



The Regular meeting of the Canandaigua City School District Board of Education was held on Wednesday, April 24, 2019 at 6:31 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Michelle Pedzich, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Cheryl Birx, Bill Patrowicz, John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Caroline Chapman, John Lafave, John Arthur, Jean MacKenzie, Vernon Tenney, Brian Amesbury, Emily Bonadonna

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Frieda O'Hanlon, Tyler Friel, Olivia Pagliano, teachers, parents

Call to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:31 p.m. leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Spelling Bee

Mr. John LaFave, Director of Student Support Services, introduced sixth grader Tyler Friel and eight grader Olivia Pagliano who both participated in the Regional Spelling Bee at Hobart William Smith in March. For a bit of fun, both Tyler and Olivia gave the Board a spelling test.

Those not participating in the rest of the meeting left at 6:42 p.m.

Strategic Thinking

The board considered the work of the synthesis team and provided direction to the superintendent that honors the feedback from the community conversations and the committee's synthesis of it.

Public Comments

There were no public comments.

March Warrant Review

Upon a motion made by Mrs. Grimm on behalf of Mr. Polimeni, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the March Warrants.

APPROVED: WARRANTS

0177 General 009671-009683 (Positive Pay)

0179 General 009684-009686 (Positive Pay)

0180 General 009687 (Positive Pay)

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0181 Federal ACH000113-ACH000115
0182 General 009688-009696 (Positive Pay)
0184 General 009697-009698 (Positive Pay)
0185 Federal ACH000116
0186 General ACH004146-ACH004179
0187 Federal 000466-000475 (Check Print)
0188 General 009699-009760 (Check Print)
0189 Federal ACH000117-ACH000118
0190 General 009761-009765 (Positive Pay)
0192 General ACH004180-ACH004208
0193 Capital 000336 (Check Print)
0194 General 009766-009814 (Check Print)
0195 Federal 000476-00479 (Check Print)
0196 Cafeteria 001840-001863
0197 Federal 000480 (Positive Pay)
0198 General 009815-009823 (Positive Pay)
V153 Cafeteria 001818
V165 General 009494, 009502 (Check Print)
V177 General 009681 (Positive Pay)
V182 General 009690 (Positive Pay)

Wayne-Finger Lakes BOCES

There will be three (3) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services each for a three-year term effective July 1, 2019. The three (3) nominated candidates are listed below, in order determined by lot, with their address and school district of residence.

Please vote for three (3)

- Philip Rose, 36 Maple Street, Sodus, NY 14551 - school district of residence: Sodus
- Timothy DeLucia, 1452 Mertensia Road, Farmington, NY 47758 - school district of residence: Victor
- Joseph McNamara, 3344 Route 89, Ontario, NY 14519 - school district of residence: Wayne

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved Philip Rose to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2019.

APPROVED: PHILIP ROSE

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved Timothy DeLucia to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2019.

APPROVED: TIMOTHY DELUCIA

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved Pam Pendleton to a seat on the Wayne-Finger Lakes BOCES Board effective July 1, 2019.

APPROVED: JOSEPH MCNAMARA

Approval of the 2019-20 tentative administrative budget (Part 1) of the Wayne Finger Lakes Board of Cooperative Educational Services in the amount of \$3,462,660.

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,462,660.

APPROVED: BUDGET

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Educational Presentation

Plan for Excellence – Spring Update

Superintendent Farr and Mr. Matt Schrage reviewed our progress to date with aspects of the 18-19 Management Plan. Highlights targeted the focus areas of Educational Excellence, Communication, Community and Traditions and Student Life.

Retirement Contribution Reserve Sub-Fund Resolution

Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved voting on the Retirement Contribution Reserve Sub-Fund.

APPROVED: RETIREMENT CONTRIBUTION

WHEREAS, the Canandaigua City School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on July 1, 2010, the Board of Education of the Canandaigua City School District by resolution to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Canandaigua City School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Fund to be known as the TRS District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

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5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

Mrs. Cheryl Birx	Voting Yes
Mr. Joe Delforte	Voting Yes
Mr. Bill Patrowicz	Absent
Mrs. Michelle Pedzich	Absent
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Consensus Agenda

Upon a motion made by Mrs. Birx, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of March 1, 2019 – March 31, 2019. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2018 – March 31, 2019. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2018 – March 31, 2019. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Attend Canandaigua Schools

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the request of Mr. Derek Moore, Maintenance and Grounds, for his daughter, Alexi Moore, to attend attending Canandaigua Schools as a kindergarten student beginning September 2019.

5. Surplus Books

the request of Mr. John Arthur, Middle School Principal, to declare as surplus the attached listing of books. They are no longer used and not part of the curriculum. They will be disposed of as deemed appropriate.

the request of Mr. Vernon Tenney to declare as surplus items 70 copies of *Stats: Modeling the Word*, Back, Vellema, De Veaus Pearson, 2004. They are no longer used and not part of the curriculum.

6. Music Clinician

the request of Mr. Arthur for Phillip Riggs to visit and conduct clinics and instructions during May. Mr. Riggs is a Conn-Selmer Educational Clinician. The cost will be paid from Music Club funds.

7. Volunteers

the request of Mr. Arthur for the below volunteers to participate in the 8th grade mock interviews.
Jeanie Grimm, Joe Delforte, Jamie Farr, Ellen Polimeni, Marianne Gallagher, Pam & Dave Metting, Janet Tenreiro, Dick McGavern, Pam Rhodes, George Herren, Kathi Nevin, Karen Sprentall, Charlie Parkhurst

8. AP/IB Exam Proctors

the request of Mr. Vernon Tenney for the below exam proctors at a rate of \$15 per hour
Barb Morgan, Mike Morgan, Jeff Scheetz, Rob Sloan, Patrick Wegman

9. Field Trip ~ Initial Approval

the request of Mr. Vernon Tenney for the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- Outdoor Club, Hi-Tor Wildlife, Naples, NY, June 1-2, 2019

10. Field Trip ~ Final Approval

Mr. John Arthur is requesting final approval for the below field trip. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- 8th Grade Trip, Washington, DC, May 9-11, 2019 (*initial 8/23/19*)

the request of Mr. Vernon Tenney is requesting final approval for the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- Robotics National, Detroit, MI, April 24-28, 2019 (*initial 3/25/19*)

11. Student Observation

the request of Mr. Brian Amesbury, Primary-Elementary Principal:

- Zoe Doherty, Hobart William Smith with Sarah Goodman-Brown, 9/3/2019 - 12/10/2019
- Elana Rose, Hobart William Smith with Lisa Carro, 9/3/2019 - 12/10/2019
- Kendall Versfeld, Hobart William Smith with Kylie Hart, 9/3/2019 - 12/10/2019

the request of Mr. John Arthur, Middle School Principal:

- Allison Shaw, Hobart William Smith with Kevin Wall, 9/3/2019 - 12/10/2019

the request of Mr. Vernon Tenney, Academy/CACC Principal:

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- Michael Grieco, Hobart William Smith with Becca McLaughlin, 9/3/2019 - 12/10/2019
- Douglas Barnum, Hobart William Smith with Bob Black, 9/3/2019 - 12/10/2019
- Sarah Linsner, Hobart William Smith with Adam Stoler, 9/3/2019 - 12/10/2019

the following student teachers approved April 8, 2019 have been removed as they received placement elsewhere:

- Jake VanArman, Keuka with Karen Polimeni, 10/14/19 -12/6/2019
- Alexis Carbonel, Keuka with Deb VanDemortel, 9/3/19 -10/10/2019
- Alexis Carbonel, Keuka with Lisa Lupton, 10/14/19 -12/6/2019
- Caroline Rau, Keuka with Angel Clark, 9/3/19-10/10/2019
- Caroline Rau, Keuka with Heather Black, 10/14/19 -12/6/2019

12. Textbook Adoption ~ Initial Approval

At the April CIE meeting, the Council reviewed the following textbook adoptions. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.

Chemistry, AP Edition 10th Edition
Zumdahl and Zumdahl
Cengage Learning, 2018

13. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

14. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lynn Nicoletti	Typist, FT	Resignation	4/12/19

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
William Chrysler	Substitute School Bus Driver	4/22/2019	\$14.91/hr.

C. Leave Of Absence

- 1) of Cristi Schaertl, School Bus Driver, for a pregnancy-related disability leave of absence to commence on or about April 12, 2019 and to end on or about June 14, 2019, immediately followed by an unpaid child-rearing leave of absence to end June 30, 2019.

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2. Instructional Personnel

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Rachael Northrup who received a Bachelor's degree in Business Management from St. John Fisher College and a Bachelor's degree in Physical Education from SUNY Brockport. She has been working for the District as an Interim and Long-term Substitute Physical Education Teacher at the K5 Complex since October 2017. Ms. Northrup is appointed to a 1.0 FTE, 3-year probationary Physical Education Teacher with a tenure area of Physical Education effective July 1, 2019. This position is open as a result of a resignation.
- 2) of Adam Sweet who received his Bachelor's degree in Physical and Health Education from Gardner-Webb University. He has been working for the District as a 0.5 FTE Physical Education teacher since September 2018. Mr. Sweet is appointed to a 1.0 FTE, 3-year probationary Physical Education Teacher with a tenure area of Physical Education effective July 1, 2019. This position is open as a result of a retirement.
- 3) of Jack Wallwork who received his Bachelor's degree in Physical Education and Public Health from SUNY Brockport. He completed his student teaching here at the District. Mr. Wallwork is appointed to a 0.5 FTE, non-tenured Physical Education Teacher effective September 1, 2019. This position is open as a result of a reappointment.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Rachael Northrup	Physical Education	7/1/2019	Step 2
Adam Sweet	Physical Education	7/1/2019	Step 1.5
Jack Wallwork	Physical Education	9/1/2019	0.5 of Step 1

4) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Carolyn Cook
Julia Thayer

End of Consensus Agenda

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Matt Schrage, Assistant Superintendent for Instruction, reported on behalf of CIE, which met on April 10. The Committee received an update on the summer curriculum writing proposals. The Committee reviewed a proposal by ELA, which would shift the ELA Regents from June to January. They also received a professional development update. The next meeting is scheduled for May 8.

Upcoming Events

- April 9-10 - Kindergarten Registration
- April 30 - Academy Fashion Show
- May 1 - Last day for board candidate petitions

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- May 3 - District Jazz Festival

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:08 p.m. The next Regular meeting will be on May 6, 2019 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk