



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 24, 2018 at 5:30 p.m. in the Canandaigua City School District Operations Center, Vice President Birx presiding.

- BOARD MEMBERS PRESENT:** Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni, Jen Schneider, Ralph Undercoffler
- BOARD MEMBERS ABSENT:** Jeanie Grimm, Tom Reho, Beth Thomas
- LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan
- LEADERSHIP TEAM ABSENT:** Matt Schrage
- ADMINISTRATIVE TEAM PRESENT:** Dan Bowman, Brian Amesbury, John Arthur
- BOARD DISTRICT CLERK:** Deborah Sundlov
- OTHERS PRESENT:** Megan Swing, Denise Champagne, Shari French, Leslie Mast, John Dixon, Sarah Chilson, several district volunteers

#### ***Executive Session***

Upon a motion made by Mrs. Pedzich, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing one item regarding proposed, pending or current litigation, one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

#### ***Return to Open Session***

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:00 p.m.

#### ***Pledge of Allegiance to the Flag***

Mrs. Birx reconvened the meeting at 6:30 p.m. and lead all in the Pledge of Allegiance.

#### ***President's Comments***

Mrs. Birx welcomed all in attendance.

#### ***Volunteer Recognition***

Superintendent Farr asked each volunteer to introduce themselves and what capacity they volunteer in the schools.

Mr. Farr then read the following:

#### ***The Impact of a Volunteer***

*In education and in life, it is unwise to go it alone. It takes teamwork, collaboration, and unity most often to achieve our truest potential. This doesn't just apply to our students or our school, but it can be said about our entire community. That's why Canandaigua is a special place to live.*

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*It's easy to understand that the Canandaigua City School District achieves because of our wonderful students and staff but we must also understand the active involvement of parents and volunteers is equally as important. That is why we honor you tonight.*

*To volunteer says much about a person's character:*

***Dr. Martin Luther King, Jr. once said:***

*Everybody can be great...because anybody can serve. You don't have to have a college degree to serve. You don't have to make your subject and verb agree to serve. You only need a heart full of grace. A soul generated by love.*

*We are blessed to have a community filled with love and grace.*

*Our administrative team has often repeated the following mantra this year: "the strongest person in the room, is indeed the room itself." It was one of our themes this past summer and that is part of what makes tonight's recognition so very special. The strength of the "room" is indeed the "room."*

*We are exponentially stronger because of you. We are exponentially more capable because of your contributions. We are thankful that you care enough to give, to share, and to positively impact the lives of our children. This is exactly what we talk about when we say we are Canandaigua Proud of our One Braves Family. On behalf of the Board of Education and the Canandaigua City School District, we THANK YOU.*

Superintendent Farr then read pieces of the letter submitted for the Volunteer of the Year:

*"It is my utmost pleasure to be writing to inform you of my nomination for the volunteer of the year award. We are very blessed in Canandaigua to have so many talented and compassionate community members go above and beyond as volunteers to make a positive and lasting impact in the lives of others.*

*This individual has donated over 200 hours of time per year, with this being this nominee's tenth year with our team. He has used his own personal vacation days to work with students both building robots and leading them at competitions.*

*This year's recipient of the volunteer of the year award, while unable to attend tonight, continues to lead by example as he makes his family a number one priority in their time of need.*

*In 2009 this volunteer took it upon himself to start a robotics team in Canandaigua. Not only does he know what needs doing and takes initiative to get it done.*

*It doesn't matter if he is at home, work or halfway across the world in a business pitch in Japan, he's there to help. He leads by example in all he does whether supporting students with their fundraising efforts, towing the robotics trailer in a parade, participating in our team's carwash, or promoting our team at the Ontario County Fair.*

*He has stayed connected with other alumni offering up internship opportunities as well as practice interview help. He also impacts many CA students as he is an active member and treasurer for The Friends of Canandaigua Braves Hockey and has served in excess of 10 years as the committee member of the Canandaigua Educational Enrichment Fund."*

*This year's winner of the Volunteer of the Year is **Karl Dueland***

As stated, Mr. Dueland was unable to attend, but Mr. Steve Schlegel contacted Mr. Dueland via phone so he was able to hear this portion of the meeting.

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***Those not participating in the rest of the meeting left at 6:43 p.m.***

### ***Superintendent's Report***

Superintendent Farr read a letter from New York State School Music Association (NYSSMA) thanking and praising the District, Mr. Greg Kane, students and volunteers for their assistance in helping to run a smooth festival recently at the Academy.

Mr. Matt Fitch, Assistant Superintendent for Business, noted that the District was approached by a solar company to enter into a PILOT to develop two solar farms within District boundaries. Mr. Fitch queried the Board to see if their position is still the same when they voted to opt out. The Board originally opted out of Section 487 Real Property Tax Law in 2015 and again in January 2018 for the addition of farm waste energy. Mr. Fitch explained that Board may continue to opt out or to request proposals from individuals and work through our attorney. The Board agreed to continue their opt out of this

### ***Public Comments***

Mr. John S. Dixon, 1945 Stablegate Drive; spoke to the Board about the district not providing the Veterans Exemption.

### ***Student Representative***

Student Representative Megan Swing thanked the Board and administrators for donning their blue and yellow at the last Board meeting to recognize her acceptance to Allegany College. The Academy Awards will be held Friday as well as Spring Fling which will include a hypnotist, yearbook distribution and a dunk tank. A mock car crash for seniors and a student achievement breakfast was recently held at the Academy. Senior Ball is June 2 at Casa Larga and Senior Sunset will be on June 11 as well as the Senior Walk to the Primary-Elementary Building with seniors wearing their caps and gowns. Ms. Swing also provided a sports update.

### ***Approval of Minutes***

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the Regular Board Minutes of May 10, 2018.

**APPROVED: MINUTES**

### ***April Warrant Review***

Upon a motion made by Mr. Patrowicz, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the April Warrants.

**APPROVED: APRIL WARRANTS**

213 Federal ACH000079 - 000080

214 Federal 000367 - 000370 (Check Print)

215 General ACH003378 - 003396

216 Federal 000371 (Positive Pay)

217 General 007293 - 007303 (Positive Pay)

220 Federal 000372 (Check Print)

221 General 007304 - 007309 (Check Print)

222 General 007310 - 007315 (Positive Pay)

223 General ACH003397 - 003408

224 General 007316 (Positive Pay)

225 Federal ACH000081

226 General 007317 - 007319 (Positive Pay)

227 Federal 000373 (Positive Pay)

228 General 007320 - 007412 (Check Print)

229 Federal 000374 (Check Print)

231 General ACH003409 - 00003430

232 Capital ACH000040

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233 General 007413 - 007447 (Check Print)  
234 Capital 000294 - 000295 (Check Print)  
235 Federal 000375 - 000379 (Check Print)  
236 General 007448 - 007456 (Positive Pay)  
237 Cafeteria 001628 – 001651

**Acceptance of 2018-2019 School Budget, Board Members and Propositions Vote**

Upon a motion made by Mrs. Pedzich, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education accepted the results from May 15, 2018.

**APPROVED: MAY 15, 2018 RESULTS**

**Budget**

Yes – 1,195

No – 396

**Proposition 1 – Transportation**

Yes – 1,244

No – 343

**Board of Education – Both elected to five (5) year terms**

Megan Personale – 1,248

John Polimeni – 1,203

**Consensus Agenda**

Upon a motion made by Dr. Schneider, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved:

**APPROVED: CONSENSUS AND SUPPLEMENTAL**

**Business and District Matters**

**1. Treasurer’s Report**

the Treasurer’s Report for the Period of April 1, 2018 – April 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – April 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2017 – April 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**4. Canon of Literature ~ Initial Approval**

the Canandaigua Middle School SIPT sub-committee for our building reading initiative and activity has chosen the novel Wolf Hollow, by Lauren Wolk for the Canon of Literature. Copies were available for Board review.

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**5. Student Teacher/Field Experience**

the request of Mr. Brian Amesbury, Primary-Elementary Principal for:

| <b>Name</b>      | <b>Institution</b> | <b>Cooperating Teacher</b> | <b>Dates</b>     |
|------------------|--------------------|----------------------------|------------------|
| Carley Acquilano | SUNY Cortland      | Amanda Harris              | 10/29-12/18/2018 |

**6. Surplus**

the request of Mr. Vernon Tenney, Academy Principal, to declare the 185 textbooks as excess surplus to be discarded.

Algebra 2 and Trigonometry, Amsco publication  
Author: Ann Xavier Gantert, Copyright 2009, ISBN 978-56765-702-9

**7. Generic 2018-2019 School Year**

the below resolution:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The City School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The City School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, That the Board of Education of the City School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Canandaigua City School District

**8. Food and Cafeteria Supplies 2018-2019 School Year**

the below resolution:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

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WHEREAS, The City School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The City School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the City School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Canandaigua City School District

#### 9. Educational Administrative Internship

of Andrea Smith to continue her Educational Administrative Internship requirement this summer in the Extended School Year and Summer School Program.

#### 10. Interfund Loan for CACC

a budget transfer of \$650,000 from Appropriated Fund Balance to Interfund transfer to Capital A9950-900-010-000 in lieu of issuing debt for the purchase of the CACC

#### 11. Volunteers – Outdoor Education

the request of Mr. John Arthur, Middle school Principal, for the below Team Seneca camp volunteers.

##### **Boy's Cabin**

Ralph Cafiero  
Shane Lloyd  
Dave DeRue  
Jared Reese  
Greg Urlacher  
Jeff Spinelli  
Scott Hackett  
Jeff Orbaker

##### **Girl's Cabin**

Stacy Bills  
Nataleigh Chapman  
Kelly Davis  
Ann Fratto  
Tanya Taylor  
Bree Blazak  
Ann Ceddia  
Julie Horst  
Dorothy Rodriguez  
Lisa Garigan

##### **Thursday Mini Class**

Celeste Trickler  
Darcy Cafiero  
Jackie Lyttle  
Tiffany Yoder  
Mariann Walker  
Kevin Levanway  
Nadia Harvieux  
Beth Altemus

##### **Dinner Thursday**

Tricia Andrews  
Kristen Campagna  
Susan Romano  
Jamie Spurling  
Heather Schuessler  
Kimberley Badger

##### **Friday Mini Class**

Betty McClean  
Darcy Cafiero  
Jason Wallace  
Sarah Milton  
James Anderson  
Kevin Levanway

##### **Snack Thursday**

Michelle Outhouse  
Laura Giroux  
Cheryl Spinosa

##### **Rec Time**

Cindy Teerlinck  
Charlie Sundlof

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|                         |               |
|-------------------------|---------------|
| Eric Harter             | Jade Fustaino |
| Beth Altemus            | Heather Hyer  |
| <b>Breakfast /Lunch</b> | <b>Nurse</b>  |
| Kim Vakiner             | Kara Boyd     |
| Kelly Davist            | Heather Smith |
| Melissa Rorick          |               |
| Melissa Badger          |               |

the request of Mr. John Arthur, Middle school Principal, for the below Team Hemlock camp volunteers.

|                    |                   |                 |                   |
|--------------------|-------------------|-----------------|-------------------|
| Christy Alexander  | Shirley Anderson  | Meghan Barrett  | Heidi Bjorling    |
| Kristin Bloomfield | Stephanie Bolster | Renee Buchiere  | Dustin Bush       |
| Joey Carsons       | John Ciccolone    | Dawn Ciccolone  | Michael Cole      |
| Donna Cook         | Penny Cronk       | Shawn Crouse    | Beth Delforte     |
| Lacey Dube'        | David Dube'       | Noah Fehrenbach | Jen Fehrenbach    |
| Johanna Gullo      | Leigh Havens      | Aimee Hawkins   | Paul Hendershot   |
| Andrea Hendershot  | Greg Lainso       | Sarah Landerman | Kim Landrigan     |
| Mike Lincoln       | Steve Lloyd       | Jennifer Lloyd  | Matt Mamoone      |
| Inca Mang          | Holly McClain     | Katie McFarland | Melissa McPherson |
| Chris Merritt      | Wade Mignerey     | Andy Murphy     | Kelly Nemitz      |
| Kevin Olvany       | Anne Olvany       | Tim Owens       | Robert Payne      |
| Courtney Phillips  | Jennifer Pitt     | David Pitt      | Sarah Potter      |
| Joe Rast           | Jodee Rizzo       | Kris Roof       | Jessica Schojan   |
| Samantha Schuster  | Mary Sharpe       | Tory Shuler     | Andrea Smith      |
| Tracy Snyder       | Deb Spychalski    | Dean Spychalski | Allison Synder    |
| Jacqui Tessena     | Ramon Vazquez     | Ramon Vazquez   | Marie Windover    |
| Emily Zimmerman    | Joel Barrett      |                 |                   |

**12. Field Trip ~ Final Approval**

the request of Mr. Vernon Tenney for final approval of the below trip. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- **Outdoor Club Camping Trip**, Finger Lakes Trail, NY, May 18-19, 2018 (initial 4/25/18)

**13. Recommendations of the Committee on Preschool Special Education**

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**14. Recommendations of the Committee on Special Education**

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Removals

| <u>Name</u>      | <u>Position</u>    | <u>Reason</u> | <u>Effective</u> |
|------------------|--------------------|---------------|------------------|
| Carol Liberatore | School Bus Monitor | Resignation   | 5/25/2018        |
| Michael Welch    | School Bus Driver  | Retirement    | 6/22/18          |

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B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance:*

| <b>Name</b>      | <b>Position</b>              | <b>Effective</b> | <b>Rate</b> |
|------------------|------------------------------|------------------|-------------|
| Marissa Ross     | Student Helper - Maintenance | 5/21/2018        | \$10.40/hr. |
| Joe Mergenthaler | Student Helper - Maintenance | 5/21/2018        | \$10.40/hr. |
| Louise Brown     | School Bus Monitor           | 5/29/2018        | \$10.40/hr. |
| Susan McElwee    | Sub School Bus Monitor       | 5/29/2018        | \$10.40/hr. |

2. Instructional Personnel

A. Leave of Absence

- 1) of Ashley Madden, Speech & Language Therapist, for a pregnancy-related disability leave of absence to begin on or about September 19, 2018 and to end on or about October 31, 2018 immediately followed by an unpaid child-rearing leave of absence to end November 23, 2018.
- 2) of Meghan Cabral, Foreign Language Teacher at the Academy, for an unpaid child-rearing leave of absence from September 4, 2018 through October 9, 2018.

B. Appointments

1) Contract Substitute Teachers

the following individual as Contract Substitute Teachers for the remainder 2017-2018 school year at \$ 110 per day.

Bonnie Passero

Primary-Elementary School

2) Non-Certified Substitute Teacher

the following individual as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Carlee Sossong

3) 2017-2018 Co-Curricular Assignment

the following person for a District wide Co-Curricular assignment effective immediately:

Chemical Safety Specialist

Cary Burke

***End of Consensus Agenda***

***District Committee Reports***

Character Education

Mr. Undercoffler reported on behalf of the Character Education Committee which met earlier in the day. The Committee received building updates and discussed the next phase for the Character Partnership.

***Upcoming Events***

- May 28 - Memorial Day
- May 31 - Academy Spring Concert I
- June 1 - Audit Committee Meeting
- June 2 - Academy Senior Ball
- June 4 - Elementary Spring Concert I
- June 5 - Academy Spring Concert II
- June 7 - Regular Board of Education Meeting

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- June 8 - Academy Pop Night @ the Bistro
- June 10 - Class of 2018 Senior Sunset
- June 11 - Class of 2018 Grad Walk
- June 12 - Middle School Spring Concert
- June 13 - Elementary Spring Concert
- June 14 - Flag Day
- June 14 - Middle School Spring Concert
- June 15 - 5<sup>th</sup> Grade Field Days
- June 20 - K-8 Early Dismissal
- June 21 - 8<sup>th</sup> Grade March to Academy
- June 21 - K-8 Early Dismissal
- June 21 - Regular Board of Education Meeting

### ***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Mr. Undercoffler, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:04 p.m. The next Regular meeting will be on June 7, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk