



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 14, 2019 at 5:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Michelle Pedzich, Megan Personale (*arrived at 5:50 p.m.*), John Polimeni, Jen Schneider

BOARD MEMBERS ABSENT: Bill Patrowicz, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, Brian Amesbury, John Arthur, Caroline Chapman, Peter Jensen, Emily Bonadonna

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Diana Chase, Emily Williams, Drew Bittel, students and community members

Executive Session

Upon a motion made Mrs. Pedzich, seconded Mrs. Birx, with all present voting yes, the Board of Education approved calling an Executive Session at 5:45 p.m. for the purposes discussions regarding proposed, pending or current litigation and the medical, financial, credit or employment history of a twelve particular persons leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Return to Open Session

Upon a motion made by Mr. Delforte, seconded by Dr. Schneider with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with first grader Cooper Kennedy leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm noted that a couple of Board members, the Superintendent and community members participated in eighth grade mock interviews with teacher Ms. Kim Connal's class.

Student Representative ~ Drew Bittel

Drew Bittel reported midterm Regents will be held next week. The Madrigal dinner will be held this upcoming weekend. Student Government will be hosting a hypnotist at the Academy on January 23. The Academy will be holding a Wellness Week the week of January 28. Drew also provided a sports update.

Superintendent's Report

Tri-M Music Honor Society Recognition

Ms. Diana Chase, Music Teacher, provided the Board an overview of the Tri-M Music Honor Society. It is a program which focuses on students who have gone above and beyond both academically and musically and with music-based service projects. The members of the leadership are: Bethan Ouimette, President; Abbie

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Dutcher, Vice President of Membership; Kaitlyn Ringhoff, Vice President of Outreach & Events; Jenna Barnett, Vice President of Marketing & Social Media; Emma Viggiani, Secretary; and Maddie Jenkins, Treasurer.

Finger Lakes Community College

Dr. Robert Nye, Finger Lakes Community College President, was presented with a Partnership Agreement between the district and the college. Dr. Nye expressed his excitement for helping to maximize student success.

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the Regular Board Minutes of December 10, 2018.

APPROVED: MINUTES

November Warrants

Upon a motion made by Mrs. Birx, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the November Warrants.

APPROVED: NOVEMBER WARRANTS

0089 Federal ACH000096
0090 General 008884-008885 (Positive Pay)
0091 General ACH003894-ACH003916
0093 General 008886-008895 (Positive Pay)
0094 General 008896-008953 (Check Print)
0095 Federal ACH000097
0096 General 008954-008956 (Positive Pay)
0097 General 008957-008963 (Positive Pay)
0098 General ACH003917-ACH003927
0099 Federal ACH000098-ACH000099
0101 Federal 000441-000450 (Check Print)
0102 Capital 000321-000323
0103 General ACH003928-ACH003945
0104 General 008964-008965 (Positive Pay)
0105 Cafeteria 001778-001789
V082 General 008786 (Check Print)

Warrant #0103 is dated 12/4/18. However, the money expended was included in the November warrant totals in Wincap. This was from ACH transactions that were entered and audited on 11/30/18, but the release date is 12/4/18.

2018-2019 Capital Outlay Project ~ Academy Pool Locker Rooms

APPROVED: VOTING CAPITAL OUTLAY PROJECT

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved voting on the 2018-2019 Capital Outlay Project.

Based on review and a meeting, SEI design group created a scope of work that meets the priorities of the District. Opening of bids was held on December 20, 2018.

Contract: Academy Pool Locker Rooms
Contractor: Kuehne Construction
Base Bid: \$83,540

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The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Academy Pool Locker Rooms as follows:

Contract: Kuehne Construction \$83,540

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Joe Delforte	Voting Yes
Mr. Bill Patrowicz	Absent
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Absent
Mrs. Jeanie Grimm	Voting Yes

Educational Presentation

Middle School Highlight ~ “You Inspire Me” Awards

Ms. Emily Williams and Peter Jensen presented on the topic of “You Inspire Me” Awards. This initiative is linked to the building’s focus on fostering positive relationships between students and staff and is an extension of how the building is recognizing CMS students for embodying our District Character Traits. The Board watched a video of this interaction.

Consensus Agenda

Upon a motion made by Mr. Delforte, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Treasurer’s Report

the Treasurer’s Report for the Period of November 1, 2018 – November 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2018 – November 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2018 – November 30, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Acceptance of Grant

to accept a one-time New York State Grant obtained by Senator Helming in the amount of \$50,000. This grant will be used to purchase and install a scoreboard for the multi used athletic field at the Academy during the 2018-2019 school year.

5. Presenters

the request Mr. John Arthur, Middle School Principal, for the below presenters at the Middle School:

- Doug Rougeux, “Bubbleman” funded through Arts in Education
- Wildlife Rockstars funded through 2018 sixth grade science budget

6. Volunteers

the request of Mr. John Arthur for the below to volunteers as part of the home and careers curriculum, 8th grade students participate in a Mock Job Interview. Interviews will be January 14-18, 2019.

Jamie Farr- District; Jeanie Grimm- BOE; Alexandra Grimm- District Alum; Joe Delforte- BOE; Jen Schneider-BOE; Rob Nye- FLCC; Sim Covington- FLCC; Dawn Hess- FLCC; Jonathan Keise- FLCC; Ethan Fogg- Canandaigua Chamber of Commerce; Karen Dworaczyk- Canandaigua Chamber of Commerce; Marianne Gallagher- Kiwanis; Pam Metting- Kiwanis; Lou Loy- Kiwanis; Dave Metting- Kiwanis; Katherine Purbeck- Kiwanis; Dick McGavern- Rotary; Kathy Rayburn- Rotary; Karen Sprentall- Rotary; Gloria Harrington- Rotary; Don Raw- Rotary; George Herrin- Rotary; Kathi Nevin- Rotary; Substitutes- Celeste Trickler & Mary Myer; JR Dempsey, FLCC

7. Surplus Books

the request of Mr. Vernon Tenney, Academy Principal, to declare as surplus items 43 issues of *Essentials of Psychology* 6th edition 2015. This textbook was replaced by Finger Lakes Community College.

the request of Mr. Matt Schrage, Assistant Superintendent for Instruction, to declare the below books as surplus items. These books are being returned from Mercy and McQuaid and are no longer in use.

- Three copies - 2009, *A History of the World Societies*, Bedford
- One copy - 2007, *World History NY Survey Ed*, Prentice Hall

8. Agreements

an agreement with **Finger Lakes Community College (FLCC)** for the concurrent enrollment articulation agreement which is the mechanism through which programs at the secondary and postsecondary levels interface. FLCC shall partner with the district to provide educational services which fulfill the purposes of FLCC's concurrent enrollment program call “Gemini” for the 2018-2019 school year. This agreement will make access to FLCC courses less costly for students.

an agreement with **Empire Access** for a secondary internet connection, effective December 2018.

an amended agreement with **Angela Stockman of WNY Education Associates** for additional days for the facilitation of professional learning with staff members at Canandaigua Primary-Elementary and Middle Schools. This agreement was initially approved at the December 10th BOE meeting.

an additional partnership with **Safe Harbors of the Finger Lakes** to include Not a Number curriculum. This curriculum focuses on the prevention of trafficking and protecting youth from exploitation by predators. There is no cost to the program.

9. Appointment

the appointment of Cindy Vanderlee as the Information Resource for Substance Use Related Services for the 2018-2019 school year.

10. New Scholarship

the request of Mr. Vernon Tenney for a new, one time scholarship to be awarded at the May awards assembly. The scholarship is from the **Estate of Ron Konitski** in the amount of \$3,000 to be awarded to a student attending Finger Lakes Community College.

11. Surplus Books

the request of Mr. Brian Amesbury, Primary-Elementary Principal, for the below items to be declared as surplus items:

- 10 Globes
- 4 Pull down maps
- 89 A World of Communities books (1998) ISBN: 1-56711-297-8
- 137 Your Health textbook (1999) ISBN: 0-15-310143-1
- 158 Your Health textbook (1999) ISBN: 0-15-310-142-3
- 131 Understanding Regions of Our Earth (1983) ISBN: 0-8445-6434R-6
- 61 New York Yesterday and Today (1985) ISBN: 0-382-02956-9
- 44 New York Yesterday and Today (1990) ISBN: 0-382-12708-0
- 20 Canada and Latin America (1985) ISBN: 0-382-08692-9
- 16 Canada and Latin America (1985) ISBN: 0-382-08692-6
- 63 Your Health textbook (2003) ISBN: 0-15-334302-8

12. Uncollected Taxes for 2018-2019

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and filed a statement accounting for handling of the tax warrant and list as follows:

NAME OF TOWN	TAX TO BE RETURNED	6% INTEREST	TOTAL
Canandaigua City	400,162.32	24,009.76	424,172.08
Canandaigua Town	606,583.86	36,395.03	642,978.89
Farmington	40,798.61	2,447.92	43,246.53
East Bloomfield	0.00	0.00	0.00
Bristol	18,131.36	1,087.89	19,219.25
Hopewell	121,540.34	7,292.43	128,832.77
Gorham	0.00	0.00	0.00
South Bristol	0.00	0.00	0.00
Total	\$1,187,216.49	\$71,233.03	\$1,258,449.52
TAX LEVY			\$45,395,135.31
LIBRARY LEVY			\$668,000.00
LESS STAR REIMBURSEMENT			\$3,957,388.83
Plus Chargeback			\$7,497.69
Plus Omitted STAR			\$0.00
LESS: Small Claims			
Dunster 3390 Fallbrook Park 98.11-1-37.000		473.31	
McCarthy 22 Scotland Dr 83.08-2-14		259.95	
Calabrese 97 Clark St 84.13-3-2		652.42	
Bowser 5260 Emerson Rd 56.00-2-32.114		762.96	
Jacobson 5271 Menteth Dr 140.11-1-22.000		567.96	
Henderson 5035-5039 Cty rd 16 154.09-1-6.100		808.42	
Garrett 4811 Co Rd 16 140.14-1-23		564.18	

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LESS: Assessor's Error		
Thomas 4475 North Rd 57.00-1-24.140	121.16	
Kent 5865 Co Rd 30 69.00-1-26.000	831.03	
	<hr/>	5041.41
Plus/Minus Rounding		0.81
		<hr/>
TAX TO BE COLLECTED		\$42,313,067.81
		<hr/>
TAX COLLECTED 97.1942%		\$41,125,851.32
		<hr/>
		\$1,187,216.49
		<hr/>
UNPAID TAXES TO BE RETURNED:		
CITY TREASURER	\$400,162.32	
COUNTY TREASURER	<u>\$787,054.17</u>	
TOTAL		<u>\$1,187,216.49</u>

AND WHEREAS, the district treasurer has verified the accuracy and signed the report of the collector; THEREFORE, BE IT RESOLVED, that the Board of Education accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items with the addition of 6% penalty be certified to the offices of the City and County Treasurers.

13. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

14. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Crystal Dutcher	School Bus Monitor	Resignation	12/18/2018
June Bunnell	Food Service Helper	Retirement	12/31/2018
Michael Aruck	School Monitor	Resignation	1/7/2019
Linda Wilbert	Teacher Aide	Retirement	6/30/2019
Leslie Mast	Teacher Aide	Resignation	1/18/2019

B. Leave of Absence

of Barbara Stetler, Teacher Aide at the Primary-Elementary School, has requested an unpaid leave of absence beginning December 11, 2018 through a date to be determined.

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Nick Scammell	Substitute Teacher Aide	1/7/2019	\$11.10/hr.
Donna Case	Substitute Food Service Helper	1/7/2019	\$11.10/hr.
Janet Dibble	Substitute Account Clerk Typist	1/2/2019	\$41.05/hr.
Mark Bonk	School Bus Driver	12/18/2018	\$23.24/hr.
Granville Meyer	Substitute School Bus Driver	1/7/2019	\$14.99/hr.
Penelope Hastings	Teacher Aide	1/10/2019	\$11.10/hr.
Jake Clement	Substitute School Monitor	1/8/2019	\$11.10/hr.
Elise Tarlach	Teacher Aide	1/11/2019	\$11.10/hr.
Leslie Mast	Sub Teacher Aide	1/19/2019	\$11.10/hr.

2. Instructional Personnel

A. Leave of Absence

- 1) of Diana Chase, Music Teacher at the Academy, for a pregnancy-related disability leave of absence to commence on or about April 13, 2019 and to end on or about May 18, 2019 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2019.

B. Appointments

1) Winter Coach

the following individual to a Winter Coach position at the contractual rate:
Oliver Storie, JV Boys Swimming

2) Interim Substitute Teacher

the following individuals for Interim Substitute Teacher position as indicated below at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Nancy Jameson	School Psychologist	PES	1/28/2019-4/12/2019
Kristine Macumber	Reading Teacher	PES	1/7/2019-2/15/2019
Molly Munding	Spanish Teacher	MS	4/8/2019-6/28/2019
Vincent Schoedel	English	Academy	2/20/2019-6/21/2019
Wanda Jansen	CSE Chairperson	District	3/4/2019-5/31/2019

3) Contract Substitute Teacher

the following individual to Contract Substitute Teacher Position for the remainder of the 2018-2019 school year for a guaranteed 87 working days at \$110 per day:
Carol Auble – High School

4) Certified Substitute Teacher

the following individuals as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Melissa D'Andrea-Lloyd
Angela Bates

5) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Kara Sweeney
Carly Acquilano
Jordan Katz-Gerrish
Jake Clement
Morgan Mahoney
Hunter Reid
Hilary Egburtson
Casey Gross
Mark Scarlata

End of Consensus Agenda

Those not participating in the rest of the meeting left at 7:06 p.m.

Board Committee Reports

Policy Committee

Superintendent Farr noted the Policy Committee met on January 9 and began reviewing mandatory policies, Canandaigua specific policies and then will finish with the remaining. The next meeting is scheduled for February 6.

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Schneider reported on behalf of CIE which met on January 9. The Committee received updates on health and social studies curriculum. A course addition was approved. The Committee also received an update on the strategic planning process. An update on the March 15 Superintendent Conference Day was also provided. The next meeting is scheduled for February 13.

Character Education

Mr. Delforte reported on behalf of Character Education which met on December 19. The Committee discussed non-profits and how to include volunteering opportunities at the building level. A subcommittee will be discussing and will report back. The next meeting is scheduled for January 16.

Upcoming Events

- January 18, 19, 20 - CA Madrigal Dinner
- January 21 - Martin Luther King, Jr. Day
- January 28 - Regular Board Meeting
- January 29 - 4th Grade Band & Orchestra Informance I
- January 31 - 4th Grade Band & Orchestra Informance II
- February 6 - IB Pinning Ceremony
- February 8,9,10 - Middle School Musical
- February 11 - Regular Board Meeting
- February 18-22 - Winter Break