



Highline Public Schools Board Action Report

Supports the Strategic Plan

DATE: November 13, 2019

FROM: Dr. Susan Enfield, Superintendent

LEAD STAFF: Chance Gower, CTE Director

For Introduction:11/20/19 For Action:12/6/19

I. TITLE CTE Perkin's Grant

II. WHY BOARD ACTION IS NECESSARY It is an established HPS standard that the Board approve the Perkins grant.

III. BACKGROUND INFORMATION

CTE applies for this grant each year to help staff with professional development and to assist students in testing for their program certificates. It also helps students to attend immersion experiences and internships

IV. RECOMMENDED MOTION

I move that the Highline School Board approve the CTE Perkin's Grant

V. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be (amount and source including fund Example - \$522,000 from general fund Title 1 revenue).

This grant has no fiscal impact on the HSD or the CTE department.

The revenue source for this motion is

Expenditure: One-time Annual

VI. APPLICABLE POLICY(S)

This action is in compliance with the following: OSPI requires Board approval for this grant.

VII. ALTERNATIVES

Narrative giving the alternatives to the recommended action including impact of no board action on this issue.

VIII. COMMUNITY ENGAGEMENT

Community Engagement Required: Yes No

If yes, list community engagement conducted for this issue

IX. POLICY MONITORING PLAN

This new or revised policy will be monitored by the School Board:

Quarterly Semi-Annually Annually Not Applicable

The metrics that will be used to monitor this policy include: _____

X. ATTACHMENTS

Perkins Grant iGrants #274

215 Perkins V One-Year Transition Application

Fiscal Year: 19-20

Milestone: Requested OSPI Approval (Printed 11/13/2019)

District: Highline School District

Organization Code: 17401

ESD: Puget Sound Educational Service District 121

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Grant Timeline and Budget Overview

The Strengthening Career and Technical Education for the 21st Century Act (Public Law 115-224) was signed into law on July 31, 2018 and reauthorized the Carl D. Perkins Career and Technical Education Act of 2006. In accordance with the transition provisions in Section 4 of the Act, the 2019-20 program year will be the transition year between Perkins IV and Perkins V, where the state and eligible school districts will spend the year planning and preparing to fully implement the new Perkins V requirements during the 2020-21 program year.

Purpose: Federal regulations (34 CFR 76.708) require that federal formula grant funds may not be obligated (incur costs) until the latter of the following two dates: (1) July 1 or (2) the date the applicant submits its application to the State in substantially approvable form. Federal regulations further stipulate that reimbursement for obligations is subject to final approval of the application.

Of the funds subawarded as an eligible subrecipient, 20% is available for obligation on July 1, 2019; the remaining amount is available October 1, 2019, pending an updated Grant Award Notice (GAN) from the US Department of Education. All funds expended under this award must be obligated by August 31, 2020

The Office of Superintendent of Public Instruction (OSPI) will review the application and communicate to the district if further action is necessary or if full approval has been issued. The application must be completed and approved prior to the release of funds.

The recipient is required to complete a **Comprehensive Local Needs Assessment (CLNA)** during the 2019-20 school year. This CLNA will be required for allocation of 2020-21 Perkins V funds. Further guidance will be provided by OSPI on the format of the CLNA.

It is important to note that this data-driven approach means that the results from each eligible recipient's CLNA will dictate the types of programs and activities that agencies can implement with Perkins V funds during the 2020-21 program year and in subsequent program years.

OSPI has created a **215 Perkins V One-Year Transition Application Resource Guide** to assist you in completing this application.

Step 1:	Complete the Budget Overview below.
Step 2:	Press the Mark Completed icon on this page.

Budget Overview	
Preliminary Perkins Allocation: \$0	
Object (cite activities in narrative text)	Estimated Cost
Object 0 (Debit Transfer)	
Object 2 (Salaries Certificated)	
Object 3 (Salaries Classified)	
Object 4 (Benefits)	
Object 5 (Supplies Instructional Resources)	\$112,982
Object 7 (Purchased Services)	\$30,000
Object 8 (Travel)	
Object 9 (Capital Outlay)	

Indirects	\$4,632
Total	\$147,614

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Transition Guidance and Assurances

Transition Activities for School Districts during the 2019-20 Program Year

Although Perkins V builds on Perkins IV, there are a number of notable changes in the new Act. Several of these are particularly important for School Districts during the 2019-20 transition year, including:

- Focus on data-driven local planning and spending of Perkins funds by requiring a Comprehensive Local Needs Assessment (CLNA). The initial CLNA must be conducted by local school districts during this transition year.
- Greater emphasis on stakeholder engagement. Perkins V requires significant consultation with a required group of stakeholders, at both the state and local levels, not only while conducting the CLNA but also in development of the local application and in ongoing program planning, implementation, evaluation, and required needs assessment updates.
- Increased focus on serving special populations and on closing gaps in performance and enrollment between these and other student groups, which is why the assessment of the current situation of subpopulations is required in the CLNA. Some new groups have been identified for targeting in Perkins V. Please see [**Resource Guide**](#) for more information.

2019-20: 215 Perkins V One-Year Transition Application: Eligible recipients will:

- Conduct their CLNA. The CLNA does not have to be completed prior to submission of FP 215 Perkins V One-Year Transition plan for 2019-20.
 - Follow the requirements as outlined in Section 134(c), and in OSPI guidance.

- Be prepared to incorporate the results of the CLNA to support CTE size, scope, and quality; budget alignment; and effective program offerings into the 2020-21 Local Application.
- Have the CLNA completed in time to incorporate the results into the development of their 2020-21 Local Application and budget narrative.

School Districts may allocate some of their Perkins V Required Use of Funds (direct costs) for evaluations of Perkins activities in their local application to cover any costs for coordinating and conducting the CLNA such as: staffing, conducting meetings, contractual services, consultants, attending conferences and workshops, etc.

School Districts will not be expected to meet all of the requirements as identified in Perkins V legislation in the local application until the 2020-21 program year.

Assurance Instructions:

1. Review the following requirements by clicking each hyperlink.
2. Click the box certifying the district has read and understood the requirements listed under each section.
3. Complete the Authorized Representatives Signature Block.
4. Sign, date, and print a copy of this assurance section.
5. **ALERT!** A hard copy of the printed, signed, and dated assurance section must be in district files for monitoring/auditing purposes.

Yes Upon written request, will the district consult in a timely and meaningful manner with representatives of nonprofit private schools in the geographic areas served by the eligible recipient? [Section 317(b)(2)]

NOTE: The Office of Superintendent of Public Instruction is required to monitor the performance of career and technical education programs in at least the following areas:

- Student participation in and completion of high-demand programs.

- Students earning dual credit for high school and college.

This district hereby assures compliance with the following requirements under each section:

FEDERAL

- [The Office of Management and Budget \(OMB\) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \(Uniform Guidance\)](#)
- [Education Department General Administrative Regulations \(EDGAR\)](#)
- [Strengthening Career and Technical Education for the 21st Century Act \(Public Law 115-224\)](#)

STATE

- [Washington State Perkins Plan Requirements](#)
- [Washington Administrative Code \(WAC\)](#)
- [Revised Code of Washington \(RCW\)](#)
- [State Administrative and Accounting Manual \(SAAM\)](#)

OSPI

- [Career and Technical Education Program Standards](#)
- [Agency Application Assurances](#)
- [Accounting Manual for Public School Districts in the State of Washington](#)

By accepting these funds and signing below, your district agrees to abide by all federal, state, and agency rules and regulations required of this money.

Authorized Representatives Signature Block	
Superintendent:	Dr. Susan Enfield
Section 504 Coordinator:	Kim Dunn-Hawthorne
Title IX Officer:	Isuzu Nizuma Arambula
General Advisory Chair:	Dale Bright
Board Chair:	Bernie Dorsey
Career and Technical Education Director/Administrator:	Chance Gower
Date: (MM/DD/YY)	10/28/2019

WAIVER REQUEST

ATTENTION: Districts with an allocation of less than \$15,000 who have demonstrated inability to enter into a consortium may be granted a waiver. In order to receive a waiver, districts must meet certain eligibility requirements and demonstrate their ability to provide a program of sufficient size, scope and quality and demonstrate how Perkins V funding will be used to strengthen existing programs.

3.1 Is your district located in a rural, sparsely populated area (335 or fewer students in grades 9-12)?

No

3.2 What effort did the district make to enter into a consortium during the 2018-2019 school year? If no effort was made, please explain why joining a consortium was not a viable option for your district.

3.3 Describe how the district will provide services and activities that are sufficient size, scope, and quality to be effective (this should include a description of existing programs of study, preparatory course offerings, articulations agreements, significant partnerships, etc.):

Receipt of a waiver will be contingent on the following:

- The district's statutory eligibility for a waiver, per responses to the above questions
- The quality of the district's entire Perkins Local Plan

- The district's historical capacity to manage the requirements of the Perkins grant (may include a review of past performance during Consolidated Program Reviews)

3.4a If this application is reflective of a consortium, please identify ALL school districts involved. **If not** a consortium, leave this question blank.

District Name(s)	CTE Director(s)/Administrator(s)	Phone Number	Current Allocation

3.4b Which district will be the fiscal agent for the consortium?

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Final Allocation Amount: \$147,614

Required Uses of the Funds (Section 135)

GENERAL AUTHORITY - Each school district that receives funds under this part shall use such funds to develop, coordinate, implement, or improve career and technical education programs to meet the

needs identified in the CLNA described in section 134(c).

REQUIREMENTS FOR USES OF FUNDS - Funds made available to school districts under this part shall be used to support career and technical education programs that are of sufficient size, scope, and quality to be effective.

Districts not using Perkins dollars under this section can list 0\$ in the amount box but must provide a narrative addressing how the district will fulfill this requirement.

4.1 The district will provide career exploration and career development activities through an organized, systematic framework designed to aid students, before enrolling and while participating in a CTE program, in making informed plans and decisions about future education, career opportunities, and programs of study. ([Resource Guide](#), Section 135 (b)(1)(A-F))

Please describe how the district will meet the requirement:

The District will be developing grades 9- 12 a seminar course that will provide students college and career activities that will complement not only Highlines advisory but the established CTE programs. A percentage of the Perkins funds are used to subscribe to Naviance in all of the CTE middle and high schools in the district, which will allow CTE teachers and College and Career access specialist to understand students' career aspirations and help them plan for rigorous course-work before they graduate. The course planning tool with Naviance assists students in understanding the courses they need take to graduate and move on to the next level. The use of the College Majors section of Naviance and linking it to the students high school course work helps them to see the connection.

The district is working with school sites and program areas to develop a focused career pathway for all CTE students to include a sequence of courses that culminates in a "college/career like" experience of AP, IB, Running Start, Dual Credit (Tech Prep), or a strong apprenticeship-like course aligned with a students program of study.

Please specify the amount of Perkins funds to be used. Amount: \$21,620

4.2 The district will provide professional development for teachers, faculty, school leaders, administrators, specialized instructional support personnel, career guidance and academic counselors, or paraprofessionals. Examples of PD may include the integrations of academic and CTE standards, ensuring labor market information is used to inform programs and guide students, providing teachers the opportunity to advance knowledge, skills, and understanding of all aspects of an industry, and other topics as identified in section 2.(A-I) ([Resource Guide](#), Section 135 (b)(2)(A-I))

Please describe how the district will meet the requirement:

Highline School District has a comprehensive professional development program that supports CTE Teachers and staff in obtaining professional development at both the district, state, and national level. CTE teachers meet bimonthly for professional development to integrate core academic standards into their curriculum, devise assessments based on the academic and industry standards that measure student growth, develop work-integrated experiences for their students, and further expand the rigor and relevance in their curriculum. Career guidance, academic counselor, paraprofessionals and CTE instructors attend yearly training based on college and career readiness activities.

CTE teachers and support staff are supported in professional growth through participation in

opportunities to attend professional conferences such as: WA-ACTE, CTE Area Groups, Applied Math training, ACTE, Project Lead the Way training, Code.org training, various STEM professional development and any other related activities to career and technical education etc. This will provide teachers, faculty, school leaders, administrators, specialized instructional support personnel, career guidance and academic counselors, or paraprofessionals, as appropriate, with opportunities to advance knowledge, skills, and understanding of all aspects of an industry, including the latest workplace equipment, technologies, standards, and credentials. As well as to provide training to appropriate accommodations for individuals with disabilities, and students with disabilities who are provided accommodations under the Rehabilitation Act of 1973 (29 U.S.C. 701 et seq.) or the Individuals with Disabilities Education Act;

Please specify the amount of Perkins funds to be used. Amount: \$30,000

4.3 The district will provide within career and technical education the skills necessary to pursue careers in high-skill, high-wage, or in-demand industry sectors or occupations.

Please describe how the district will meet the requirement:

Each high school or small school site has a College and Career Specialist to provide support for career guidance and academic counseling, as well as a strong advisory program, and counselors who support career exploration and planning. Through classroom presentations, speakers, field trips, and the use of Naviance, these adults will assist students in decision making regarding post-secondary training options and preparation for high skill, high wage, and high demand jobs. The goal is for students to gain an understanding of the industry as a whole and the many roles an individual can play.

We plan to continue investing heavily in growing our advisory boards. Last year we did a major outreach to our business and industry community building a strong network of professionals who are committed to providing expertise and assistance to our students and programs through serving on advisory boards, providing advice on curriculum and equipment, conducting classroom presentations, hosting job shadows, and internships. Through coordinating with our professional career partners, and the assistance of our work based / worksite learning manager, we have set the goal of providing all our students with a real-world work experience before they graduate.

We continue to support CTSOs at all of our campuses and ensure those organizations are funded to meet regularly and take field trips to relevant businesses and community experiences. We will also promote the work of career specialists and work-based learning coordinators in order to encourage more teachers, counselors, and administrators to support the roles of finding industry connections for students.

Please specify the amount of Perkins funds to be used. Amount: \$80,000

4.4 The district will support the integration of academic skills into career and technical education programs and programs of study to support CTE students at the secondary school level in meeting state academic standards. ([Resource Guide](#), Section 135 (b)(4)(A-B))

Please describe how the district will meet the requirement:

Highline School District has an approved course framework for every career and technical education course offering. These courses are approved by OSPI and shall contain components and assessments aligned to performance assessments and leadership alignment. Every unit and

industry standards / or competencies will be aligned to, where appropriate, to the Washington State Learning Standards. These academic learning standards are Arts, Computer Science, Educational Tech, English Language Arts, Environment & Sustainability, Financial Education, Mathematics, Science and Social Studies. This will also include 21st Century Skills.

Please specify the amount of Perkins funds to be used. Amount: \$5,994

4.5 The district will plan and carry out elements that support the implementation of career and technical education programs and programs of study and that result in increasing student achievement of the local levels of performance established under section 113. (Items are identified in section 135 (b)(5)(A-T). ([Resource Guide](#), Section 135 (b)(5)(A-T))

Please describe how the district will meet the requirement:

As students develop their High School & Beyond plan, they will work with Counselors and the College and Career specialists. A percentage (Enrollment of CTE students / total 7-12 enrollment) of the Perkins funds are used to subscribe to Naviance in all of the CTE middle and high schools in the district, which will allow advisors to understand students' career aspirations and help them plan for rigorous course-work before they graduate. The course planning tool with Naviance assists students in understanding the courses they need take to graduate and move on to the next level. The use of the College Majors section of Naviance and linking it to the students high school course work helps them to see the connection.

The district is working with school sites and program areas to develop a focused career pathway for all CTE students to include a sequence of courses that culminates in a "college/career like" experience of AP, IB, Running Start, Dual Credit (Tech Prep), or a strong apprenticeship-like course aligned with a student's program of study

Please specify the amount of Perkins funds to be used. Amount: \$5,000

4.6 The district will develop and implement evaluations of the activities carried out with funds under this part, including evaluations necessary to complete the comprehensive needs assessment required under [Resource Guide](#), Section 134(c) and Section 113(b)(4)(B).

Please describe how the district will meet the requirement:

Highline school district will continue to evaluate programs in collaboration with our Highline CTE advisory. This evaluation will be combined with the local needs assessments 4 focus elements; Improving Equity and Access; Evaluation of Student Performance; Evaluation of CTE Programs; Alignment including Size, Scope & Quality; Implementation of Programs and CTE Program of Study.

Please specify the amount of Perkins funds to be used. Amount: \$5,000

Please see the [**Resource Guide**](#) for additional guidance regarding the CLNA.

For Partnerships Conducting a CLNA

School Districts can opt to complete an individual CLNA or partner with one or more local educational agencies (secondary and/or postsecondary) to conduct the CLNA. Keep in mind, however, that most data must be collected on each individual school district's programs to meet the Perkins V requirements for the CLNA.

For those opting to complete the CLNA in partnership with one or more other agencies, below is guidance for responding to Questions 5.1 – 5.4.

- **Question 5.1:** The partnership can have one Leadership Team, but all local education agencies involved in the partnership must be represented and this representative identified in the response to this question. How this team will work together through the partnership will also need to be discussed.
- **Question 5.2:** Since the partnership will address regional and local needs together, the response to this question could be the same for each school district in the partnership.
- **Question 5.3:** Partnerships may work together to meet the stakeholder representation requirements. In the description of how stakeholders will be identified, discuss how selection will include stakeholders from each participating school district's local area.
- **Question 5.4:** Districts within the partnership may pool funds to meet the CLNA requirements for all participating agencies. For Question 4, please describe all resources that will be used to conduct the multi-agency CLNA.

For each question in the section below, school districts **MUST** provide a written response.

A new requirement of Perkins V is for each school district to conduct a Comprehensive Local Needs Assessment (CLNA) to guide the development of activities and programs to meet Perkins V requirements. During the 2019-20 transition year, school districts will conduct their CLNA.

Please provide the following information on how your agency will prepare to conduct the CLNA.

5.1 Describe who in the district will be on the leadership team to oversee the required CLNA process, and their roles and responsibilities.

Highline CTE Director, CTE Teachers, CTE advisory committees, Highline Community College, South Seattle Community College, South King County School Districts CTE program Administrators and Skills Center Directors KC-CTA, Regional Workforce Development Council, Seattle South Sound Chamber of Commerce, WorkSource Seattle-King County, Regional

Apprenticeship programs, Business and Industry employers and our local Native Education Program Manager. The role of this group is to develop accessible data for all agencies represented to provide input to the implementation of equal access to high-quality career and technical education courses and programs of study for all student's.

5.2 Describe how the district, while conducting the CLNA, will take into consideration local economic and education needs, including, where appropriate, in-demand industry sectors and occupations. (Demand data, advisory council, etc.)

The CLNA leadership team will develop a comprehensive accessible shared data system to analyze the local economic and education needs including, where appropriate, in-demand industry sectors and occupations. Utilizing but not limited to data sets from business and industry partners, educational partners, apprenticeships, economic, workforce, special populations, underrepresented agencies and armed services.

5.3 Describe how the district will identify and involve representatives from the following required groups of stakeholders in the CLNA process. Describe who will be involved, representing each of the advisory areas.

- CTE/Education stakeholders
- Business/industry stakeholders
- Parents/students
- Special populations stakeholders
- Other stakeholders ([Resource Guide](#), Section 134(d))

CTE/Education stakeholders:

Highline CTE Director- CTE Administrator

Highline CTE Teachers- Secondary CTE Educator

Students- Current and past CTE Students

College and Career Access specialist- Secondary Advising Professionals

Business/industry stakeholders:

CTE Advisory members- Regional Business and Industry Representative

Workforce Development Council- Workforce Development Area Representative.

Worksource-Workforce Development Area Representative.

Seattle South Sound Chamber of Commerce- Economic Development

Apprenticeships- Workforce Development

Parents/students:

Highline PTSA- Parent council

Career and Technical Student Organization- Student CTE Leadership

Highline CTE Parents- Parent

Special populations stakeholders-

Highline Special Education Secondary Director- Rep. of Special Populations

Highline English Language Learners- Secondary Instructional Support

Para Educators- Secondary Instructional Support

Other stakeholders:

Native Education Program Manager- Rep. of Tribal Organizations.
Highline Community College Rep.- Postsecondary Administrator
South Seattle Community College Rep.- Postsecondary Administrator
Renton Technical- Postsecondary Administrator
Green River College- Postsecondary Administrator
High School Counselor- Secondary Counselor
High School Principal- Secondary Administrator

5.4 Describe what fiscal resources will be needed to effectively conduct the CLNA. Possible resources needed may include, but are not limited to, outside consultants, additional staff, travel expenditures, and funds needed to conduct meetings.

Please specify the amount of Perkins funds to be used. \$30,000

The resources needed to effectively conduct the CLNA will be, expenditures to staff outside consultants, staffing stipends and staffing FTE allocation, travel expenses for professional development, conferences and meetings, facility usages fees. Purchase of Equipment, supplies, software and subscription licenses.

The Act spells out the areas for school districts to assess during the CLNA, reflecting areas emphasized in the new law. Perkins V requires assessment of each of the following while conducting the CLNA, Section 134(c)).

5.5 Describe the School Districts proposed timeline to inform the CLNA process and required information to inform the 20-21 Perkins application.

The CLNA leadership and stakeholders teams will collaborate on defining the data that is need to be collected by first quarter pending the release of the Perkins V CLNA Washington Template from the Community and Technical Colleges Washington State Board, Washington Superintendent of Public Instruction and the Washington State Training & Education Coordinating Board.

The leadership team by second quarter will establish a draft data sets to be reviewed by the team for third quarter. The data sets shall be revised and edited and completed by third quarter. The final data sharing to be viewed to all stakeholders by the end of 4th quarter.

5.6 Describe how the district will use the results of the CLNA to inform the specific CTE programs and activities to be funded ([Resource Guide](#), Section 134(2.a)).

The collected data will identify occupations where new program offerings may be needed to be funded or not funded in our region, particularly those that are high demand, high growth and high wage. This will also help identify those areas which are under represented occupations that have not been well surveyed in the data collections this could represent self-employment, emerging new occupations, the arts and agriculture as an example. This data will also help in identifying occupations without strong labor market demand or wages for which we may currently be offering as programs this may be identified as low wage, low or negative year to year openings, low growth annually / multi-year. A review of this list may lead to the funding

consideration whether this program offering should be phased out or not offered as a CTE course.

The results of the CLNA will be used to prepare the local application and budget beginning with the 2020-21 school year.

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Five year District Wide Plan

Please identify the program areas in which you are offering courses:

- Agricultural Education
- Business & Marketing
- Family and Consumer Sciences Education
- Health Science Education
- Science, Technology, Engineering & Mathematics (STEM)
- Skilled & Technical Sciences

The strategic or District Wide Plan for Career and Technical Education is created using the annual Individual Program Evaluations, Individual Program Goals, and recommendations from the General Advisory Committee (GAC).

Please upload your Five Year District Wide Plan for CTE

- I certify that the District Wide Plan for CTE was developed in coordination with and approved by the General Advisory Committee.
- I certify that the District Wide Plan for CTE has school-board approval.

UPLOAD COMPLETED FILE ON OR BEFORE DUE DATE

File names may **NOT** include symbols (e.g., #).

Uploaded Files	Uploaded By	Uploaded At
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Programs of Study / CTE Dual Credit

New federal definition of a Program of Study: The term "Program of Study" means a coordinated, non-duplicative sequence of academic and technical content at the secondary and postsecondary level that:

- A. Incorporates challenging state academic standards including those adopted by a state under section 1111(b)(1) of the Elementary and Secondary Education Act of 1965;
- B. Addresses both academic and technical knowledge and skills including employability skills;
- C. Is aligned with the needs of industries in the economy of the state, region, tribal community or local area;
- D. Progresses in specificity (beginning with all aspects of an industry or career cluster and leading to a more occupation-specific instruction);
- E. Has multiple entry and exit points that incorporate credentialing; and
- F. Culminates in the attainment of a recognized postsecondary credential.

Programs of Study

The following are minimum criteria for program of study assurances:

- The secondary CTE, academic, and appropriate elective courses are included, as well as the state and local graduation requirements.

- The secondary Program of Study includes leadership standards, through 21st Century skills.
- The Program of Study includes coherent and rigorous coursework in a non-duplicative sequence of courses from secondary to postsecondary.
- Completion of the secondary Program of Study prepares students for entry into the postsecondary opportunities (military, employment, apprenticeship, certificate and/or degree programs).
- Program of Study courses include appropriate state standards and/or industry skills standards.
- Program of Study leads to an industry recognized credential; academic certificate or degree; or employment.

7.1 Describe how the district will promote career and technical education programs of study to students, and inform parents as appropriate, when planning future coursework.

The Highline CTE Program, in collaboration with industry and college partners, will establish a program of study to provide a detailed guide for students and their parents/guardians with a clear understanding of the established six course pathways. These pathways to Agriculture Food & Natural Resources, STEM, Health Sciences, Family & Consumer Sciences, Skilled & Technical Services, and Business & Marketing are designed to connect CTE classes to a registered apprenticeship, industry certifications and two- and four-year college and military.

7.2 Describe how the district will expand programs of study and strengthen articulations with local post-secondary institutions.

The Highline CTE program, in collaboration with Renton Tech, Green River College and Highline College, has developed articulation agreements to enable HPS students to receive high school and college credit through CTE programs offered in HPS. In developing further connections with additional universities, colleges, technical and trade schools through the Puget Sound Dual Credit Careers Connection, WDC and Career and trade partners will expand class offerings in a secondary school to HPS students.

List a Minimum of One Program of Study

Press the "NEW" button to complete information for each NEW record.

To avoid losing data, press the "SAVE" button after completion of each NEW

record before pressing the "NEW" button again. Allow SAVE to complete before pressing the "NEW" button again.

Please identify your current program of study:

Career Cluster: Marketing

Pathway: Business Management and Administration

[Link To Pathways](#)

In the list below, check the appropriate box(es) and identify the name of the institution(s):

<input checked="" type="checkbox"/> 4-year Institution	University of Washington
<input checked="" type="checkbox"/> Community College	Highline College
<input type="checkbox"/> Technical School	
<input type="checkbox"/> Apprenticeship	

Does this program of study lead to any state or nationally recognized certification? Yes

If yes, please identify certification name. Small Business/Entrepreneurship Certificate

Please identify the current high school building code where this program of study is offered: [Bldg. Codes \(CO/DIST/BLDG\)](#)

High
School
Bldg. Code
174013483

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

CTE Dual Credit

Please upload a signed copy of all current CTE Dual Credit Articulation Agreements. Career and Technical Education (CTE) Dual Credit, formerly known as Tech Prep, provides career pathways for

high school students. CTE Dual Credit classes are taught at the high school or skills center and integrate academics with technical skills to help prepare students for advanced education and careers related to professional-technical occupations. All CTE Dual Credit courses offer high school and college credit for successfully completing the same class.

Valid CTE Dual Credit Articulation Agreements must have the following:

- Current Memorandum of Agreement (MOA) that outlines agreed process
- Current Articulation Agreement – must include:
 - Name of secondary/post-secondary institutions
 - Name of secondary/post-secondary course(s)
 - Credits offered
 - All authorizing signatures

UPLOAD COMPLETED FILE ON OR BEFORE DUE DATE

File names may **NOT** include symbols (e.g., #).

Uploaded Files	Uploaded By	Uploaded At
Highline College Articulation Agreement 2018-2021.pdf	LORRI HEALY	10/21/2019 9:45 AM

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INSTRUCTOR DATA

NOTE: This information is for the Office of Superintendent of Public Instruction (OSPI) Career and Technical Education purposes only. Names and emails will not be shared with anyone outside of OSPI

without permission from individual instructors. This will assist OSPI with communication, professional planning and trainings.

8.1 How many teachers in your district are teaching CTE courses? (Headcount not FTE) 51

Press the "NEW" button to complete each NEW record.

To avoid losing data, press the "SAVE" button after completion of each NEW record. Allow SAVE to complete *before* pressing the "NEW" button again.

First Name	Last Name
Dona	Bien-Aime

Email: dona.bienaimed@highlineschools.org

Certification #: 538955F	Certification Type: Conditional
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Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Michael	Gudor

Email: michael.gudor@highlineschools.org

Certification #: 398775G

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Robin	Ferguson
Email: robin.ferguson@highlineschools.org	

Certification #: 420854B

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Nikhil	Joshi
Email: nikhil.joshi@highlineschools.org	

Certification #: 443371J	Certification Type: Conditional
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Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Michelle	Juarez
Email: michelle.juarez@highlineschools.org	

Certification #: 368609D	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Brandyn	Mannion

Email: brandyn.mannion@highlineschools.org

Certification #: 532599H	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Scott	McComb

Email: scott.mccomb@highlineschools.org

Certification #: 428189E	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Renee	O
Email: renee.olsen@highlineschools.org	

Certification #: 461733H	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Karen	Wilson
Email: karen.wilson@highlineschools.org	

Certification #: 376927J

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Gwen	Lennox

Email: gwen.lennox@highlineschools.org

Certification #: 509152E

Certification Type: Probationary

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Johnny	Booker
Email: johnny.booker@highlineschools.org	

Certification #: 453711D	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Sarah	Cliff-Robertson
Email: sarah.cliffrobertson@highlineschools.org	

Certification #: 464470D	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Erik	Heineman

Email: erik.heineman@highlineschools.org

Certification #: 436500C	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Paul	Lee

Email: paul.lee@highlineschools.org

Certification #: 451132E	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Marie	McAllister
Email: marie.mcallister@highlineschools.org	

Certification #: 506910R	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Daniel	Matthias
Email: daniel.matthias@highlineschools.org	

Certification #: 326339R

Certification Type: Select

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Amanda	Schmidt

Email: amanda.schmidt@highlineschools.org

Certification #: 333708F

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Traci	Washington
Email: traci.washington@highlineschools.org	

Certification #: 381149D	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Erin	Carlton
Email: erin.carlton@highlineschools.org	

Certification #: 443977D	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Darrell	Chase
Email: darrell.chase@highlineschools.org	

Certification #: 305883A	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Avery	LaVair
Email: avery.lavair@highlineschools.org	

Certification #: 536089F	Certification Type: Probationary
---------------------------------	---

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Lovenia	Smith
Email: lovenia.smith@highlineschools.org	

Certification #: 307618R	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Marya	Stanfield
Email: marya.stanfield@highlineschools.org	

Certification #: 446104B

Certification Type: Probationary

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Amanda	Umberger

Email: amanda.umberger@highlineschools.org

Certification #: 552623A

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Trina	Cooper
Email: trina.cooper@highlineschools.org	

Certification #: 552005A	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Joseph (Kepa)	Cummings
Email: kepa.cummings@highlineschools.org	

Certification #: 532716H	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Lucille	DeWitt

Email: lucille.dewitt@highlineschools.org

Certification #: 509318B	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
AiliDee	Edgmon

Email: ailidee.edgmon@highlineschools.org

Certification #: 351522H	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Stacey	Fry
Email: stacey.fry@highlineschools.org	

Certification #: 273980C	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Thomas	Oldfather
Email: thomas.oldfather@highlineschools.org	

Certification #: 430144F

Certification Type: Initial

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Stephanie	Savino

Email: stephanie.savino@highlineschools.org

Certification #: 445430B

Certification Type: Continuing

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Michael	Yousofian
Email: michael.yousofian@highlineschools.org	

Certification #: 393936J	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Cynthia	Akana
Email: cindy.akana@highlineschools.org	

Certification #: 535294C	Certification Type: Select
---------------------------------	-----------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Michaela	Reynolds Lopez
Email: michaela.reynolds@highlineschools.org	

Certification #: 530749A	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Michael	Stein-Ross
Email: michael.steinross@highlineschools.org	

Certification #: 480665R	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Lawrence	Hoff
Email: lawrence.hoff@highlineschools.org	

Certification #: 367272B	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Joanie	Bishop
Email: joanie.bishop@highlineschools.org	

Certification #: 361581B

Certification Type: Continuing

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Annaleise	Mora

Email: anna.mora@highlineschools.org

Certification #: 501015B

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Nancy	Pappas Barnhart
Email: nancy.pappas@highlineschools.org	

Certification #: 466721H	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Colleen	Pfeilschiefter
Email: colleen.pfeilschiefter@highlineschools.org	

Certification #: 533006C	Certification Type: Probationary
---------------------------------	---

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Matthew	Setter
Email: matthew.setter@highlineschools.org	

Certification #: 512981B	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Alana	Vinther
Email: alana.vinther@highlineschools.org	

Certification #: 322938B	Certification Type: Continuing
---------------------------------	---------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Nathan	Lommen
Email: nathan.lommen@highlineschools.org	

Certification #: 497553H	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Enrique	Mora
Email: enrique.mora@highlineschools.org	

Certification #: 501019D

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
David	Dooley

Email: david.dooley@highlineschools.org

Certification #: 549516C

Certification Type: Conditional

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Elizabeth	Nelson
Email: elizabeth.nelson@highlineschools.org	

Certification #: 533304B	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
George	Wheeler
Email: george.wheeler@highlineschools.org	

Certification #: 319660G	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Sandra	Gady
Email: sandy.gady@highlineschools.org	

Certification #: 315397J	Certification Type: Initial
---------------------------------	------------------------------------

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Joanna	Rodriguez
Email: joanna.rodriguez@highlineschools.org	

Certification #: 536805E	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Raquel	Sandoval Gonzalez
Email: raquel.sandovalgonzalez@highlineschools.org	

Certification #: 542882F	Certification Type: Conditional
---------------------------------	--

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

First Name	Last Name
Chance	Gower
Email: chance.gower@highlineschools.org	

Certification #: 380925H

Certification Type: Continuing

Check program areas that the instructor is teaching under.

- Agricultural Education
- Skilled & Technical Sciences
- Business & Marketing Education
- Family & Consumer Sciences
- STEM
- Health Sciences

REMEMBER: Allow **SAVE** to complete before pressing the **NEW** button again.

Page 9

Perkins Reserve Special Projects(PRCSR)

NOTE: Perkins Reserve Special Projects (PRCSR) funds must be obligated to the budget categories that align with the intent of the grant. Permissible use of funds varies per PRCSR Grant Award.

Districts may receive multiple Perkins Reserve Special Project (PRCSR) awards. Please click 'New' to create a separate record for each **new** PRCSR your district has received.

Name of PRCSR:

Name of OSPI Program Supervisor administering PRCSR:

Please provide a description of the PRCSR:

Please provide a description how this PRCSR aligns with ongoing district efforts to strengthen CTE programs, and the value to the district of being able to participate in the PRCSR:

Proposed Budget - Perkins Reserve						
	Perkins Reserve	Perkins Basic	State Enhanced CTE	Match/ In-Kind (optional)	Total	
Travel						\$0
<i>Narrative:</i>						
Supplies/ Instructional Materials						\$0
<i>Narrative:</i>						
Technology/ Equipment						\$0
<i>Narrative:</i>						
Purchased Services						\$0
<i>Narrative:</i>						
Classified/ Certificated Staff Salary/ Benefits						\$0
<i>Narrative:</i>						
Perkins Reserve Total			\$0		Total	\$0

Press the "NEW" button to complete information for each NEW record.

To avoid losing data, press the "SAVE" button after completion of each NEW record *before* pressing the "NEW" button again. Allow SAVE to complete before pressing the "NEW" button again.
