



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, October 19, 2017 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Michelle Pedzich, John Polimeni (*arrived 6:01 p.m.*), Beth Thomas (*arrived 6:01 p.m.*), Tom Reho, Jen Schneider, Ralph Undercoffler
- BOARD MEMBERS ABSENT: Bill Patrowicz
- LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage
- ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, Jean MacKenzie, Anne Ceddia, Dan Bowman, Pete Jensen, John Arthur, Andy Thomas, Jen Marafioti, Chris Paige, John LaFave
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Christine McClain, Sarah O'Brien, Ethan Peck, Megan Swing, Andrea Smith, Steve Lloyd, Jr.

Executive Session

Upon a motion made by Mrs. Birx, seconded Mrs. Pedzich with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing four employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education returned to Open Session at 6:22 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:30 p.m. with fourth grader Ethan Peck leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm read the following residency statement:

In the Canandaigua City School District, New York State Law and our Policy establish that residency is categorized as the location of one's physical presence as an inhabitant. In order to attend school in the Canandaigua City School District, free of tuition costs, one must be a resident within our physical district boundaries. Should a family be outside the district boundaries and they wish to attend school in the Canandaigua City School District and they state that they intend to move within the district boundaries, they are permitted to attend school in the district, free of charge, for 90 days -- as long as we are provided with a signed lease or accepted purchase offer on a home. In instances where we have open residency cases, we do send mailings and/or directly telephone parents/guardians, in an attempt to secure proper documentation demonstrating residency requirements are met.

To date, during this school year, not a single student has been denied attendance at our schools based on residency concerns. We wish to work directly with families to resolve sometimes complex situations that arise regarding residency issues, and do that with a goal of minimizing the educational impact on affected children.

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As to the specifics of this instance, all of Ms. Kelley’s children are currently in attendance in the Canandaigua City School District and have been students here since the start of the school year. There has been no mention of not permitting her children to attend, as it is our understanding that she is a district resident. For complete clarity, it should be understood that, until last week [October 10-13, 2017], we did not have official documentation of residency for Ms. Kelley, but we still permitted her children to attend, as we believed it to be in the best interest of these students. We implemented and allowed for this extra leniency which we believe demonstrated compassion and a family first approach.

Ms. Kelley can be assured that her students will remain children enrolled in the Canandaigua City School District as long as the family maintains residency or until such time as she enrolls them elsewhere.

Superintendent’s Report

Superintendent began by inviting several from the audience to speak on behalf of Board Appreciation. Mr. Vernon Tenney, Mr. Steve Lloyd, Jr., and Mrs. Christine McClain. Appreciation gifts were presented to the Board. Superintendent Farr said a few words and then presented a video on “What does a Board Member do”? Megan Swing finished off by commenting on how many wonderful opportunities she has been given and thanked the Board. The Clerical-Paraprofessional Association also donated a book to the Primary-Elementary Library on behalf of the Board.

Mr. Andy Thomas announced that the Messenger Post Media recently ran a contest on the Best in the Finger Lakes. Canandaigua City School District won as best school district and Mr. John Polimeni won as best attorney. All will be recognized on November 2.

Public Comments

There were no public comments.

Student Representative

Megan Swing’s report include homecoming and the parade with a great alumni turnout and seniors winning the float building, a well-attended homecoming dance, Socktober, a trip to Mueller Field Station, seniors are excited for the New York City Senior Trip, and an athletic update.

September Warrants

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Grimm on behalf of Mr. Patrowicz, with all present voting yes, the Board of Education approved September Warrants as follows:

APPROVED:
WARRANTS

Warrant	Fund	Check Numbers
0052	General	ACH002939-002956
0055	General	005886-005889
0056	General	ACH002957-002973
0057	Capital	000255-000258
0058	Capital	ACH000031
0059	Federal	000303-000307
0060	General	005890-005972
0061	General	005973
0062	General	005974-005976
0063	Capital	000259-000260
0064	General	ACH002974-003004
0065	Federal	ACH000051

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0066	Capital	ACH000032-000033
0067	Federal	000308-000309
0068	Capital	0000261
0069	General	005977-006075
0070	Federal	000310
0071	General	006076-006085
0072	Cafeteria	001504-001520
0077	Federal	000311-000312

Educational Presentation

Primary-Elementary Highlight: Impact of K-5 Summer School and Extended School Year Program

Brian Amesbury, Stephanie Knapp, Chris Paige, Jean Mackenzie, and Andrea Smith provided the Board the results of our summer school programs at the Primary-Elementary School from this past summer. The presentation included an overview of each program, feedback from staff members that participated, and the positive impact that each experience had on our students.

Sports Box System

Upon a motion made by Mr. Reho, seconded by Mr. Polimeni with all present voting yes, the Board of Education approved roll count vote on the Sports Box System:

APPROVED:
VOTE

Contract:	Sports Box System
Contractor:	Sport Resource Group
Base Bid:	\$50,830.00

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Sports Box System as follows:

Contract: Sport Resource Group \$50,830.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Bill Patrowicz	Absent
Mrs. Michelle Pedzich	Voting Yes
Mr. John Polimeni	Voting Yes
Mr. Tom Reho	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mr. Ralph Undercoffler	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Consensus Agenda

Upon a motion made Mr. Undercoffler, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDA AND
SUPPLEMENTAL

It was requested that Number 5, New Club change the title to a more positive name.



Business and District Matters

1. the Treasurer’s Report for the Period of September 1, 2017 – September 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **TREASURER’S REPORT**

2. the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – September 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **BUDGET STATUS REPORT**

3. the Revenue Status Report, which is a summary, for the period of July 1, 2017 – August 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **REVENUE STATUS REPORT**

4. the request of Mr. Vernon Tenney, Academy Principal, for the below mentors for the Robotics Club: **VOLUNTEERS**

Monique Jones	Brian Snyder	Chris Englert
Craig Perrin	David Russell	Scott Lord
Karl Dueland	Lori Sanders	Matt Legge
Ray Stein	John Scharr	Nancy Gingold
Caroline Gray	Scott Chappell	Bob Belcher

the request of Mr. Vernon Tenney for **Jeanne Guastafiero** of the Family Promise of Ontario County to address Fashion Merchandising and the Leadership classes. Proceeds from the annual fashion show this year will be donated to the Family Promise of Ontario County. Mrs. Gustafiero will discuss the work done by Family Promise and the importance of assisting homeless and disadvantaged families in the region.

the request of Mr. Vernon Tenney for the below Academy Players Volunteers:

Steve Adams	John & Anne Ceddia	Tom Drennan
Eric & Kim Anderson	Jennifer Coons	Gordon Estey
Joe & Teresa Berley	Laura Dallmeyer	Diane Foster
Cary Burke	Jonathan Deibler	Marie Francis
Brian Burke	Nissa Deibler	Connie Frye
JoAnna Gagliardi	Dustin Harris	Laurie & Jeff Kroon
Kathy Giles	Peter & Jerri Jensen	Stephanie LaBarge
Roger Glitch	Trish & Jim Kelley	Dave LaBarge
Cheryl Glitch	Laura & Ray Kemler	Michelle Meenan
David & Jeanie Grimm	Kurt Knoblauch	Melissa Neill-Adams
John Nichols	Jennifer Rodgers	Robert Stanton
Shari & Brad Peck	Julie Roth	Dan Swartout
Douglas Pereira	Jen Sainsbury	Gina Swartout
Karen Pereira	Mary Schneiter	Chandra Taggart
Jay Riley	Deb Siciliano	Jeremy Tiermini
Tiffany Tucker	Dave Viggiani	Martha & Edmund Wallace
Mike Tucker	Sue & Gary Wall	Vicki Waterman
Sue & Guy Turchetti	Dave Wall	Leelanee Wink
Paula Uttaro	Pam Viggiani	

5. the request of Mr. Vernon Tenney for a new club called **Animal Abuse Awareness**. **NEW CLUB**
 This club will raise awareness against animal abuse, both domestic and wild, and to make a difference in the community. The unpaid advisor is Ms. Jennifer Jordan.

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6. the request of Mr. Vernon Tenney for the following community resources and presenters in 10th grade Health class: **PRESENTERS**
- Olivia Catalano of Finger Lakes Community Health
 - Thompson Health nurses tbd
 - John L’Hommedieu from FLACRA
 - Pharmacists from CVS Health Prescription Drug Outreach Program tbd
7. the request of Mr. Brian Amesbury, Primary-Elementary Principal for the following change: **STUDENT TEACHER-OBSERVATION**
- | Name | Institution | Cooperating Teacher | Dates |
|--------------|--------------------|----------------------------|------------------|
| Kara Duyssen | Western Governors | Melanie Austin | 10/30/17-1/12/18 |
- the request of Mr. Vernon Tenney for:
- | Name | Institution | Cooperating Teacher | Dates |
|--------------|--------------------|----------------------------|----------------|
| Murphy Swain | St John Fisher | Zanowick/Morabito | 10/2017-1/2018 |
8. the acceptance of the Basic Financial Statement (Ray Wager, CPA) for the year ended June 30, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ANNUAL AUDIT**
9. the request of Mr. Vernon Tenney to declare the attached list as excess surplus. These items are outdated and are no longer used. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **SURPLUS ITEMS**
10. the request of Mr. Vernon Tenney for initial approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **FIELD TRIP ~ INITIAL APPROVAL**
- **NYS CLSA State Conference for Student Government**, Albany, New York, November 19-21, 2017
11. an anonymous donation in the amount of \$500 to be used for a student to participate in an overnight trip through the Academy. **DONATION**
12. of Jeanie Grimm as District Clerk Pro Tem for the 2017-2018 school year. **APPOINTMENT**
13. the following agreements: **AGREEMENTS**
- Upstate Music Therapy – One hour workshop/training, \$200
 - ARC of Yates – tuition for DRIVE program for a particular student, \$22,000
14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
15. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. **Non-Instructional Personnel**

A. **Removals**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Samantha Estochen	Teacher Aide	Resignation	10/13/2017

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B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Elizabeth Copella	Substitute Teacher Aide	10/20/2017	\$9.70/hr.
Sophie McDonald	Substitute Teacher Aide	10/20/2017	\$9.70/hr.
Melanie Gallahan	Substitute Teacher Aide	10/20/2017	\$9.70/hr.

2. Instructional Personnel

A. Removals

(1) Leave of Absence

- (a) of Kristen Kelly, School Counselor at the Academy, for a pregnancy-related disability leave of absence to commence on or about February 27, 2018 and to end on or about April 10, 2018, immediately followed by an unpaid child-rearing leave of absence to end April 30, 2018.
- (b) of Kaitlyn Estes, Business Teacher at the Academy, for a pregnancy-related disability leave of absence to commence on or about March 17, 2018 and to end on or about May 12, 2018.

(2) Resignation

- (a) of Aaron Zimmerman, Long-term Substitute Social Studies Teacher at the Middle School, from the District effective November 2, 2017.

B. Appointments

- (1) of **Dean Keller** who received his Bachelor’s degree in Sound Recording Technology from SUNY Fredonia and his Master’s degree in Elementary Education from Nazareth College. He has been teaching in public education for 4 years. Mr. Keller is appointed to a 0.5 FTE non-tenured Music Teacher position effective October 20, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Dean Keller	Music; Elementary Education	10/20/2017	0.5 of Step 1

(2) 2017-2018 Winter Coaches

the following individuals are recommended to Winter Coach positions at a contractual rate:

<u>Name</u>	<u>Sport - Winter</u>
Robert Black	Mod "B" Boys Swimming
Michael Bollinger	Modified "B" Wrestling
Bill Bowe	Modified "B" Girls Basketball
Dan Robbins	Modified "A" Boys Basketball
Mike Brennan	Varsity Girls Basketball
Charles DeTaeye	Varsity Boys Basketball
Laura Burgess	Varsity Winter Cheerleading
Alex Clark	Modified "B" Boys Basketball
David Nieman	Varsity Girls Indoor Track
Paul Fitzpatrick	Assistant Boys Ice Hockey
Candace Foley	JV Winter Cheerleading
Robin Hulme	JV Boys Basketball
Brand Kovalovsky	JV Boys Swimming
Rebecca Kraft	Boys Diving
Donovan Lopez	Modified "B" Girls Basketball

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Mike Madden	Varsity Boys and Girls Skiing
Derek Moore	JV Wrestling
Todd Moore	JV Girls Basketball
Kristynn Morrell	Middle School Winter Cheerleading
Eric Mullen	Assistant Wrestling
Matt Oberst	Varsity Boys Indoor Track
Michael Rause	Varsity Boys and Girls Bowling
Rich Romeo	Varsity Wrestling
Tyler Ordiway	Modified "B" Wrestling
Mark Sutter	JV Indoor Track (.5)
Patrick Wade	Varsity Boys Ice Hockey
Jeffrey Welch	Strength, Fitness, Conditioning
Erick Scheemaker	Varsity Boys Swimming
Kevin Wall	Ski Assistant

(3) 2017-2018 Co-Curricular Assignments

the following individuals for Co-Curricular assignments at a rate of pay in accordance with the CTA Contract:

Kathy Mapstone	Robotics Club (.5)
Byron Smith	Robotics Club (.5)

(4) 2017-2018 Team Leader

the following individual for a Team Leader assignment at a rate of pay in accordance with the CTA Contract:

Amy Rothermel	2 nd Grade – Effective 10/16/2017
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(5) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Allison Bailey
Lauren Bornheimer

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee which met on October 6. Mr. Tom Zuber, Raymond F. Wager CPA, P.C., met with the Committee to discuss the Annual Audit. The district is in excellent financial standing. The Audit showed couple minor items, but nothing material. A new STAC approval form from New York State was discussed. Further discussion will take place with a new GASB 75 rule. The 2018-2019 Budget Calendar was reviewed and tax collection is on track.

The next meeting is scheduled for November 3.

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District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Schrage reported on behalf of the Council for Instruction Excellence meeting which was held on October 11. The Committee heard an updated on Math and ELA Outcomes Development. The Committee reviewed the process for Grants for Excellences that will be held in November. A NYSED update on the ELA, Math, Social Studies, Science and Arts standards was reviewed.

The next meeting is scheduled for November 8.

District Technology Committee

Mrs. Pedzich and Mr. Bowman reported on behalf of the District Technology Committee which met on October 12. The Committee will be working on an FAQ documents. The November meeting will be broken down between buildings to create building level questions/answers.

The next meeting is scheduled for November 9.

Upcoming Events

- October 26 - Grades 2-3 Open House
- October 27 - Superintendent's Conference Day
- October 30-November 3 - Normal Barton PTSA Book Fair
- October 31 - Halloween
- October 31 - Last day to pay taxes without penalty
- November 2 - Regular Board Meeting
- November 5 - Daylight Savings Ends
- November 7 - Frieda O'Hanlon District Spelling Contest
- November 10 - Veteran's Day Observed

Adjournment

Upon a motion made by Mrs. Thomas, seconded Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:37 p.m. The next Regular meeting will be on November 2, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk