



Canandaigua City School District
Reorganizational Minutes – July 2, 2018
District Office, 143 North Pearl Street

The Reorganizational meeting of the Canandaigua City School District Board of Education was held on Monday, July 2, 2018 at 8:00 a.m. in the Canandaigua City School District Office, District Clerk Sundlov presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Bill Patrowicz, Michelle Pedzich, Megan Personale, Jen Schneider, Beth Thomas,

BOARD MEMBERS ABSENT: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Denise Champagne

Meeting Called to Order

The meeting was called to order at 8:00 a.m. by the District Clerk who asked everyone to stand for the Pledge of Allegiance.

Oath of Office - Newly Elected and Re-Elected Board Members: Megan Personale and John Polimeni

The Oath of Office was administered by Ms. Sundlov to Mrs. Megan Personale. Mr. John Polimeni's Oath of Office will take place in the District Office within 30 days.

Appointment of Joe Delforte to fill the term of Ralph Undercoffler to June 30, 2019

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich with all present voting yes, the Board of Education approved the appointment of Mr. Joe Delforte to fill the vacated seat of Mr. Ralph Undercoffler to June 30, 2019.

APPROVED: APPOINTMENT

Oath of Office - Newly Appointed Board Member: Joe Delforte

The Oath of Office was administered by Ms. Sundlov to Mr. Joe Delforte.

Election of President for 2018-2019 and Oath of Office

Ms. Sundlov asked for nominations for Board President. Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Jeanie Grimm as Board President. Ms. Sundlov administered the Oath of Office to Mrs. Grimm.

APPROVED: BOARD PRESIDENT

Election of Vice President for 2018-2019 and Oath of Office - President

President Grimm asked for nominations for Board Vice President. Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Cheryl Birx as Board Vice President. President Grimm administered the Oath of Office to Mrs. Birx.

APPROVED: BOARD VICE PRESIDENT

Oath of Office - Superintendent

Mrs. Grimm administered the Oath of Office to Superintendent Farr.

Public Comments

There were no public comments.

Appointments, Designations and Authorizations

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas with all present voting yes, the Board of Education approved the appointments, designations and authorizations.

APPROVED: APPOINTMENTS

1. **Appointments** ~ Oath of Office will be completed at this meeting or soon after and kept on file.
 - a) Appointment of District Treasurer
the appointment of **Sarah O'Brien** as District Treasurer for the 2018-2019 school year.
 - b) Appointment of Deputy Treasurer
the appointment of **Linda Eames** as Deputy Treasurer for the 2018-2019 school year.
 - c) Appointment of Tax Collector
the appointment of **Linda Eames** as Tax Collector for the 2018-2019 school year.
 - d) Appointment of District Clerk
the appointment of **Deborah Sundlov** as District Clerk for the 2018-2019 school year.
 - e) Appointment of District Clerk Pro Tem
the appointment of **Jeanie Grimm** and **Matt Fitch** as District Clerk Pro Tem for the 2018-2019 school year.
 - f) Appointment of Claims Auditor
the appointment of **Deb Boggs** as Claims Auditor for the 2018-2019 school year.
 - g) Appointment of Deputy Claims Auditor
the appointment of **Diane Rocca** as Deputy Claims Auditor for the 2018-2019 school year.

2. Designations of Depositories

the designation JP Morgan Chase & Co., Canandaigua National Bank and Trust Company, Five Star Bank and Bancorp Bank as depositories for the funds belonging to the school district during the 2018-2019 school year; and that the Tax Collector be instructed to deposit daily, taxes received from October 1 to December 31 in the General Account at the Canandaigua National Bank and Trust Company and to the special Tax Account at JP Morgan Chase & Co. and to deposit taxes at in a timely manner not to exceed one business day.

The accounts in the aforementioned banks shall not exceed the following amounts:

- J.P. Morgan Chase & Co. \$80,000,000
- Canandaigua National Bank and Trust Company \$80,000,000
- Five Star Bank \$15,000,000
- Bancorp Bank \$15,000,000

3. Designation of Official Newspaper

the *Daily Messenger, A Messenger-Post Newspaper* as the official newspaper of the District.

4. National School Lunch Program

the District Clerk to sign renewal forms and monthly reports for participation in the National School Lunch Program.

5. Designation of the 504 and Title IX Coordinator

of **John LaFave** to serve as the 504 Coordinator for all District students and **Brian Nolan** to serve as the 504 Coordinator for all District personnel and Title IX Coordinator in the Canandaigua City School District for the 2018-2019 school year.

6. Authorizations

District Functions

the following persons to perform the function specified for the 2018-2019 school year:

- a) Certification of Payrolls – **Matt Fitch**, Assistant Superintendent for Business; **Brian Nolan**, Assistant Superintendent for Personnel and Support Services, as alternate
- b) Signatories on Checks - **Sarah O'Brien**, Treasurer; **Linda Eames**, Deputy Treasurer
- c) Budget Transfers not to exceed \$20,000 - **Jamie Farr**, Superintendent of Schools
- d) Approval of Change Orders up to \$20,000 - **Jamie Farr**
- e) Signatories for Report of Personnel Changes - **Brian Nolan**, Designee; **Aline Clement**, Employee Relations Assistant, Alternate
- f) Signatories for all OMNI 403(b) Plan, Benefit Resource, Inc. Cafeteria Plan Agreements, Benefit Resource, Inc. HRA and FSA, HSA Bank - HSA Agreement, Excellus Health and Dental Insurance, Finger Lakes Area School Health Plan, and Retirement Special Pay Plans 403 (b) – **Matt Fitch**, Designee
- g) Trustees of Health Reimbursement Plans – **Matt Fitch** and **Sarah O'Brien**
- h) Health Reimbursement Committee members – **Matt Fitch**, **Linda Eames** and **Sarah O'Brien**
- i) Designee of Employee Sick Bank/Leave Reserve - **Jamie Farr**, **Brian Nolan**

Authorization to Open Bids

any two of the following five individuals be authorized to open bids:

Matt Fitch, Purchasing Agent
Brian Nolan, Assistant Superintendent
Jamie Farr, Superintendent
Devon Melious, Purchasing Clerk
Sarah O'Brien, District Treasurer
Linda Eames, Deputy Treasurer

7. Other Appointments

the following appointments for the 2018-2019 school year and authorize changes in writing and shared with the Board of Education:

- a) Purchasing Agent - **Matt Fitch**
- b) Records Access Officer - **Tracy Lindsay**
- c) Special Counsel - Ferrara Fiorenza PC
- d) External Auditor for the Records for Fiscal Year 2018-2019 - Raymond F. Wager, CPA, P.C.
- e) Internal Auditor for the Records for Fiscal Year 2018-2019 - Freed, Maxick & Battaglia, P.C.
- f) Athletic Training Services - F.F. Thompson Hospital Systems, Inc.
- g) Employees Health Services - F.F. Thompson Hospital Systems, Inc. (Health Works Occupational Medicine)
- h) School Physician - FF Thompson Health, Dr. Michael Foot and nurse practitioners Jamie Kline, FNP and Karen Yax, FNP
- i) Homeless Liaison Designee - **John LaFave**



- j) Copyright Officer - **Dan Bowman**
- k) Broker of Record Medical Consultant - Steve Smola, Smola Consulting, LLC
- l) Broker of Record Liability Insurance Agency - Haylor, Freyer & Coon
- m) Financial Advisor - Bernard P. Donegan, Inc.
- n) Architecture Firm - SEI design group
- o) Medicaid Compliance Officer - **Matt Fitch**
- p) LEA Asbestos Designee - **Michael McClain**
- q) Bond Counsel - Tim McGill Esq.
- r) Dignity Act Coordinators - **Brian Nolan, Martha End, Peter Jensen, Eric Jordan**
- s) Food Service Director - **Todd Fowler, Wayne-Finger Lakes BOCES, Shared Services**
- t) Civil Rights Compliance Officer - **Jamie Farr**
- u) Integrated Pest Management (IPM) Coordinator - **Mike McClain**

8. Payment Rates

the following payment rates for the 2018-2019 school year:

- a) Mileage Reimbursement Rate IRS Standard Rate
- b) Daily Rate for Certified Teachers \$100
- c) Daily Rate for Non-Certified Teachers \$ 85
- d) Daily Rate for Preferred Substitute Teacher \$105
- e) Daily Rate for Preferred Aide Sub \$ 80
- f) Daily Rate for Contract Subs \$110
- g) General Counsel Attorney's Fees
 - i. Partner/Senior Associates - \$210/hr
 - ii. Junior Associates - \$165-\$190/hr
 - iii. Law Clerks - \$130/hr
 - iv. Paralegal - \$90/hr
 - v. Special Counsel - Annual Retainer \$6,600

9. Official Undertakings

the faithful performance and blanket position bond coverage for the 2018-2019 school year, as follows:

- The District Treasurer in the amount of \$1,000,000
- The District Deputy Treasurer in the amount of \$1,000,000
- The District Tax Collector in the amount of \$1,000,000
- The District Claims Auditor in the amount of \$1,000,000
- The Treasurer in the Extra-Classroom Activities Funds and employees associated with the Extra-Classroom Activities in the amount of \$1,000,000 per employee
- The Superintendent of Schools in the amount of \$1,000,000
- The Assistant Superintendent for Business in the amount of \$1,000,000
- The Assistant Superintendent for Personnel and Support Services in the amount of \$1,000,000

10. Approval of Petty Cash Funds

the establishment of Petty Cash Funds for the school year 2018-2019, as follows:

<u>Building</u>	<u>Amount</u>
Transportation Department	\$25.00

11. Approval of Change Funds

the establishment of Change Funds for the 2018-2019 school year, as follows:

<u>Change Fund</u>	<u>Amount</u>
Tax Collection	\$100.00
Cafeteria - four schools	\$450.00
Primary School - Summer School	\$ 20.00



Extraclass - Summer School	\$200.00
District Office	\$100.00

12. CIE Parent Representative

the following parent representatives to the Council for Instructional Excellence for the 2018-2019 school year:
Leslie Mast, Karen Tricomi, Kelly Lafler-Keyes, and Heidi Bjorling

13. CSE/CPSE Appointments

the following as parent representatives to the CSE/CPSE to be consistent with NYS Part 200 Regulations and Board Policy:

CPSE Representatives

– Lori Kovalovsky

CSE Representatives

– Lynn White Sohn, Rebecca Aikins and Bethany Wilkins

14. Appointment of Committee on Special Education and Committee on Preschool Special Education

the membership of the Committee on Special Education (CSE), the sub-Committee on Special Education and the Committee on Preschool Special Education (CPSE) for the 2018-2019 school be appointed as follows:

The Committee on Special Education shall include, but not be limited to:

- a) the parents or persons in parental relationship to the student;
- b) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- c) not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- d) a school psychologist; a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist. The representative of the school district shall serve as the chairperson of the committee; an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- e) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- f) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years, if specifically requested in writing by the parent of the student, the student or by a member of the committee at least 72 hours prior to the meeting;
- g) other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education; and
- h) if appropriate, the student.

The Committee on Preschool Special Education shall include, but not be limited to:



- a) the parents of the preschool child;
 - b) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
 - c) not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;
 - d) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee;
 - e) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, if specifically requested in writing by the parent of the student or by a member of the committee at least 72 hours prior to the meeting;
 - f) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
 - g) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;
 - h) for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
 - i) a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

15. CPSE/CSE Chair

the appointment of the District's school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

Primary Elementary School - Denise Shimmon, Amy Principato, and Erika Maxwell

Middle School - Lisa Kay

Middle School/CACC - Jennifer Danker-Stiles

High School - Breaca Nellis and Mandy Dedrick-Gerstner

Administrative Team - Christine Paige, Jennifer Marafioti, Rachael Schading, John LaFave, and Stephanie Knapp

Former Administrative Interns - Jeannie Calabrese and Andrea Smith



17. Confirmation of Regular Board Meetings

confirmation of the Board Meetings for the 2018-2019 school year previously approved at their Regular Meeting on May 10, 2018 and reapproved with new dates on June 21, 2018.

July 2, 2018 (<i>reorg</i>)	July 26, 2018	August 23, 2018	September 10, 2018
September 24, 2018	October 15, 2018	October 29, 2018	November 26, 2019
December 10, 2018	January 14, 2019	January 28, 2019	February 11, 2019
February 25, 2019	March 11, 2019	March 25, 2019	April 8, 2019
April 24, 2019	May 6, 2019	May 20, 2019	June 3, 2019
June 17, 2019			

18. Standard Work Day

Be it resolved that the Canandaigua City School District, Location code 70008, hereby establishes an eight (8) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day (Hours/Day)
Coach – Fall Sports	7.5
Coach – Spring Sports	7.5
Coach – Winter Sports	7.5
Co-Curricular Activity	7.5
Family Services Facilitator	7.5
Occupational Therapist	7.5
Physical Therapist	7.5
Prevention Specialist	7.5
Registered Professional Nurse	7.5
Summer Nurse	7.5
Summer Occupational Therapist	7.5
Summer Physical Therapist	7.5
Teacher Aide	6.0

19. ACA Measurement – Coaches and Assistant Coaches

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for assistant coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

- Fall Season: 165 hours
- Winter Season: 206 hours
- Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

20. ACA Measurement – Accompanists

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for accompanists, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

	<u>Rehearsal</u>	<u>Performance</u>	<u>NYSSMA</u>	<u>Estimated Hours*</u>
September	4	0	0	2.33
October	10	0	0	5.83
November	12	5	0	14.50
December	12	6	0	16.00
January	8	0	0	4.67



	<u>Rehearsal</u>	<u>Performance</u>	<u>NYSSMA</u>	<u>Estimated Hours*</u>
February	12	2	0	10.00
March	12	3	20	24.83
April	15	1	20	23.58
May	15	3	0	13.25
June	15	7	0	19.25

**Total estimated hours split amongst at least three different accompanists.*

21. Re-Adopt Board of Education Policies

the re-adoption of Board of Education Policies for the 2018-2019 school year.

22. Code of Conduct

the re-adoption of Code of Conduct for the 2018-2019 school year.

23. Professional Development Plan

the Professional Development Plan for the Canandaigua City School District for the 2018-2019 school year. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

24. AIS/Rtl Plan

the re-adoption of the AIS/Rtl Plan for the 2018-2019.

25. District Safety Plan

the re-adoption of the District Safety Plan for the 2018-2019 school year.

26. District Technology Plan

the adoption of the *Draft* District Technology Plan for the 2018-2019 school year. This will be final approved once it has been approved by the State Education Department.

27. Special Education Plan

The Superintendent recommends that the Board of Education re-adopt the Special Education Plan for the 2018-2019 school year as listed as an attachment and will be filed in the Supplemental Minutes File.

28. Chemical Hygiene Plan

the District Chemical Hygiene Plan for the 2018-2019 school year as listed as an attachment and is filed in the Supplemental Minutes File.

29. Contracts

The OMNI Group Contract

the renewal of the contract with The OMNI Group as the District's Third Party Administrator for the Employee Benefits Program for the 2018-2019 school year.

Health Reimbursement Account (VEBA) and Flexible Spending Account

the renewal of the contract with Benefit Resource Inc. as Third Party Administrator for the Health Reimbursement Fund for the Canandaigua City School District (VEBA) the Flexible Spending Account Contract for 2018-2019 school year.



Finger Lakes Area School Health Plan (FLASHP) Contract

the renewal of the FLASHP Contract for the 2018-2019 school year.

Employee Assistance Program

the contract with ESI Employee Assistance Group for EAP services for the 2018-2019 school year. (*contract approved April 12, 2018*)

F.F. Thompson Health Systems, Inc. - Athletic Trainers

the renewal of contract with F.F. Thompson Health System, Inc. for athletic trainers for the 2016-2019 school years.

F.F. Thompson Health Systems, Inc. - Employee Health Services

the renewal of contract with F.F. Thompson Health System, Inc. for employee health services for the 2018-2021 school years.

Management Advisory Group Business Operations, Inc. – Medicaid Services

the renewal of contract with Management Advisory Group Business Operations, Inc. for Medicaid consultant services the 2018-2019 school year. (*contract approved April 12, 2018*)

Management Advisory Group Business Operations, Inc. – Medicaid Services

the renewal of contract with Management Advisory Group Business Operations, Inc. for STAC services the 2018-2019 school year. (*contract approved April 12, 2018*)

30. 2018-2019 School Lunch Prices

the prices of school lunch for the 2018-2019 school year as follows:

- Student breakfast - \$1.75
- Student lunch K-5 - \$2.60
- Grades 6-12 - \$2.65
- Adult lunch - \$4.10

End of Appointments, Designations and Authorizations

Resolution Authorizing Issuance of Notes and Bonds

Upon a recommendation by the Superintendent, a motion made by Dr. Schneider, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved roll count vote:

The Superintendent recommends the following resolution statement for issuance of notes and bonds.

A RESOLUTION CLARIFYING THE PROCEDURE FOR THE AUTHORIZATION OF THE ISSUANCE OF, AND THE EXECUTION OF, BOND ANTICIPATION NOTES, REVENUE ANTICIPATION NOTES AND TAX ANTICIPATION NOTES, OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK.

BE IT RESOLVED, by the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, as follows:

Section 1. Whenever the President of the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, is absent and/or is unable to exercise any powers or duties heretofore delegated to him or her by this Board of Education pertaining or incidental to the authorization of the issuance of bond anticipation notes, revenue anticipation notes and tax anticipation notes of said School District or renewals thereof, such powers and duties shall be deemed to have been delegated to the Vice-President of said Board of Education who shall have been selected in the manner provided by subdivision 1 of Section 2504 of the Education Law.

Section 2. The School District Clerk is hereby authorized to execute any of the notes described in Section 1 hereof as if he or she were the President or Vice-President of the Board of Education of said School District acting as the chief

fiscal officer of said School District and the signature of the President or the Vice-President of the Board of Education of said School District on any such notes shall not be required.

Section 3. It is hereby determined that the office of the School District Clerk and the office of the Clerk of the School Board (Board of Education), if any, of said School District are one and the same and that henceforth such office shall be known as the office of the School District Clerk and holder of such office shall be known as the School District Clerk and that whenever any law requires action by the “Clerk of the School Board”, the “School Board Clerk” or the “Clerk of the Board of Education” such action shall be performed on behalf of said School District by its School District Clerk.

Section 4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Joe Delforte	Voting Yes
Mr. Bill Patrowicz	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

End of Reorganizational Agenda

Consensus Agenda

(BOARD ACTION)

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AGENDA

Business & District Items

1. Agreements

an agreement with **Jennifer Wick**, Psychological Consultant, at a rate of \$100 per hour for the 2018-2019 school year.

an agreement with **Angela Stockman** of WNY Education Associates for the facilitation of professional learning at a cost of \$9,000 for the 2018-2019 school year.

2. Surplus Books

the request of Mr. Vernon Tenney, Academy Principal, is requesting approval to declare as surplus books the following:

Stats Modeling the World, Bock Velleman De Veaux, Pearson, 2004, 55 textbooks

Title: Earth Science a Study of a Changing Planet, Robert Daley, John Higham, and George Matthias, Allyn and Bacon, 1986, 39 textbooks

3. Administrative Intern

Carol Nicholson to begin her Educational Administrative Internship requirement this summer for approximately 1.5 hours per day. Duties will include:



- Organizing Professional Learning Communities to support various initiatives including progress monitoring, methods of assessments, goal writing, accommodating learning based on State Standards, and developing systems to promote communication between colleagues and parents
- Developing program descriptions of continuum of special education services (8:1:1, 12:1:1, 15:1, ICT)
- Developing relevant and meaningful professional development (in collaboration with Katie McFarland, Director of Professional Development) for aides and special education teachers.

4. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

5. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Christian Ballet	Teacher Aide	Resignation	6/30/2018
Aaron Santiago	Teacher Aide	Resignation	6/30/2018
Patricia Steele	Teacher Aide	Retirement	6/28/2018

B. Leave of Absence

- A. of Taylor Pascuzzi, Teacher Aide at the Academy, for a pregnancy-related disability leave of absence to begin on September 4, 2018 and to end on October 14, 2018.

End of Consensus Agenda

Board Goals

(POSSIBLE BOARD ACTION)

Upon a motion made by Mrs. Birx, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved:

APPROVED: BOARD GOALS

1. Ensure a transparent, inclusive process for the next capital project.
2. Continue to support the superintendent and new board member.
3. Reach out to community members to talk about running for the board.
4. Provide adequate oversight to and participation in the Strategic Planning process.
5. Strengthen board recognition of district and community members.

Conflict of Interest Statement

Each Board member present signed the Conflict of Interest Statement.

Adjournment

The Board of Education approved the adjournment of the Reorganizational meeting at 8:10 p.m. The next Regular meeting will be on July 26, 2018 at the Operations Center at 4:00 p.m.



Canandaigua
City School District
Committed to Excellence

Canandaigua City School District
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District Office, 143 North Pearl Street

Respectfully submitted,

Deborah Sundlov
District Clerk