



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, February 16, 2017 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Ralph Undercoffler
- BOARD MEMBERS ABSENT: Beth Thomas
- LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Matt Schrage, John Zappia
- ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Dan Bowman, Andy Thomas
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Beth Aparo, Sarah O'Brien, Heather Rauli, Payten Smith, Danielle Owidenko

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mr. Polimeni, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of eight collective negotiation pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Bix, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education returned to Open Session at 6:30 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm began the meeting with a moment of silence for beloved teacher and colleague Mrs. Linda Sikora.

Several Board members commented on the wonder Reading Rocks Read-A-Thon that was held earlier in the day at the Primary-Elementary School.

Superintendent Report

Superintendent Erdle commented that she had the privilege to be assigned to Beth Aparo as an observer and evaluator several years back. She is an outstanding teacher who has a desire to do good things for kids. Mrs. Aparo was named the 2017 Central Western Zone Middle School Physical Education Teacher of the Year. Mrs. Aparo along with her husband and son were in attendance.

The senior trip has been canceled for the 2016-2017 school year. There were only 35 students registered. Mr. Tenney is working with next year's advisors to find a spot where kids will want to go.

At a recent spaghetti dinner fund raiser, \$2,841 was raised, which will allow five scholarships for students.

CA Players won the local Rochester Rocs award. The news station will be at the Academy at 5:30 a.m. on February 17.

Lead and inspire a community of learners to fulfill their academic and creative potential



The official ribbon cutting of the new athletic field will be Thursday, May 4 at 5:45 p.m.

Public Comments

There were no public comments

Student Representative ~ Peyton Smith

Peyton Smith reported there was a joint concert February 15 with eighth grade and Academy Choral students with Dr. Juan Tony Guzman, a native of the Dominican Republic who is a music professor at Luther College in Decorah, Iowa. Seniors ordered caps and gowns and had their pictures taken.

January Warrants

Upon a motion made by Mrs. Birx, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved December Warrants as follows: **APPROVED: WARRANTS**

Warrant	Fund	Check Numbers
0161	General	004354-004363 (Positive Pay)
0162	General	ACH002355-002374
0164	Federal	ACH000033
0165	Capital	ACH000014
0166	Capital	000188 (Check Print)
0167	Federal	000217-000218 (Check Print)
0168	General	004364-004424 (Check Print)
0170	General	004425-004431 (Positive Pay)
0171	Federal	000219-000221 (Positive Pay)
0172	Federal	ACH000034
0173	General	ACH002375-002395
0174	Federal	000222-000224 (Check Print)
0175	Capital	000189-000194 (Check Print)
0176	General	004432-004474 (Check Print)
0177	General	004475-004499 (Check Print)
0178	General	ACH002396-002405
0179	Capital	000195 (Check Print)
0180	General	004500 (Positive Pay)
0181	General	004501 (Positive Pay)
0183	General	004502-004508 (Positive Pay)
0184	Federal	000225-000228 (Check Print)
0185	General	ACH002406-002428
0186	General	004509-004510 (Positive Pay)
0187	General	004511 (Positive Pay)
0188	Federal	ACH000035
0189	General	004512-004547 (Check Print)
0190	Cafeteria	001345-001366

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of February 2, 2017. **APPROVED: MEETING MINUTES**

Lead and inspire a community of learners to fulfill their academic and creative potential



Lynne H. Erdle Canandaigua Academic and Career Center Program Dedication (Final Approval)

Upon a motion made by Mr. Polimeni, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education gave final approval for the naming of the CACC program to the Lynne Erdle Canandaigua Academic and Career Center Program.

APPROVED:
FINAL

Teacher
Canandaigua Academy Principal
Founder, Academic & Career Center
Assistant Superintendent for Instruction
Superintendent of Schools

Lynne H. Erdle dedicated her teaching and administrative career to the proposition that all children and teens must be afforded the educational setting that allows them the best opportunity to succeed to their highest potential and provides a classroom experience that gives them hope for their futures.

This program embodies those educational ideas. Mrs. Erdle is a champion of flexibility of services, opportunity, responsibility, and caring commitment to every student, no matter their situation in life or readily apparent academic needs.

Her unrelenting devotion to this mission and manifest love for young people at each step of her extraordinary career establishes her as one of the foremost educational leaders in the history of the Canandaigua City School District.

Dedicated February 2, 2017

Educational Presentation

State of the State

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided the Board of Education with recent updates from the NYSED. The presentation included curriculum updates for Social Studies, Science, the Arts, and grades 3-8 Math and ELA. In addition, an update regarding the implementation of Computer-Based Testing (CBT) was provided.

Resolution Approving Purchase Contract

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education gave approval for the for a roll count vote on approving a purchase contract..

APPROVED:
CONTRACT

WHEREAS, the Board of Education seeks to purchase real property located in the Town of Canandaigua, County of Ontario, and State of New York known as 5262 Parkside Drive, Town of Canandaigua, New York, Tax Map No. 70.11-1-20.100, consisting of approximately 2.0 acres at a cost of \$595,000.00, for school district purposes; and

WHEREAS, the Board of Education has received and reviewed the real estate purchase and sale contract for the purchase of the property;

Lead and inspire a community of learners to fulfill their academic and creative potential



WHEREAS, the Board of Education has received and reviewed the Short Environmental Assessment Form to assess the environmental impact of the action;

NOW, THEREFORE, be it resolved by the Board of Education of the Canandaigua City School District as follows:

Section 1. The Board of Education determines that the action is an Unlisted Action under the regulations of the State Environmental Quality Review Act and designates itself as Lead Agency.

Section 2. Upon review of all information required to make a determination, the Board of Education determines the action will not result in any large or important environmental impacts, and therefore, it is one which will not have a significant impact on the environment and a Negative Declaration will be prepared and filed with the District Clerk.

Section 3. The Contract to purchase the property at 5262 Parkside Drive, Town of Canandaigua, at a price of \$595,000.00, New York and upon other terms and conditions set forth therein, is hereby approved subject to the contingencies set forth in the Agreement, including approval by the qualified voters of the District.

Section 4. The officers and employees of the District are authorized and directed to sign all documents and take all steps necessary to approve and complete the purchase.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Cheryl Birx	Voting Yes
Joseph Delforte, Jr.	Voting Yes
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Absent
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

* * * * *

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded by Mr. Undercoffler, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDA

Business and District Matters

1. the Treasurer’s Report for the Period of January 1, 2017 – January 31, 2017 and Amended December 1, 2016 – December 31, 2016 General Now account. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2016 – January 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TREASURER’S
REPORT

BUDGET STATUS
REPORT

Lead and inspire a community of learners to fulfill their academic and creative potential



3. the Revenue Status Report, which is a summary, for the period of July 1, 2016 – January 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **REVENUE STATUS REPORT**

4. the request of Mr. Vernon Tenney, Academy Principal, for Phil Boyte to conduct two school wide assemblies on March 21. Mr. Boyte of the Learning for Living organization, will present Breaking Down Walls, a program to help create a positive and supportive school climate. He was previewed by student leaders and advisors at the November NYS student leadership conference. The cost is \$3,500 and will be paid by Student Government. PTSA and the Phelps Gorham Fund will be solicited to reduce the student government expenditure. **PRESENTER**

5. the request of Mr. Vernon Tenney for final approval of the below trip. Initial was received January 5, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ACADEMY FIELD TRIP ~ FINAL**
 - **Robotics Team Regional Trip**, Cleveland, OH, March 29-April 1, 2017

6. the request of Mr. Vernon Tenney for **Nick Finzer** to work with music students in grades 5-12 in preparation for the District Jazz Festival, April 26-28. Mr. Finzer is an award winning composer, arranger and trombonist. Mr. Finzer's appearance cost and expenses will not be more than \$2,200. His appearance and travel expenses will be made possible through ticket sales. **MUSIC GUEST**

7. the request of Mr. Brian Amesbury, Primary-Elementary School Principal, for So Sum Chack to volunteer for the 2016-2017 school year. **VOLUNTEER**

8. the request of Mr. Vernon Tenney for a group of music students, estimated to be about 50, and teachers from **Kenmore East High School** for one day on April 12 at the Academy. Band and orchestral students will perform with CA ensembles. This visitation is part of Kenmore East's music trip similar to the CA Music Trip to Virginia. Kenmore East's trip is to a nearby retreat center – LeTourneau Center. The music teacher is Phil Aguglia. **MUSIC VISITATION**

In addition to the Kenmore East students we also request approval for a guest musical conductor, **Ron Sutherland**, who will work with both schools' students. Mr. Sutherland's fee will be \$500 and shared between schools.

9. an agreement with Pooler Enterprises in regard to Contract No. 101 for Site Construction related to the 2014 Capital Improvement Project. **AGREEMENTS**

an agreement with Educational Data Services, Inc. to participate in the lowest overall pricing for consumable school supplies in the state for the 2017-2018 school year.

an agreement with Bernard P. Donegan, Inc. to serve as the financial consulting service in connection with the district's capital project financings and other financial matters.

an agreement with Geneva Club Vending to provide vending services at each building location.

Lead and inspire a community of learners to fulfill their academic and creative potential



10. the request of Mr. Brian Amesbury: GRADUATE STUDENT INTERN
- | <u>Name</u> | <u>Institution</u> | <u>Cooperating Teacher</u> | <u>Dates</u> |
|---------------|--------------------|----------------------------|---------------|
| Irma Omeragic | Nazareth College | Jenna Bonvell | March 1-May 5 |
11. the request of Mr. John Zappia, Assistant Superintendent for Business, for 15 red polo shirts embroidered with “CA Food Service” be declared as surplus items. They are no longer in use in the cafeterias. SURPLUS ITEMS
12. a training program to be given in March of 2017 “Interviewing: The Art of Hiring Great Teachers”. Trainer will be Bill Kaminski, President – Stone Associates Training. The cost for this training is \$1,500. TRAINING
13. the request of Mr. Jim Simmons, Athletic Director, for the below volunteers: SPRING ATHLETIC PROGRAM VOLUNTEERS
- | <u>Baseball</u> | <u>Boys Lacrosse</u> | <u>Girls Lacrosse</u> |
|------------------------|----------------------|-----------------------|
| David Maine | Paul Ojeda | Lauren York |
| Al Almansberger | Deven Alves | <u>Softball</u> |
| <u>Track and Field</u> | Kyle Stanney | Randy Cook |
| Jack Coons | | |
14. the request of Mr. Jim Simmons to accept a donation in the amount of \$1,000 from Mr. Robert Guy for the intent to help offset costs associated with our Unified basketball Program. Funds can assist with items such as team uniforms or officiating fees. DONATION
15. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. PRESCHOOL SPECIAL EDUCATION
16. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kristen Newman	Sub Teacher Aide	2/17/2017	\$9.70/hr.
Erica Veatch	Sub Teacher Aide	2/17/2017	\$9.70/hr.
Emma Glaess	Sub Teacher Aide	2/17/2017	\$9.70/hr.
Thomas Wentworth	Sub School Bus Driver	2/6/2017	\$14.35/hr.
Kristen Crunick	Sub Teacher Aide	2/17/2017	\$9.70/hr.
Andrea Dzwil	Sub Food Service Helper	2/17/2017	\$9.70/hr.
John Beck	Sub School Bus Driver	2/10/2017	\$14.35/hr.
Mary Clark	Sub Teacher Aide	2/17/2017	\$9.70/hr.

2. Instructional Personnel

A. Leave of Absence

of Julie Reinke for a leave of absence from her Teaching Assistant position at the Academy in order to accept a Long-term Substitute Teacher position at the Middle School.

Lead and inspire a community of learners to fulfill their academic and creative potential



B. Resignation for the Purpose of Retirement

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Deborah Sutherland	English Teacher, Academy	6/30/2017	11
Jeff Scheetz	Social Studies Teacher, Academy	6/30/2017	33
Diane Clark	Science Teacher, Middle School	6/30/2017	34
Nancy Farnsworth	K-6 Teacher, Middle School	6/30/2017	32
Lynn Ocorr	Science Teacher, Academy	6/30/2017	24
Barbara Morgan	Special Education Teacher, Academy	6/30/2017	31
Patrick Wegman	Special Education Teacher, Academy	6/30/2017	24
Linda Sikora	Math Teacher, Middle School	2/6/2017	34
Michael Broderick	Physical Education Teacher, Academy	6/30/2017	20
Ed Mulheron	Business Teacher, Academy	6/30/2017	32
Cheryl Bowe	Kindergarten Teacher, K-5 Complex	6/30/2017	34

C. Appointments

- (1) of Julie Reinke who has been working for the District as a Teaching Assistant since 2015. She will be appointed to a Long-term substitute position as a Math Teacher at the Middle School effective February 13, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step</u>
Julie Reinke	Reading; Math 7-12	2/13/2017-2/13-2018	1

- (2) Spring Coaching 2016-2017 Assignments

the following persons for Spring Coaching assignments at a rate of pay in accordance with the CTA Contract:

Kim Condon	Unified Sports – Basketball
James Anderson	Strength, Fitness, Conditioning

- (3) Tenure Appointment

the following staff member for tenure pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Joan Lambert	Special Subject Tenure Area - Teaching Assistant	3/1/2017

- (4) Certified Substitute Teacher

the following as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Elizabeth Gerhart



(5) Non-Certified Substitute Teacher

the following as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

Emma Glaess

Mary Clark

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on February 3. The Risk Assessment was reviewed with some minor notations. The Committee received an update on the Tax Levy Cap and State Aid. The next meeting is scheduled for March 3.

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Schrage, Assistant Superintendent for Instruction, reported on behalf of CIE which met on January 11. The Committee had presentations on counseling curriculum, physical education and Music.

Character Education

Mr. Undercoffler reported on Character Education which met on March 9. The Committee discussed whether healthful lifestyles should stay or go to the Wellness Committee. It was agreed to stay with Character Education.

Upcoming Events

- February 20 - Presidents Day
- February 21-24 - Winter Break
- February 28 - Special Board Meeting ~ District Office
- March 1 - Special Board Meeting ~ District Office
- March 2 - Special Board Meeting ~ District Office
- March 3 - Special Board Meeting ~ District Office
- March 3 - Middle School Fun Night
- March 6 - Spring Varsity/JV Sports Practices Begin
- March 8 - Elementary "Music in our Schools" Concert
- March 9 - K-5 Parent Teacher Conferences Evening
- March 9 - Regular Board Meeting
- March 10,11,12 - CA Players Musical

Adjournment

Upon a motion made by Mr. Patrowicz, seconded Mrs. Birx, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:10 p.m. The next Regular meeting will be on March 9, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Lead and inspire a community of learners to fulfill their academic and creative potential