



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 16, 2017 at 5:31 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Michelle Pedzich, John Polimeni
(arrived at 5:33 p.m.), Beth Thomas, Tom Reho, Jen Schneider

BOARD MEMBERS ABSENT: Bill Patrowicz, Ralph Undercoffler

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: John Arthur, Brian Amesbury, Dan Bowman, Stephanie Knapp,
Andy Thomas, John LaFave

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Joe Delforte, Rich Rising, Ammon Simpson, Kelly Simpson, Jared
Simpson, Danielle Owidenko, Megan Swing, Kevin Morgan, Mike
Szlonka, Linda Vitale

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 5:31 p.m. for the purposes of discussing twelve employment history of particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Birx, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:30 p.m. and with second grader Ammon Simpson leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance and congratulated Mrs. Birx of the birth of her fourth grandchild.

Student Representative

Student Representative Megan Swing reported winter sports began last week, this week is National Education week with students dressing up as teachers, CA Players put on George Washington Slept Here, the Interact Club and National Honor Society helped with Christkindl at Granger Homestead, Camille Sisto was honored with the DAR Good Citizen Award, and seniors leave for New York City on Friday.

Megan Swing left at 6:34 to participate in the Fall II Concert

Superintendent's Report

Superintendent Farr handed out the 2018 calendars that Moore Printing printed highlighting each of our buildings. He also read portions of a letter received from a parent of a student on the Freshman Football team who was recently injured. The letter praised the dedication of our staff who truly cared about his son's progress after being injured.

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Pinnacle North Discussion

Board member John Polimeni recused himself from the below discussion.

Representatives for Pinnacle North presented to the board requesting an amendment to the current PILOT/PIF agreement. They stated that they are requesting a change to one portion of the current PIF calculation in order to make payments more stable. They presented several reasons that they need an amendment to the current PIF agreement. The representatives explained that this is a unique project that required extensive Brownfield cleanup along with special deep foundation systems in order to reach bedrock/stable soil. They explained that the change in the assessment by the assessor to \$16 million that was later reduced by the courts to \$12 million was well above the assessment that they assumed when originally underwriting the project. The representatives stated that with the increase to the assessment along with the potential for future increases, it is making it difficult to get financing for the project. Without an amendment to the current PIF the remaining phases of the project would not be able to be completed.

The representatives explained how the current PIF payments are currently calculated and that this would be a “win-win” for all of the parties involved.

Several Board of Education members asked questions to the representatives. Clarification was requested on the spikes in projected payment amounts on the schedule provided by the Pinnacle North. It was explained that this is caused when financing is drawn down by the developer and based on the PIF agreement, there is nothing that can be done under the current formula. It was also discussed how the spikes would affect the tax cap. Mr. Fitch, Assistant Superintendent for Business, stated that this does make the tax cap fluctuate from year to year, which is not ideal. Mr. Fitch also noted that because this is only a projected payment schedule, it makes it difficult to project PILOT payments from year to year because it can fluctuate based on the number of units occupied along with the possible changes to the construction schedule and financing schedule. The representatives stated that they would always be available to give an update if requested to help the District with estimates for budgeting.

Board members asked the developers several questions on the investment that they have and anticipate making on the project. Mr. Rich Rising responded that they could create a summary of the requested information and send it to the District.

Documentation that supports the developers claim that banks will not finance the project based on the current PIF agreement was requested by the Board. Mr. Morgan responded that they don't have anything in writing. This information has been through their discussions with banking institutions. The Board requested something in writing to substantiate the difficulties of financing this project and Mr. Morgan agreed to provide. Mr. Reising stated that both documents should be received by the district next week.

Mr. Rising stated that they are hoping to have the amendment to the PILOT approved by all entities by the end of December, 2017.

Those not participating in the rest of the meeting left at 7:24 p.m.

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the Regular Board Minutes of November 2, 2017. **APPROVED:**
MINUTES

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October Warrants

Upon a motion made by Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved October Warrants as follows:

APPROVED:
WARRANTS

Warrant	Fund	Check Numbers
0075	General	006086-006101 (Positive Pay)
0076	Capital	000262 (Check Print)
0077	Federal	000311-000312 (Check Print)
0078	Capital	ACH000034
0079	Federal	ACH000052
0080	General	ACH003005-003030
0081	General	006102-006106 (Positive Pay)
0083	General	006107-006160 (Check Print)
0084	General	006161-006162 (Positive Pay)
0085	Federal	ACH000053-000054
0086	General	006163-006171 (Positive Pay)
0087	General	ACH003031-003066
0088	General	006172-006175 (Positive Pay)
0089	Federal	000313 (Positive Pay)
0091	Capital	000263-000265 (Check Print)
0092	Federal	00314-00317 (Check Print)
0093	General	006176-006308 (Check Print)
0094	General	ACH003067-003090
0095	General	006309-006316 (Positive Pay)
0096	Cafeteria	001521-001539

Aquatic Sports Timing Equipment-Academy

Upon a motion made by Mrs. Thomas, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved voting on the Aquatic Sports Timing Equipment-Academy.

APPROVED:
VOTE

Based on bids opened at the Operations Center on November 8, 2017.

Contract: Aquatic Timing System
 Contractor: H2Owls, LLC
 Base Bid: \$25,420

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Aquatic Timing System as follows:

Contract: H2Owls, LLC. \$25,420

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Bill Patrowicz	Absent
Mrs. Michelle Pedzich	Voting Yes
Mr. John Polimeni	Voting Yes
Mr. Tom Reho	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mr. Ralph Undercoffler	Absent
Mrs. Jeanie Grimm	Voting Yes

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Educational Presentation

Regents/3-8 Testing

Principals Brian Amesbury and John Arthur presented to the board the results of the 3-8 testing. The testing is separated into three sections; multiple choice, short response and extended response. Testing questions are now being released to schools. We are now able to see how questions and student data connects and find gaps to lead to improved curriculum and instruction. In 2018 the state is looking at a reduction in the number of days from three sessions to two sessions. The district will be using computer based testing this year for grades three and six.

Consensus Agenda

Upon a motion made Mr. Polimeni, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved:

**APPROVED:
 CONSENSUS
 AGENDA AND
 SUPPLEMENTAL**

Business and District Matters

- | | |
|--|---|
| <p>1. the Treasurer’s Report for the Period of October 1, 2017 – October 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>TREASURER’S
 REPORT</u></p> |
| <p>2. the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – October 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>BUDGET STATUS
 REPORT</u></p> |
| <p>3. the Revenue Status Report, which is a summary, for the period of July 1, 2017 – October 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>REVENUE STATUS
 REPORT</u></p> |
| <p>4. the request of Mr. Vernon Tenney, Academy Principal, to declare the following as surplus items as they are no longer used.</p> <ul style="list-style-type: none"> - <i>Biology: The Dynamics of Life</i> Glencoe copyright 2002 - 44 copies - Teaching materials for the Biology: The Dynamics of Life – 1 kit - Pre- 1990 Pioneer Laservision Player LD-V2200 plus several boxes of laser discs - 2005 Oregon Scientific Touch Screen Cable Free Weather Station WMR968 - Pre-1990 Ultraviolet Goggle Sanitizing Cabinet - Digital pH meter - Underwater light meter - Pre-1990 broken large Bausch & Lomb microscope and tripod - Seven microscope that are not usable, have kept for parts <ul style="list-style-type: none"> o 4 "Parco LTM - 400 Series" o 1 "Swift Nine Sixty Series" o 1 "Swift M3200" o 1 "American Optical Company" | <p><u>EXCESS BOOKS
 AND SUPPLIES</u></p> |

the request of Mr. John Arthur, Middle School Principal, to declare the attached books as surplus items as they are no longer used. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

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- | <p>5. the request of Mr. Jim Simmons, Athletic Director, to accept a donation from the Canandaigua YMCA in the amount of \$5,000. This will be used towards the purchase of an electronic timing system for the Academy pool.</p> | <p><u>DONATION</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|------------------------------|---------------------|-------|----------------|----------------------|------------------------------|---------------|------|-------------|---------------------|-------|-------------|---------------|----------|----------------|---------------|---------|--------------|---------------|----------------|-------|-----------------|---------------|-------------------|----------------------|-------------------|---------------|---|--|--|--|--|
| <p>6. the request of Mr. Vernon Tenney, Academy Principal, for a new club at the Academy. Student Technical Services will provide students an opportunity to gain experience in customer service and technical skills by providing support on various technology throughout the district. The unpaid advisors will be Dan Bowman, Brad Kovalovsky and Mike TeWinkle</p> | <p><u>NEW CLUB</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>7. acceptance of the Single Audit, Extracurricular Audit and Management Letter prepared by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>SINGLE AUDIT/
EXTRACURRICULAR
AUDIT/
MANAGEMENT
LETTER</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>8. the request of Mr. Vernon Tenney for initial approval of the below trip. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> - Robotics Team Regional Trip, Utica, New York, March 1-4, 2018 | <p><u>FIELD TRIP ~
INITIAL APPROVAL</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>9. the request of Mr. Jim Simmons for final approval of the below trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> - Varsity Ice Hockey, Ogdensburg, New York, January 12-13, 2018 (<i>initial 11/2/17</i>) - Varsity Wrestling, Windsor, New York, December 28-29, 2017 (<i>initial 10/5/17</i>) | <p><u>ATHLETIC TRIPS ~
FINAL APPROVAL</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>10. a Partnership for Excellence agreement between the Canandaigua City School District and Jamestown Community College, Jamestown, New York.</p> | <p><u>PARTNERSHIP FOR
EXCELLENCE</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>11. the request of Mr. Vernon Tenney, Academy Principal recommending:</p> <table border="0" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Institution</th> <th style="text-align: left;">Cooperating Teacher</th> <th style="text-align: left;">Dates</th> </tr> </thead> <tbody> <tr> <td>Micaela Carney</td> <td>Hobart William Smith</td> <td>Figenscher
Coleman/Cabral</td> <td>1/22-5/1/2018</td> </tr> </tbody> </table> <p style="margin-top: 10px;">Mr. Brian Amesbury, Primary-Elementary Principal recommending:</p> <table border="0" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Institution</th> <th style="text-align: left;">Cooperating Teacher</th> <th style="text-align: left;">Dates</th> </tr> </thead> <tbody> <tr> <td>Emily Brown</td> <td>SUNY Fredonia</td> <td>Kim Kane</td> <td>1/23-3/16/2018</td> </tr> <tr> <td>Kylie Loforte</td> <td>Oneonta</td> <td>Haley Bickel</td> <td>3/12-5/9/2018</td> </tr> </tbody> </table> <p style="margin-top: 10px;">Observation Hours:</p> <table border="0" style="width: 100%; margin-top: 10px;"> <tbody> <tr> <td style="width: 30%;">Alyssa Krenzer</td> <td style="width: 20%;">Keuka</td> <td style="width: 30%;">Mackenzie Brown</td> <td style="width: 20%;">1/2-1/19/2018</td> </tr> <tr> <td>Aurora Cunningham</td> <td>Hobart William Smith</td> <td>Leslie Tomanovich</td> <td>1/22-5/1/2018</td> </tr> <tr> <td colspan="4" style="padding-top: 10px;">Aubrey O'Connor Keuka Courtney Lomber 12/18-1/5/2018</td> </tr> </tbody> </table> | Name | Institution | Cooperating Teacher | Dates | Micaela Carney | Hobart William Smith | Figenscher
Coleman/Cabral | 1/22-5/1/2018 | Name | Institution | Cooperating Teacher | Dates | Emily Brown | SUNY Fredonia | Kim Kane | 1/23-3/16/2018 | Kylie Loforte | Oneonta | Haley Bickel | 3/12-5/9/2018 | Alyssa Krenzer | Keuka | Mackenzie Brown | 1/2-1/19/2018 | Aurora Cunningham | Hobart William Smith | Leslie Tomanovich | 1/22-5/1/2018 | Aubrey O'Connor Keuka Courtney Lomber 12/18-1/5/2018 | | | | <p><u>STUDENT
TEACHER/FIELD
PLACEMENT</u></p> |
| Name | Institution | Cooperating Teacher | Dates | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Micaela Carney | Hobart William Smith | Figenscher
Coleman/Cabral | 1/22-5/1/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | Institution | Cooperating Teacher | Dates | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Emily Brown | SUNY Fredonia | Kim Kane | 1/23-3/16/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kylie Loforte | Oneonta | Haley Bickel | 3/12-5/9/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alyssa Krenzer | Keuka | Mackenzie Brown | 1/2-1/19/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aurora Cunningham | Hobart William Smith | Leslie Tomanovich | 1/22-5/1/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aubrey O'Connor Keuka Courtney Lomber 12/18-1/5/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>12. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <p><u>PRESCHOOL
SPECIAL
EDUCATION</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>13. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <p><u>SPECIAL
EDUCATION</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Sara Williams	Food Service Helper	Termination	11/6/2017

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
John O'Mara	Sub School Bus Monitor	11/3/2017	\$9.70/hr.
Allison Bailey	Sub Teacher Aide	11/16/2017	\$9.70/hr.
Lisa Bishop	Sub Teacher Aide	11/16/2017	\$9.70/hr.

2. Instructional Personnel

A. Resignation

(1) of Alicia Nagle, Contract Substitute Teacher at the Middle School, effective November 6, 2017.

B. Appointments

(1) of **Karen Tricomi** who received her Bachelor's degree in Spanish and Elementary Education from Moravian College, and earned her Master's degree in Elementary Education from SUNY Buffalo. Ms. Tricomi has worked for the District since 2013 as a certified Substitute Teacher as well as a long-term substitute teacher for the 2015-2016 school year. Ms. Tricomi is appointed to a 1.0 FTE 4-year probationary position as an Interventionist Teacher with a tenure area of Elementary effective November 13, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Karen Tricomi	PreK-6	11/13/2017	Step 4 (Pro-rated)

(2) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at a pro-rated salary for the duration of their assignment:

Bonnie Passero, Middle School, 12/4/2017 – 2/26/2018

(3) 2017-2018 Fall Coach

the following individual as Fall Coach position at a contractual rate:

<u>Name</u>	<u>Sport</u>
Brett Sabin	Modified Cross Country

(4) 2017-2018 Co-Curricular Assignments

the following individuals for Co-Curricular assignments at a rate of pay in accordance with contract:

PES AV Coordinator	Kelli McMillin
Musical Director, Technical (MS)	Jerry Smith

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(5) Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Roger Reakes

(6) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Terrance Corcoran
Alexis Bowerman
Jacqueline Mills
Baileigh Barry
Jennifer Nielsen
Nancy Langenstein
Michelle Broderick

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee which met on November 3. The Committee reviewed the Single Audit with no findings, and the Extraclassroom Audit was very good. Treasurer Sarah O'Brien has made a big difference. Tax collection at the end of October was at 86%, the previous year was at 83%. The next meeting is scheduled for December 15.

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Schrage, Assistant Superintendent for Instruction, reported on behalf of CIE which met on November 8. The Committee received an update library program review from Mr. Eric Bateman with the Committee accepting the presented recommendations. Three Grants for Excellence were reviewed and approved. A Professional Development update was provided. The next meeting is scheduled for December 13.

Four County Update

Mrs. Birx presented to the Board a potential change for Four County School Board Association with the current director retiring and hiring of a new one. Four County is considering working with WFL BOCES to hire a new director and moving under the BOCES umbrella for future savings. If Four County makes this change, services and membership would become aidable. On the other hand, if Four County hires a retired administrator there would be a cap on his or her salary. Benefits for both the director and administrative assistant would go through BOCES as well. Canandaigua agreed it would be okay to move forward with the change.

Upcoming Events

- November 16 - Academy Fall Concert II
- November 22-24 - Thanksgiving (*no school*)
- November 27 - Parent K-5 Parent Teacher Conferences
- November 29 - Middle School Holiday Concert

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- November 30 - Last Day to Pay School Tax w/1% Penalty
 - December 1 - K-5 Early Dismissal
 - December 1 - K-5 Parent/Teacher Conferences
 - December 6 - Middle School Holiday Concert
 - December 8 - K-5 Early Dismissal
 - December 8 - K-5 Parent/Teacher Conferences
 - December 8 - Middle School Fun Night
 - December 8 - RPO Holiday Pops Concert
 - December 11 - Elementary Winter Concert 1
 - December 13 - Academy Holiday Prism Concert
 - December 14 - **Regular Board Meeting**
 - December 15 - Audit Committee Meeting
 - December 18 - CMS Holiday Concert
 - December 20 - Elementary Winter Concert II
 - December 21 - First Day of Winter
 - December 25-January 1 - Holiday Break

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:09 p.m. The next Regular meeting will be on December 14, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk