



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, September 21, 2017 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx (*arrived at 6:32 p.m.*), Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Jen Schneider

BOARD MEMBERS ABSENT: Ralph Undercoffler

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT Megan Swing, Members of the Administrative Team

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing employment history of three particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:30 p.m. and with students Ben Deibler, Domenico Campagna, Daniel O'Hanlon leading all in the Pledge of Allegiance.

Superintendent's Report

Superintendent Farr handed out the K-8 Report Card that was just issued. Food Service Director, Mr. Todd Fowler, was recently quoted in *Focus* magazine (a New York State Nutrition Association magazine) on Farm to Table.

National Merit Scholarship

Mr. Vernon Tenney recognized National Merit Semifinalists, Caroline Ryan and Nik Gjonbalaj.

Public Comments

There were no public comments.

Student Representative

Megan Swing provided the Board with a report on National Walk to School Day, Socktober, homecoming plans and a sports update.

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Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meetings of May 11, 2017, May 25, 2017, June 8, 2017, June 22, 2017, July 27, 2017, August 30, 2017, September 7, 2017, September 21, 2017, the Special Board Meeting of June 14, 2017 and the Reorganizational Board Meeting of July 5, 2017.

APPROVED:
MEETING
MINUTES

August Warrants

Upon a motion made by Mr. Patrowicz, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved August Warrants as follows:

APPROVED:
WARRANTS

Warrant	Fund	Check Numbers
0022	General	ACH002838
0023	General	005632 (Positive Pay)
0024	General	ACH002839-002866
0025	Capital	ACH000029-000030
0026	Capital	000245-000251 (Check Print)
0027	General	005633-005636 (Positive Pay)
0028	Federal	000291-000294 (Check Print)
0029	General	005637-005642 (Positive Pay)
0031	General	005643 (Positive Pay)
0032	General	ACH002867-002890
0033	General	005644-005701 (Check Print)
0034	General	005702-005703 (Positive Pay)
0035	Federal	000295 (Positive Pay)
0036	General	005704-005706 (Positive Pay)
0038	Federal	ACH000049-000050
0039	General	ACH002891-002925
0040	Federal	000296-000301 (Check Print)
0041	Capital	000252 (Check Print)
0042	General	005707-005816 (Check Print)
0043	General	005817-005820 (Positive Pay)
0045	General	005821-005823 (Positive Pay)
0046	General	005824 (Positive Pay)
0047	General	ACH002926-002938
0048	Federal	000302 (Check Print)
0049	Capital	000253-000254 (Check Print)
0050	General	005825-005885 (Check Print)
0051	Cafeteria	001494-001503

Educational Presentation

State of the State (Highlights and Change)

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided the Board of Education with recent updates from NYSED. The presentation included standards updates for Social Studies, Science, the Arts, Math, and ELA. An update regarding the state plan for implementing the Every Student Succeeds Act (ESSA) and Commissioner Elia’s welcome back message for the 17-18 school year was also be included.

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Consensus Agenda

Upon a motion made Mrs. Pedzich, seconded by Mrs. Thomas, with everyone present voting yes the Board of Education approved:

**APPROVED:
CONSENSUS
AGENDA AND
SUPPLEMENTAL**

Business and District Matters

1. the request of Mr. Vernon Tenney, Academy Principal, to adjust the Mark Bradley Scholarship to the **Mark Bradley Memorial Orchestra Award** with the recent passing of Mr. Bradley. The award is increased to \$300 annually from the current \$200.

**SCHOLARSHIP
AMENDMENT**

2. an agreement with SEI design group for the 2017 Capital Outlay project.

AGREEMENTS

an agreement with SEI design group for building renovations at Lynne H. Erdle Canandaigua Academic and Career Center (CACC).

3. the request of Mr. Vernon Tenney, Academy Principal, for the below volunteers:

VOLUNTEERS

- **David Tuttle** from USA Masters Academy to provide personal safety instruction for grades 9-12. There is no cost to the district.
- **James Malone** from College and Career counseling to work with students in the College 101 program. This is a partnership with Finger Lakes Community College as part of the Regional Education Consortium (REC). There is no cost to the district.
- **Lynne Erdle** to volunteer at the Lynne H. Erdle Canandaigua Academic and Career Center and the Middle School.

the request of Mr. Brian Amesbury, Primary-Elementary School Principal of the following volunteers for the 2017-2018 school year:

Lacey Dube	Denise Lupton	Linda/Stuart Pohl
Erika Sutter	Erin Vorhis	Peg Snyder
Anna Yeskey	Jamie Detota	Elyssa Pohl
Alaina Tooley	Jason Iascone	Samantha Dobles
Tara Stone	Grania O'Brien	Nicole Tarantello
Melanie Gallahan	Kyle Kelly	Carolyn Clark
Kelly Roller	Kara Tanoory	Tiffany Rathburn
Jennifer Scott	Lindsay Pennise	Amy/Ryan Havranek
Sara/Rich Baskin	Zina Say	Courtney Phillips
Kara Tanoory	Suzanne Kierst	Grania O'Brien
Nancy Sheridan	Judy Almond	Sarah Caswell
Andrea/Kyle Holmes	JoEllen Schaefer	Christina Hamblin
Michelle Barrett	Stephanie/Shane Allison	Jessica Martin
Sara Calcagno	Jillian/Mohan Babu	Jerusha Dean
Anthony/Gail Calcagno	Andrew/Chingte Cotter	Christine Pickles
Lori Kovalosky	Leslie/Ryan Mast	Aylcia Demarco
Kimberlie/Tom Bartz	Liz/John Nicholson	Joe Varga
Matt/Vicki Wood	Dave/Lisa Rhein	Tiffany Manaco
Jessica Lemmon	Beth Coles	Laura Rolden
Angie Upchurch	Lindsay Bolton	Seth Jones
Kristen Tessier	Uc Gjonbalaj	Tamron West
Terriane/Kyle Payton	Amanda Pulver	Sara Miles
Jason Brunton	Sylvia Jimenez	Daniel Bradley
Gina Robbins	Kiley Harvey	Carrie McKeegan

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the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, to declare the following buses as surplus items and to sell them at public auction.

SURPLUS ITEMS

#53	2008	72 pass	112,492 miles	Vin#1T7YR4A2581291443
#58	2008	27 pass	150,272 miles	Vin#4UZABRDJ88CZ66740
#61	2008	74 pass	108,713 miles	Vin#4UZABRDJ78CZ61500
#62	2008	74 pass	111,021 miles	Vin#4UZABRDJ98CZ61501
#64	2008	74 pass	129,265 miles	Vin#4UZABRDJ48CZ61499
#68	2009	48 pass	159,505 miles	Vin#4UZABPDJ89CAH7456
#75	2010	30 pass	158,228 miles	Vin#4UZABPDT2ACAP8984
#86	2012	30 pass	152,027 miles	Vin#1GB6G5BG4B1163684

the request of Mr. Brian Amesbury to declare the below items as surplus.

Rhythm Sticks	45	Music Dept. old / worn - purchased replacements
Small single bongo	1	Music Dept. cracked / no longer functional
Large Barrel Drum	1	Music Dept. red, cracked / no longer functional
Bells (barred)	8	Music Dept. poor condition red w/black & white bars
Bells (barred)	5	Music Dept. poor condition red w/black & white bars
Bells (barred)	3	Music Dept. poor condition wood w/black & white bars
Bells (barred)	2	Music Dept. poor condition black w/black & white bars
Drum	1	Music Dept.

4. the request of Mr. Jim Simmons, Athletic Director, for initial approval for the below trip. Additional information is included as an attachment and filed in the Supplemental Minutes File.

ATHLETIC TRIPS ~ INITIAL APPROVAL

- Varsity Girl's Lacrosse, Chatham, New Jersey, April 2-4, 2018
- Varsity Wrestling, Windsor, New York, December 28-29, 2017

5. the request of Mr. Vernon Tenney for final approval for the below trip. Initial approval was granted on April 26, 2017. Additional information is included as an attachment and filed in the Supplemental Minutes File.

FIELD TRIP ~ FINAL APPROVAL

- Class of 2018, New York City, New York, November 17-19, 2017

6. the request of Mr. Vernon Tenney is for author **Mr. Kent Nerburn** to visit and work with students on October 16. Copies of his book *Voices in the Stones* will be purchased for use as a Canandaigua Community Read through Wood Library for certain classes. Canandaigua National Bank is covering the cost of the books.

GUEST SPEAKER

7. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

8. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Alexander Hockenberry	Custodial Worker	Resignation	10/3/2017



B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jerry Smith	Audio Visual Assistant, PT	10/2/2017	\$20.00/hr.
Michael TeWinkle	Computer Services Assistant	10/2/2017	\$45,000/yr.
Jeremy Braren	Building Maintenance Assistant	10/16/2017	\$17.00/hr.
Tamela Cayward	Substitute Teacher Aide	10/6/2017	\$9.70/hr.
Lisa LeFave	Substitute Teacher Aide	10/6/2017	\$9.70/hr.

2. Instructional Personnel

A. Removals

(1) Resignation

- (a) of Regina Czora from her Teaching Assistant position in order to accept another position within the District.
- (b) of Jessica Collins from her position as a Team Leader at the Middle School.
- (c) of Maria Green from her position as a Team Leader at the Primary-Elementary School.

(2) Leave of Absence

- (a) of Claire Mendick, Speech and Language Therapist at the Elementary School, for a pregnancy-related disability leave of absence to commence on or about February 26, 2018 and to end on or about May 21, 2018, immediately followed by an unpaid child-rearing leave of absence to end June 30, 2018.
- (b) of Jessica Perry, Music Teacher at the Elementary School has requested a change in the end date of her leave of absence (approved at the 9/21/17 BOE meeting), to now end June 30, 2018.

B. Appointments

- (1) of **Regina Czora** who received her Bachelor's degree in Elementary Education from SUNY Potsdam and her Master's degree in Literacy from Nazareth College. She has been working for the District as a Teaching Assistant since 2016. Ms. Czora is appointed to a 1.0 FTE 3-year probationary position as an Interventionist Teacher with a tenure area of Childhood Ed 1-6 effective September 25, 2017.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Regina Czora	Reading; Nursery, Kindergarten & Grades1-6	9/25/2017	Step 7

(2) Contract Substitute Teachers

the following individuals as Contract Substitute Teachers for the 2017-2018 school year at \$ 110 per day.

Kerri Ellison	Primary-Elementary School
Rukhsana Cofer	Primary-Elementary School
Alicia Nagle	Middle School

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(3) 2017-2018 Mentors

the following individuals as Mentors for the 2017-2018 school year at a rate in accordance with contract:

<u>Intern Name</u>		<u>Mentor</u>
Shane Driffill	Off Site	Matt Vanderlee

(4) 2017-2018 Co-Curricular Assignments

the following individuals for Co-Curricular assignments at a rate of pay in accordance with the CTA Contract:

Choir Accompanist	Priscilla Yuen
Choir Accompanist	Heidi Bjorling
Choir Accompanist	Cynthia Maracle
Band Technical Assistant	Emily Talley
Arts In Education Coordinator	Beth Dombrowski (.5), Tim Via (.5)

(a) Non-Compensated Co-Curricular

Ignite	Doug Pereira
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(5) Contract Substitute Registered Professional Nurse

the following individual to a Contract Substitute School Nurse position for the 2017-2018 school year at a rate in accordance with contract:

Jacqui Tessena

(6) Certified Substitute Teacher

the following individuals as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Melissa Brucker, Tamara Cutri, Kelley McGinnis, Hannah Pettengill

(7) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Stacy Blazey, Leif Herrgesell

End of Consensus Agenda

District Committee Reports

Character Education

Mr. LaFave reported on behalf of the Character Education Committee which met on September 28. The Committee discussed the effort to update the community on the new traits. The next meeting is scheduled for October 27.

Safety / Health / Security Committee

Mr. Polimeni reported on behalf of the Health and Safety Committee which met on October 5. The Committee discussed the Allergy Plan and roll out to the community and buildings. Also discussed were the camera issues at the various buildings.

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Four County Update

Mrs. Thomas reported on the October 4 General Meeting. Ithaca Superintendent Luvelle Brown was the guest speaker

Upcoming Events

- October 6 - Audit Committee
- October 6 - District Wide Emergency Drill and Half Day
- October 9 - Columbus Day
- October 9-13 - Fire Prevention Week
- October 12 - Grade 4-5 Open House
- October 13 - Middle School Fun Night
- October 14 - Homecoming
- October 16-20 - National Character Counts & National School Bus Safety Week
- October 18 - Academy Jazz Concert
- October 19 - Regular Board Meeting
- October 20 - Screen Free Celebration
- October 26 - Grades 2 & 3 Open House

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:08 p.m. The next Regular meeting will be on October 19, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Matthew Fitch
District Clerk Pro Tem