



Canandaigua City School District
Minutes – April 25, 2018
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Wednesday, April 25, 2018 at 6:03 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Bill Patrowicz, Michelle Pedzich, Beth Thomas, Jen Schneider, Ralph Undercoffler

BOARD MEMBERS ABSENT: Cheryl Birx, John Polimeni, Tom Reho

LEADERSHIP PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, Andy Thomas, Dan Bowman, Vernon Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Megan Swing, Jeanne Guastafarro, Rachel Holzschuh

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 6:05 p.m. for the purposes of discussing one discussion regarding proposed, pending or current litigation, one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and four medical, financial, credit or employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Mr. Undercoffler with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:31 p.m. with first grader Landri Rhoads leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Superintendent Farr handed out an overview of several year-end purchases the district would like to make.

The Community group for the potential upcoming capital project will be meeting at the Primary-Elementary school on April 26.

Public Comments

Ms. Lauren Moore, 117 Clark Street, presented her comments to the Board about the Universal Pre-Kindergarten lottery process.

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Student Representative

Ms. Megan Swing reported students prepared dinner recently at the Ronald McDonald House and will be participating in an Autism Walk at Eastview Mall. Student Government was recently awarded the National Gold Council of Excellence. Ms. Swing gave a shout out to Mrs. Roberta Bittel and her leadership. Students will be taking AP tests in a couple of weeks. Junior Prom is on May 12 at FLCC. Seniors are accepting their colleges. Ms. Swing announced she will be attending Alleghany College.

March Warrant Review

Upon a motion made by Dr. Schneider, Mrs. Grimm seconded on behalf of Mrs. Birx, with all present voting yes, the Board of Education approved the March Warrants.

APPROVED: MARCH WARRANTS

- 192 Federal ACH000074-00075
- 193 General 007142-007146 (Positive Pay)
- 194 General 007147-007150 (Positive Pay)
- 195 General ACH003319-003349
- 196 Federal ACH000076-000077
- 197 Federal 000357-000363 (Check Print)
- 198 General 007151-007155 (Positive Pay)
- 199 General 007156-007234 (Check Print)
- 201 Federal ACH000078
- 202 Federal 000364-000366 (Check Print)
- 203 Capital 000293 (Check Print)
- 204 General 007235-007244 (Positive Pay)
- 205 General ACH003350-003367
- 206 General 007245-007284 (Check Print)
- 207 General 007285 (Positive Pay)
- 208 General 007286-007287 (Check Print)
- 209 General ACH003368-003377
- 210 General 007288-007292 (Positive Pay)
- 212 Cafeteria 001616-001627

Wayne-Finger Lakes BOCES

(BOARD ACTION)

There will be three (3) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services each for a three-year term effective July 1, 2018. The four (4) nominated candidates are listed below, in order determined by lot, with their address and school district of residence.

Please vote for **three (3)**

- O.J. Sahler, 4214 County Road 16, Canandaigua, NY 14424 – school district of residence: Canandaigua
- Lynne Gay, 83 Main Street, Bloomfield, NY 14469 – school district of residence: Bloomfield
- Pamela Pendleton, 6949 Furnace Road, Ontario, NY 14519 – school district of residence: Wayne
- Timothy DuLucia, 1452 Mertensia Road, Farmington, NY 14425 – school district of residence: Victor

Upon a motion made by Mrs. Thomas, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved O.J. Sahler to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2018.

APPROVED: O.J. SAHLER

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Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved Lynn Gay to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2018.

APPROVED: LYNN GAY

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved Pam Pendleton to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2018.

APPROVED: PAM PENDLETON

Approval of the 2018-19 tentative administrative budget (Part 1) of the Wayne Finger Lakes Board of Cooperative Educational Services is the amount of \$3,363,755.

Upon a motion made by Mrs. Thomas, seconded by Mr. Undercoffler with all present voting yes, the Board of Education approved the tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,363,755.

APPROVED: BUDGET

Educational Presentation

Homework Committee

Mr. Matt Schrage, Assistant Superintendent for Instruction, presented the findings of the District Homework Committee. The presentation provided Board members with a brief history, the charge of the committee, and its recommendations. The Board asked for the Committee to obtain student feedback, look at flexibility, review new concepts not associated to a grade and unders the effect of homework to a grade.

Consensus Agenda

Upon a motion made Mrs. Thomas, seconded by Mr. Undercoffler, with everyone present voting yes the Board of Education approved the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of March 1, 2018 – March 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – March 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2017 – March 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.



4. New Scholarship

a new scholarship, Ontario Children’s Foundation Scholarship in the amount of \$1,000. This will be awarded to a graduating senior planning on continuing their education in a certified apprenticeship, trade school or accredited college degree. The scholarship will be given at the Academy Awards Assembly.

5. Election Inspectors

approval of the below Election Inspectors for the May 15, 2018 School Budget and Board Member Vote:

Mary Cartwright, Jenifer Cheny, Richard Onze, Susan Onze, Elaine Williard, Larry Williard, Connie Cirri, John Cosgrove, Judith Flamini, Joan Houle, Ann Greth, Mary Manning, Sharon Mason, Thomas Roach, Diane Roach, Dee Schwab, and Lois Walker

approval for Dolores Thompson as an Election Inspector for the May 15, 2018 School Budget and Board Member Vote as a replacement for Ann Greth.

6. Collaboration

the request of Mr. John Arthur, Middle School Principal, to collaborate with the Girls Scouts of NYPENN Pathways in a program called “Girl Scouts and College Life”. The collaboration would allow girls an opportunity to see what college life is all about from the people who know it best-professors who teach and students who attend the college.

7. Agreements

the below agreements:

- Pupil Benefits Plan, Inc. for Student Accident insurance from July 1, 2018 – June 30, 2019 in the amount of \$18.30/student (estimated cost of \$62,403).
- three+one for investment analysis for the 2017-2018 school year.

8. Student Teacher/Field Experience

the request of Mr. Brian Amesbury, Primary-Elementary Principal:

Name	Institution	Cooperating Teacher	Dates
Halle Fridman	Hobart William Smith	Katherine Adams	9/4-10/26/2018
Halle Fridman	Hobart William Smith	Deb VanDeMortel	10/29-12/11/2018
Jack Wallwork	SUNY Brockport	Eric Ward	10/22-12/12/2018
Hannah Green	Nazareth	Deanna Dramer	9/2018-6/2019

40 Observation Hours

Lauren Rubino	Hobart William Smith	Kim Kane	9/4-12/11/2018
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the request of Mr. John Arthur, Middle School Principal:

Jack Wallwork	SUNY Brockport	Dave Nieman	9/4 – 10/17/2018
Jessica Riley	Nazareth	Joe Sabbour	10/29 – 12/14/2018

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9. Work Based Learning Program

the request of Mr. Vernon Tenney, Academy Principal, for our Work Based Learning Experience Program. NYSED required re-registration every five years for all SED approved programs. We currently have three:

- General Education Work Experience Program
- Career Exploration Internship Program
- Career and Technical Education Cooperative Work Experience Program (Co-Op)

All three programs are supervised by a teacher certified as a coordinator of cooperative work-study programs.

10. Field Trip ~ Initial Approval

the request of Mr. Vernon Tenney for initial approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- Outdoor Club Camping Trip, Finger Lakes Trail, NY, May 18-19, 2018
- Carnegie Hall Performance, New York City, NY, April 25-April 29, 2019

11. Proctors

the request of Mr. Vernon for Rob Sloan and Lauren Bolonda to be approved as Advanced Placement and/or International Baccalaureate proctors at a rate of \$15/hour.

12. Volunteer

the request of Mr. Vernon Tenney for Larry Wergers, owner of Finger Lakes Coffee Rosters, to volunteer with helping students run the coffee club at the Academy.

13. Surplus Books

the request of Mr. Vernon Tenney to declare library books as surplus. These items are outdated material that are no longer used. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

14. Foreign Exchange Student

the request of Mr. Vernon Tenney for **Giada Basei**, an AFS Exchange student from Italy, for the 2018-2019 school year. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

15. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

16. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.



Personnel

1. Non-Instructional Personnel

a) Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Maria Krager	Teacher Aide	Retirement	6/21/2018
Susan Dillenbeck	School Monitor/Teacher Aide	Resignation	4/20/2018
Jayson Lamson	Teacher Aide	Termination	5/4/2018
Ammon Aikey	School Bus Driver	Retirement	6/30/2018

b) Appointments

Pending Civil Service approval and NYSED fingerprint clearance:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cristi Schaertl	School Bus Driver	4/16/2018	\$23.24/hr.
Scott Greene	Sub School Bus Driver	4/16/2018	\$14.66/hr.
Ben Murnan	Sub School Bus Driver	4/16/2018	\$14.66/hr.
Wendy Ruggles	Sub Teacher Aide	4/26/2018	\$10.40/hr.
Mark Bonk	Bus Driver Trainee	4/19/2018	\$10.40/hr.
Gina Bement	School Bus Monitor	4/23/2018	\$10.40/hr.
Judith Chambers	Sub School Bus Monitor	4/23/2018	\$10.40/hr.

2. Instructional Personnel

a) Leave of Absence

of Kymberly McCarthy, 4th Grade Teacher, for a pregnancy-related disability leave of absence to begin on or about September 19, 2018 and to end on or about November 14, 2018, immediately followed by an unpaid child-rearing leave of absence to end January 6, 2019.

b) Appointments

Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate:

Eric Bettinger

Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Elyssa Utz
 William Petito
 Matt Clement
 Rebekah Ammerman
 Brenda Landry

End of Consensus Agenda

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Four County Update

Mrs. Thomas reported out on the recent Four County meetings. Guest speaker Dr. Joseph Fantigrossi, PreK-12 Intervention Coordination at Lyons Central School, presented on the impacts of childhood trauma and how awareness can work with their current instructional and intervention. On May 1 the Board of Directors will be interview candidates for the Four County Director position.

Board Committee Reports

Audit Committee ~ Mr. Fitch

Mr. Fitch reported on behalf of the Audit Committee which met on April 9. The Committee received the quarterly claims report that was much cleaner than previously. Mr. Tom Zuber from Ray Wager discussed the upcoming audit and a new way of reporting.

District Committee Reports

Character Education

Superintendent Farr reported that on April 17 the first partnership forum was held with several day care centers. It was well received with all in attendance wanting to sign the agreement. Follow up conversations will be held with the groups.

Upcoming Events

- May 7 - Public Budget Presentation
- May 10 - Family Literacy Night
- May 10 - Regular Board Meeting
- May 12 - Junior Prom
- May 15 - School Budget Vote
- May 15 - Art Festival Awards Night
- May 16 - Middle School Small Ensemble
- May 23 - Academy Awards Night
- May 28 - Memorial Day
- May 31 - Academy Spring Concert 1

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Undercoffler, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:36 p.m. The next Regular meeting will be on May 10, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk