



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 22, 2018 at 6:03 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni (*left at 6:20 p.m.*), Beth Thomas, Tom Reho, Jen Schneider
- BOARD MEMBERS ABSENT:** Ralph Undercoffler
- LEADERSHIP PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan (*left at 6:20 p.m.*), Matt Schrage
- ADMINISTRATIVE TEAM PRESENT:** John Arthur, Brian Amesbury, Mike McClain, Andy Thomas, Dan Bowman, Stephanie Knapp,
- BOARD DISTRICT CLERK:** Deborah Sundlov
- OTHERS PRESENT:** Greg Kane, Jessica Collins, Sarah O'Brien, Megan Swing, Mike Prusinowski, Denise Champagne many music students and their families

Executive Session

Upon a motion made by Mr. Patrowicz, seconded Mrs. Birx, with all present voting yes, the Board of Education approved calling an Executive Session at 6:03 p.m. for the purposes of discussing one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and nine medical, financial, credit or employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:30 p.m. with second grader Joey Robbins leading all in the Pledge of Allegiance.

President's Comments

Music in our Schools

Mr. Greg Kane, Curriculum Area Lead Teacher, introduced Ms. Jessica Collins, Music Teacher, who along with the Middle School Fiddle Club played two songs for the Board in Honor of National Music in Schools Month.

Those not participating in the rest of the meeting left at 6:39 p.m.

Superintendent's Report

Recognition ~ Merit Scholarship Finalists

Two students have been named Commended Students in the 2018 National Merit Scholarship Program:

Caroline Ryan and Nik Gjonbalaj

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Those not participating in the rest of the meeting left at 6:43 p.m.

Superintendent Farr noted that earlier in the day the District went into a lock out. We were notified by local law enforcement of a situation near the District. As a precaution, we entered into a lockout, which allows no one to enter or exit. Staff are positioned at each entryway and activities go on as normal. The situation remedied itself quickly and the lockout was lifted.

Public Comments

There were no public comments.

Student Representative

Megan Swing reported on the Robotics Club that recently participated in a tournament at RIT, placing fifth. Students and staff have been wearing college apparel for college week. Saturday is the Canandaigua Polar Plunge benefiting Special Olympics. Several Academy students attended a leadership conference at Geneseo. The Student walk out for 17 minutes was a huge success. Five students recently went to the Elementary school to talk to students about life at the Academy. The Jazz Band will play a concert on Saturday evening at the Academy. Varsity Cheerleaders left for the National Competition in Florida.

Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Regular Board Minutes of March 8, 2018.

APPROVED: MINUTES

February Warrants

Upon a motion made by Mrs. Birx, seconded by Mrs. Grimm on behalf of Mr. Undercoffler with all present voting yes, the Board of Education approved the February Warrants.

APPROVED: FEBRUARY WARRANTS

Warrant	Fund	Check Numbers
175	Federal	ACH000070
176	General	006994-007001 (Positive Pay)
177	General	007002-007005 (Positive Pay)
179	Federal	ACH000071-000073
180	Federal	000343-000354 (Check Print)
181	General	ACH003289-003318
182	General	007006-007124 (Check Print)
183	Capital	000290-000291 (Check Print)
184	General	007125-007132 (Positive Pay)
185	General	007133 (Positive Pay)
188	Capital	000292 (Positive Pay)
189	Federal	000355 (Positive Pay)
190	General	007134-00007141 (Positive Pay)
191	Cafeteria	001599-001615
188	Capital	000292 (Positive Pay)



Budget Presentation

Proposed 2018-2019 Budget Presentation

Superintendent Farr and Mr. Matt Fitch, Assistant Superintendent for Business, presented the draft 2018-2019 budget to the Board.

The recommended changes/additions for 2018-2019
2 Special Education Teachers – PES
.5 Physical Education Teacher – PES
.5 Music Teacher – PES
.5 Art Teacher – PES
Reduction of 1 Elementary teacher through attrition.

The three part budget:

Administration	\$ 6,487,669
Program	\$57,886,560
Capital	<u>\$11,621,894</u>
Total	\$75,996,123

Included in the budget is the Capital Outlay Project of \$100,000 for renovation of the boys' and girls' pool locker rooms at the Academy.

The Estimated Allowable Tax Levy Cap/Rate is 3.07% / \$19.43 per thousand (.25 cents lower than proposed in the 2017-2018 school year)

Superintendent Farr and Mr. Fitch recommended an Estimated Tax Levy Cap/Rate at 2.49% / \$19.32 per thousand and the use of Appropriated Reserves and Fund Balance of \$2,150,000.

Included at the May 15, 2018 vote will be Proposition 1, Transportation Purchase

- One 74-passenger bus with 98"luggage box
- Three 74-passenger buses
- One 48-passenger bus
- One 30-passenger bus
- Use of Transportation Reserve and Fund Balance
- No increase to taxes

Proposition 2 will be Funding for Wood Library

- \$668,000 levy
- Increase 3.09%
- Increase ~ 1 cent/\$1,000
- Increase of \$1.29 for \$150,000

Two Board seats are up this year, Mr. Tom Reho and Mr. John Polimeni.

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the voting the 2018-2019 Budget.

APPROVED: 2018-2019 BUDGET

SEQR for 2018-2019 Capital Outlay-Locker Rooms – Academy

Upon a motion made by Mrs. Birx, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the voting on the SEQR for the 2018-2019 Capital Outlay Project-Locker Rooms- Academy.

APPROVED: VOTING ON SEQR

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WHEREAS, the Board of Education of the Canandaigua City School District will be considering a proposition to undertake the 2018-19 Capital Outlay Project consisting of renovations to the boy’s and girl’s locker rooms at the Academy High School; and

WHEREAS, the proposed elements of the 2018-19 Capital Outlay Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 feet of gross floor area; and

WHEREAS, such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be “Type II” actions and are not subject to the requirements of the New York State Environmental Quality Review Act;

NOW THEREFORE IT IS RESOLVED, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5(c) and that review pursuant to the New York State Environmental Quality Review Act is not necessary.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Bill Patrowicz	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mr. John Polimeni	Absent
Mr. Tom Reho	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mr. Ralph Undercoffler	Absent
Mrs. Jeanie Grimm	Voting Yes

* * * *

Consensus Agenda

Upon a motion made Mrs. Thomas, seconded by Mr. Reho with everyone present voting yes the Board of Education approved the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Treasurer’s Report

the Treasurer’s Report for the Period of February 1, 2018 – February 28, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – February 28, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2017 – February 28, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

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4. Field Trip ~ Initial

the request of Mr. Vernon Tenney, Academy Principal, for initial approval of the below trip. Additional information is included as an attachment and filed in the Supplemental Minutes File.

- English Courses (AP & IB), New England Trip, October 5-7, 2018

5. Course Name Change ~ Final

at the February CIE meeting, the Council reviewed the following Course Name Change. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual. Initial was granted on Mar 8, 2018.

- Life Skills Careers to Essential Careers

6. Textbook Adoption ~ Final

at the February CIE meeting, the Council reviewed the following textbook adoptions. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual. Initial was granted on Mar 8, 2018.

- Psychology in Your Life 2nd Edition, 2017 – Gemini College Psychology
- Extended Essay Course Companion Oxford Press, 2016 – IB Diploma Students

7. Refund of 2017-2018 School Taxes

notification was received from the Ontario County Real Property Tax Services of an application for refund of 2017-2018 school taxes for property owned by Patrick McAlpin at 3980 State Rt 21S in the Town of Canandaigua. The reduction is due to a property under construction.

Total Amount Paid	\$6,635.57
Correct Bill	\$4,293.61
Refund	\$2,341.96

8. 2018-2019 School Calendar

the adoption of the 2018-2019 School Calendar. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

9. Donation

acceptance of an anonymous donation in the amount of \$500. This amount is to be split between each of the four nurse's office to be used to replenish/buy items needed to help children that visit.

10. Agreement

an agreement with **Frances Hare** to office instruction of line dancing and Afro-Cuban dancing for the CACC physical education class. The cost for three session will be no more than \$360.

11. Information Technology Disaster Recovery Plan

approval for the Disaster Recovery Plan which describes the methods and procedures to be used by the Canandaigua City School District in order to safeguard and restore business operations in the event of a disaster.



12. Surplus Equipment

the request of Mr. Vernon Tenney to declare as excess surplus to be discarded or donated.
• 2 IBM Wheelwriter 1500 by Lexmark Typewriters

13. Visiting Musicians

the request of Mr. Vernon Tenney for visiting **Fredonia School of Music** professors, David Colwell, David Rose, Natasha Farny, and CA Graduate Kieran Hanlon, to perform for and with our orchestral classes on Friday, April 20. With student approval, they have agreed to come to CA for \$200. The funds will come from the Instrumental Music fund.

14. Wood Library ~ Proposition 2

the request from Library trustees to add a referendum on the May 15, 2018 ballot as below:

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Canandaigua City School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$668,000, which shall be paid to the Wood Library Association of Canandaigua for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Canandaigua City School District.

15. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

16. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

a. Appointments

Pending Civil Service approval and NYSED fingerprint clearance:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Gina Bement	Sub School Bus Monitor	3/9/2018	\$10.40
Richard Watson	Sub School Bus Driver	3/16/2018	\$14.66/hr.

2. Instructional Personnel

a. Resignation

- i. of Daina Marsh who has resigned her position as Modified Track Coach in order to accept another coaching position with the District.

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b. Leave of Absence

- i. of Irene Leggiere, Special Education teacher at the Primary School, for a pregnancy-related disability leave of absence to begin on or about June 11, 2018 and to end June 30, 2018.

c. Appointments

i. Contract Substitute Teacher

the following individual as Contract Substitute Teacher for the remainder of the 2017-2018 school year at \$110 per day.

Kristy Shields

ii. Spring Coach

the following to a Spring Coach position at a rate in accordance with contract:

Taylor Eike, Modified Track

iii. Certified Substitute Teachers

the following individuals as Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate:

Liz Faulks

Brittany Pease

iv. Non-Certified Substitute Teachers

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Brooke Farnsworth

Leah Bannister

Mary Timerson

Hope Brennan

Morgan Summers

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Birx reported on behalf of the Audit Committee which met on March 9, 2018. Mr. Fitch provided a state budget and state aid calculation update. There is current legislation to increase the expansion of minority women-owned business and requirement to receive bids from them and a donation in lieu of property taxes. The Committee also received a Smart Schools Bond update.

The next meeting is scheduled for April 13.

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District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Schneider reported on behalf of CIE which met on March 14. They Committee reviewed the Summer Curriculum that was presented in a google doc format.

The next meeting is scheduled for April 11.

Closing Remarks

Mr. Farr thanked all who contributed to pulling the draft 2018-2019 budget together.

Upcoming Events

- March 24 - Night Club Night
- March 26 - Academy Music Concert 1
- March 28 - Kindergarten Registration Parent Night
- March 28 - Academy Music Concert 2
- March 29 - Middle School MIOSM Concert
- March 30 - Superintendent's Conference Day
- April 2-6 - Spring Break
- April 10 - Site Committee
- April 10 - District Orchestra Concert
- April 11 - Kindergarten Registration
- April 13 - Audit Committee

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:18 p.m. The next Regular meeting will be on April 12, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk