



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 24, 2018 at 6:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Bill Patrowicz, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

LEADERSHIP TEAM PRESENT: Matt Fitch, Brian Nolan, Matt Schrage

LEADERSHIP TEAM ABSENT: Jamie Farr

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, Brian Amesbury, John Arthur, Caroline Chapman, Dan Bowman

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Andrew Bittel, Brian Crawford

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with first grader Adelina Lundy leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, updated the agenda by removing Carrie Dayton.

Public Comments

There were no public comments.

Student Representative ~ Andrew Bittel

Andrew Bittel, student representative, provided the Board an update on many athletic events that have been taking place from swimming, soccer, football, and volleyball. The homecoming game and dance was held September 22. Spirit week was held at the Academy and Middle School. Coach Devon York was recently named the Messenger Post Best Coach in the Finger Lakes. Several field trips have taken place, as well as, the activity fair, and senior parent night.

Andrew Bittel left at 6:36 p.m.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the Regular Board Minutes of August 23, 2018, September 10, 2018 and the Special Meeting of September 13, 2018.

APPROVED: MINUTES

August Warrants

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the June Warrants.

APPROVED: AUGUST WARRANTS

0022 Federal 000401 (Positive Pay)
0023 General 008085-008089 (Positive Pay)
0024 Capital 000308 (Check Print)
0025 Capital 000309-000310 (Check Print)
0026 General ACH003647-ACH003685
0028 General ACH003686-ACH003709
0029 Federal ACH000090
0030 Federal 000402-000408 (Check Print)
0031 General 008090-008208 (Check Print)
0032 General 008209-008214 (Positive Pay)
0033 Federal 000409-000410 (Check Print)
0034 General 008215-008228 (Check Print)
0035 Capital 000311-000312 (Check Print)
0036 Federal ACH000091
0037 General ACH003710-ACH003727
0038 General 008229-008232 (Positive Pay)
0040 General ACH003728-ACH003747
0041 Federal 000411 (Check Print)
0042 Capital 000313 (Check Print)
0043 General 008233-008301 (Check Print)
0044 Cafeteria 001725-001727
0045 General 008302-008307 (Positive Pay)

Educational Presentation

Plan for Excellence Fall Update: District and Building Action Plans

Mr. Matt Schrage, Assistant Superintendent for Instruction, along with building principals provided an overview on the Management Plan and building SIPT plans.

Consensus Agenda

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of August 1, 2018 – August 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2018 – August 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2018 – August 31, 2018. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Safe Harbors

the request of Mr. Brian Amesbury, Primary-Elementary School, for the Safe Harbors of the Finger Lakes to teach lessons to our students in Kindergarten – 5th Grade. The presenters for the lessons will be Rachel Gregory, Rebecca Godwin, Brianna Longwell, and Amanda Monaco. The Safe Harbors group will present during the month of October. The topics for the primary prevention lessons are: personal safety, healthy relationships, and internet safety.

5. Surplus Equipment

the request of Mr. Vernon Tenney, Academy Principal, to declare as surplus equipment a broken seismograph. It is over 20 years old and no longer has valid, compatible software with current technology. The value is difficult to determine due to age and condition.

6. Therapy Dog

the request of Mr. John Arthur, Middle School Principal, for Cindy Vanderlee, Prevention Specialist, to bring her dog Eastman a Shepadoodle, to the Middle School as a therapy dog. A care plan and vaccination proof are on file in the Academy Office. Eastman was at the Academy last school year.

7. Theater Assistance

approval for the below to be paid per event for working at various theater events for the 2018-2019 school year:

- Trish Kelley for the position of House Manager
- Jay Riley for the position of Security Staff
- Eric Anderson for the position of Security Staff
- Kim Anderson for the position of House Manager Sub
- Gordon Estey as a Theatre Sub
- Kurt Knoblauch as a Theatre Sub

8. Capital Reserve Fund

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the Canandaigua City School District (the "Board") that it is in the School District's best interest to transfer moneys pursuant to the School District's Reserve Fund Plan; and

WHEREAS, in compliance with Education Law Section 3653, the Board desires to authorize the transfers pursuant to its Reserve Fund Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Canandaigua City School District does hereby approve the following increase in reserve funds transfers:

Transfer of up to \$4,950,000 to the 2016 Capital Reserve Fund created in accordance with Education Law Section 3651 from unappropriated fund balance.

9. Canon of Literature ~ Initial Approval

the addition to the Canon of Literature at the Academy Crucial Conversations: Tools for Talking When Stakes are High by Patterson, Grenny, McMillian and Switzler. This book is available for Board review. The summary is included as an attachment and is filed in the Supplemental Minutes File.

10. Field Trip ~ Final Approval

the request of Mr. Vernon Tenney, Academy Principal, for final approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

- English Courses (AP & IB), New England Trip, October 5-7, 2018 (*initial March 22, 2018*)

11. Agreements

the following agreements:

- Agreement with Hillside Children's Center for the education of a specific student(s) for the 2018-19 school year at an estimated rate of \$36,657 per student per year.
- Agreement with Mary Cariola Children's Center, Inc. for the education of a specific student(s), September 1, 2018-August 31, 2019, cost TBD by NYSED.
- Agreement with The Norman Howard School for the education of a specific student(s), September 5, 2018-June 25, 2019 at an estimated rate of \$35,896 per student per year.
- Agreement with the Arc of Yates, for the education of a specific student(s), August 27, 2018-June 14, 2019, at an estimated rate of \$22,000 per student per year.
- Agreement with The Rochester School of the Holy Childhood, Inc. for music therapy sessions per individual student IEPs for the 2018-19 school year at an estimated total cost of \$3,330 per year.

12. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

13. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Amanda Chapple	School Bus Driver	Resignation	9/9/2018
Eric Cooper	Custodian	Resignation	9/17/2018
Dominic Bocanelli	Custodial Worker	Resignation	9/28/2018

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B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Wanda Withey	Substitute Food Service Helper	9/25/2018	\$10.40/hr.
Greg Stoyles	Bus Driver Trainee	9/17/2018	\$10.40/hr.
Thomas Wentworth	School Bus Driver	9/12/2018	\$23.24/hr.
Scott Greene	School Bus Driver	9/12/2018	\$23.24/hr.
Toby Evans	Food Service Helper	9/24/2018	\$11.20/hr.
April VanDusen	Substitute Food Service Helper	9/24/2018	\$10.40/hr.
John Peck	School Bus Driver	9/17/2018	\$23.24/hr.
Ben Murnan	School Bus Driver	9/17/2018	\$23.24/hr.
Brittany Rossi	Teacher Aide	10/1/2018	\$11.10/hr.

2. Instructional Personnel

A. Resignation

- i. Justine Fries, Special Education teacher at the Primary-Elementary School, from the District effective September 14, 2018.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- i. of Deliverance Culhane who has been working for the District as a Teacher Aide for 12 years. Ms. Culhane will be appointed to a 1.0FTE, 4-year probationary Teaching Assistant position with a tenure area of Teaching Assistant effective October 1, 2018. This position is available due to a resignation.
- ii. of Heidi Robb who received her Bachelor’s degree in Elementary Education from SUNY Fredonia. She earned her Master’s degree in Education from the University of Albany and her CAS in Educational Leadership from SUNY Oswego. She has 16 years of experience in public education. Ms. Robb is appointed to a 1.0 FTE, 4-year probationary Assistant Principal position with a tenure area of Assistant Principal. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Dee Culhane	Teaching Assistant, Level I	10/1/2018	Step 1
Heidi Robb	SBL; SDL; Math 7-9 Ext PreK, K and Grades 1-6	10/24/2018	Per Contract

iii. 2018-2019 Mentors

the following staff member to be a Mentor for the 2018-2019 school year at the contractual rate:
Mentor, Mandy Detrick with intern, Breaca Nellis at the Academy Psychologist

iv. 2018-2019 Co-Curricular Assignments

the following staff members for co-curricular assignments at the contractual rate:

Tim Via	Academic Challenge Bowl Advisor
Maria Wade	Student Government Advisor 7-8
Jaime Snell	Student Government Advisor 7-8
Karyn Kurowski	Special Education Liaison, HS
Bill Bowe	Wellness Coordinator

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v. 2018-2019 Contract Sub Teacher

the following individual to Contract Substitute Teacher Positions for the 2018-2019 school year for a guaranteed 135 working days at \$110 per day:

Rukhsana Cofer Primary-Elementary School

vi. Certified Substitute Teacher

the following individuals as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Denise Kovac
Marianne Negley
Ellen Johnson
Stephen O'Riley
Mary Jo Zahn – Preferred
Kendra Drumm – Preferred
Karen Rosekrans – Preferred
Margaret Fusco – Preferred

vii. Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Catherine Marcy
Kelly Fisher
Nancy Church
Cassandra Moore
Alex Barna
Elizabeth Cali
Lynne Davis
Andrea Nolan
Tara Zahn
Denise Pontillo

End of Consensus Agenda

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Schneider reported on behalf of CIE which met on September 12. The Committee received updates on summer curriculum writing. A professional development update was provided from Mrs. Katie McFarland, Director of Professional Development.

The next meeting is scheduled for October 10.

Upcoming Events

- September 27 - 7th/8th Grade Open House
- September 28 - School Tax Bills Mailed
- October 2 - Farmers Market Elementary Circle
- October 3 - Walk to School Week
- October 4 - UPK/K/1st Grade Open House
- October 5 - Districtwide Emergency Drill and Half Day
- October 8 - Columbus Day
- October 9-12 - Fire Prevention Week

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- October 11 - 2nd/3rd Grade Open House
- October 12 - Audit Committee
- October 12 - CMS Fun Night
- October 15-19 - National Character Counts & National School Lunch Week
- October 15 - **Regular Board Meeting**
- October 22-26 - National School Bus Safety Week
- October 24 - Academy Jazz Concert
- October 26 - Superintendent's Conference Day
- October 29 - **Regular Board Meeting**
- October 31 - Halloween

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:02 p.m. The next Regular meeting will be on October 15, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk