



BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Bill Patrowicz (*arrived 6:04 p.m.*), Michelle Pedzich, John Polimeni, Beth Thomas, Tom Reho, Jen Schneider, Ralph Undercoffler

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, John Arthur, Brian Amesbury, Andy Thomas, Stephanie Knapp

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Megan Swing, students and their families

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mr. Undercoffler, with all present voting yes, the Board of Education approved calling an Executive Session at 6:02 p.m. for the purposes of discussing employment history of eight particular employees in matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Mr. Reho, with all present voting yes, the Board of Education returned to Open Session 6:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm convened the meeting at 6:30 p.m. First graders Luke and CJ Tanoory led all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, advised the Board that SEI Design was in the district earlier in the day discussing building needs based on the Building Condition Survey. A Site Committee meeting has been scheduled for next week for further discussion.

Geo Bee Recognition

Mr. John Arthur, Middle School Principal, first thanked Ms. Kris VanDuyne, Social Studies 6-12 Curriculum Area Lead Teacher, for all her work with students for the Geo Bee. Mr. Arthur recognized students Ved Kari, Neil Stringer and Gavin Malec, who were in attendance.

Mr. Brian Amesbury, Primary-Elementary Principal, recognized ten students from the Primary-Elementary building, several of whom were in attendance; Ben Roller, Charlie Tricomi, Walter Marshall, William Maxfield, Tyler Calabrese, Drew Williamee, Elijah Buchholz, Isaac Lyon, Jorge Torres-Steele and Nathan Brinza.

Those not participating in the rest of the meeting left at 6:37 p.m.

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Public Comments

There were no public comments.

Student Representative

Megan Swing reported on next week being Regents and mid-terms. The Circus will be in town on January 27. There will be a Snow Ball on February 3 for students to get together. On February 14, Student Government will be supporting random acts of kindness. Ms. Swing also provided an athletic update.

Four Year Fiscal Plan Review

Mr. Matt Fitch, Assistant Superintendent for Business, provided the Board with two potential options for the four year fiscal plan. The Districts financials are currently solid, but show caution for future years.

Approval of Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Regular Board Minutes of January 4, 2018. **APPROVED: MINUTES**

December Warrants

Upon a motion made by Mrs. Thomas, seconded by Mr. Reho, with all present voting yes, the Board of Education approved December Warrants as follows: **APPROVED: WARRANTS**

Warrant	Fund	Check Numbers
0123	Federal	ACH000061
0124	General	ACH003150-003172
0125	General	006530-006535 (Positive Pay)
0126	General	006536 (Positive Pay)
0127	Capital	ACH000037-000038
0128	Federal	ACH000062-000063
0129	General	ACH003173-003196
0131	Capital	000275-000278 (Check Print)
0132	Federal	000327-000332 (Check Print)
0133	Federal	000333 (Positive Pay)
0134	Capital	000279 (Positive Pay)
0135	General	006537-006666 (Check Print)
0136	Café	001561-001573
0137	General	006667-006673 (Positive Pay)
0138	General	006674 (Positive Pay)
0139	Federal	ACH000064
0140	General	ACH003197-003215
0141	Capital	ACH000039
0142	Federal	ACH000065-000066
0143	General	ACH
0144	Federal	ACH000067
0145	Federal	000334-000337 (Check Print)
0146	Capital	000280 (Check Print)
0147	General	006675-006679 (Positive Pay)
0149	Café	001574-001576
0150	General	006680-006737 (Check Print)



Educational Presentation

Plan for Excellence – Winter Update

Superintendent Farr and Mr. Matt Schrage, Assistant Superintendent for Instruction, reviewed our progress to date with aspects of the 17-18 Management Plan. Highlights focused on the areas of Educational Excellence, Communication, Community and Traditions and Student Life.

Mr. Polimeni left at 7:22 p.m. during the presentation

Consensus Agenda

Upon a motion made by Mrs. Pedzich, seconded by Mr. Undercoffler, with all present voting yes, the Board of Education approved:

**APPROVED:
CONSENSUS AND
SUPPLEMENTAL**

Business and District Matters

1. the Treasurer’s Report for the Period of December 1, 2017 – December 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2017 – December 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2017 – December 31, 2017. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the below resolution:

**TREASURER’S
REPORT**

**BUDGET STATUS
REPORT**

**REVENUE STATUS
REPORT**

**SECTION 487 OF
REAL PROPERTY
TAX LAW**

WHEREAS, Real Property Tax Law §487 provides that certain solar or wind energy systems or farm waste energy systems are exempt from real property taxation for a period of fifteen years; and

WHEREAS, the School District Board of Education previously adopted a resolution providing that the exemption under the Real Property Tax Law §487 shall not apply within its jurisdiction with respect to solar and wind energy systems; and

WHEREAS, Governor Cuomo signed into law Chapter 336 amending Real Property Tax Law §487; and

WHEREAS, Real Property Tax Law §487 further provides that effective January 1, 2018, certain micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems are exempt from real property taxation for a period of fifteen years; and

WHEREAS, Real Property Tax Law §487 permits a school district to adopt a resolution providing that the exemption under Real Property Tax Law §487 shall not apply within its jurisdiction to energy system projects which begin construction subsequent to the effective date of such resolution; and

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WHEREAS, the Board of Education desires to adopt a resolution opting out of the tax exemption for all systems identified in Real Property Tax Law §487.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education reaffirms its prior resolution that the tax exemption under Real Property Tax Law §487 shall not be applicable within the boundaries of the Canandaigua City School District with respect to any solar or wind energy systems.
2. The tax exemption made available by Real Property Tax Law §487 shall not be applicable within the boundaries of the Canandaigua City School District with respect to any farm waste energy systems constructed subsequent to the date of this Resolution.
3. The tax exemption made available by Real Property Tax Law §487 shall not be applicable within the boundaries of the Canandaigua City School District with respect to any micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems constructed subsequent to the date of this Resolution.
4. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote and passed.

5. the request of Mr. Vernon Tenney, Academy Principal, for **Cori Turchetti** be approved as a volunteer from Starbridge to assist with supervision of a particular student. **VOLUNTEER**
6. at the December CIE meeting (via electronic voting), the Council reviewed the following course name change. Initial approval was granted on January 4, 2018. A thorough review occurred through the department, the building principal, and finally CIE as directed in the district’s Curriculum Procedures Manual.
- Women’s Choir to Treble Chorus **COURSE NAME CHANGE ~ FINAL**
7. an Intermunicipal Cooperation Agreement between the County of Ontario and Canandaigua City School District for providing school tax bill preparation services. **INTERMUNICIPAL AGREEMENT**
8. the request of Mr. Brian Amesbury, Primary-Elementary Principal, recommends:

Name	Institution	Cooperating Teacher	Dates
Ashley Brocklebank	University of Buffalo	Hannah Doody	1/19-5/4/2018
Leah Jacobs	Hobart William Smith	Hannah Doody	1/19-5/4/2018

OBSERVATION HOURS
9. the request of Ms. Reilly Figenschers, Academy Teacher, for her daughter, Daphne Figenschers, to attend Canandaigua Schools as a kindergartener in September 2018. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. **ATTEND CANANDAIGUA SCHOOLS**
10. approval to remove Joe Pompili, woodwinds, and replace with Cheryl Drake for the 2017-2018 school year. **ADJUDICATOR CHANGE**

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11. an agreement between Ontario County, on behalf of the Board of Elections, with the Canandaigua City School District to provide election services for the May 15, 2018 School Budget and Board Member Election. **AGREEMENT**

12. the below resolution: **UNCOLLECTED TAX FOR 2017-2018**

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and filed a statement accounting for handling of the tax warrant and list as follows:

<u>NAME OF TOWN</u>	<u>TAX TO BE RETURNED</u>	<u>6% INTEREST</u>	<u>TOTAL</u>
Canandaigua City	652,769.95	39,166.22	691,936.17
Canandaigua Town	489,833.33	29,390.00	519,223.33
Farmington	71,115.47	4,266.93	75,382.40
East Bloomfield		0.00	0.00
Bristol	8,817.51	529.06	9,346.57
Hopewell	182,050.93	10,923.07	192,974.00
Gorham		0.00	0.00
South Bristol		0.00	0.00
Total	<u>\$1,404,587.19</u>	<u>\$84,275.27</u>	<u>\$1,488,862.46</u>
TAX LEVY			\$44,322,861.01
LIBRARY LEVY			\$648,000.00
LESS STAR REIMBURSEMENT			\$3,957,388.83
Plus Chargeback			\$7,497.69
Plus Omitted STAR			\$0.00
LESS: Small Claims			
Place 4533 Co Rd 16 126.20-1-15.112		706.49	
Valerio 3204 Daisy Way 83.10-1-48.000		234.19	
LESS: Assessor's Error			
Kent 5865 Co Rd 30 69.00-1-26.000		727.07	
Warner 4646 Deuel Rd 139.00-1-15.000		629.95	
			<u>2,297.70</u>
Plus/Minus Rounding			-1.46
TAX TO BE COLLECTED			<u>\$41,018,670.71</u>
TAX COLLECTED 96.5757%			<u>\$39,614,083.52</u>
			<u>\$1,404,587.19</u>
UNPAID TAXES TO BE RETURNED:			
CITY TREASURER		\$652,769.95	
COUNTY TREASURER		<u>\$751,817.24</u>	
TOTAL			<u>\$1,404,587.19</u>

AND WHEREAS, the district treasurer has verified the accuracy and signed the report of the collector; THEREFORE, BE IT RESOLVED, that the Board of Education accept the report of the tax collector and having determined that the collector has

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accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items with the addition of 6% penalty be certified to the offices of the City and County Treasurers.

- 13. the request of Mr. Brian Amesbury to accept a donation from Reliant Federal Credit Union of 100 pairs of sneakers for K-5 students that are in need. The estimated value of the donation is \$2,500. **DONATION**
- 14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
- 15. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. **Non-Instructional Personnel**

A. **Appointments**

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cristi Schaertl	Sub School Bus Driver	1/10/2018	\$14.66/hr.
Alicia Cunningham	School Monitor	1/11/2018	\$10.40/hr.
Elaine Henderson	Typist, FT 10 mo.	1/29/2018	\$12.08/hr.
Michelle Bluff	Sub RPN	1/18/2018	\$20.00/hr.
Jennifer Isaac	Sub RPN	1/18/2018	\$20.00/hr.

2. **Instructional Personnel**

A. **Resignation**

- (1) of Kathy Mapstone from her Co-curricular Robotics Advisor position effective January 8, 2018.

B. **Leave of Absence**

- (1) of Amy VanDyke, Teaching Assistant at the Elementary School, for a pregnancy-related disability leave of absence to begin on or about April 16, 2018 and to end on or about June 11, 2018.
- (2) of Heidi Connell, French Teacher at the Middle School, for a leave of absence to begin February 26, 2018 through June 30, 2018.

(3) **2017-2018 Co-Curricular Assignment**

the following individual for a Co-Curricular assignment effective January 16, 2018 at a pro-rated rate of pay in accordance with the CTA Contract:

Monique Jones Robotics Club (.5)

(4) **2017-2018 Team Leader Assignment – Amendment**

the following individual for a Team Leader assignment effective September 1, 2017 at a rate of pay in accordance with the CTA Contract: *(changed from January 4, 2018)*

Event Coordinator PES Brandon Herod

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C. Appointments

(1) Interim Substitute Teachers

the following individuals for an Interim Substitute Teacher position as indicated at a pro-rated salary for the duration of their assignment:

Roger Reakes – Middle School – Effective January 3, 2018 through TBD.
Sharon Henehan-Trumbull, PES, 12/18/2017 – TBD

(2) Certified Substitute Teacher

the following as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Danielle Everts

End of Consensus Agenda

Board Committee Reports

Audit Committee Report

Mrs. Pedzich reported on behalf of the Audit Committee which met on January 12. The Committee had a presentation of a projected four year plan. A brief discussion on prepayment of property taxes, which did not include school taxes was discussed. Mr. Fitch stated we believe our tax cap will be at approximately 3.04%. At each upcoming Board meeting we will have brief budget updates.

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Schrage reported on behalf of the CIE Committee which met on January 10. The Committee had a review on the K-12 Visual Arts – Mid-Cycle Review, a technology review of grades 6 through 8 and a discussion on homework practices, which will be ongoing.

The next meeting is scheduled for February 14.

Wellness Committee

Mrs. Birx reported on behalf of the Wellness Committee which met on January 11. Doug Schmidt, Victor Teacher, through the consortium began a 10 day challenge to jump start your heart. The district has 110 people participating with 1,300 throughout the Finger Lakes. Videos will be created for staff members for the fitness rooms showing what machines are available. A team of runners will be training for the Canandaigua Classic scheduled for May 12.

Closing Remarks

Mr. Schrage reminded the Board there are copies of the six books that will be on the agenda at the February 1, 2018 Board meeting to be added to the Middle School Canon of Literature.

Four County

Mrs. Birx reported on the January 16 Four County Meeting. The Board accepted the legislative platform to meet with local legislators. The meeting also presented best practices from local districts.

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Upcoming Events

- January 22-25 - Regents Exams
- January 23 - 4th Grade Band & Orchestra Informance 1
- January 25 - 4th Grade Band & Orchestra Informance 2
- February 1 - Regular Board Meeting
- February 2 - Audit Committee Meeting
- February 2 - BOE Building Visit - Academy
- February 2,3 - FLMEA Elementary All County Music
- February 7 - IB Pinning Ceremony
- February 9,10,11 - CMS Musical
- February 13 - Mid-Winter Jazz & Fiddle Concert
- February 15 - Regular Board Meeting
- February 19-23 - Winter Break - No School
- February 28 - Middle School Band Concert

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:54 p.m. The next Regular meeting will be on February 1, 2018 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk