



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 8, 2018 at 6:00 p.m. in the Canandaigua City School District Operations Center, Vice President Birx presiding.

BOARD MEMBERS PRESENT: Cheryl Birx, Bill Patrowicz, Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Jen Schneider, Ralph Undercoffler

BOARD MEMBERS ABSENT: Jeanie Grimm

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, John Arthur, Brian Amesbury, Stephanie Knapp, Deb Bowen, Dan Bowman, Andy Thomas, Katie McFarland, Tracy Lindsay, John LaFave

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Megan Swing, Ellen Aldridge, Peter Jensen, Suzie Cannan, Greg Kane, Megan Personale, Mike Prusinowski, Denise Champagne, several who received a Commendation

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing employment history of one matter which will imperil the public safety if disclosed and three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Birx reconvened the meeting at 6:30 p.m. and led all in the Pledge of Allegiance.

President's Comments

Mrs. Birx welcomed all in attendance.

Commendation ~ Spaghetti Dinner

A special recognition for a group that had a very successful fund raiser for the 8th grade Washington, D.C. trip was given.

Upon a motion made by Mr. Undercoffler, seconded by Mr. Polimeni with all present voting yes, the Board of Education approved the Commendations for the Spaghetti Dinner.

APPROVED:
COMMENDATIONS

The below Commendation was provided to the following, some of who were in attendance:

Ellen Aldridge, Gail Alexander, Brian Allen, Bob and Jenn Barlow, Chad Bennett, Lisa Cooke, Kim Kraft, Shannon Rogers, Tim and Jen Schneider, Jamie Volpe, Colleen DeBalso, Rebecca Gable, Pam McGuire, Emily Spinelli, Aimee Malec, Melissa Adams, Melanie and Dan Bowman,

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Jade Fustanio, Annie Hendershot, Jeneane Herod, Tricia Mahoney, Mike McCarthy,
Suzie Cannan, Peter Jensen, Eugene and Katie McFarland, Kristen Muscato, Kara Tanoory

WHEREAS, he/she is a loving person, a devoted volunteer in the district, and a person whose superpowers include organization and service to others, and

WHEREAS, he/she worked tirelessly with a team of others to create a Spaghetti Dinner fundraiser to benefit the fund that supports our 8th grade annual trip to Washington, D.C., and

WHEREAS, he/she understands this trip to be a formative and meaningful experience for our students to learn about our nation's capital and share the experience with their classmates, and believes that all students should have access to this opportunity, regardless of financial circumstance, and together with her co-volunteers raised \$3,658 for this cause, and

WHEREAS, he/she devoted hours and hours to soliciting donations, organizing the event, and running it efficiently, with joy, and without conflict,

BE IT RESOLVED that the Board of Education commends and sincerely thanks he/she for all he/she has done for our students and their families.

* * * * *

Those not participating in the rest of the meeting left at 6:37 p.m.

Superintendent’s Report

Superintendent Farr noted that in the packet the Board has policy groups 0000, 0000 and 6000 for their review. Mrs. Thomas noted if during review any Board member has any questions/comments, to please forward to her. The goal is to have all read and approved with a first and second in June.

The latest *Digest* was also provided to the Board.

Public Comments

There were no public comments.

Student Representative

Megan Swing provided the Board with updates on what is going on in the buildings. Several sports teams have been very successful in the past week. Student Government hosted a Braves Ball. Interact Club helped with a blood drive. This weekend and next is the Academy Musical, *Ragtime*. With school safety a topic of concern, Student Government met with Mr. Tenney and school leaders. An organized walk out on March 14 is being planned to show support for those lost in Parkland, Florida. Many from the Academy signed a banner which is on its way to Parkland.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the Regular Board Minutes of February 15, 2018.

APPROVED:
MINUTES



Budget Presentations

Superintendent Farr reviewed the Board of Education Guidelines that were adopted in December. The current list of retirees was presented, which represents those that have turned in their retirement and have retired now or will at the end of the school year. Budgets for each of the buildings and departments were presented to the Board with the Board asking various questions around increases and decreases.

Mr. Matt Fitch, Assistant Superintendent for Business, reviewed four Tax Levy options. Ranging from 2% to 3.07%. The board engaged in discussion and agreed to see numbers between 2.5% and 3%.

Consensus Agenda

Upon a motion made Mr. Reho, seconded by Mrs. Thomas, with everyone present voting yes the Board of Education approved:

**APPROVED:
CONSENSUS AND
SUPPLEMENTALS**

Business and District Matters

1. the request of Mr. Vernon Tenney, Academy Principal, to host the International Education Program presentation **Save A Life Tour** on March 21. Our proposal includes a 55 minute assembly for juniors and seniors followed by the use of the driving simulators in their Physical Education classes each period for the remainder of the day.

SAVE-A-LIFE TOUR

“The International Save A Life Tour is the nation’s most advanced and high-impact Safe Driving Awareness Program. Beginning with a thought provoking video, the program jumps into a live presentation full of personal stories including the loss of loved ones. The event then brings mass crowd participation to the driver’s seat of our highly advanced impaired & distracted driving simulators. Together, our multi-million dollar Distracted & Impaired Simulators remain the ONLY simulators in the nation that give participants a completely realistic, sober perspective on the effects of driving while impaired or distracted. Our team is honored to have educated individuals of all ages at hundreds of schools and universities; also at numerous military bases, corporate events and offices all over the world! The Save A Life Tour travels locally, nationally, and internationally.” The cost will be paid through the Arts in Education grant.

2. the request of Mr. Vernon Tenney to collaborate with the Partnership for Ontario County to organize a series of **Youth Cafes** on March 27. Students will voluntarily participate in round table discussions to get their feedback in the following areas:
 - Strengths of our school community
 - Needs of our school community
 - What are the substance use issues in our school and why does this happen?
 - What prevention efforts do think would be useful in the school setting?
 - What is the fascination with ecigs and what do you think would be most effective in addressing this issue?

PARTNERSHIP

Partnership for Ontario County Community volunteers will facilitate a discussion on each topic. We will then use these responses to develop a plan of action to address these issues. There will be no cost for this event.

3. the request of Mr. Brian Amesbury, Primary Elementary School Principal, for **Amy Wade** to be paid \$2,250 as a stipend for her work with organizing and presenting Responsive Classroom Trainings at the Primary Elementary School for this current school year. This payment will come out of the ESSC Grant (counseling grant).

**RESPONSIVLE
CLASSROOM
TRAININGS**

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4. the request of Mr. John Arthur, Middle School Principal, for **Robyn Frasca** to be approved to continue to lead the Hobbies for Life Coloring Club at the Middle School for the remainder of the 2017-18 school year. Robyn was an aide at the Middle School and leads the club and would like to continue to lead it after her resignation on Feb. 16th.

VOLUNTEERS

the request of Mr. Jim Simmons, Athletic Director, for the below volunteers for the athletic program:

<u>Baseball</u>	<u>Girls Lacrosse</u>	<u>Track and Field</u>
David Maine	Lauren York	Jack Coons
Al Almansberger	Ed Mulheron	
<u>Boys Lacrosse</u>	<u>Softball</u>	
Colin Carson	Randy Cook	

5. approval for an agreement with **Educational Data Services, Inc.** to participate in the lowest overall pricing for consumable school supplies in the state for the 2018-2019 school year.

AGREEMENT

6. from the February CIE meeting, the Council reviewed the following Course Name Change. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.
- Life Skills Careers to Essential Careers

COURSE NAME CHANGE ~ INITIAL

7. from the February CIE meeting, the Council reviewed the following textbook adoptions. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.
- Psychology in Your Life 2nd Edition, 2017 – Gemini College Psychology
 - Extended Essay Course Companion Oxford Press, 2016 – IB Diploma Students

TEXTBOOK ADOPTION ~ INITIAL

the request of Mr. Brian Amesbury for the following change:

OBSERVATION HOURS

Name	Institution	Cooperating Teacher	Dates
Lisa Cento	Geneseo	Deb VanDeMortel	3/15-5/4/2018

the requests of Mr. Vernon Tenney and Mr. John Arthur for:

Name	Institution	Cooperating Teacher	Dates
Luke Shively	SUNY Cortland	Bill Bowe/HS-MS	5/14-5/30/2018

8. the request of Mr. Vernon Tenney for the following:
- **Clay Jenkins**, a Professor of Jazz Studies and Contemporary Media at the Eastman School of Music, to work with Jazz students in grades 6-12 on April 11-13. On Friday, April 13, the CA and MS Jazz Ensembles will be holding a concert at CA with the visiting musician. The cost of \$1,000 was approved by the music students and will be paid through the music department. Clay Jenkins bio: https://www.esm.rochester.edu/faculty/jenkins_clay/
 - **Chris Oldfield**, a saxophonist and music teacher from Gates Chili school district, to participate in the music department's Night Club Night on Saturday, March 24. The cost of \$150 was approved by the music students and will be paid through the music department.

VISITING MUSICIANS

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| <p>9. the request of Mr. Jim Simmons for final approval for the below trips. Additional information is included as an attachment and filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> – Varsity Girl’s Lacrosse, Chatham, New Jersey, April 2-4, 2018 (initial October 5, 2017) – Varsity Cheerleading, Orlando, Florida, March 22-26, 2018 (initial December 14, 2017) – Varsity Boy’s Lacrosse, Binghamton, New York, March 16-17, 2018 (initial December 14, 2017) | <u>ATHLETIC TRIPS ~ FINAL</u> |
| <p>10. the request of Mr. Vernon Tenney for request permission to declare the Hasler M3000 Folder/Inserter valued as excess surplus to be discarded or auctioned.</p> | <u>SURPLUS EQUIPMENT</u> |
| <p>11. for representatives from the Ontario County Board of Elections to work with our students. This includes the Coordination of an “on-site” visit by the Board of Elections over a span of two consecutive days, in which the Board of Elections will be on campus throughout each day in a “class-room” setting to instruct students on the importance of voting, to assist in completing the forms, to demonstrate the use of the new voting machines and enable students to participate in a mock election. The dates are currently TBD.</p> | <u>OUTSIDE PRESENTER(S)</u> |
| <p>12. the request of Greg and Kim Kane, Academy and Primary-Elementary Music Teachers, for their daughter, Meredith Kane, to attend Canandaigua Schools as a kindergartener in September 2018. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.</p> | <u>ATTEND CANANDAIGUA SCHOOLS</u> |
| <p>13. the below transfer over \$20,000. This is necessary for the district’s responsibility to reimburse Ontario County for 38.4% of the maintenance costs for 2 students residentially placed at Hillside Children’s Center and Villa of Hope.</p> <p style="margin-left: 40px;">From: A2250-470-020-0000 Spec Ed Tuition-Private \$ 120,000
 To: A2250-470-010-0000 Spec Ed Tuition-Public \$ 120,000</p> | <u>BUDGET TRANSFER</u> |
| <p>14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <u>PRESCHOOL SPECIAL EDUCATION</u> |
| <p>15. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <u>SPECIAL EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Appointments

Pending Civil Service approval and NYSED fingerprint clearance:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
John Beck	School Bus Driver	2/26/2018	\$23.24/hr.
Robert Hanley	Custodial Worker, FT	3/5/2018	\$11.38/hr.
Brandon Bordwell	Custodial Worker, FT	3/5/2018	\$11.38/hr.
Donna Schaertl	Secretary I	3/19/2018	\$13.24/hr.
Nathan Gilligan	Custodial Worker, FT	3/12/2018	\$11.38/hr.
Rachael Casella	Teacher Aide	3/14/2018	\$10.40/hr.
April Burke	Substitute Teacher Aide	3/9/2018	\$10.40/hr.

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2. Instructional Personnel

A. Leave of Absence

- (1) of Lori Kovalovsky, 1st Grade Teacher, for an unpaid child-rearing leave of absence for the 2018-2019 school year.
- (2) of Angela Dana, Reading Teacher at the Middle School, for a pregnancy-related disability leave of absence to commence on or about June 1, 2018 and to end June 22, 2018, immediately followed by an unpaid child-rearing leave of absence to end September 3, 2019.

B. Appointments

(1) 2017-2018 Mentor

the following individual as a Mentor effective February 28, 2018 at a pro-rated rate in accordance with contract:

<u>Intern Name</u>		<u>Mentor</u>
Megan Myers	HS	Heather Raulli

(1) Spring Coach

the following individual as a Spring Coach at a rate in accordance with contract:

Daina Marsh - Girls Outdoor Track

(2) Non-Certified Substitute Teacher

the following individuals as Non-Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

- Michael Blanding
- Ralph Cafiero
- Sherry Georgeson
- Hannah Lloyd
- Eric Simpson
- Ellen Neely

End of Consensus Agenda

Nomination of Wayne-Finger Lakes BOCES Board

A motion was made by Mrs. Thomas, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education nominated of Dr. O.J. Sahler, residing in the Canandaigua City School District, to be a candidate for election to membership on the Board of Education of the Wayne-Finger Lakes BOCES, commencing July 1, 2018, ending June 30, 2021.

**NOMINATION OF
ELECTION TO
MEMBERSHIP ON
WAYNE-FINGER
LAKES BOCES
BOARD**

Four County Update

Mrs. Thomas reported on the March 1 Four County meeting. Mr. Scott Bischooping, BOCES Superintendent, provided an update on the search for a new director. The position will be posted next week and will run for five weeks. The Search Committee will review applications and hope to send two to the full Board. The Annual meeting will be held on May 10 with a four-star general as the guest speaker.

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District Committee Reports

Character Education

Jamie reported on behalf of the Character Education Committee which met on March 1. The Community Partnership was discussed and planning of a gathering of about 15 organizations that work primarily with children asking them to be partners with the district. Rotary was present and talked about their 4-Way Test Program. The thought is to roll out the program with either interact or CACC students.

The next meeting is scheduled for April 26.

Technology Committee

Mrs. Pedzich reported on behalf of the Technology Committee which met earlier in the day. The Committee reviewed the Digital Skills Mapping.

Upcoming Events

- March 9-11 - Academy Players Musical
- March 11 - Daylight Savings Time Begins
- March 13 - Middle School Concert
- March 16 - CA Class of 2018 Hundred Days Celebration
- March 16-17 - Academy Players Musical
- March 20 - First Day of Spring
- March 22 - Regular Board Meeting
- March 26 - CMS Vocal Concert
- March 30 - Superintendent's Conference Day

Adjournment

Upon a motion made by Mr. Undercoffler, seconded Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:42 p.m. The next Regular meeting will be on March 22, 2018 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk