



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 28, 2019 at 5:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Cheryl Birx, Bill Patrowicz

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, Brian Amesbury, John Arthur, Caroline Chapman

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

Executive Session

Upon a motion made Mr. Patrowicz, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:45 p.m. for the purposes of discussing the medical, financial, credit or employment history of 11 particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:27 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:32 p.m. with boy scouts Dom Campagna, Ben Deibler and Dan O'Hanlon leading all in the Pledge of Allegiance.

Superintendent's Report

Superintendent Farr provided the Board a four year financial plan and a State Aid update. There is a time capsule at the Middle School in a cornerstone. It was agreed that it may be opened if it can be done so without damage.

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mrs. Personale, seconded by Mrs. Thomas with all present voting yes, the Board of Education approved the Regular Board Minutes of January 14, 2019.

APPROVED: MINUTES

December Warrants

Upon a motion made by Mr. Polimeni, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the December Warrants.

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APPROVED: DECEMBER WARRANTS

0107 General 008966-008974 (Positive Pay)
0108 General ACH003946-ACH003979
0109 Federal 000451 (Check Print)
0110 Capital 000324-000326 (Check Print)
0111 General 008975-009098 (Check Print)
0112 Federal ACH000100
0113 General 009099-009102 (Positive Pay)
0114 General 009103 (Positive Pay)
0115 General 009104-009109 (Positive Pay)
0117 Federal 000452 (Positive Pay)
0118 General 009110-009112 (Positive Pay)
0119 General ACH003980-ACH004006
0120 Federal 000453-000454 (Check Print)
0121 Capital 000327 (Check Print)
0122 General 009113-009206 (Check Print)
0123 Federal ACH000101
0124 General 009207-009259 (Check Print)
0125 Capital 000328-000329 (Check Print)
0126 Federal 000455-000458 (Check Print)
0127 General ACH004007-ACH004038
0128 General 009260-009265 (Positive Pay)
0130 Federal ACH000102
0131 General 009266-009270 (Positive Pay)
0132 Cafeteria 001790-001810
0133 General 009271 (Positive Pay)
V113 General 009099 (Positive Pay)

Check #008397 (Positive Pay) dated 9/20/18 was voided and reissued on 12/13/18 for \$500. It does not show up as a Void Warrant in WinCap.

Educational Presentation

Plan for Excellence – Winter Update

Mr. Jamie Farr and Mr. Matt Schrage reviewed our progress to date with aspects of the 18-19 Management Plan. Highlights included the focus areas of Educational Excellence, Communication, Community and Traditions and Student Life.

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the Consensus and Supplemental Agenda:

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of December 1, 2018 – December 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2018 – December 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

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3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2018 – December 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Guest Tennis Instructor

the request of Mr. John Arthur, Middle School Principal, for **Mr. Jason Speirs** to serve as a guest tennis instructor. The request is for open dates between April 22, 2019 and June 11, 2019 for a total of 4 days. The days would be consecutive, and scheduled with the tennis instructor as soon as possible and weather dependent. There is no cost to the district.

5. Guest Conductor

the request of Mr. Vernon Tenney, Academy Principal, for guest conductor **Dr. Dale Lonis** to join the CA Wind Ensemble in March. The plan is for Dr. Dale Lonis to join the CA Wind Ensemble and the Alfred Almond Symphonic Band in Almond both in early March.

The concert will be held at Hochstein in Rochester on March 27. The total cost of \$4,000 for the joint music program will be covered 50-50 with Alfred Almond Central School. The Instrumental Music Fund will cover \$2,000. Both school districts will also seek financial support through their respective Arts in Education programs.

6. Guest Speaker

the request of Mr. Vernon Tenney for **Chaz Bruce** and **Toshman Powell** of LOL Superstars to work with select students on Tuesday, February 12 and present a school-wide assembly and workshops on Wednesday, February 13. The program includes activities to educate students with meaningful experiences on diversity and black history. The cost for the entire two-day event is \$1500 and will be paid out of the building leadership account. The source of funding is via the Lifetouch rebate received each year.

7. Course Addition ~ Initial Approval

at the January 9, 2019 CIE meeting, the Council reviewed the following Course addition. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District's Curriculum Procedures Manual.

- Science Fiction and the Shaping of American Pop Culture 1 and 2

8. Donation

Acceptance of a donation from the Academy Players in the amount of \$6,770 for the below items for the Academy stage.

- Eight 22' H x 10' W (flat) Black legs. Total Price-\$4185.00
- One 22' H x 55' W Bleached White drop. Total Price \$2585.00

9. Agreement

an agreement with **Scott Goble** as a mentor/consultant for the new Transportation Supervisor.

10. Surplus Items

the request of Mr. Jim Simmons, Athletic Director, to declare as surplus items old athletic trophies that have been moved to the District Office.

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11. Observation

the recommendation of Mr. John Arthur for the following for 90 hours practicum observation:

- Mary Kate Inzinga, RIT with Jennifer Danker-Stiles for January 29, 2019 through June 1, 2019

the recommendation of Mr. Brian Amesbury, Primary-Elementary Principal, for the following change:

- Amy Hoffman, Niagara University with Katherine Adams for January 22, 2019 through March 11, 2019 (original placement was approved November 26, 2018 for the Middle School)

12. Athletic Field Trip ~ Initial Approval

the request of Jim Simmons for initial approval for the below trip. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

- **Boys Varsity Lacrosse**, Bridgewater, NJ, March 15-16, 2019

13. Musical Volunteers

The following Academy musical volunteers:

Cheryl	Allen	Jaramie and Nannette	Jackson
Pat	Allen	Al	Jenkins
Eric and Kim	Anderson	Tim	Jensen
Haley	Bickel	Kyle and Jen	Johnson
Heidi & Chris	Bjorling	Trish & Jim	Kelley
Cary	Burke	Kurt	Knoblauch
Jennifer	Chi	Laurie & Jeff	Kroon
Andrew	Decker	Kevin	Laird
Jon and Nissa	Deibler	Heather and Joe	Luna
Connie	Frye	Justin	Miller
Kathy	Giles	Rebecca	Moore
Dr. David & Jeannie	Grimm	Dr. John	Nichols
Aimee	Hawkins	Doug and Karen	Pereira
Sarah	Scorsone	Jay	Riley
Deb	Siciliano	Jennifer	Rodgers
Ray and Lori	Stein	Jen	Sainsbury
Beth	Weeden		

14. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

15. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

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Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Robert Corey	Head Bus Driver	Resignation	2/8/2019
Beth Yelsky	Teacher Aide	Resignation	1/14/2019
Kalie Ayers	Teacher Aide	Resignation	1/29/2019
Jeffrey Hyland	Custodial Worker	Resignation	1/30/2019
Linda Wilbert	Teacher Aide	Retirement	6/30/2019
Richard Rollo	Custodial Worker	Retirement	2/27/2019
Michael Dauphinee	Head Automotive Mechanic	Resignation in order to accept another position	1/28/2019

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Terry Dillon	School Bus Monitor	1/17/2019	\$11.20/hr.
Michael Dauphinee	Transportation Supervisor	1/29/2019	Per Contract
Kayli Hurd	Substitute Teacher Aide	1/22/2019	\$11.10/hr.
Frank Fessner	Substitute Auto Mechanic	1/22/2019	\$11.14/hr.
Donna Case	Food Service Helper	1/17/19	\$11.20/hr.
Debora Bowen	Head Bus Driver	1/29/2019	Per contract
Debra VanDuyne	School Bus Monitor	1/30/2019	\$11.20/hr.
Vicki White	School Monitor	1/28/2019	\$11.20/hr.
Annmarie Reed	Teacher Aide	1/28/2019	\$11.10/hr.

2. Instructional Personnel

A. Resignation

- 1) of Carol Auble, Contract substitute teacher at the Academy, who has resigned from the District effective January 11, 2019.
- 2) of Jennifer Johnson, Kindergarten Teacher at the Primary-Elementary Complex, who has resigned from the District effective July 1, 2019.
- 3) of Nicholas Dubin, Music Teacher at the Academy, who has resigned from the District effective June 30, 2019.

B. Appointments

1) Spring Coach

the following individual to a Spring Coach position at the contractual rate:

Ronald Davis Varsity Girls Lacrosse

2) Mentor

the following staff member to be a Mentor at the contractual rate:

<u>Mentor</u>	<u>Intern</u>	<u>Building/Area</u>
David Fronczak	Leah Stevens	PES- Reading/Math Intervention

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3) Non-Certified Substitute Teacher

the following individuals have been recommended as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Julia Gleason
Jeremy Rivera

End of Consensus Agenda

2019-2020 Budget Calendar

Upon a motion made by Mrs. Thomas, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved:

APPROVED: 2019-2020 BUDGET CALENDAR

2019-2020 BOE Budget Guidelines

Upon a motion made by Mrs. Pedzich, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved:

APPROVED: 2019-2020 BUDGET GUIDELINES

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data and that prepare them to be successful 21st century learners.
2. Continue to reduce costs through budget efficiencies, partnerships and shared services.
3. Utilize fund balance and reserve funds conservatively with a financial plan to transition back to a budget that does not rely on reserves.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.
6. Allocate available funds for meaningful capital improvements at the Primary-Elementary complex and district-wide as deemed necessary by Site Committee and district leadership.

Upcoming Events

- January 16 - Academy Combined Band/Orchestra Concert
- January 18, 19, 20 - CA Madrigal Dinner
- January 21 - Martin Luther King, Jr. Day
- January 28 - Regular Board Meeting
- January 29 - 4th Grade Band & Orchestra Informance I
- January 31 - 4th Grade Band & Orchestra Informance II
- February 5 - BOE Building Visit
- February 6 - IB Pinning Ceremony
- February 8,9,10 - Middle School Musical
- February 11 - Regular Board Meeting
- February 18-22 - Winter Break

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Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:28 p.m. The next Regular meeting will be on February 11, 2019 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Matt Fitch
District Clerk Pro Tem