



**Canandaigua City School District Board of Education  
Reorganizational/Regular Meeting - Minutes - July 5, 2017  
Canandaigua City School District ~ District Office ~ 143 N Pearl Street**

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The Reorganizational and Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, July 5, 2017 at 10:30 a.m. in the Canandaigua City School District Office.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, Tom Reho, Jen Schneider, Beth Thomas, Ralph Undercoffler

BOARD MEMBERS Absent: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

BOARD DISTRICT CLERK: Deborah Sundlov

***Meeting Called to Order and Pledge of Allegiance to the Flag***

The meeting was called to order at 10:30 a.m. by the District Clerk who asked everyone to stand for the Pledge of Allegiance.

***Oath of Office - Newly Elected Board Members -***

The Oath of Office was administered by Ms. Sundlov to Mrs. Michelle Pedzich and Dr. Jen Schneider.

***Election of President for 2017-2018 and Oath of Office - District Clerk***

With one nomination for President of the Board of Education, Jeanie Grimm was declared the President of the Board of Education by unanimous consent.

**BOARD  
PRESIDENT**

Ms. Sundlov administered the Oath of Office to Mrs. Grimm.

***Election of Vice President for 2017-2018 and Oath of Office***

With one nomination for Vice President of the Board of Education, Cheryl Birx was declared the Vice President of the Board of Education by unanimous consent.

**BOARD VICE  
PRESIDENT**

***Oath of Office - Superintendent***

Mrs. Grimm administered the Oath of Office to Superintendent Farr.

***Public Comments***

There were no public comments.

***Appointments, Designations and Authorizations***

Upon a recommendation by the Superintendent, a motion made by Mr. Reho, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved/accepted:

**APPROVED  
APPOINTMENTS,  
DESIGNATIONS &  
AUTHORIZATIONS**

1. a) Appointment of District Treasurer  
the appointment of **Sarah O'Brien** as District Treasurer for the 2017-2018 school year.
- b) Appointment of Deputy Treasurer  
the appointment of **Linda Eames** as Deputy Treasurer for the 2017-2018 school year.

**APPOINTMENTS**



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- c) Appointment of Tax Collector  
the appointment of **Linda Eames** as Tax Collector for the 2017-2018 school year.
- d) Appointment of District Clerk  
the appointment of **Deborah Sundlov** as District Clerk for the 2017-2018 school year.
- e) Appointment of District Clerk Pro Tem  
the appointment of **Matt Schrage** as District Clerk Pro Tem for the 2017-2018 school year and **Brian Nolan** as alternate District Clerk Pro Tem.
- f) Appointment of Claims Auditor  
the appointment of **Sonia Henry** as Claims Auditor for the 2017-2018 school year.
- g) Appointment of Deputy Claims Auditor  
the appointment of **Diane Rocca** as Deputy Claims Auditor for the 2017-2018 school year.

2. the designation of JP Morgan Chase & Co., Canandaigua National Bank and Trust Company, Five Star Bank and Bancorp Bank as depositories for the funds belonging to the school district during the 2017-2018 school year; and that the Tax Collector be instructed to deposit daily, taxes received from October 1 to December 31 in the General Account at the Canandaigua National Bank and Trust Company and to the special Tax Account at JP Morgan Chase & Co. and to deposit taxes at in a timely manner not to exceed one business day.

**DESIGNATIONS OF DEPOSITORIES**

The accounts in the aforementioned banks shall not exceed the following amounts:

- J.P. Morgan Chase & Co. \$80,000,000
- Canandaigua National Bank and Trust Company \$80,000,000
- Five Star bank \$15,000,000
- Bancorp Bank \$15,000,000

3. the *Daily Messenger, A Messenger-Post Newspaper* as the official newspaper of the District.

**DESIGNATION OF OFFICIAL NEWSPAPER**

4. authorizes the District Clerk to sign renewal forms and monthly reports for participation in the National School Lunch Program.

**NATIONAL SCHOOL LUNCH PROGRAM**

authorizes **John LaFave** to serve as the 504 Coordinator for all District students and **Brian Nolan** to serve as the 504 Coordinator for all District personnel and Title IX Coordinator in the Canandaigua City School District for the 2017-2018 school year.

**DESIGNATION OF THE 504 AND TITLE IX COORDINATOR**

5. District Functions

**AUTHORIZATIONS**

the following persons to perform the function specified for the 2017-2018 school year:

- 1. Certification of Payrolls - **Brian Nolan**, Assistant Superintendent of Personnel and Support Services as alternate; **Matthew Schrage**, Assistant Superintendent for Instruction as alternate
- 2. Signatories on Checks - **Sarah O'Brien**, Treasurer; **Linda Eames**, Deputy Treasurer
- 3. Budget Transfers not to exceed \$20,000 - **Jamie Farr**, Superintendent of Schools
- 4. Approval of Change Orders up to \$20,000 - **Jamie Farr**
- 5. Signatories for Report of Personnel Changes - **Brian Nolan**, Designee; **Aline Clement**, Employee Relations Assistant, Alternate
- 6. Signatories for all OMNI 403(b) Plan, Benefit Resource, Inc. Cafeteria Plan Agreements, Benefit Resource, Inc. HRA and FSA, HSA Bank - HSA Agreement, Excellus Health and Dental Insurance, Finger Lakes Area School Health Plan, and Retirement Special Pay Plans 403 (b) – **Brian Nolan**, Designee



- 7. Trustees of Health Reimbursement Plans - **Brian Nolan** and **Sarah O'Brien**
- 8. Health Reimbursement Committee members - **Linda Eames** and **Sarah O'Brien**
- 9. Designee of Employee Sick Bank/Leave Reserve - **Jamie Farr**

Authorization to Open Bids

for any two of the following five individuals be authorized to open bids:

- Brian Nolan**, Purchasing Agent
- Jamie Farr**, Superintendent
- Devon Melious**, Purchasing Clerk
- Sarah O'Brien**, District Treasurer
- Linda Eames**, Deputy Treasurer

- 6. the following appointments for the 2017-2018 school year and authorize changes in writing and shared with the Board of Education:

**OTHER APPOINTMENTS**

- 1. Purchasing Agent - **Brian Nolan**
- 2. Records Access Officer - **Tracy Lindsay**
- 3. Special Counsel - Ferrara Fiorenza PC
- 4. External Auditor for the Records for Fiscal Year 2017-2018 - Raymond F. Wager, CPA, P.C.
- 5. Internal Auditor for the Records for Fiscal Year 2017-2018 - Freed, Maxick & Battaglia, P.C.
- 6. Athletic Training Services - F.F. Thompson Hospital Systems, Inc.
- 7. Employees Health Services - F.F. Thompson Hospital Systems, Inc. (Health Works Occupational Medicine)
- 8. School Physician - FF Thompson Health, Dr. Michael Foot and nurse practitioners Jamie Kline, FNP and Karen Yax, FNP
- 9. Homeless Liaison Designee - **John LaFave**
- 10. Copyright Officer - **Dan Bowman**
- 11. Broker of Record Medical Consultant - Steve Smola, Smola Consulting, LLC
- 12. Broker of Record Liability Insurance Agency - Haylor, Freyer & Coon
- 13. Financial Advisor - Bernard P. Donegan, Inc.
- 14. Architecture Firm - SEI design group
- 15. Medicaid Compliance Officer - **Stephanie Knapp**
- 16. LEA Asbestos Designee - **Michael McClain**
- 17. Bond Counsel - Tim McGill Esq.
- 18. Dignity Act Coordinators - **Brian Nolan, Martha End, Peter Jensen, Eric Jordan**
- 19. Food Service Director - **Todd Fowler, Bloomfield**
- 20. Civil Rights Compliance Officer - **Jamie Farr**
- 21. Integrated Pest Management (IPM) Coordinator - **Mike McClain**

- 7. the following payment rates for the 2017-2018 school year:

**PAYMENT RATES**

- |  |                   |
|--|-------------------|
| 1. Mileage Reimbursement Rate                  | IRS Standard Rate |
| 2. Daily Rate for Certified Teachers           | \$100             |
| 3. Daily Rate for Non-Certified Teachers       | \$ 85             |
| 4. Daily Rate for Preferred Substitute Teacher | \$105             |
| 5. Daily Rate for Preferred Aide Sub           | \$ 80             |
| 6. Daily Rate for Contract Subs                | \$110             |
| 7. General Counsel Attorney's Fees             |                   |
| a) Partner/Senior Associates - \$205/hr        |                   |
| b) Junior Associates - \$160-\$185/hr          |                   |
| c) Law Clerks - \$125/hr                       |                   |
| d) Paralegal - \$85/hr                         |                   |
| e) Special Counsel - Annual Retainer           | \$6,600           |



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8. the faithful performance and blanket position bond coverage for the 2017-2018 school year, as follows: **OFFICIAL UNDERTAKINGS**
- The District Treasurer in the amount of \$1,000,000
  - The District Deputy Treasurer in the amount of \$1,000,000
  - The District Tax Collector in the amount of \$1,000,000
  - The District Claims Auditor in the amount of \$1,000,000
  - The Treasurer in the Extra-Classroom Activities Funds and employees associated with the Extra-Classroom Activities in the amount of \$1,000,000 per employee
  - The Superintendent of Schools in the amount of \$1,000,000
  - The Assistant Superintendent for Business in the amount of \$1,000,000
  - The Assistant Superintendent for Personnel and Support Services in the amount of \$1,000,000
9. the establishment of Petty Cash Funds for the school year 2017-2018, as follows: **PETTY CASH FUNDS**
- | <u>Building</u>           | <u>Amount</u> |
|---------------------------|---------------|
| Transportation Department | \$25.00       |
10. the establishment of Change Funds for the 2017-2018 school year, as follows: **CHANGE FUNDS**
- | <u>Change Fund</u>                        | <u>Amount</u> |
|---|---------------|
| Interscholastic Athletics - Fall Sports   | \$400.00      |
| Interscholastic Athletics - Winter Sports | \$400.00      |
| Tax Collection                            | \$100.00      |
| Cafeteria - four schools                  | \$450.00      |
| Primary School - Summer School            | \$ 20.00      |
| Extraclass - Summer School                | \$200.00      |
11. the following parent representatives to the Council for Instructional Excellence for the 2017-2018 school year: **CIE PARENT REPRESENTATIVES**
- Leslie Mast      Karen Tricomi      Kelly Lafler-Keyes      Lynn White-Sohn
12. the following parents appointed as parent representatives to the CSE/CPSE to be consistent with NYS Part 200 Regulations and Board Policy: **CSE/CPSE APPOINTMENTS**
- CPSE Representatives
    - Rebecca Aikins
  - CSE Representatives
    - Bethany Wilkins and Lynn White Sohn
13. the membership of the Committee on Special Education (CSE), the sub-Committee on Special Education and the Committee on Preschool Special Education (CPSE) for the 2017-2018 school be appointed as follows: **COMMITTEE ON SPECIAL EDUCATION AND PRESCHOOL SPECIAL EDUCATION**
- The Committee on Special Education shall include, but not be limited to:
- (i) the parents or persons in parental relationship to the student;
  - (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
  - (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
  - (iv) a school psychologist;

- (v) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist. The representative of the school district shall serve as the chairperson of the committee;
- (vi) an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- (viii) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years, if specifically requested in writing by the parent of the student, the student or by a member of the committee at least 72 hours prior to the meeting;
- (ix) other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education; and
- (x) if appropriate, the student.

The Committee on Preschool Special Education shall include, but not be limited to:

- (i) the parents of the preschool child;
- (ii) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;
- (iv) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee;
- (v) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a



preschool or elementary level education program, if specifically requested in writing by the parent of the student or by a member of the committee at least 72 hours prior to the meeting;

- (vi) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;
- (viii) for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- (ix) a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

14. the request of the Director of Special Programs for the appointment of the District's school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

**CPSE/CSE CHAIR**

- Primary Elementary School - Breaca Nellis, Denise Shimmon, Amy Principato
- Middle School - Lisa Kay
- Middle School/CACC - Lisa Kay and Jennifer Danker-Stiles
- High School - Gail Kass-Smith and Mandy Dedrick-Gerstner
- Administrative Intern - Andrea Smith
- School Psychologist Interns - Kathleen Fraser and Elise Stalker

15. the confirmation of the Board Meetings for the 2017-2018 school year previously approved at their Regular Meeting on May 25, 2017. During the budgetary process additional meetings will be held as needed.

**REGULAR BOARD MEETINGS**

July 5, 2017	July 27, 2017	August 30, 2017	September 7, 2017
September 21, 2017	October 5, 2017	October 19, 2017	November 2, 2017
November 16, 2017	December 14, 2017	January 4, 2018	January 18, 2018
February 1, 2018	February 15, 2018	March 8, 2018	March 22, 2018
April 12, 2018	April 25, 2018	May 10, 2018	May 24, 2018
June 7, 2018	June 21, 2018		



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16. Be it resolved that the Canandaigua City School District, Location code 70008, hereby establishes an eight (8) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained. STANDARD WORK DAY

<b>Title</b>	<b>Standard Work Day (Hrs/day)</b>
Coach – Fall Sports	7.5
Coach – Spring Sports	7.5
Coach – Winter Sports	7.5
Co-Curricular Activity	7.5
Family Services Facilitator	7.5
Occupational Therapists	7.5
Physical Therapist	7.5
Prevention Specialists	7.5
Registered Professional Nurses	7.5
Summer Nurses	7.5
Summer Occupational Therapists	7.5
Summer Physical Therapists	7.5
Teacher Aide	6.0

17. BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for assistant coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows: ACA MEASUREMENT – COACHES AND ASSISTANT COACHES
- Fall Season: 165 hours  
Winter Season: 206 hours  
Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

18. BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for accompanists, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows: ACA MEASUREMENT - ACCOMPANISTS

	<u>Rehearsal Services</u>	<u>Performance Services</u>	<u>NYSSMA Services</u>	<u>Total Estimated Hours*</u>
September	4	0	0	2.33
October	10	0	0	5.83
November	12	5	0	14.50
December	12	6	0	16.00
January	8	0	0	4.67
February	12	2	0	10.00
March	12	3	20	24.83
April	15	1	20	23.58
May	15	3	0	13.25
June	15	7	0	19.25

*\*Total estimated hours split amongst at least three different accompanists.*

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

19. the re-adoption of Board of Education Policies for the 2017-2018 school year. POLICIES



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20. the re-adoption Code of Conduct for the 2017-2018 school year. **CODE OF CONDUCT**
21. the Professional Development Plan for the Canandaigua City School District for the 2017-2018 school year. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **PROFESSIONAL DEVELOPMENT PLAN**
22. the re-adoption of the AIS/RtI Plan for the 2017-2018. **AIS/RTL PLAN**
23. the re-adoption of the District Safety Plan for the 2017-2018 school year. **DISTRICT SAFETY PLAN**
24. the re-adoption of the Special Education Plan for the 2017-2018. **SPECIAL EDUCATION PLAN**
25. the rate of pay for election workers is set at \$12 per hour for the 2017-2018 school year. **ELECTION WORKERS**
26. Board Policy # 2310 requires that the Board annually approve guidelines for Board of Education conference attendance. Attached please find the current guidelines for the Board's review. The Superintendent recommends that the Board of Education approve guidelines for Board of Education conference attendance as an attachment and will be filed in the Supplemental Minutes File. **CONFERENCE ATTENDANCE**
27. Board Policy # 6473 requires annual approval of all employee-owned cellular phone plans and District owned cell phones as outlined in the Cell Phone Plan for Select District Staff Policy.
28. the approval of the District Chemical Hygiene Plan for the 2017-2018 school year as listed as an attachment and is filed in the Supplemental Minutes File. **CHEMICAL HYGIENE PLAN**
29. The OMNI Group Contract **CONTRACTS**  
Renewal of the contract with The OMNI Group as the District's Third Party Administrator for the Employee Benefits Program for the 2017-2018 school year.
- Health Reimbursement Account (VEBA) and Flexible Spending Account  
Renewal of the contract with Benefit Resource Inc. as Third Party Administrator for the Health Reimbursement Fund for the Canandaigua City School District (VEBA) the Flexible Spending Account Contract for the 2017-2018 school year.
- Finger Lakes Area School Health Plan (FLASHP) Contract  
Renewal of the FLASHP Contract for the 2017-2018 school year.
- Employee Assistance Program  
Renewal of contract with Associates in Employee Assistance for the 2015-2018 school years.
- F.F. Thompson Health Systems, Inc. - Athletic Trainers  
Renewal of contract with F.F. Thompson Health System, Inc. for athletic trainers for the 2016-2019 school years.
- F.F. Thompson Health Systems, Inc. - Employee Health Services  
Renewal of contract with F.F. Thompson Health System, Inc. for employee health services for the 2015-2018 school years.





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Management Advisory Group Business Operations, Inc. – Medicaid Services  
Renewal of contract with Management Advisory Group Business Operations, Inc. for Medicaid consultant services the 2017-2018 school year.

Management Advisory Group Business Operations, Inc. – Medicaid Services  
Renewal of contract with Management Advisory Group Business Operations, Inc. for STAC services the 2017-2018 school year.

30. the prices of school lunch for the 2017-2018 school year as follows:  
     Student breakfast - \$1.75  
     Student lunch K-5 - \$2.50  
     Grades 6-12 - \$2.55  
     Adult lunch - \$4.00

**SCHOOL LUNCH  
PRICES**

31. WHEREAS, The Board of Education, Canandaigua City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

**COOPERATIVE  
BIDDING  
RESOLUTION**

WHEREAS, The Board of Education, Canandaigua City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Canandaigua City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Canandaigua City School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Canandaigua City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Canandaigua City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Canandaigua City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Canandaigua City School District on behalf of the Board of Education, Canandaigua City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various



commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

***End of Appointments, Designations and Authorizations***

***Resolution Authorizing Issuance of Notes and Bonds***

Upon a recommendation by the Superintendent, a motion made by Mrs. Birx, seconded by Mr. Reho, with all present voting yes, the Board of Education approved roll count vote:

**APPROVED:  
AUTHORIZING  
ISSUANCE OF NOTES  
AND BONDS**

The Superintendent recommends the following resolution statement for issuance of notes and bonds.

A RESOLUTION CLARIFYING THE PROCEDURE FOR THE AUTHORIZATION OF THE ISSUANCE OF, AND THE EXECUTION OF, BOND ANTICIPATION NOTES, REVENUE ANTICIPATION NOTES AND TAX ANTICIPATION NOTES, OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK.

BE IT RESOLVED, by the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, as follows:

Section 1. Whenever the President of the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, is absent and/or is unable to exercise any powers or duties heretofore delegated to him or her by this Board of Education pertaining or incidental to the authorization of the issuance of bond anticipation notes, revenue anticipation notes and tax anticipation notes of said School District or renewals thereof, such powers and duties shall be deemed to have been delegated to the Vice-President of said Board of Education who shall have been selected in the manner provided by subdivision 1 of Section 2504 of the Education Law.

Section 2. The School District Clerk is hereby authorized to execute any of the notes described in Section 1 hereof as if he or she were the President or Vice-President of the Board of Education of said School District acting as the chief fiscal officer of said School District and the signature of the President or the Vice-President of the Board of Education of said School District on any such notes shall not be required.

Section 3. It is hereby determined that the office of the School District Clerk and the office of the Clerk of the School Board (Board of Education), if any, of said School District are one and the same and that henceforth such office shall be known as the office of the School District Clerk and holder of such office shall be known as the School District Clerk and that whenever any law requires action by the "Clerk of the School Board", the "School Board Clerk" or the "Clerk of the Board of Education" such action shall be performed on behalf of said School District by its School District Clerk.

Section 4. This resolution shall take effect immediately.



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The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Cheryl Birx	Voting Yes
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Absent
Tom Reho	Voting Yes
Jen Schneider	Voting Yes
Beth Thomas	Voting Yes
Ralph Undercoffler	Voting Yes
Jeanie Grimm	Voting Yes

**End of Reorganizational Agenda**

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accept:

**APPROVED:  
CONSENSUS AND  
SUPPLEMENTAL  
AGENDA**

**Business & District Items**

1. the request of Mr. John LaFave, Director of Student Support Services, on behalf of the Educational Enrichment Fund, to accept the following gifts to the school district:
  - Air Stability Wobble Cushions for grade 2 \$590.40

**DONATION**

2. Council for Instruction reviewed and is recommending the following textbook for use at the Academy and will be available for Board review at Wednesday's meeting for final approval. Initial approval was granted on June 22, 2017.

**TEXTBOOK  
ADOPTION ~  
FINAL APPROVAL**

<u>Textbook</u>	<u>Publisher</u>	<u>Course Title</u>
Sociology Matters	McGraw Hill 2014	Gemini Sociology

3. the request of Mr. Vernon Tenney, Academy Principal, to declare the below items as would like to recommend the following textbook be declared excess surplus. These items are outdated material that are no longer used.
  - 9 - Accounting Principles, Weygandt, 2013, 978-1-118-13003-2
  - 109 - Mean Jeans Manufacturing Co. & Manual, Marie Weeks, 2007, 978-0-538-44058-5

**SURPLUS BOOKS**

4. **IT IS RESOLVED**, that the Board hereby rescinds a resolution adopted in executive session on April 6, 2017, in which it found probable cause to support the prosecution of disciplinary charges against a tenured teacher, and hereby directs the Superintendent to notify the State Education Department of the withdrawal of the charges in SED File No. 30,981, and to take such other steps as may be necessary to effectuate the removal of the said case from the Department's docket for hearings under Section 3020-a of the Education Law.

**WITHDRAWAL OF  
CHARGES**

5. the request of Mr. Vernon Tenney for the creation of one new scholarships to be awarded at graduation 2017 and then at the night time awards assembly.
  - **Lynne H. Erdle Scholarship** in the amount of \$1,000 to be awarded to a high school senior selected by the local combined scholarship process.

**NEW  
SCHOLARSHIP**

6. the request of Mr. Jim Simmons, Athletic Director, for initial and final approval for the below athletic field trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
  - Boy's JV & Varsity Football, August 22-23; Livonia, New York

**ATHLETIC TRIP ~  
INITIAL/FINAL  
APPROVAL**



- 7. Karen Salvia-Mottler to serve as a general consultant for the district for the 2017-2018 school year. She will be paid a per diem rate. CONSULTANT
- 8. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. PRESCHOOL  
SPECIAL  
EDUCATION
- 9. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. SPECIAL  
EDUCATION

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Danielle Rhodes	Custodial Worker	Resignation	6/26/2017

B. Summer Clerical Support

the following to provide clerical support in the District Health Offices for the summer at their current rate of pay:

Christine Palmer  
Lisa Brunelli

2. Instructional Personnel

A. Resignation

- a) Jacquie Cowles, Speech Language Pathologist, approved at the June 8, 2017 Board meeting for the Extended School Year Program, has declined the position.
- b) Kenneth Clause, 0.5 FTE Art Teacher at the Primary-Elementary School, has resigned from the District effective July 7, 2017.

B. Appointments

- a) **Aaron Zimmerman** received his Bachelor's degree in History from SUNY Geneseo and earned his Master's of Education in Secondary Social Studies from the University of North Carolina. Mr. Zimmerman was a Long-term substitute Social Studies teacher at the Middle School for the 2016-2017 school year and will continue in this position for the 2017-2018 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Aaron Zimmerman	Social Studies 7-12	7/1/2017	2

b) Extended School Year

the following for the Summer Extended School Year Program at rates in accordance with contract:

Alison Snyder – Speech Language Pathologist



c) Summer School

the following for the Summer School Program at the Middle School effective at a rate in accordance with contract:

Tedra Gerstner, English Teacher  
Brian Crnkovich, Math Teacher

d) Certified Substitute Teacher

the following as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Patrick Wegman - Preferred

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***End of Consensus Agenda***

***Conflict of Interest Statement***

Conflict of Interest Statements were signed by all Board members present.

***Closing Remarks***

Mrs. Grimm provided the Board with an update from the Graduates of Distinction Committee. One nominee was selected for induction. It was agreed to hold the induction for the next possible ceremony in 2019.

***Adjournment***

Upon a motion made by Mr. Reho, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Reorg meeting at 10:45 p.m. The next Regular meeting will be on July 27, 2017 at the Operations Center at 4:00 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk