
June 7, 2018	June 21, 2018		

- 9. the request of Ms. Marcia Rebmann, Academy nurse, for her children Kyler (grade 9), Rylan (grade 7) and Symon (grade 3) Rebmann to continue attending Canandaigua Schools in September 2017. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. ATTEND CANANDAIGUA SCHOOLS

- 10. the below transfer is over \$20,000 and requires Board of Education approval. This is for ID BOCES Codes.

From: A2250-490-010-0000	SpEd Boces Services	\$83,621
To: A2330-490-010-0000	Spec Sch Boces Services	\$83,621

- 11. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. PRESCHOOL SPECIAL EDUCATION

- 12. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. SPECIAL EDUCATION

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Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Bonnie Vaisey	School Monitor	Resignation	5/8/2017
Robin Harvey	Senior Typist	Retirement	6/29/2017
Emily Fordham	Teacher Aide	Resignation	6/2/2017

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Lyle Friel	Custodial Worker	5/30/2017	\$11.05/hr.
Michel McClain	Student Helper	5/22/2017	\$10.00/hr.
Jaydon MacNeil	Student Helper	5/22/2017	\$10.00/hr.
Robin Harvey	Substitute Typist	7/1/2017	\$36.49/hr.
Michel McClain	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Connor McClain	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Jaydon MacNeil	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Brandon Moore	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Tanner Bussey	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Sam Demuzio	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Samuel J Johnson	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Marissa Ross	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Matthew Benson	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Zack Scammell	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Nick Scammell	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Alyssa Lloyd	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Austin Coyne	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Joseph Mergenthaler	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Rich Romeo	Summer – Custodial	7/1/2016	\$10.00/hr.
Brian Crawford	Summer – Custodial	7/1/2016	\$10.00/hr.

2. Instructional Personnel

A. Leave of Absence

(1) of Alissa Clark, a Physical Education teacher at the Elementary School, for a pregnancy-related disability leave of absence to begin on or about October 2, 2017 and to end on or about November 13, 2017 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2018.

B. Resignation

(1) of Timothy Taylor, Music Teacher at the Middle School, resigning from his position effective June 30, 2017.

C. Appointments

(1) of **Daniel Robbins** who received his Bachelor's degree in Adolescent Education with a concentration in Biology from Keuka College and his Master's degree in Adolescent Education with a concentration in Biology from SUNY Cortland. He has been working in public education for 10

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years. Mr. Robbins is appointed to a 1.0 FTE 3-year probationary Earth Science Teacher position with a tenure area of Science starting September 1, 2017.

- (2) of **Christopher Rodriguez** who received his Bachelor’s degree in History from St. John Fisher College and his Master’s degree in Adolescent Education, Special Education, and Social Studies from St. John Fisher College. He has been working in public education for 3 years. Mr. Rodriguez is appointed to a 1.0 FTE 3-year probationary Special Education Teacher position with a tenure area of Special Education starting September 1, 2017.
- (3) of **Jeremiah Johnson** who received his Bachelor’s degree in Earth Science from SUNY Brockport and his Master’s degree in Adolescent Inclusive Earth Science from SUNY Brockport. He has been working in public education for 2 years. Mr. Johnson is appointed to a 1.0 FTE 4-year probationary Earth Science Teacher position with a tenure area of Science starting September 1, 2017.
- (4) of **Kaitlyn Estes** who received her Bachelor’s degree in Business and Marketing from SUNY Fredonia and her Master’s degree in Business and Marketing Education from Nazareth College. She has been working in private education for 3 years. Ms. Estes is appointed to a 1.0 FTE 4-year probationary Business Teacher position with a tenure area of Business starting September 1, 2017.
- (5) of **Charles DeTaeye** who received his Bachelor’s degree in Physical Education from Ithaca College and his Master’s degree in Adapted Physical Education from SUNY Cortland. He has been working in public education for 11 years. Mr. DeTaeye is appointed to a 1.0 FTE 3-year probationary Physical Education Teacher position with a tenure area of Physical Education starting September 1, 2017.
- (6) of **Breaca Nellis** who received her Bachelor’s degree in Psychology and Philosophy from SUNY Geneseo, and she earned her Master’s degree and CAS in School Psychology from the Rochester Institute of Technology. She has worked in public education for 3 years and in the private sector for 9 years. Ms. Nellis is appointed to a 1.0 FTE 4-year probationary School Psychologist with a tenure area of Psychologist starting July 1, 2017.
- (7) of **Kerra Rank** who received her Bachelor’s degree in Childhood Education from SUNY Fredonia and her Master’s degree in Inclusive Education from Nazareth College. She has been working for the District as a long-term substitute K-5 Special Education teacher for the past two years. Ms. Rank is appointed to a 1.0 FTE 2-year probationary Special Education Teacher position with a tenure area of Special Education starting September 1, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Daniel Robbins	Earth Science 7-12; Biology 7-12; General Science 7-12	9/1/2017	13
Christopher Rodriguez	Students w/ Disabilities-Social Studies	9/1/2017	8
Jeremiah Johnson	Earth Science 7-12; Students w/ Disabilities-Earth Science	9/1/2017	3
Kaitlyn Estes	Business and Marketing Coordinator of Work-Based Learning Extension	9/1/2017	3
Charles DeTaeye	Physical Education; Health Education	9/1/2017	10
Breaca Nellis	School Psychologist	7/1/2017	6
Kerra Rank	Early Childhood Ed B-2; Childhood Ed 1-6; Students w/ Disabilities B-2; Students w/ Disabilities 1-6, Professional	9/1/2017	3

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(8) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

Joseph Czak
Leigha Decker

(9) Certified Substitute Teacher

the following individual as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Alexandra Senglaub

(10) Winter Coaching

the following individual for a Winter Coaching position:
Charles DeTaeye – Varsity Boys Basketball

End of Consensus Agenda

Board Committee Reports

Audit Committee

The Audit Committee met on May 12. Mr. Patrowicz submitted a written report to the Board which is on file. The next meeting is scheduled for June 2.

Four County Update

Mrs. Birx reported on the Four County Annual Meeting held on May 18. Mr. Tim Kramer, NYSSBA Director, and Regent Norwood were speakers at the event.

District Committee Reports

Character Education

Mr. Undercoffler reported on behalf of the Character Education Committee which met on May 18. Committee members will be scheduling meetings with building SIPT teams to discuss roll out of the updated Character traits. Another meeting will be held to discuss how to incorporate them at the beginning of the 2017-2018 school year.

Closing Remark

The board commented on how well the grand opening of the field and track went.

Upcoming Events

- May 29 - Memorial Day
- May 30 - Middle School Art Show
- May 31 - Middle School Spring Concert
- June 1 - Academy Spring Concert I
- June 2 - 8th Grade Dance
- June 3 - Academy Senior Ball

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- June 6,7 - UPK Registration
 - June 5 - Academy Spring Concert II
 - June 7 - CMS Spring Concert
 - June 8 - PES Spring Concert
 - June 8 - Regular Board Meeting
 - June 9 - Academy Pop Night @ the Bistro
 - June 13 - CMS Spring Concert
 - June 14 - Flag Day
 - June 14 - Special Board Meeting
 - June 15 - PES Spring Concert II
 - June 18 - Father's Day
 - June 21 & 22 - Half Day K-8
 - June 25 - CA Class of 2017 Commencement

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:57 p.m. The next Regular meeting will be on June 8, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk