



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, September 21, 2017 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Jen Schneider, Ralph Undercoffler
- BOARD MEMBERS ABSENT: Bill Patrowicz
- LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage
- ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Deb Bowen, Dan Bowman, Cary Burke, Anne Ceddia, Martha End, Peter Jensen, Eric Jordan, Stephanie Knapp, John LaFave, Lindsay Lazenby, Tracy Lindsay, Mike McClain, Katie McFarland, Rachel Schading, Emily Talley, Vernon Tenney, Andy Thomas, Jim Simmons
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Abby McKeegan, Daniele Owdienko, Michelle Reynolds, Megan Swing

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing two employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mr. Undercoffler, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:30 p.m. and with fifth grader Abby McKeegan leading all in the Pledge of Allegiance.

President’s Comments

Mrs. Grimm welcomed all in attendance and reminded the Board of the Primary-Elementary breakfast Friday morning.

Superintendent’s Report

Mr. Matt Fitch, Assistant Superintendent for Business, reported on the property tax rates. This year is a bit different than in the past as not all municipalities are at full value. An equalization rate has made a different in several municipality. Overall, the rate will be less than the projected amount of \$19.50 per \$1,000 and less than 2016-2017. Rates are as follows, per \$1,000:

Canandaigua City, Farmington, Gorham, Hopewell and South Bristol are at \$18.85; Canandaigua Town \$19.24; and East Bloomfield and Bristol at \$19.04

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Superintendent Farr talked to the Board about a request from Moore Printing. They are working on a theme for their 2018 calendar, Canandaigua – The Chosen Spot for Quality Education. They would put a picture of the Academy, Middle School, Primary Elementary School and the original Academy. The Board endorsed the idea.

Superintendent Farr reviewed information he received from a recent meeting with the City of Canandaigua. The City is looking into becoming a Blue Zone community. Five communities from around the world were reviewed to see why they are the longest-lived people. Nine denominators were found from moving naturally, purpose and belong. The first part of the process is to evaluate Canandaigua to see if it is a good candidate for the program. Funds and donations have been received for the evaluation portion.

Student Representative

Megan Swing reported to the Board what happening in the buildings. Homecoming is soon approaching with the theme of Disney. On Friday, Channel 13 will be at the Academy for Friday Morning Lights. Athletics are in full swing.

Public Comments

There were no public comments.

July Warrants

Upon a motion made by Dr. Schneider, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved July Warrants as follows: **APPROVED: WARRANTS**

Warrant	Fund	Check Numbers
0001	General	005507 (Positive Pay)
0002	General	ACH002806
0003	General	ACH002807-002814
0005	General	005508-005529 (Check Print)
0006	Federal	ACH000048
0007	General	ACH002815-002824; 005530
0008	General	005531-005533 (Positive Pay)
0009	General	ACH002825-002829
0010	Capital	ACH000028
0011	Capital	000240-000244 (Check Print)
0012	General	005534-005538 (Positive Pay)
0013	General	005539-005577 (Check Print)
0015	General	005576-005593 (Positive Pay)
0016	Federal	000286-000289 (Check Print)
0017	General	005594-005628 (Check Print)
0018	General	ACH002830-002837
0019	General	005629-005630 (Positive Pay)
0020	Federal	000290 (Positive Pay)
0021	General	005631 (Positive Pay)

Educational Presentation

Building and Department Action Plans

Superintendent Farr along with building and departments presented a brief overview of their building and actions plans for the 2017-2018 school year.

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Consensus Agenda

Upon a motion made Mrs. Thomas, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved:

**APPROVED:
CONSENSUS
AGENDA AND
SUPPLEMENTAL**

Business and District Matters

1. the Treasurer's Report for the Period of June 1, 2017 – August 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **TREASURER'S REPORT**
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – August 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **BUDGET STATUS REPORT**
3. the Revenue Status Report, which is a summary, for the period of July 1, 2017 – August 31, 2017. Additional information is included as an attachment and will be filed in the Supplemental Minutes File. **REVENUE STATUS REPORT**
- the request of Mr. John Arthur, Middle School Principal, for final approval of the below trip. Initial Approval was granted on March 9, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - **Natural Helper Retreat**, Rush, New York, November 1-3, 2017**FIELD TRIP ~ FINAL APPROVAL**
4. Mr. Vernon Tenney, Academy Principal, is requesting approval for **Ethan Fogg**, Executive Director of Canandaigua Chamber of Commerce, to speak with business communication students. Mr. Fogg may be a re-occurring presenter. **GUEST SPEAKERS**
- the request of Mr. John Arthur for the below presenters for the 2017-2018 school year:
 - **NAMI (National Association for Mental Illness)** – this organization sends staff members who are available based on our Health Class schedule.
 - **Safe Harbors of the Finger Lakes** – Presenters include Rebecca Godwin, Melissa Gilbert, or Ashton Dillion.
 - **Council on Alcoholism of the Finger Lakes** – Presenters include James Warren and Mary Kate Cywinski.
 - **FF Thompson** – Presenters include Tina Culver and Jennifer Muscato.
5. the request of Mr. Vernon Tenney for a new club called **RPG Club**. The club will be for students 9-12 to perform role playing games. The unpaid advisor will be Mr. Nicholas Dubin. **NEW CLUB**
6. approval for Laurie Dueland to train the District's new claims auditor, Deborah Boggs at a rate of \$14.71 per hours. **CLAIMS AUDITOR TRAINING**
7. a Change Order PCO-045 in the amount of \$33,810 for stone in lieu of millings to replace millings for the Athletic Fields Project **CHANGE ORDER**
8. the request of Mr. Jim Simmons, Athletic Director, for final approval of the below trip. Initial approval was granted on July 27, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - **Boys & Girls Cross Country**, Elmsford, New York, October 13-14, 2017**ATHLETIC TRIP ~ FINAL APPROVAL**

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9. BE IT RESOLVED THAT **Lindsay Lazenby** and **Emily Tater** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

**CERTIFICATION OF
LEAD EVALUATOR
– TEACHERS**

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
 - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and
- 8) Specific considerations in evaluating Teachers of English language learners and students with disabilities.

10. an agreement with Clinical Associates of the Finger Lakes (CAFL) to provide occupational therapy services for a student during the 2017-2018 school year.

AGREEMENTS

an agreement with Jerry Smith, Wow Werks, LLC, to assist with lighting, sound and other preparations for various performances and activities throughout the district during the 2017-2018 school year.

the following agreements for Universal Prekindergarten for the 2017-2018 school year:

- Care-A-Lot Child Care, Inc.
- YMCA of Canandaigua
- Our Children's Place
- Happiness House
- Finger Lakes Community College Child Care

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| 11. the appointment of Matt Fitch as Medicaid Compliance Officer. | <u>APPOINTMENT</u> |
| 12. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> |
| 13. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Richard Morgan	Teacher Aide	Resignation	9/7/2017
Richard Morgan	School Monitor	Resignation	9/7/2017
Frank Burke	Custodian	Resignation in order to accept another position	9/24/2017

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Samantha Estochen	Teacher Aide	9/8/2017	\$10.40/hr.
Deborah Boggs	Typist, Part-time	9/11/2017	\$10.40/hr.
Deborah Boggs	Claims Auditor, Part-time	9/11/2017	\$13.60/hr.
Richard Morgan	Substitute Teacher Aide	9/8/2017	\$9.70/hr.
Alicia Cunningham	Substitute Food Service Helper	9/15/2017	\$9.70/hr.
Frank Burke	Head Custodian	9/25/2017	\$13.52/hr.
Theresa D’Agostino	School Monitor	9/20/2017	\$10.00/hr.

2. Instructional Personnel

A. Removals

(1) Leave of Absence

- (a) of Jenna Bonvell, Speech and Language Therapist at the Elementary School, for a pregnancy-related disability leave of absence to begin on or about January 8, 2018 and to end on or about February 19, 2018 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2018.
- (b) of Jessica Perry, Music Teacher at the Elementary School, for a pregnancy-related disability leave of absence to begin on or about December 18, 2017 and to end on or about January 29, 2018 immediately followed by an unpaid child-rearing leave of absence to end August 31, 2018.

(2) Resignation

- (a) of Kevin Murray, Part-time (0.5 FTE) Music Teacher at the Primary-Elementary School effective October 20, 2017.

B. Appointments

(1) Contract Substitute Teachers

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the following individuals as Contract Substitute Teachers for the 2017-2018 school year at \$ 110 per day.

Christine Stebbins	Academy
Laurel Roeder	Academy

(2) 2017-2018 Mentors

the following individuals as Mentors for the 2017-2018 school year at a rate in accordance with contract:

<u>Intern Name</u>		<u>Mentor</u>
Jeremiah Johnson	HS	Mike Madden
Charles DeTaeye	HS	Kim Condon
Katie Gleason	HS	Donna Klick
Kaitlyn Estes	HS	Tammy Franz
Christopher Rodriguez	HS	Mandy Dedrck-Gerstner
Theresa Morabito	HS	Kim Broderick-Webb
Sean Perry	HS	Emily Phillips
Daniel Robbins	HS	Brian Dermody
Sara D'Ambrosio	HS	Doug Pereira
Jennifer Piskorowski	HS	Karen Brown
Laurie Mundt	HS	Megan Cabral
Kelly Coons	HS	Heather Raulli
Myra Morgan	HS	Adam Stoler
Jon Canough	HS	Robin Hulme
James Byrnes	MS	Matt Vanderlee
Emily Talley	MS	Tim Via
Heather Bowens	MS	Emily Williams
Annette Annesi	MS	Colleen Jorolomon
Emily Spinelli	MS	Heather Smeatin
Kristina Cahoon	MS	Angela Dana
Breaca Nellis	PES	Amy Principato
Kathryn Mathers	PES	Deb Vandermortel
Laura Corey	PES	Rene Carbarry
Amber Pawlak	PES	Maureen Kanaley-Messina
Samuel Marren	PES	Lisa Cooke
Oreshya Peterson	PES	Andrea Smith
Jean Hoyt	PES	Kathy Tyler
Courtney Austin	PES	Tina Beyea
Patrick Davis	PES	Josh Mull
Danielle Consaul	PES	Michele Reynolds
Megan Krenzer	PES	Lori LaFave
Kory Massey	PES	Amy Rothermel
Rianne Flint	PES	Lori McJury

(3) 2017-2018 Co-Curricular Assignments

the following persons for Co-Curricular assignments at a rate of pay in accordance with the CTA Contract:

K – 12 Reading Department Liaison	Jennifer Piskorowski
Band Technical Assistant	Emily Talley
Musical Accompanist	Heidi Bjorling
Class Advisor, Grade 12	Ashley Fisher

(a) Non-Compensated Co-Curricular

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Science Fiction Club
Production Crew Advisor
Field Hockey

Rebecca Dietl
Matt Rodgers
Ashley Madden

(4) 2017-2018 Tutors

the following individuals as Tutors for the 2017-2018 school year at a rate in accordance with contract:

Andrea Hendershot
Lauren Bolonda
Karen Pereira
Dawn Hoff-Cowdery

(5) Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Cheryl Bowe - Preferred

(6) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Richard Morgan
Michael Edwards

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee which met on September 15. They had discussion on the equalization rates, fund balance and reserves. They bid Ms. Sonia Henry a fond farewell who is now at the Academy and welcomed Ms. Deb Boggs as the new Claims Auditor. Tax collection begins on October 2, 2017.

The next meeting is scheduled for October 6, 2017.

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Schrage reported on behalf of CIE meeting held on September 13. The Committee welcomed new members. The Committee reviewed summer work, a new evaluation tool and had a presentation on digital skills mapping project.

The next meeting is scheduled for October 11, 2017.

District Technology Committee

Mrs. Pedzich reported on behalf of the District Technology Committee which met earlier in the day. This was the first meeting of the school year. The Committee reviewed membership to make sure all departments are represented. Discussion took place about portable wifi hotspots for those without internet access.

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The next meeting is scheduled for October 12, 2017.

Closing Remarks

Mrs. Thomas reminded the Board of the October 3 Four County general membership meeting. Dr. Luvelle Brown, Ithaca City School District Superintendent, will be the speaker. He was last year's New York State Superintendent of the Year. If any Board member has a topic they would like to see covered during the school year, to pass along to Mrs. Thomas.

Upcoming Events

- September 22 - First Day of Autumn
- September 27 - Senior Parent Night
- September 29 - Tax Bills Mailed
- October 2-6 - PES Screen Free Week
- October 3 - Farmers Market Day
- October 5 - Regular Board Meeting
- October 6 - Audit Committee
- October 6 - District Wide Emergency Drill and Half Day
- October 9 - Columbus Day
- October 11 - Academy Jazz Concert
- October 12 - Grade 4-5 Open House
- October 13 - Middle School Fun Night
- October 14 - Homecoming
- October 19 - Regular Board Meeting
- October 26 - BOE and Superintendent Retreat

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Undercoffler, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:03 p.m. The next Regular meeting will be on October 5, 2017 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk