

MINUTES

COMMITTEE MEMBERS PRESENT: Chairman James Stirling, Mr. John Belfonti, Ms. Pat Cardozo, Mr. Matt Giglietti, Mr. John Grabowski and Mr. Joseph Nuzzo (arrived 6:00 pm).

COMMITTEE MEMBERS ABSENT: None.

Staff members present: Dr. Charles Dumais, Ms. Theresa Lumas, Mr. Scott Cleary, Mr. Ernie Goodwin, Dr. E. Marie McPadden, Ms. Mary Raiola, and Mr. Jim Saisa.

Also present: Board members: Ms. Sue Cohen, Mr. Tom Hurley, and Ms. Sheila McCreven; Mr. Mike Goss from Fiduciary Investment Advisors; other members of the public.

A meeting of the Finance Committee of the Amity Regional Board of Education (BOE) was held on Monday, May 08, 2017 at 5:30 pm in the presentation room at the Amity District Offices.

1. **Call to Order:** The meeting was called to order by Mr. Stirling at 5:30 pm.

2. **Discussion and possible action on minutes.**

A. **Finance Committee Meeting - April 17, 2017**

Mr. Stirling noted that the minutes were not included in the packet and therefore could not be voted on for approval. This will be done at the June meeting.

3. **Public Comment** - None

4. **First quarter 2017 Executive Summary Review of Amity Pension Fund, Sick and Severance Account and Other Post-Employment Benefits (OPEB)Trust (enclosure)**

Mr. Mike Goss from Fiduciary Investment Advisors (FIA) highlighted items on the enclosed summary regarding the performance of the funds in the Amity Pension Fund, Sick and Severance Account and OPEB Trust.

5. **Discussion and possible action on the Healthy Food Certification Statement for July 01, 2017 through June 30, 2018.**

There was some discussion and comments regarding the programs, the reimbursements and whether or not Amity would benefit more by remaining in the program or opting out. Ms. Lumas recommended that Amity stay in the program.

Motion by Ms. Cardozo, second by Mr. Giglietti to recommend to the Amity BOE that Amity Regional School District No. 5 will certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will meet said standards during the period of July 01, 2017 through June 20, 2018.

Vote in favor, 4-0

Motion carried

Motion by Mr. Giglietti, second by Ms. Cardozo to recommend to the Amity BOE that Amity Regional School District No. 5 will exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Some questions and discussion followed.

Vote in favor, 4-0

Motion carried

6. Discussion and possible action on the tuition rate for 2018-2019

Motion by Mr. Giglietti, second by Mr. Belfonti to recommend that the Amity Board of Education approves the non-resident tuition rate for the 2017-2018 school year at \$17,692.

Short discussion and questions followed, answered by Ms. Lumas and Dr. Dumais.

Vote in favor, 4-0

Motion carried

7. Discussion and possible action on contracts of \$35,000 or more

Ms. Lumas' memo to Dr. Dumais of May 02, 2017 with the details of these ten contracts was read, discussed, and referenced by the Committee.

A. Snow removal, ice control and sanding services

Motion by Mr. Giglietti, second by Mr. Grabowski to recommend awarding the snow removal, ice control and sanding services to Denny Landscaping, Ltd. Of Orange, Connecticut, for July 02, 107 to June 30, 2018.

Vote in favor, 4-0

Motion carried

B. District chiller maintenance contract

Motion by Mr. Giglietti, second by Mr. Grabowski to recommend awarding the district chiller maintenance contract to Trane Building Services (local Trane office in Rocky Hill, Connecticut) for the first year of a three-year contract commencing June 2017, through May 2018, for \$13,110. The total of the three-year contract is \$40,524. This is the current year pricing that is being first year of the contract. This is a sole source vendor for the District's Trane equipment, and thereby, the sealed bid requirements are not required. The Board reserves the right to cancel the contract if Trane Building Services fails to perform in a satisfactory manner.

Vote in favor, 4-0

Motion carried

C. Siemens building controls

Motion by Mr. Belfonti, second by Mr. Giglietti to recommending awarding the building controls contract to Siemens Industry, Inc. for the first fiscal year of a three-year contract at the price of \$25,528.00 The Board reserves the right to cancel the contract if Siemens Industry, Inc. fails to perform in a satisfactory manner.

Discussion followed; questions were answered by Mr. Saisa.

Vote in favor, 4-0

Motion carried

D. Septic systems and grease pit services

Motion by Mr. Giglietti, second by Mr. Grabowski to recommend awarding the septic systems and great pit services to Country Septic Service of North Haven, Connecticut for the second year of a three-year contract at the bid price of \$11,840.00.

Discussion followed; questions were answered by Ms. Lumas.

Vote in favor, 4-0

Motion carried

E. Site-based ground maintenance program

Motion by Mr. Giglietti, second by Mr. Belfonti, to recommend awarding the site-based grounds maintenance program for July 01, 2017 to June 20, 2018 to Sports Turf of Connecticut of Orange, Connecticut, at the bid price of \$218,000 for the second year of a three-year contract. The Board reserves the right to cancel the contract if Sports Turf of Connecticut of Orange, Connecticut fails to perform in a satisfactory manner.

Vote in favor, 4-0

Motion carried

F. Trash and recycling removal services

Motion by Ms. Cardozo, second by Mr. Grabowski, to recommend awarding the trash and recycling removal service to All American Waste LLC of New Haven, Connecticut for the third year of a three-year contract at the bid price of \$115,844.94, not including extra charges for additional pick-ups. The annual payment will be \$38,614.98, not including extra charges for additional pick-ups. The Board reserves the right to cancel the contract if All American Waste of New Haven, Connecticut fails to perform in a satisfactory manner.

A short discussion followed.

Vote in favor, 4-0

Motion carried

G. Athletic training contract

Motion by Mr. Belfonti, second by Mr. Giglietti, to recommend authorizing the Director of Finance and Administration to award the contract for all of the services of a certified athletic trainer to Rehabilitation Associates, Inc., of Fairfield, Connecticut for the 2017-2018 academic year at the annual fee of \$59,091. The Board waives bidding this contracted service. The Board reserves the right to cancel the contract if Rehabilitation Associates, Inc., of Fairfield, Connecticut fails to perform in a satisfactory manner.

Discussion followed, with questions answered by Mr. Goodwin and Ms. Lumas.

Vote in favor, 5-0

Motion carried

H. Workers' Compensation, liability, automotive, and property insurances

Motion by Mr. Giglietti, second by Mr. Belfonti to recommend awarding the workers' compensation insurance for July 01, 2017 to June 30, 2018 to Connecticut Interlocal Risk Management Agency (CIRMA) of New Haven, Connecticut, at a maximum rate increase of 6.0% plus the payroll audit; award the liability, automobile and property insurance for July 01, 2017 to June 30, 2018, to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut, at a maximum rate increase of 6.0% plus any additional exposure changes.

Discussion followed; questions were answered by Ms. Lumas.

Vote in favor, 5-0

Motion carried

I. Health and welfare benefits consultant for medical and dental insurance.

Motion by Mr. Nuzzo, second by Mr. Giglietti to recommend awarding the health and welfare benefits consultant to USI Insurance Services, LLC, in Meriden, Connecticut, at a the bid price of \$29,000 for July 01, 2017 to June 30, 2018. The Board reserves the right to cancel the contract if USI Insurance Services, LLC, fails to perform in a satisfactory manner, as determined by the Superintendent of Schools.

Discussion followed. Ms. Lumas explained the reasons for switching from the current company to USI.

Vote in favor, 5-0

Motion carried

J. Investment consulting services

Motion by Mr. Giglietti, second by Mr. Grabowski recommend awarding the investment consulting services for the 2017-2018 school year to Fiduciary Investment Advisors, LLC, of Windsor, Connecticut, for the bid price of \$19,000. This is the first year of a three-year contract. The Board reserves the right to cancel the contract if Fiduciary Investment Advisors, LLC, of Windsor, Connecticut, fails to perform in a satisfactory manner.

Vote in favor, 5-0

Motion carried

8. Discussion of monthly financial statements

Ms. Lumas highlighted a few changes from the previous month's report.

9. Director of Finance and Administration –approved transfers under \$3,000**10. Discussion and possible action on budget transfers of \$3,000 or more**

Motion by Mr. Giglietti, second by Mr. Belfonti, to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts, and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers that are made to the Amity Finance Committee and the Amity Board of Education.

Vote in favor, 5-0

Motion carried

11. Other**A. Update on results from the budget referendum of May 03, 2017**

Ms. Lumas noted for the record that the budget passed in all three towns.

B. Update on electricity pricing.

Ms. Lumas stated that the Superintendent signed a contract on Thursday, May 04, 2017 at a rate of 0.7925 per kilowatt hour for 24 months.

C. Update on capital projects

Ms. Lumas noted that there are a number of actively-managed projects as well as bonded projects in their early stages in her memo to Dr. Dumais of April 24, 2017. There are two suggested uses for some year-end funds as well. The Facility Committee will be discussing these items at their next meeting.

11. Other

12. Adjourn

Motion by Mr. Giglietti, second by Mr. Nuzzo to adjourn at 6:25 pm

Vote in favor, 5-0

Motion carried

Respectfully submitted,

Ruth E. Natzel, Recording Clerk