



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 10, 2018 at 6:11 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz, Michelle Pedzich

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Mike McClain, John Arthur, Stephanie Knapp, Caroline Chapman, Brian Amesbury, Vernon Tenney, Jim Simmons, Deb Bowen, Dan Bowman, John LaFave

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Kaysen Bickel, Drew Bittel, Roberta Bittel

Executive Session

Upon a motion made Mrs. Thomas, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 6:11 p.m. for the purposes of discussing proposed, pending or current litigation.

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:26 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. Mrs. Grimm passed around a paper apple from Mrs. Polimeni, 5th grade teacher, for Board members to sign that will be displayed in her classroom.

Superintendent's Report

Superintendent Farr said the energy and tone for opening day was great. Last Friday was the first home football game. There were so many in attendance there were no open seats. Portable bleachers had been added in anticipation of this. Additional ones will be added going forward.

Public Comments

There were no public comments.

Student Representative

Kaysen Bickel introduced herself as the new Board of Education Student Representative. On August 30 seniors helped with the littlest Braves at Kindergarten Orientation. September 4 was Senior Sunrise. This weekend begins float building for homecoming, with this year's theme "United Cities". Sports are in full swing with cross country, football, soccer, swimming, tennis and volleyball.

Drew Bittel, alternate Student Representative, also introduced himself to the Board.

Opening Day Reports

Transportation

Ms. Deb Bowen, Transportation Director, reported on a busy summer. Her department finalized bus routes, prepared mailings, received new buses, recruited new drivers, completed training, provided kindergarten orientation transportation, and summer school transportation among just a few of the tasks completed. They completed 2,031 pickup/drop off changes since August 10. Law enforcement teamed up writing seven tickets for passing a school bus.

Facilities

Mr. Mike McClain, Director of Facilities, stated it was again a very busy summer. He had summer workers from Ontario County as well as our regular college students. His group did a great deal of work from fixing a water main break at the Primary-Elementary building, repaired lockers, storm drain work, lighting at the Academy, freezer work and added additional hardware. The work his crew completed saved the District approximately \$350,000.

Special Education

Ms. Stephanie Knapp, Director of Special Programs, reported a great opening. The summer included the Extended School Year which had an enrollment of 72 students.

Technology

Mr. Dan Bowman, Director of Technology, reported on a busy summer and first few days of school. Summer workers helped to get over 1,600 Chromebooks up and running. Since the opening of school the department has received over 600 help tickets, completing more than half. Audio enhancements were also installed over the summer with Mr. McClain's department.

Primary-Elementary School

Mr. Brian Amesbury, Primary-Elementary School Principal, reported on a great opening. He gave a huge shout out to those who worked through the summer to make a great opening.

UPK – 82 Kindergarten – 210 Grade 1 – 247 Grade 2 – 226 Grade 3 – 242
Grade 4 – 237 Grade 5 – 271

Middle School

Mr. John Arthur, Middle School Principal, also gave thanks to those who helped make such a successful opening. Kids seemed excited to be back in school.

Grade 6 – 253 Grade 7 – 283 Grade 8 – 262

Academy/CACC

Mr. Vernon Tenney, Academy Principal, thanked all for a good opening day. The lighting around the building has been a positive addition. There is one foreign exchange student from Italy and CACC has 40 students.

Grade 9 – 249 Grade 10 – 277 Grade 11 – 293 Grade 12 – 291

Athletics

Mr. Jim Simmons, Athletic Director, reported their year starts earlier than others with August 16 the mandatory parent/athlete meeting. There was a focus at the meeting on e-cigarettes.

Assessment Settlement

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved:

APPROVED: ASSESSMENT SETTLEMENT ROLL COUNT VOTE

WHEREAS, Timfox Properties, LLC filed tax certiorari petitions challenging the assessment of its property located at 10 Booth Street in the City of Canandaigua for the 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 tax years; and

WHEREAS, Timfox Properties, LLC has proposed settlement of the proceedings upon the reduction of the assessment to \$1,182,000; and

WHEREAS, the City is in agreement with the terms of the proposed settlement; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Timfox Properties, LLC in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Joe Delforte	Voting Yes
Mr. Bill Patrowicz	Absent
Mrs. Michelle Pedzich	Absent
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AND SUPPLEMENTALS

Business and District Matters

1. Certification of Lead Evaluators-Teachers

BE IT RESOLVED THAT **John Arthur, Peter Jensen, Jen Marafioti, and Chris Paige** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
 - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

2. Volunteers

the request of Mr. John Arthur, Middle School Principal, for Rotary's "4 way test" to be incorporated into curriculum. During the week of September 24, Canandaigua Rotarians will be working with sixth grade students in Mrs. Mary Kay Hartnett's and Mrs. Kim Connal's Family and Consumer Science classes, teaching them Rotary's "4-Way Test." The 4-Way Test is a communication process that teaches critical thinking. Students will learn ways to address real-life social situations that can have a personal impact; for example cheating on tests in school or joining in gossip or drama. Mrs. Hartnett's and Mrs. Connal's classes will develop their own situations that Rotarians will model for students to work through.

Volunteers will be Brian Dennis, Don Raw, Karen Sprentall, Janet Tenriero, Kim Tenreiro, Jack Kellogg, Pete Mulvaney, Kathi Nevin, Ray Henry, Charie Parkhurst, RJ Pietropolo, Ellen Polimeni, Marty Potter, Ed Varno, Greg Gullo and Dick McGavern.

3. Partnership

the request of Mr. John Arthur to partner with Above the Influence, which is the Middle School related program to Sources of Strength which the BOE approved for partnership at the Academy.

Above the Influence is an evidence based program that has demonstrated effectiveness in the prevention or treatment of suicide, mental health, and substance use disorders. The trainers will work directly with our mental health staff – counselors, administration, prevention specialist, school psychologist, family services coordinator – to better assist our school community against a range of issues including bullying, substance abuse, mental heal, and violence.

4. Surplus Items

the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, to declare the following buses as surplus items and to sell at public auction.

Bus #87	2012	16 passenger	144,111 miles	Vin# 1GB0G2BA5C1108310
Bus #88	2012	16 passenger	142,730 miles	Vin# 1GB0G2BA0C1107789
Bus #78	2010	30 passenger	110,800 miles	Vin# 4UZABRDT1BCAT8179
Bus #79	2010	30 passenger	136,999 miles	Vin# 4UZABRDT2BCAT9468
Bus #65	2008	74 passenger	128,640 miles	Vin# 4UZABRDJ99CAH7140
Bus #66	2008	74 passenger	117,262 miles	Vin# 4UZABRDJ09CAH7141
Bus #67	2008	74 passenger	149,819 miles	Vin# 4UZABRDJ29CAH7142

5. Therapy Dog

the request of Mr. Vernon Tenney, Academy Principal, for English Teacher, Mary Eckdahl, to be approved to bring her dog Maggie, a goldendoodle, to the Academy as a therapy dog. A care plan and vaccination proof are on file in the Academy Office. The Academy will have continue with Steve Schlegel's therapy dog, Cashew. Cindy Vanderlee's dog in training, Eastman, will not return.

6. Athletic Trainer

the request of Mr. Jim Simmons, Athletic Director, for **Jeremy Herniman** to provide CPR and First Aid Training to our interscholastic coaches and other employees as requested.

7. Volunteers

the request of Mr. Vernon Tenney for volunteers to work with the Fencing Club. Each volunteer is a member of the Rochester Fencing club and have undergone safe sport and are member coaches of the US Fencing Association.

Christine Griffith, Mason Orsagh, Iris Zimmermann, David Taylor, and Sabrina Shapiro

8. Agreements

an agreement with Clinical Associates of the Finger Lakes to provide Speech Therapy services, 9/19/18-11/23/18, at a rate of \$110/hour.

an agreement with Christine Palmeri to work at St. Mary's providing Title I services. Christine will be paid \$23 per hour, maximum \$6,330.00 for the school year. Her salary will be paid out of the Title I grant.

an agreement with Andrew Thomas to mentor the new Director of Advisement and Communications for the district via professional services agreement not to exceed \$9,000.00

9. Attend Canandaigua Schools

the request of Mrs. Jamie Shelters, Middle School Aide, for her daughter, Isabella Shelters to continue attending Canandaigua Schools as a ninth grader beginning September 2018. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

10. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

11. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Theresa J. D'Agostino	School Monitor	Resignation	8/27/2018
Dawn Pietropalo	Teacher Aide	Resignation	9/1/2018
Collene DeBalso	Teacher Aide	Resignation in order to accept another position	10/1/2018
Christine Nudd	Food Service Helper	Resignation	9/5/2018
Sheila Sjursen	School Monitor	Resignation	9/7/2018

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Joanne Lundy	Teacher Aide	9/4/2018	\$11.10/hr.
Laurie Dueland	Claims Auditor	8/28/2018	\$15.15/hr.
Christine Nudd	Food Service Helper	9/4/2018	\$11.20/hr.
Collene DeBalso	Typist	10/1/2018	\$12.32/hr.
Aubrey Dingman	School Monitor	9/4/2018	\$11.20/hr.
Sheila Sjursen	School Monitor	9/4/2018	\$11.20/hr.
Barb Snover	School Monitor	9/4/2018	\$11.20/hr.
Penny McMillan	Teacher Aide	9/4/2018	\$11.10/hr.
Jill Ehrlinger	Teacher Aide	9/4/2018	\$11.10/hr.
Brina Wentz	Substitute Teacher Aide	9/11/2018	\$10.40/hr.

2. Instructional Personnel

A. Resignation

- i. Jean Calabrese, Special Education teacher at the Academy, has resigned from the District effective September 28, 2018.
- ii. Candace Foley, JV Cheerleading Coach, has resigned from the District effective August 29, 2018.

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- iii. Morgan Dailey, approved at the August 23, 2018 BOE meeting as a Contract Substitute Teacher, has declined the position.
- iv. Jason Bryant, Teaching Assistant at the Middle School, has resigned from the District effective September 28, 2018.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- i. of **Allison Radley** who received her Bachelor’s degree in Middle and Childhood Education and her Master’s degree in Literacy from Niagara University. She has been working in public education for three years. Ms. Radley is appointed to a 1.0 FTE Long-term Substitute Reading teacher position at the Middle School for the 2018-2019 school year.
- ii. of **Kassandra Strack** who received her Bachelor’s degree in Communication Sciences & Disorders and her Master’s degree in Speech & Language Pathology from Nazareth College. She has worked in the private sector for one year. Ms. Strack is appointed to a 1.0 FTE, 4-year probationary Speech & Language Therapist effective September 17, 2018. This position is available due to a resignation.

Name	Certification	Effective	Step/Rate
Allison Radley	Literacy 5-12; ELA 7-12; ELA 5-9	9/1/2018	Step 1
Kassandra Strack	Speech & Language Pathologist	9/17/2018	Step 1

iii. Consultant

of Stephen Holmes to a Consultant position for the 2018-2019 school year at a rate in accordance with contract.

i. Teacher On Special Assignment

the following staff members as Teacher on Special Assignment:
 Michele Reynolds, Technology Integration – Middle School
 Keith Pedzich, Technology Integration – Academy

ii. 2018-2019 Curriculum Area Lead Teacher

the following staff members for Curriculum Area Lead Teacher assignments at the contractual rate:

CACC Coordinator Heather Pawlak

iii. 2018-2019 Mentors

the following staff members to be Mentors for the 2018-2019 school year at the contractual rate:

<u>Mentor</u>	<u>Intern</u>	<u>Building/Area</u>
Skip Kunecki	Rachel Northrup	PES- PE
Julie Lawrence	Justin Fries	PES- SpEd.
Maureen Houlihan	Victoria Gashlin	MS-Social Work
Heather Smeatin	Alyssa Zacharias	MS-intervention
Kristina Cahoon	Alison Radley	MS-Reading T

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Karen Polimeni	Kaylee Rose	PES-Gr. 5
Eric Ward	Adam Sweet	PES-PE
Jenny Cerne	Amy Hoskins	PES-Music
Andrea Smith	Elizabeth Maslyn	PES-SpEd
Mindy Fikes	Taylor Fraser	PES-SpEd
Denise Shimmon	Erika Maxwell	PES- Psych
Shelley Sossong	Johnny Zacharias	PES-Gr. 5
Krista Rodzinka	Shaynee Juliano	MS-ELA 8
Annette Annesi	Rachel Ludwig	MS-SpEd
Stacy Bills	Sarah Vassello	PES-Gr. 4
Karen Samatulski	Kristina Renner	PES-Gr. 5

iv. Fall Coaches

the following staff members to Fall Coaching positions at the contractual rate:

Michael Tepper	Varsity Bowling
Corrie Murphy	JV Cheerleading

v. Contract Sub Teachers 2018-2019

the following individuals to Contract Substitute Teacher Positions for the 2018-2019 school year for a guaranteed 135 working days at \$110 per day:

Kerri Ellison, Primary-Elementary School
Amber Pawlak, Primary-Elementary School
Dawn Smart, Middle School

vi. Certified Substitute Teacher

the following individuals as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Nicole Barber
Julie Zalone, Speech Pathologist

vii. Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Karen Cron
Melissa Nelson
Kristina Renner
Micah Barbash

End of Consensus Agenda

Audit Committee

Mr. Fitch reported on behalf of the Audit Committee which met on September 7. The Committee received an update on the cyber security assessment that was recently completed. Mr. Dan Bowman, Director of Technology, shared with the Committee the plan to address the results. The fund balance at the end of the 2017-2018 school year was approximately \$6.3 million. The tax rate for the 2018-2019 school year will be \$18.66 per thousand, a decrease over last year.

The next meeting is scheduled for October 12.

Upcoming Events

- September 11 - Patriot Day

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- September 11 - Bus Evacuation Drills - CA & CMS
- September 11 - 6th Grade Conservation Field Trip
- September 11 - PTSA Orientation Meeting
- September 12 - Bus Evacuation Drills - PES
- September 12 - School Pictures UPK – 1
- September 12 - School Pictures 2-3
- September 13 - **Special Board Meeting**
- September 13 - Academy Open House
- September 14 - School Pictures 4-5
- September 19 - Senior Parent Night
- September 21 - CA Pep Rally
- September 21 - CA Athletics Hall of Fame Induction
- September 22 - First Day of Autumn
- September 22 - Homecoming & Dance
- September 24 - **Regular Board Meeting**

Adjournment

Upon a motion made by Dr. Schneider, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:40 p.m. The next Regular meeting will be on September 24, 2018 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk