

**Minutes of the Monday, November 28, 2016  
Regular Meeting of the Fremont Union High School District's  
Bond and Parcel Tax Citizens' Oversight Committee**

**Location: Fremont Union High School District Administration Building  
589 W. Fremont Avenue, Sunnyvale CA 94087**

- 1. Call to Order: The meeting was called to order at 5:02pm by President Sam Zuccaro.**  
Flag Salute and Roll Call  
**Present:** Harvey Barnett, Mark Burns, Jerd Ferraiuolo, David Fung, Srikant Gokulnatha, Roberta Hollimon, Susan Hough, Robert Pochowski, Kris Rausch, Darryl Stow, Susan Strawbridge, Jack Walker, and Sam Zuccaro  
**Staff Present:** Polly Bove, Eva Choy, Graham Clark, Aram Darmanian, John Dwyer, Tara Grande, Christine Mallery, and Erik Walukiewicz  
**FUHSD Board  
Of Trustees:** Barbara Nunes  
**Consultants  
to District:** Amber Emery and Ralph Jackson  
**Vavrinek, Trine,  
Day & Co.:** Lenny Danna
- 2. Adoption of Agenda**
  - 2.1 On motion by Barnett and second by Burns, the Agenda was adopted.
  - 2.2 Zuccaro welcomed FUHSD Board of Trustees Member, Barbara Nunes, and Lenny Danna from Vavrinek, Trine, Day & Co. He also welcomed and introduced Kris Rausch, a new COC member, to his first official COC meeting.
- 3. Approval of Minutes**
  - 3.1 On a motion by Stow and second by Burns, the September 12, 2016 COC Minutes were approved.
- 4. Official Business**
  - 4.1 Presentation and Discussion of Draft Auditor's Report\*

Lenny Danna presented drafts of the Measure B and Measure K Annual Financial Report and Performance Audit. He noted that the performance audits are particularly important as this is where it is verified that expenditures are properly aligned with the bond language. Approximately 60 – 70% of the expenditures are tested and evaluated. They are not completely finished with Measure K, but will finish in time to submit to the State by December 15, 2016. Zuccaro asked when the audits will be presented to the

FUHSD Board. Lenny Danna responded that they will present to the Board on December 13, 2016.

4.2 Discussion of the Committee's Role, Plans, Requirements and Operation

No discussion.

4.3 Discussion of the Committee's Website Requirements, Design, and Maintenance

Aram Darmanian noted that although the number of the hits to the website is about the same this quarter as last, there were fewer hits from outside this geographical area this quarter.

4.4 Discussion of any other topic related to the Bond Program and COC activities

Aram Darmanian reported that the December 13<sup>th</sup> study session on the new LLB laws and delivery methods might be changed to December 20<sup>th</sup>. Graham Clark will notify the COC of the date soon. Regardless of the day, the meeting will start at 3pm, and the COC members are welcome to attend.

4.4 Discussion of Committee's next report to the public\*

Aram Darmanian asked the COC if they would like to follow the same process as in past years to produce the COC Annual Report. All COC members were in favor. Aram Darmanian will produce a first draft and COC members will review it. After all COC members have reviewed it, it will be submitted for formal approval at the next COC meeting in late February.

**5. Bond Program Reports**

5.1 Update and Discussion of Bond Program Progress, Status, Plans, and Expenses\*

Graham Clark led the Measure K Bond Program Update.

Amber Emery presented the update on Cupertino High School. Highlights: temporary housing (classrooms) and demolition are complete. Existing solar panels have been stored and will be re-installed on the rooftop of the new building. Construction of 24 classrooms and a science building using pre-manufactured buildings will commence in early 2017. Burns asked if they considered buying new solar panels instead of using the old ones. Erik Walukiewicz replied that the panels are only 8 years old and still have many good years of use left. Additionally, the technology has not changed enough to warrant purchasing new panels.

Graham Clark presented the update on Fremont High School. Highlights: the new GSS

and classroom building construction will start in June 2017. The main entrance to FHS will now be on Fremont Avenue, and an indoor walkway will connect the two main buildings on Fremont Avenue. In response to Stow's question, Graham Clark said the new building will replace the old science wings. Jerd Ferraiuolo asked if there will be less parking due to the new construction. Graham Clark explained that the existing parking lots will be preserved, including the handicap spots.

Amber Emery gave the Homestead High School update report. Highlights: the design for the new "Innovation Hub" at Homestead High School has been approved. The approved design is a 1-story building. The original design proposal for a 2-story building was over budget. Polly Bove noted that there will be the same number of classrooms with the new design as there was with the original one. Barbara Nunes also added that the HHS Staff is very happy with the 1-story design. Construction for the new GSS building has been scheduled.

Ralph Jackson presented updates on Monta Vista High School. Construction has started on the temporary boiler and chiller as well as the Building B Classroom addition. Modernization of the gym will also include seismic upgrades.

Several buildings (58) in the District are on the AB300 DSA List. Many of these will be or have been demolished. Graham Clark explained that as the others are modernized, they will be upgraded to meet earthquake safety standards.

Graham Clark presented the Lynbrook High School update. He noted that the new Café will be designed similar to the one at HHS, allowing use for evening meetings and other events during non-school hours.

Gokulnatha asked if Measure K funds were sufficient for all the proposed projects on the list. Polly Bove replied yes, each project has an allocated budget that is within the total Measure K balance.

Amber Emery reviewed the summer 2016 Projects.

Christine Mallery presented Financial Summary of Measure K. She explained the HHS infrastructure phase I and III budget change items are due to moving some items from phase I to phase III. There is no net budget change with the delay of these items. Zuccaro asked if there were going to be any items related to seismic upgrades at Kings Academy. Graham Clark explained that the rent collected from Kings Academy has covered costs associated with that property in the past. There are currently no plans to use Measure K funds to update that property.

## **6. Parcel Tax Report**

### **6.1 Update and Discussion of Parcel Tax: Annual Report on the Parcel Tax Revenue and**

## Expenditures\*

Christine Mallery presented the Parcel Tax Report which has been approved by the Board. They have received several questions from the community in regard to the Parcel Tax. One example: How does the District advertise to the senior and handicap population that exemptions to the parcel tax are available. (She explained the District has been very proactive in advertising.) In response to Fung's question, she said that there are about 4,000 people who took an exemption from the Parcel Tax. Polly Bove noted that it is a very low Parcel Tax in comparison to neighboring school districts. She and Aram will bring some comparison figures to the next COC meeting. Burns asked about the minimum age to qualify as a senior, and Christine replied 65 years old.

Fung asked how the expenses were reduced to balance the budget. Christine Mallery explained that cuts were made evenly across all the items listed. Zuccaro asked how the budget is checked. Christine Mallery said that auditors look at the ballot language and check that the money is being used in the categories as promised. The COC is not required to "approve" the Parcel Tax Report.

## 7. Communications

There were no comments from the members of the public.

## 8. Future Agenda Items

The next COC meeting will be February 27, 2017, at 5 pm at the Monta Vista High School campus at 21840 McClellan Road, Cupertino. We will meet in the Staff Lounge above the Cafeteria/Kitchen/Classroom Building at the front of campus, tour the building as well as the current construction, and reconvene for the meeting at 5:30pm.

## 9. Adjournment

The meeting was adjourned at 6:15 pm.

Submitted by

A handwritten signature in blue ink, appearing to read 'Susan Strawbridge', with a long horizontal line extending to the right.

Susan Strawbridge  
Secretary

\*Exhibits