

**Minutes of the Monday, September 12, 2016  
Regular Meeting of the Fremont Union High School District's  
Bond and Parcel Tax Citizens' Oversight Committee**

**Location: Fremont Union High School District Administration Building  
589 W. Fremont Avenue, Sunnyvale CA 94087**

- 1. Call to Order: The meeting was called to order at 5:01pm by President Sam Zuccaro.**  
Flag Salute and Roll Call  
**Present:** Harvey Barnett, Mark Burns, David Fung, Srikant Gokulnatha, Roberta Hollimon, Susan Hough, Darryl Stow, Susan Strawbridge, Jack Walker, and Sam Zuccaro  
**Absent:** Jerd Ferraiuolo, Bob Pochowski, Kris Rausch  
**Staff Present:** Polly Bove, Eva Choy, Graham Clark, Aram Darmanian, John Dwyer, Tara Grande, Christine Mallery, Erik Walukiewicz, Rachel Zlotziver  
**FUHSD Board**  
**Of Trustees:** Nancy Newton  
**Consultants**  
**to District:** Ralph Jackson
- 2. Adoption of Agenda**
  - 2.1 On motion by Fung and second by Burns, the Agenda was adopted with the modification of moving introductions to the beginning of the meeting.
  - 2.2 After introductions of everyone present, Aram Darmanian made a few announcements. We have two new COC members: Srikant Gokulnatha and Kris Rausch who could not make the meeting.  
  
Sue Larson retired in August, so Rachel Zlotziver will be taking over her position. Tara Grande will be replacing Brad Metheany.
- 3. Approval of Minutes**
  - 3.1 On a motion by Stow and second by Barnett, the May 2, 2016 COC Minutes were approved.
- 4. Official Business**
  - 4.1 Discussion of the Committee's Role, Plans, Requirements and Operation  
  
Aram Darmanian referenced three documents in the meeting handouts: first, a chart detailing the COC members, their terms on the committee, and the roles they fill on the committee. He noted that all starting & ending terms have been consolidated to two

dates: June 30 and December 31.

Next, there was an updated COC Directory\* and FUHSD Staff list\* which included titles for the staff members. Aram asked for any updates to the COC Directory or the term chart be sent to him.

#### 4.2 Discussion of the Committee's Website Requirements, Design, and Maintenance

Aram Darmanian presented a report on the Website statistics. He pointed out that usually there are more new hits than returning on the website this time of year, which was not the case in this quarter. Sam Zuccaro thanked him for posting the Measure K language on the website.

#### 4.3 Discussion of any other topic related to the Bond Program and COC activities

Hollimon asked if, in addition to the reports on how the Measure K funds will be spent, the Committee could have access to reports on the bond money coming in. Aram Darmanian and Christine Mallery concurred that the vehicle for this would be the audits. Christine Mallery suggested that the COC members could attend the next Measure K audit presentation/study session with the Board, or she could present the final audit at the next COC meeting. Since the next COC meeting will be before the study session, she will present a draft audit at that meeting and then, COC Members may also optionally attend the study session. This was satisfactory to Hollimon and other members of the COC.

### 5. Bond Program Reports

#### 5.1 Update and Discussion of Bond Program Progress, Status, Plans, and Expenses\*

Graham Clark presented an update of the Measure K projects noting that since Measure B is almost completely closed out, the focus is now on Measure K. Approximately 90% of Measure K funds have been budgeted and approved for projects at each high school in the District. Highlights from the Measure K Big Ten Project Update\* were:

Cupertino High School: Construction will begin early 2017 for new science and standard classrooms. Teachers will move to the temporary housing units in mid-October. The District has received a few inquiries as to the increase in traffic in the area and assured residents that there will be no increase in traffic due to the new building. Large trees will be planted along the rear of the building which borders a neighborhood. There have been discussions with all the neighbors along this stretch.

Fremont High School: Construction will start in June 2017 for a new GSS and classroom building and continue for 18 months. Graham Clark noted that the administrative area will be configurable allowing for flexibility for staffing arrangements. FHS will have a

new address as the new school entrance will face Fremont Avenue.

Homestead High School: Construction of a new 2-story “innovation” building to accommodate Art, Business and Auto Shop classes is scheduled to start June 2017. It will replace the existing Auto Shop building. A new GSS building will replace the current Art building moving the HHS administrative offices near the staff parking lot. Visitor parking spaces will be provided near the new GSS building.

Monta Vista High School: Construction is scheduled for October 2016 for new classrooms, a bridge to existing building D and HVAC updates to building B. Also planned are a gym lobby modernization, an amphitheater stage, a dance room, and fire alarm and HVAC upgrades. Barnett asked why the fire alarm and HVAC upgrades of buildings A and C are scheduled last. Erik Walukiewicz explained that the current panels do not have the capacity for the new buildings in addition to the old ones. So the updates will need to occur after the new buildings are in place.

Lynbrook High School: Construction on a field house addition (dance, weight room, etc.) will start in January 2017. Following that will be a cafeteria, quad, and a new GSS building (which will now be in the front of the school). The field house addition is planned to start first as the dance studio is currently in the space designated for the new quad.

Small projects: There are several small projects in the budget including roof replacements at FHS and HHS, completion of the HHS infrastructure project, and a FHS football field light pole alteration. Zuccaro asked if some of these projects might be classified as maintenance and thus, not allowed under bond funding. Christine Mallery replied that since these projects include modernization of facilities, Measure K funding is appropriate.

Ralph Jackson reported that the HHS infrastructure project, which was done mostly with Measure B funds, is almost complete.

Christine Mallery presented the Measure K Financial Update. The report was generated using new software, which was chosen to be consistent with the previous Measure B reports as well as other District reports. She noted that the “Encumbrance” column shows funds they are obligated to pay.

## **6. Parcel Tax Report**

### **6.1 Update and Discussion of Parcel Tax**

There were no updates at this time. A report on the Parcel Tax will be provided to the COC at the next COC meeting in November when the draft audit is complete.

**7. Communications**

There were no comments from the members of the public.

**8. Future Agenda Items**

The next COC meeting will be November 28, 2016, at 5 pm at the Fremont Union High School District Administration Building at 589 West Fremont Avenue, Sunnyvale.

**9. Adjournment**

Nancy Newton expressed her gratitude for the COC members' time and commitment.

The meeting was adjourned at 5:58 pm.

Submitted by

A handwritten signature in blue ink, appearing to read 'Susan Strawbridge', with a long horizontal stroke extending to the right.

Susan Strawbridge  
Secretary

\*Exhibits