



Canandaigua City School District
Minutes – April 12, 2018
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 12, 2018 at 5:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Ralph Undercoffler

BOARD MEMBERS ABSENT: Jen Schneider

LEADERSHIP PRESENT: Jamie Farr, Matt Fitch, Matt Schrage

LEADERSHIP ABSENT: Brian Nolan

ADMINISTRATIVE TEAM PRESENT: John Arthur, Andy Thomas, Dan Bowman

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Megan Swing, Mike Prusinowski, Alex Clark, Cassie Mauro, Maureen Houlihan, Kim Connal coaches, athletes, parents and families

Executive Session

Upon a motion made by Mrs. Birx, seconded Mrs. Pedzich with all present voting yes, the Board of Education approved calling an Executive Session at 5:45 p.m. for the purposes of discussing one proposed, pending or current litigation and two medical, financial, credit or employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 5:57 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:00 p.m. with leading all in the Pledge of Allegiance.

Superintendent's Report

Athletic Recognition

Mr. Jim Simmons, Athletic Director, announced the following winter athletic teams were New York State Scholar Athlete teams. Scholar Athlete Teams have 75% of players with an average of over 90%.

Boys Basketball, Girls Basketball, Girls Bowling, Boys Skiing, Girls Skiing, Boys Swimming, Boys Indoor Track, Girls Indoor Track

The following teams and individuals were also recognized:

Boys Basketball - Coach Charles DeTaeve

Dan Herrick - 1st Team All County

Girls Basketball - Coach Mike Brennan

Rachel Simmons - Class A1 All-Tournament Team, Monroe County All Star, Ronald McDonald Senior All Star, Exceptional Senior

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Bowling - Coach Mike Rause

Sara Barkley qualified for the NYS Championships

Cheerleading - Coach Laura Burgess

NYS Champions - **full team invited**

Hockey - Coach Pat Wade

Sectional Champions Class B

Alex Burley - 1st Team All County

All Greater Rochester selection

Carter McWilliams - 1st Team Monroe County

Indoor Track - Coaches Dave Nieman and Matt Oberst

Katie Cobos - Section 5, Class B champion in girls 3000

1st Team all Monroe County

Qualified for NYS Championships

Alpine Skiing - Coach Mike Madden

Kenzie Lupton - AGR, Qualified for NYS Championships team member

Kailee Lupton - NYS team member

All County 1st Team - Kenzie Lupton and Emma O'Neill

Boys Swimming - Coach Dylan Scheemaker

Monroe County League Champions

Sectional V Class B Champions - **full team invited**

Thomas Chapman - 2 school records, placed 15th in NYS 500 Free and 7th in NYS in 200 IM

All Greater Rochester Selection

1st Team All County - Thomas Chapman, Nico Nicoletti, Gabe Arthur, Hayden Bement,

Kai D'Allesandro, Alex Turek

Tanner Bryan - League Sportsmanship Winner

Wrestling - Coach Rich Romeo

Aric Lyon - 1st Team All League, NYS qualifier

Joey Pollack - 1st Team All League

Those not participating in the rest of the meeting left at 6:30 p.m.

Superintendent Report

Superintendent Farr commented that the State Education Department is looking at updating the day/hour requirement days for students.

Public Comments

Academy student, Kevin Dennis, spoke about the survey Mr. Tenney, Academy Principal, recently provided to students on safety and his concerns that not all students/staff would know what to do during an emergency situation.

Mr. Farr noted that during a recent break, the administration participated in training with local law enforcement and building training has either taken place or will be shortly. As a district, we will continue to have practice drills and at least four lock down drills.

Those not participating in the rest of the meeting left at 6:42 p.m.

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Student Representative

Ms. Swing provided the Board with her update. Earlier in the day students supported “Love my School” day, where they were encouraged to say why school rocks. Fourth quarter begins on April 16, students are beginning AP and IB exams and juniors are taking college tours. Over \$60,000 was raised in March for the Canandaigua Polar Plunge, student government is collecting prom gowns, several athletic teams are competing and musical performances are taking place.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the Regular Board Minutes of March 22, 2018.

APPROVED: MINUTES

Educational Presentation

Middle School Highlight: Career Development and Career Day

Mr. John Arthur, along with counselors Mr. Alex Clark, Ms. Cassie Mauro, Ms. Maureen Houlihan and Ms. Kim Connal provided the Board of Education with an update on career development at the 6-8 level. The presentation included a review of goals for our students, activities inside and outside of the classroom, and our use of the Naviance program to support career exploration.

Those not participating in the rest of the meeting left at 7:12 p.m.

Consensus Agenda

Upon a motion made Mrs. Pedzich, seconded by Mr. Polimeni with everyone present voting yes the Board of Education approved the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Budget Transfers

the below transfers that are over \$20,000 and require Board of Education approval.
This is necessary to pay for long term subs:

From:	2110-110-090-1220	Instructional Salary-Kindergarten	\$ 51,793
From:	2110-120-090-1230	Instructional Salary-1-6	\$111,641
To:	2110-140-090-1260	Instructional Salary-Subs	\$163,434

This transfer is necessary for the purchase a tractor and lawn mower.

From:	2630-220-010-0000	Computer Asst Hardware	\$80,000
To:	1621-200-010-8000	Building & Grounds Equip	\$80,000

This transfer is necessary for the purchase of VEX equipment.

From:	2110-200-010-0000	Inst. Equipment	\$34,000
To:	2110-204-210-0000	Inst. Equipment	\$34,000

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2. Educational Enrichment Fund

the below gifts from the Educational Enrichment Fund for the 2017-2018 school year:

Primary-Elementary School:

Student notebooks for grade 5 science research	\$ 875
Online Math Enrichment License for grades 3-5	\$ 500
Sensory Seating Materials for grade 2 classroom	\$ 600

Middle School:

Flexible/Sensory Seating for Health classroom	\$1, 011
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Academy:

Science Department

Apiary Equipment	\$ 945
Maple Sap Evaporator	\$ 675
Muck Boots	\$ 252
Breakout Boxes	\$1,000

Physical Education Department

Kayaks and related equipment	\$3,000
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3. Presenters

the request of Mr. John Arthur, Middle School Principal, for “**Wild Life Defenders Wildlife Outreach Program**” to present to during April or May to 6th grade students. The Wildlife Defenders Program is a wildlife education outreach group run by staff and program members. As part of their brain injury rehabilitation, members are trained in handling and care of live native and exotic animals, birds, reptiles and more. The cost for this presentation is \$250.

the request of Mr. Vernon Tenney, Academy Principal, for **Dr. Matthew Zak**, professor of Pharmacology at St. John Fisher’s School of Pharmacy, to present to Academy Health classes during the week of May 14. This weeklong program begins with assessing our students’ knowledge and beliefs around all forms of medication and drugs; over-the-counter, prescription, opioids, illicit, and “party”, then provides explicit instruction and awareness across the continuum of medication and drugs, and then concludes with an assessment of how much students have learned and how their opinions and beliefs may have changed due to this instruction. Dr. Zak will work with Academy Health teachers to prepare this instruction.

the request of Mr. Vernon Tenney for **Fatima Razic** to come to the CACC as an artist-in-residence to lead students in a lyrical poetry writing workshop, guiding our students into transforming their poems into song. Students will learn poetic rhyme schemes, poetry writing, creation of electronic beats, matching beats to lyrics, music recording and language arts as a form of artistic expression. The cost is included in the CACC budget.

4. Negotiated Agreements

the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Monitors’ Association for the 2018-2019, 2019-2020 and 2020-2021 school years and authorization for the Superintendent to sign the contract for the District.

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the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Food Service Association for the 2018-2019, 2019-2020 and 2020-2021 school years and authorization for the Superintendent to sign the contract for the District.

5. Spring Semester Intern

Name	Institution	Teacher	Dates
Nikki Perrin	Genesee Community	Christine D'Amato	4/30-6/8/2018

6. Agreements

approval of the below agreements:

- Renewal of agreement with Management Advisory Group Business Operations, Inc. for Medicaid consultant services at a cost of \$10,850 for the 2018-2019 school year.
- Renewal of agreement with Management Advisory Group Business Operations, Inc. for STAC services at the cost of \$18,000 for the 2018-2019 school year.
- An agreement with Friends of CMAC for graduation on June 24, 2018.
- An agreement with ESI Employee Assistance Group for EAP Services for \$11,904 effective July 1, 2018 – June 30, 2019.
- An agreement with the Great Canandaigua Civic Center for ice time for Varsity Hockey for the 2017-2018 school year.

7. Field Trip ~ Final Approval

the request of Mr. John Arthur for final approval of the below trip. Initial Approval was granted on August 30, 2017. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- **8th Grade Trip**, Washington, D.C., May 10-12, 2018
 In addition, approval for Jennifer Scott, RN to be the Registered Nurse to accompany the eighth grade students on their upcoming trip to Washington, DC, May 10-12.

8. Property Tax Report Card

approval of the 2018-19 Property Tax Report Card. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

9. Proctors

the request of Mr. Vernon Tenney for the below people be approved as Advanced Placement and/or International Baccalaureate proctors at a rate of \$15/hour.

Nancy Bonawitz, Mike Morgan, Barb Morgan, Billie Henninger, Jeff Scheetz, Connie Wolcott, Charles Drake and Bill Hunter

10. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

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11. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1) Non-Instructional Personnel

a) Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jeffrey Jaeger	School Bus Monitor	Resignation	3/29/2018
Leigh Havens	Teacher Aide	Resignation in order to accept another position	4/8/2018

b) Appointments

Pending Civil Service approval and NYSED fingerprint clearance:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Alicia Cunningham	Sub Teacher Aide	3/26/2018	\$10.40/hr.
Taylor DeLeo	Sub Teacher Aide	3/26/2018	\$10.40/hr.
Samantha Roll	Sub Teacher Aide	3/26/2018	\$10.40/hr.
Adelaid Neary	Sub Teacher Aide	3/26/2018	\$10.40/hr.
Denise Hood	Teacher Aide	4/9/2018	\$10.40/hr.
Jennifer Scott	Sub RPN	5/10/2018	\$20.00/hr.
April Burke	Teacher Aide	4/9/2018	\$10.40/hr.

2) Instructional Personnel

a) Leave of Absence

- i) Cassie Mauro, School Counselor at the Middle School, for a pregnancy-related disability leave of absence to begin on or about September 4, 2018 and to end October 8, 2018.

b) Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- i) **Rachael Northrup** received a Bachelor's degree in Business Management from St. John Fisher College and a Bachelor's degree in Physical Education from SUNY Brockport. She has been working as an Interim Substitute Physical Education Teacher at the K5 Complex since October 2017. Ms. Northrup is appointed to a 1.0 FTE Long-term Substitute Physical Education Teacher for the 2018-2019 school year.
- ii) **Leigh Havens** received her Associates Degree in Liberal Arts from Finger Lakes Community College. She has been working as a Teacher Aide for the District since 2012. Ms. Havens is

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appointed to a 1.0 FTE, 4-year probationary, Teaching Assistant position with a tenure area of Teaching Assistant starting April 9, 2018. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Rachael Northrup	Physical Education	9/1/2018 – 6/30/2019	Step 1
Leigh Havens	Teaching Assistant	4/9/2018	Step 1 (pro-rated)

iii) Non-Compensated Co-Curricular:

the following individual to a non-compensated co-curricular club:
 Leif HerrGesell – Fencing Club

iv) Spring Coach

the following individual to a Spring Coach position at a rate in accordance with contract:
 Charles DeTaeye, Modified Track

v) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

- Michael Gaffney
- Kerry Rizzo
- Hali Shepard

vi) Interim Substitute

the following individual for an Interim Substitute Teaching Assistant position at a rate as indicated:

<u>Name</u>	<u>Building</u>	<u>Effective</u>	<u>Rate</u>
Stephanie Gatesman	Primary-Elementary School	4/13/2018 – 6/12/2018	\$110/day

End of Consensus Agenda

Board Committee Reports

Site Committee

Mr. Polimeni reported on behalf of the Site Committee which met on April 10. The Committee had an in-depth discussion on the potential project and the items that would be included. The Committee will be meeting with a community groups on April 26.

District Committee Reports

Character Education

Mr. Undercoffler reported on behalf of the Character Education Committee. The Committee has its first round of meeting with various community members scheduled for April 17 to discuss the updated Partnership.

Upcoming Events

- April 18 - Academy Band Concert
- April 25 - Regular Board Meeting

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- May 7 - Public Budget Presentation
 - May 10 - Regular Board Meeting
 - May 15 - School Budget Vote

Adjournment

Upon a motion made by Mr. Reho, seconded Mr. Undercoffler, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:20 p.m. The next Regular meeting will be on April 25, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk