



Canandaigua City School District
Minutes –October 7, 2019–
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, October 7, 2019 at 5:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Michelle Pedzich (*arrive 6:12 p.m.*), Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

LEADERSHIP TEAM PRESENT: Brian Amesbury

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: Charles Symons, Jadon Hoffman, students and their parents

Executive Session

Upon a motion made Mrs. Thomas, seconded Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 6:45 p.m. for the purposes of discussing proposed, pending or current litigation; the medical, financial, credit or employment history of four particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:24 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with Student Government President Kenzie Bartolotta and Vice President Reese Robinson leading all in the Pledge of Allegiance.

Superintendent Report

Superintendent Farr noted Empire Recycling contacted him regarding having a covered bin at a district location to collect bottles and cans. They will collect and return any money collected to the District. Superintendent Farr will review this proposal to determine if the money would be split among groups that current collect bottles and cans.

Superintendent Farr noted he has had several meetings with New York Kitchen around partnering with our food service. More updates will be provided as they are received.

Public Comments

Mr. Jadon Hoffman, 115 Howell Street, presented his thoughts about moving Homecoming from Evans Field.

Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the Regular Board Minutes of August 27, 2019, Special Board Meeting of September 7, 2019 and Regular Board Meeting of September 23, 2019.

APPROVED: MINUTES



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Educational Presentation

Tenure Law Presentation

Charles Symons, Esq. from Ferrara Fiorenza PC along with Superintendent Farr and Mr. Matt Schrage presented to the BOE on tenure law and the role of the Board of Education in the tenure process.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business and District Matters

1. Lifeguard Hourly Rate

to amend the hourly rate for a Senior Lifeguard be set at \$2.00 above minimum wage when working outside of contractual hours.

2. Foster Grandparents

the request of Mrs. Emily Bonadonna, Primary School Principal, for the following Foster Grandparents to volunteer in the Primary School three days a week assisting in the UPK and Kindergarten classes:

- Linda Stanard
- Patricia Bruch
- Donna Palmer
- Juliette Baxendale

3. Volunteers

the request of Mrs. Emily Bonadonna for the below for their Career Experiential Internship Program class (CEIP):

- Emma Sipos, Academy Senior, to volunteer in a Maureen Kanaley-Messina's kindergarten classroom.
- Hannah Nyhan, Academy Senior, to volunteer in Karrie Hart's first grade classroom.
- Emma VanGorder, Academy Senior, to volunteer in Wendy Avery's kindergarten classroom.

4. Surplus Items

the request of Mr. John Arthur, Middle School Principal, to declare the below items as surplus items. All are over a decade old and in poor condition.

- Four Microscopes- "Swift Nine Fifty Series"
- One Microscope- "Carlsan"

the request of Mrs. Bonadonna to declare the attached as surplus books These materials are outdated and are no longer used.

5. Budget Transfer

the below budget transfers are over \$20,000 and requires Board approval.

For one employee's new position and one position no longer covered under grant program.

| | | | |
|-------|--------------------|---------------------------|----------|
| From: | A2110-121-090-1229 | Teach Asst Inst Salary | \$40,000 |
| | A2250-150-090-134 | Ins Sal CALT Team Mentors | \$18,000 |



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| | | | |
|--|--------------------|-----------------------------|----------|
| To: | A2260-160-090-1370 | Dir Spec Program NI Salary | \$22,500 |
| To: | A2630-160-090-1414 | Comp Assistant NI Salary | \$80,500 |
| To cover the cost of required AEDs districtwide replacement that were originally budgeted in supply. | | | |
| From: | A2100-200-010-0000 | Inst Equipment Districtwide | \$41,000 |
| To: | A1621-200-010-8000 | Bldg Ground Equipment | \$41,000 |
| Fund budgeted in supply code for replacement AEDs districtwide, move to educational program. | | | |
| From: | A6121-559-010-8000 | Operations Supplies | \$26,750 |
| To: | A2110-400-010-0000 | Instructional Student Cont | \$26,750 |

6. New Scholarships

a new scholarship, **Anita's Hope Scholarship** sponsored by the Anita Hope Foundation, in the amount of \$2,500 to be awarded at the Awards Assembly, to a student who has demonstrated a strong commitment to community service and understands the challenges the patient, families and community face when combating the disease of cancer and undergoing cancer treatment.

7. Presenters

the request of Mr. John Arthur for **Rebecca Godwin** and **Sarah Iverson** from **Safe Harbors of the Finger Lakes** for their annual presentation on December 3, 5, 10 and 12, 2019. This presentation is on personal safety. Our Science/Health teachers are in the room during the presentation. A letter is sent home to 6th grade parents informing them of the presentations.

the request of Mr. John Arthur for a presentation on internet safety educational presentation from the Department of Criminal Justice Services. **Alexa Benincasa** from the Missing Persons has agreed to come and present on October 7, 2019, to grade 8 students. The assembly-style presentation teaches safe and responsible practices, how to use those skills and encourage students to keep their parents and teachers informed about what they are doing online. Grades 7 – 9 will focus on online risky behaviors and inappropriate content, online privacy and protection of personal information, and sexting and sexual enticement. Cyberbullying also is discussed.

the request of Mr. Brian Amesbury, Elementary School Principal, for **Dere Ortiz-Pardi** as a guest presenter at the Primary-Elementary School on November 21, 2019. Debra works for the Center for Missing and Exploited Children to present on the topic of online safety and digital citizenship. Debra will come back later in the evening to have a presentation for parents in the Elementary Auditorium.

8. Field Trip ~ Final Approval

the request of Mr. Vernon Tenney for final approval of the below trip.

- Class of 2020, New York, NY, November 15-17, 2019 (*initial February 11, 2019*)

9. Attend Canandaigua Schools

the request of Mrs. Stacy Bills, Elementary School Teacher, is for her children, John (JJ) Bills and Giavonna (Gia) Bills to continue attending Canandaigua Schools as 5th and 8th grade respectively beginning September 27, 2019.

10. New Club

the request of Mr. Brian Amesbury for a new club, **Tutoring-Mentoring Club**. Fourth and fifth grade students will stay after school and be tutored by Academy students. The club will meet two times per week. The non-compensated advisor will be Ms. Kym McCarthy.



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11. Physical Education Plan

the Physical Education Plan for the 2019-2020 School Year.

12. Basic Financial Audit

acceptance of the Basic Financial Statement (Ray Wager, CPA) for the year ended June 30, 2019.

13. Memorandum of Agreement

a Memorandum of Agreement with the Finger Lakes Resiliency Network between Family Counseling Services of the Finger Lakes and Canandaigua City School District for October 1, 2019-September 30, 2020.

14. Field Trips ~ Final Approval

the request of Mr. Jim Simmons, Athletic Director, for final approval for the below field trips. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- Cross Country, Paul Short Invitational, Lehigh University, PA, October 4-6, 2019 (*initial 8/27/19*)
- Cross Country, Alden Bulldog Stampede, Alden, NY, October 12-13, 2019 (*initial 8/27/19*)

15. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

16. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|----------------|-----------------|---|------------------|
| Luciana Chevez | School Monitor | Resignation | 9/25/2019 |
| Jillian Mack | School Monitor | Resignation in order to accept another position | 9/29/2019 |
| Jeffrey Jones | Teacher Aide | Resignation | 10/13/2019 |

B. Addition of Position

to stay in compliance with Civil Service, the Board of Education needs to create one (1) new position of Head Bus Driver-Mechanic.



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C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|-----------------|--------------------------------------|------------------|--------------|
| Eileen Wagner | School Bus Driver Trainee | 9/25/2019 | \$11.10/hr. |
| Rayon Hemmings | Substitute School Bus Driver | 9/23/2019 | \$15.16/hr. |
| Olivia Howe | Substitute School Monitor | 10/7/2019 | \$11.10/hr. |
| Scott Goble | Substitute Transportation Supervisor | 9/30/2019 | Per Contract |
| Mike Dauphinee | Head Bus Driver-Mechanic | 10/17/2019 | Per Contract |
| Jillian Mack | Teacher Aide | 9/30/2019 | \$12.00/hr. |
| Granville Meyer | School Bus Driver | 10/1/2019 | \$23.24/hr. |
| Marco Fantauzzi | School Bus Driver | 10/1/2019 | \$23.24/hr. |
| Seth Clearman | Transportation Supervisor | 10/17/2019 | Per Contract |

2. Instructional Personnel

A. Leave of Absence

- 1) of Emily Bonadonna, Principal of the Primary School, for a pregnancy-related disability leave of absence to commence on or about November 7, 2019 and to end on or about January 2, 2020.
- 2) of Elizabeth Doud, Special Education Teacher at the Primary-Elementary School, for a pregnancy-related disability leave of absence to commence on or about January 1, 2020 and to end on or about February 12, 2020, immediately followed by an unpaid child-rearing leave of absence to end February 14, 2020.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Ayse Nihal Burak who received her Bachelor’s Degree in Health Science/Community Education and earned her Master’s Degree in Education both from SUNY Brockport. She has been working in public education for 24 years and as a Contract Sub Teacher for the District this school year. Ms. Burak is appointed to a 1.0 FTE 4-year probationary Teaching Assistant with a tenure area of Teaching Assistant effective October 1, 2019.

| <u>Name</u> | <u>Certification</u> | <u>Effective Start Date</u> | <u>Step/Rate</u> |
|-------------|--|-----------------------------|------------------|
| Ayse Burak | Health Education; Spanish 7-12; Biology Gen Science 7-12 | 10/1/2019 | Step 12 |

2) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2019-2020 school year at the contractual rate:

Samantha Makitra



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3) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate:

Christine Crater (Preferred)
Danielle Loomis

4) Non-Certified Substitute Teachers

the following to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Alexa Cunningham
Timothy Austin
Molly Haggerty

End of Consensus Agenda

Four County School Board Update

Mrs. Thomas reported on the September 30 Four County School Board meeting. A panel of speakers organized by Vicki Spurr spoke on the subject of mental health.

Board Committee

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee which met on October 4. The Committee received an update on the Basic Audit from Mr. Tom Zuber, Raymond F. Wager, CPA, P.C., a division of Mengel Metzger Barr & Co. LLP. The District is in a positive financial position with many thanks to our staff. There are twelve new tax certioraris.

The next meeting is scheduled for November 8.

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee which met on October 2. She asked if there were any questions or concerns. Policy number 3020 Student Progress should be removed. The proposed change was not of adding the appeals process is included in the regulation is not consistent to other policies. This sentence is already included as the last sentence of the policy.

- First Reading:
 - Policy 1030- Board Member Authority
 - Policy 1060- Powers, Duties and Responsibilities of the Board and its Officers
 - Policy 3070- Field Trips and Excursions
 - Policy 3090- Student Progress (*Removed from first reading*)
 - Policy 3190- Comprehensive Student Attendance
 - Policy 3270- Notification of Release of Sex Offenders

The next meeting is scheduled for November 13.



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New York State School Board Association Voting Delegates Guide

Upon a motion made by Mrs. Personale, seconded Mr. Johnson, with all present voting yes, the Board of Education approved Beth Thomas as the District's Voting Delegate for the New York State School Board Association meeting on October 19, 2019.

Upcoming Events

- October 10- Elementary Open House 3-5
- October 11- District Emergency Drill Days
- October 14- Columbus Day- No School
- October- CMS Fun Night
- October 21- Regular Board Meeting
- October 23- Academy Jazz Concert @ Middle School
- October 31- Halloween
- October 31- Last day to pay school taxes without a penalty
- November 3- Daylight Savings Time ends
- November 4- Regular Board Meeting

Adjournment

Upon a motion made by Dr. Schneider, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:25 p.m. The next Regular meeting will be on October 21, 2019 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk