

**Minutes of the Monday, December 4, 2017
Regular Meeting of the Fremont Union High School District's
Bond and Parcel Tax Citizens' Oversight Committee**

**Location: Monta Vista High School, Room B106
21840 McClellan Road, Cupertino CA 95014**

- 1. Tour of Monta Vista High Construction Projects - Building B new classrooms and modernization, and bridge to Building D**

- 2. Call to Order: The meeting was called to order at 5:30pm by President Sam Zuccaro.**
Flag Salute and Roll Call
Present: Harvey Barnett, Mark Burns, Jerd Ferraiuolo, David Fung, Roberta Hollimon, Susan Hough, Robert Pochowski, Susan Strawbridge, Jack Walker and Sam Zuccaro

Staff Present: Polly Bove, Graham Clark, Aram Darmanian, John Dwyer, Rick Magana, Christine Mallery, and Erik Walukiewicz
Consultant: Ralph Jackson
Auditor: Joyce Peters
FUHSD Board Of Trustees: Roy Rocklin

- 3. Introduction of Guests**
 - 3.1 Zuccaro welcomed FUHSD Board of Trustees Member, Roy Rocklin, and Joyce Peters, auditor from Vavrinek, Trine, Day & Co.

- 4. Adoption of Agenda**
 - 4.1 On motion by Hough and second by Walker, the Agenda was adopted.

- 5. Approval of Minutes**
 - 5.1 On a motion by Walker and second by Strawbridge, the September 11, 2017 COC Minutes were approved.

- 6. Recognitions**
 - 6.1 Discussion of the Committee's Role, Plans, Requirements and Operation

Polly Bove and Roy Rocklin recognized Susan Hough for her Service of Committee Member and thanked her for her years of volunteering. Hough will no longer be on the COC as she is moving out of state.

7. Official Business

7.1 Presentation of Draft Auditor's Report*

Joyce Peters presented the first draft of the Measure K Fund Annual Financial Report and Performance Audit and reported that it was a clean report. Aram Darmanian said that no action is required of the COC in response to the presentation. It will be presented to the Board next Tuesday.

7.2 Discussion of the Committee's Role, Plans, Requirements and Operation

Zuccaro asked for nominations for COC President. Barnett nominated David Fung, and Hollimon seconded the nomination. Ferraiuolo asked that the nominations be closed. David Fung will be President effective the next COC meeting.

There were no volunteers for Secretary. Strawbridge's term will end June 2018. There was discussion of rotating the position.

Roy Rocklin asked if there were different roles on the COC. Aram Darmanian presented the chart showing the categories that must be represented by at least one COC Member: business, senior, taxpayer, parent, and at large.

7.3 Discussion of the Committee's Website Requirements, Design, and Maintenance*

Aram Darmanian reported website activity for the quarter is similar to other quarters except there were hits from Toledo, Montana, and Washington DC.

7.4 Discussion of any other topic related to the Bond Program and COC activities

None

7.5 Discussion of Committee's next report to the public*

The Annual Report was published on March 21st last year. Keeping similar timing, Aram agreed to do the first draft of the report and send it to the Committee Members for review before the next meeting. There will be no Measure B reports in this one. The Parcel Tax report will be on the last page.

8. Bond Program Reports

8.1 Update and Discussion of Bond Program Progress, Status, Plans, and Expenses*

Graham Clark presented the updates on the bond program projects. He noted that there are two purposes to the Bond Measure projects: modernization of aging facilities

and expansion to accommodate enrollment growth.

Monta Vista: The new additional classrooms and modernization in Building B and the bridge to Building D are complete. Modernization includes new LED lights, new ceiling projectors, and HVAC upgrades. Erik Walukiewicz also noted that the fire alarm system has been upgraded. The new system is fully automated. Landscaping and ADA improvements are also complete. Phase two of the gym lobby construction will begin in February 2018.

Fremont: Installation started June 2017 for a new GSS and classroom building, which is targeted for partial occupancy in August 2018. Foundations and underground utilities are underway. The new entrance will be on Fremont Avenue. There will also be a new second quad.

Cupertino: This is the fastest growing high school in the District. The new science and standard classroom building will be ready for occupancy in January 2018 as scheduled. The new drama classroom is open. It has a digital scene projector eliminating the need for physical sets and a tiered audience which fits 100 seats.

Homestead: The auto shop building has been demolished. Auto shop will now be offered at FHS saving \$500K for the District. Foundation has been laid for the Innovation Hub which will replace the auto shop building. It is scheduled to be open December 2018. Portables will be needed for 3 – 4 years. Since there is no room for a cluster of portables, they must be spread out in the campus.

Lynbrook: Occupancy for the field house addition is scheduled for May 2018. The larger project, the new cafeteria, quad and gym lobby, will begin in spring 2018. The smaller project had to be completed first for logistical reasons.

Educational Options: Adult Education has been moved to Vallco. The District Office will be remodeled as part of this project but not with Bond Project monies.

Two of the Big Ten projects are complete and the 3rd is almost complete.

Christine Mallery presented the financials. Rick Magana has replaced Eva Choy, who retired.

There were two proposed budget changes that were presented to the board and approved at their last meeting: the addition of temporary housing at HHS and the addition of temporary housing for Education Options.

Ferraiuolo asked if the temporary housing is leased, and Christine Mallery confirmed that it is.

Fung asked how the public is made aware of the changes in the budget. Aram Darmanian noted that the financials including the current proposed changes are on the website. Christine Mallery offered to bring a list of all the proposed budget changes that have been made since once they are approved, they are no longer highlighted separately. Polly Bove committed to bringing suggestions to the next COC meeting as to how the District can make these changes very clear to the public.

9. Parcel Tax Report

9.1 Update and Discussion of Parcel Tax: Annual Report on the Parcel Tax Revenue and Expenditures*

Christine Mallery presented Parcel Tax Annual Report. Total Parcel Tax Revenues are \$5.1M. One of the specific purposes of the Parcel Tax is to maintain class sizes. Hollimon asked for further explanation of this. Polly Bove explained that the goal of this item is to keep English and Math class sizes to a 20:1 ratio even though there is no longer State funding for it.

10. Communications

There were no comments from the members of the public.

11. Future Agenda Items

Aram Darmanian announced that COC terms for Barnett, Burns and Walker will be renewed at the next District meeting on December 12, 2017. It will start about 6:15pm.

He also asked if there were any issues in accessing the Google docs meeting files, and there were none.

The next COC meeting will be March 5, 2017, at 5pm. Aram will confirm the location, but it will most likely be at Cupertino High School.

12. Adjournment

The meeting was adjourned at 6:37 pm.

Submitted by



Susan Strawbridge, Secretary

*Exhibits