



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, December 14, 2017 at 5:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Jen Schneider, Ralph Undercoffler

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: John Arthur, Brian Amesbury, Dan Bowman, Stephanie Knapp, Jen Marafioti, Rachel Schading, Chris Paige, Jim Simmons, John LaFave, Vernon Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Denise Champagne, Rich Rising, Kevin Morgan, Mike Czlonka, Chris McClain, Deb McPhearson, Mike Prusinowski, Megan Swing, Joe Delforte, Jen Newman, Ellen Polimeni, Jim Terwilliger, Lauren Kolb, Roberta Bittel, Deb McPhearson, Winter athletes, coaches, and families

Executive Session

Upon a motion made by Mrs. Thomas, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing employment history of eight particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee and three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:32 p.m. with fifth grader Evan Kincaid leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Fall Athletic Recognition

Mr. Jim Simmons, Athletic Director, introduced the following coaches who each said a few words about their season and their athletes with many present at the meeting.

- Matt Ward, Cross Country
- Laura Burgess, Cheerleading
- Jeff Welch, Football
- Kim Condon, Girls Soccer
- Bob Black, Girls Swimming
- Dave Ducharme, Tennis

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- Steve Verbridge, Boys Volleyball
- Jonathan Canough, Girls Volleyball

Those not participating in the rest of the meeting left at 6:59 p.m.

Student Representative

Megan Swing provided the Board updates on the Senior Trip to New York City, leadership conference in Albany, PRISM Concert, 50 fourth and fifth graders will be participating in a pajama jam, RPO concert with Academy choir students, ski team's ski waxing fundraiser, Mrs. Robert Bittel, Academy Special Education Teacher, won the Earl Reum Award for her service and dedication to Student Council in New York State, and the cast for the spring musical have been named with rehearsals beginning after winter break.

Megan Swing left at 7:05 p.m.

Pinnacle North Update

Mayor Ellen Polimeni provided a background on the land going back to 1982 and previous in which it was a dump, later classified as a brownfield. Mr. Kevin Morgan and Mr. Mike Czlonka, principals with Morgan Management LLC each answered many questions from Board members on the Pinnacle North project. Last week, the city approved the amendment with the county to consider it next week. All three entities must approve in order for the PIF to be amended.

Public Comments

Ms. Jen Newman, 1674 Highland Street, Rochester commented on her business and her support for the amended PIF for Pinnacle North.

Mrs. Lauren Kolb, 128 Kennedy Street, and President of the Canandaigua Chamber, expressed her support for the amended PIF for Pinnacle North.

Mr. Jim Terwilliger, 215 Bristol Street, expressed his support for the amended PIF for Pinnacle North.

Pinnacle North

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with Mrs. Pedzich, Mrs. Birx, Mrs. Thomas, Mr. Undercoffler, and Mrs. Grimm voting Yes, Mr. Patrowicz, Mr. Reho, and Dr. Schneider voting No, the Board of Education approved the Pinnacle North PILOT Amendment.

APPROVED:
RESOLUTION
AMENDMENT

WHEREAS, Morgan-LeChase Development, LLC ("Developer") previously submitted an application to the Ontario County Industrial Development Agency for financing assistance through a PILOT Increment Financing ("PIF") program agreement, as well as sales tax and mortgage tax abatements to assist the Developer in completing the Canandaigua Lakefront Redevelopment Project (the "Project"); and

WHEREAS, the Canandaigua City School District's Board of Education reviewed analyzed, and approved the application and request for PIF program agreement, consenting to the PIF application on February 27, 2014; and

WHEREAS, the PILOT Agreement was signed and agreed to by the Developer and the Ontario County Industrial Development Agency on May 1, 2015; and

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WHEREAS, on November 16, 2017, the Developer approached the Board of Education about amending the PILOT Agreement because the tax assessment that was made on the Project was higher than the Developer had estimated; and

WHEREAS, on November 16, 2017, representatives from the Developer presented to the Board of Education and answered questions on their proposed amendment; and

WHEREAS, the Developer has represented to the Board of Education that if the PILOT Agreement is not amended, the remaining phases of the Project would not be able to be completed; and

WHEREAS, the School District is willing to consent to the Pinnacle North Development PILOT Agreement, subject to restrictions; and

WHEREAS, the Developer has represented that there will not be a need to amend the PILOT Agreement in the future;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby consents to the amendment to the PILOT Agreement relating to Project, which is attached hereto as **Exhibit A**; and;

BE IT FURTHER RESOLVED that any future amendments to the Pinnacle North PILOT Agreement shall require Board of Education approval.

Those not participating in the rest of the meeting left at 8:08 p.m.

Mrs. Grimm read the following statement:

I'd like to share some of my thoughts around this process.

First, I'd like to thank our Superintendent, Jamie Farr, and our Assistant Superintendent for Business, Matt Fitch, for their time and efforts on our behalf. There were hundreds of questions and pieces of information and data requests and conversations that led us to where we are tonight, and both Jamie and Matt have been exceptional in the way they do their jobs.

Last time, I remember saying to Rich Rising, I never want to see him again, in the most respectful of ways – because we never want to be discussing this PIF again.

We are a school district. Our decisions are made through the lens of what is best for kids. Those in favor of this can argue that, globally or financially, this is best for kids. We would argue that spending our time on CIE, ICT, RTI, SAT – ABC's - pick the three letters you like best that represent an aspect of education – is most beneficial to kids, and not the three letters, P-I-F.

This has been a decision made on balance, for me. My colleagues have struggled with this, too. On the one hand, we have a once blighted property, which sat idly, until this project was cultivated. We have many community members singing its praises. We have the notion that development is uniformly good. The project brings some measure of employment to our area and some interest in relocating here. We are part of this community, we love it, and we are beholden to it.

On the other hand, we have taxpayers who request reassessments and do not receive an adjustment. We have people who don't like the idea of PILOTs and PIFs. We are part of this community, to, we love it, and we are beholden to it.

We're not happy that you're before us so soon after the first PIF. Unlike the city and the county, development, PIFs, etc. – yes we fully understand their impact on our work, but they are not our primary work. Our work is the work of education. That work is critical, time consuming, and essential to our progress and to the success of this community.

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I speak for myself here – I voted yes because, on balance, I think this is in the best interest of the district.

I fully understand that many feel strongly on this issue and in closing I simply request continued respectful conversation and disagreement.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the Regular Board Minutes of November 16, 2017. **APPROVED: MINUTES**

November Warrants

Upon a motion made by Mr. Polimeni, seconded by Mr. Reho, with all present voting yes, the Board of Education approved November Warrants as follows: **APPROVED: WARRANTS**

Warrant	Fund	Check Numbers
0098	General	006317-006324 (Positive Pay)
0099	General	ACH003091-003106
0100	Federal	ACH000055
0101	General	006325-006328 (Positive Pay)
0103	Federal	ACH000056-000058
0104	General	006329-006336 (Positive Pay)
0105	Federal	000318 (Positive Pay)
0106	General	ACH003107-003135
0107	Capital	ACH000035-000036
0108	Capital	000266-000271 (Check Print)
0109	General	006337-006340 (Positive Pay)
0110	Federal	000319-000326 (Check Print)
0111	Capital	000272 (Check Print)
0112	Federal	ACH000059
0113	General	ACH003136-003139
0114	Capital	000273-000274 (Check Print)
0115	General	006341-006493 (Check Print)
0117	Federal	ACH000060
0118	General	ACH003140-003149
0119	General	006494-006498 (Positive Pay)
0120	General	006499-006529
0121	Cafeteria	001540-001560

Educational Presentation

Special Programs Update

Stephanie Knapp, Director of Special Programs, joined by Assistant Directors, Christine Paige, Jen Marafioti and Rachel Schading presented an update on Special Programs. The presentation included information on our continuum of services for students, data tied to our programming (both past and present) and an introduction to the CIE program review process.

Those not participating in the rest of the meeting left at 9:10 p.m.

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Board Budget Guidelines 2018-2019

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Budget Guidelines 2018-2019 as follows:

APPROVED:
BUDGET
GUIDELINES

1. Maintain a commitment to the Plan for Excellence as is reasonable and appropriate in today’s financial climate.
2. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data and that prepare them to be successful 21st century learners.
3. Continue to reduce costs through budget efficiencies, partnerships and shared services.
4. Utilize fund balance and reserve funds conservatively with a financial plan to transition back to a budget that does not rely on reserves.
5. Maintain a transparent system of continual communication with the public.
6. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district, at or above the cap.
7. Allocate available funds for meaningful capital improvements at the Primary-Elementary complex and district-wide as deemed necessary by Site Committee and district leadership.

Budget Calendar 2018-2019

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the Budget Calendar 2018-2019:

APPROVED:
BUDGET
CALENDAR

Consensus Agenda

Upon a motion made Mr. Undercoffler, seconded by Mr. Reho, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS AND
SUPPLEMENTAL

Business and District Matters

1. the request of Mr. Vernon Tenney, Academy Principal, for a new club at the Academy. **Canandaigua Coffee Club** will be offered for 12:1:1 students first and will help to improve math skills, develop speech, language, social, vocational and computer skills. The unpaid advisors will be Christopher Rodriguez and Kim Connal.
2. the request of Mr. John Arthur, Middle School Principal, to donate 500 eleven books by Tom Rogers to Marcus Whitman Middle School (100), and Penn Yan Middle School (400). The plan is for them to use as building read material this year. As part of this donation, we are hoping to build collaboration and the opportunity to share a book read in the future (possibly next year with good planning).
3. the request of Mr. Brian Amesbury, Primary-Elementary Principal:

NEW CLUB

SURPLUS BOOKS

STUDENT
TEACHER / FIELD
EXPERIENCE

Name	Institution	Cooperating Teacher	Dates
Erich Dittmar	St. John Fisher	Andy Hart	3/15 – 5/4/2018
Katie Rivito	Geneseo	Deb VanDeMortel	3/15 – 5/4/2018
Chelsea Strong	Geneseo	David Smith	3/15 – 5/4/2018

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Observation hours

Emma Sullivan Jamestown Emily Conrad 1/3 – 5/2018

4. the request of Mr. Jim Simmons, Athletic Director, is for **Hollie Campbell** to be a volunteer for girls basketball and **Seth Jones** for modified wrestling. **ATHLETIC VOLUNTEERS**

5. the request of Mr. Vernon Tenney for **Martha Hanson**, a retired English as a Second Language certified teacher be approved to work with students two-four hours per week. Ms. Hanson is well known in the region having worked as a trainer at Monroe 2 BOCES as well as other school districts. **VOLUNTEER**

the request of Mr. Vernon Tenney for the two below volunteers to provide aide support during bowling and practice at Roseland Bowl with particular students.

 - Tina Phillips - Skill Builder from Pathways
 - Chelsea Carey - Care.com paraprofessional who works full time at WFL BOCES

6. the request of Mr. Jim Simmons for initial approval for the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ATHLETIC TRIP ~ INITIAL APPROVAL**
 - **Varsity Cheerleading**, Orlando, Florida, March 22-26, 2018
 - **Boys Varsity Lacrosse**, Bridgewater, New Jersey, March 16-17, 2018

7. the following individuals as Music Festival Adjudicators for the 2017-2018 school year: **SOLO FESTIVAL ADJUDICATORS**

Nicole Sterner – Flutes	Jeff Stempien- Trumpets
Annette Farrington – Flutes	Bryan Kraak – Trumpets
Emily Dobmeier – Clarinets	Matt Bond – Low Brass
Zach Pelton – Saxophones	Kristen Shiner-McGuire – Percussion
Joe Pompili – Woodwinds	Dave Meyers – Percussion

8. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**

9. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lisa Schenk	Typist	Retirement	12/29/2017
Joyce Moore	Teacher Aide	Resignation in order to Accept another position	12/3/2017
Mary Gage	Custodial Worker	Resignation in order to Accept another position	11/26/2017
Charlene Button	Teacher Aide	Resignation	12/15/2017
April Sanko	School Bus Driver	Resignation	12/19/2017
David Cook	School Bus Driver	Retirement	12/31/2017
Lisa Jo Sabia	Secretary I	Retirement	1/23/2018
Deborah Smith	School Bus Driver	Retirement	12/31/2017

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B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Barbara Stahlman	Sub Food Service Helper	11/20/2017	\$9.70/hr.
Kurt Knoblauch	PT Audio Visual Assistant	12/15/2017	Per Contract
Joyce Moore	Typist, FT 10	12/4/2017	\$13.39/hr.
Aubrey Dingman	Sub Food Service Helper	12/15/2017	\$9.70/hr.
Carlee Sossong	Sub Teacher Aide	12/15/2017	\$9.70/hr.
Terrance Corcoran	Sub School Monitor	12/15/2017	\$9.70/hr.
Mary Gage	Custodian	11/27/2017	\$24.76/hr.
Howard Walsh	Custodial Worker	12/4/2017	\$11.38/hr.
Christopher Rodriguez	Temporary Teacher Aide	1/3/2018	\$10.40/hr.
Kathleen Stranford	Teacher Aide	TBD	\$10.40/hr.
John O'Mara	Sub Teacher Aide	12/1/2017	\$10.40/hr.

2. Instructional Personnel

A. Termination

(1) of Tyler Ordiway, as Modified B Wrestling Coach, terminated effective December 7, 2017.

B. Appointments

(1) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at a pro-rated salary for the duration of their assignment:

Madeline Morizio, PES, 1/29/2018 – 6/30/2018

(2) Contract Substitute Teacher

the following individual as Contract Substitute Teacher for the remainder of the 2017-2018 school year at \$ 110 per day.

Dawn Smart Middle School

(3) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Tanner Mosher
 Cori Wheeler
 Michael Wheeler
 Tristen Rayburn
 Margaret Seymour

(4) Certified Substitute Teacher

the following individual as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Paula Davis – Preferred

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(5) 2018-2019 Coach

the following individual as a Coach for the 2018-2019 school year at a rate in accordance with contract:

Jackie Corbett – Varsity Girls Soccer

(6) 2017-2018 Mentor

the following individual as a Mentor for the 2017-2018 school year at a rate in accordance with contract:

<u>Intern Name</u>		<u>Mentor</u>
Dean Keller	PES	Jennifer Cerne

(7) Change in Mentor

Sarah Massey will now be mentored by Darlene Daley as a result of a change in Amy Rothermel's position effective December 8, 2017.

End of Consensus Agenda

District Committee Reports

Character Education Committee

Mr. Ralph Undercoffler reported on behalf of the Character Education Committee which met on November 30. The Committee discussed the roll out of the Partnership Agreement to the community. Each member is to complete a list of community members to include in the roll out. Building updates were provided to the Committee.

The next meeting is scheduled for January 25.

Wellness Committee

Mrs. Birx reported on behalf of the Wellness Committee which met on November 27. Primary-Elementary students will have access to athletic schedules. The Committee is continuing to look at ways to help with mental health awareness.

Safety / Health / Security Committee

Mr. Polimeni reported on behalf of the Safety/Health/Security Committee which met earlier in the afternoon. The Committee discussed the Elementary Lollipop issues that are occurring at drop off and pick up times. Parents are not lining up, but instead parking in groups making it unsafe. Lines will be painted after the snow melts to assist with management. Re-coring of the doors will begin to take place. The card swipe system seems to be working well. At some point a lock down drill will include the police department. It will be approximately five months before all the new cameras are up and running.

Technology Committee

Mrs. Pedzich reported on behalf of the Technology Committee which met earlier in the day. The Committee discussed a plan being prepared for September that will focus on tan education instructional piece. Committee members discussed how technology is being pushed out in different buildings, including what is and is not working. Buildings need time to digest opportunities and professional development surrounding how to use technology.

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Rural Schools Update

Mrs. Thomas reported on the Rural School Meeting held on December 1. The keynote speaker talked about using goals to achieve success.

Four County Update

Mrs. Birx reported on the Board of Directors meeting held on November 28. The discussion continued about the potential of joining with WFL BOCES or NYSSBA and/or continue as status quo. A search committee is beginning the process for a new director.

Mr. Undercoffler reported on the General Meeting held on December 6 with Chancellor, Dr. Betty Rosa and Regents.

Upcoming Events

- December 15 - Audit Committee Meeting
- December 18 - CMS Holiday Concert
- December 20 - Elementary Winter Concert II
- December 21 - First Day of Winter
- December 25-January 1 - Holiday Break - no school
- January 4 - Regular Board Meeting
- January 5 - Audit Committee Meeting
- January 12-14 - CA Madrigal Dinner
- January 15 - Martin Luther King, Jr. Day - no school
- January 17 - Academy Combined Band/Orchestra Concert
- January 18 - Regular Board Meeting
- January 22-25 - Regents Exams
- January 23 - 4th Grade Band & Orchestra Informance 1
- January 25 - 4th Grade Band & Orchestra Informance 2

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:22 p.m. The next Regular meeting will be on January 4, 2018 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk