

MINUTES

**COMMITTEE MEMBERS PRESENT:** Chairman James Stirling, Mr. John Belfonti, Ms. Pat Cardozo, and Mr. John Grabowski.

**COMMITTEE MEMBERS ABSENT:** Mr. Matt Giglietti, and Mr. Joseph Nuzzo.

**Staff members present:** Dr. Charles Dumais, Ms. Theresa Lumas, and Mr. Scott Cleary.

**Also present:** Board members: Mr. Tom Hurley, and Ms. Sheila McCreven.

A meeting of the Finance Committee of the Amity Regional Board of Education (BOE) was held on Monday, April 17, 2017 at 5:30 pm in the presentation room at the Amity District Offices.

**1. Call to Order:** Mr. Stirling called the meeting to order at 5:32 pm.

**2. Discussion and possible action on minutes.**

**A. Finance Committee Meeting - February 13, 2017**

*Motion by Mr. Grabowski, 2<sup>nd</sup> by Mr. Belfonti to accept the minutes as submitted.*

Ms. McCreven noted that the Chairman of the Board of Education, Bill Blake, was an ex-officio member of the Finance Committee at the February 13<sup>th</sup> meeting and questioned whether or not he voted during the meeting; Mr. Blake did not vote.

**Vote unanimous 3-0**

**Motion carried**

**B. Finance Committee Meeting – March 13, 2017**

*Motion by Mr. Belfonti, 2<sup>nd</sup> by Mr. Grabowski to accept the minutes as submitted*

**Vote unanimous 3-0**

**Motion carried**

**3. Public Comment - None**

**4. Discussion and possible action on contracts of \$35,000 or more**

**A. Professional Auditing Services**

Mr. Stirling, Ms. Cardozo and Mr. Belfonti gave an overview of the interview process of the three auditing firms that took place today at 4:00 pm. MahoneySabol, the incumbent, is the recommended company to provide auditing services.

*Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Grabowski to approve MahoneySabol for a three-year contract at the bid price of year 1: \$31,000, year 2: \$31,000, and year 3: \$31,000 for auditing services commencing July 1, 2017, with a recommendation for a change in engagement partners.*

**Vote unanimous 3-0**

**Motion carried**

**B. Substitute services**

***Motion by Mr. Grabowski, 2<sup>nd</sup> by Mr. Belfonti to award the substitute teacher service contract to Kelly Educational Services for July 1, 2017 to June 30, 2018. This is a sole source vendor for the Substitute Teacher Services, and therefore, the sealed bid requirements are not required. The Board reserves the right to cancel the contract if Kelly Educational Services fails to perform in a satisfactory manner. If services exceed \$60,000, the Amity Finance Committee and the Board of Education will be notified.***

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**C. Internet connection**

***Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Grabowski to award the internet connection contract for the District to State of Connecticut: Connecticut Education Network (CEN) for July 01, 2017 to June 30, 2022 at the price of \$45,600 per year.***

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**D. Extension of electricity rate**

***Motion by Mr. Belfonti, 2<sup>nd</sup> by Mr. Grabowski to authorize the Superintendent of Schools to lock in a set price and term for electricity if he deems it in the best interest of the District. The Director of Finance and Administration will report the set price and term at the next Board meeting.***

Discussion followed. Ms. Lumas stated that the current price for electricity is locked in through December 2017.

**Vote unanimous 3-0**

**Motion carried**

**E. Amity High School parking lot**

***Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Belfonti to award the parking lot replacement contract for Amity Regional High School to Greenway Industries, Inc. of Danbury, CT for the bid price of \$2,20 per square foot, not to exceed the budget of \$350,000.***

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**F. Amity High School tennis court replacement**

***Motion by Mr. Belfonti, 2<sup>nd</sup> by Mr. Grabowski to award the tennis court replacement contract for Amity Regional High School to Classic Turf Company LLC of Woodbury, CT for the base bid price of \$370,000 and sidewalk, curbing and windscreen options not to exceed \$30,000.***

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**G. Amity High School classroom renovation**

*Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Grabowski to award the classroom renovation contract at Amity Regional High School to John L. Simpson Company, Inc. of Bridgeport, CT for the bid price of \$193,686.*

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**H. Amity High School air handler unit replacement**

*Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Grabowski to award the air handler replacement contract at Amity Regional High School to Sav-Mor Heating and Cooling, Inc., of Southington, CT for the bid price of \$514,900.*

Discussion followed.

**Vote unanimous 3-0**

**Motion carried**

**5. Discussion of monthly financial statements****6. Director of Finance and Administration –approved transfers under \$3,000****7. Discussion and possible action on budget transfers of \$3,000 or more**

*Motion by Mr. Grabowski, 2<sup>nd</sup> by Mr. Belfonti to make the following budget transfer to cover the cost of occupational therapy and physical therapy medical services:*

<u>Account number</u>	<u>Account name</u>	<u>From</u>	<u>To</u>
04-12-6117-5560	Tuition – Public out	\$12,000	
04-14-2130-5330	Medical services		\$12,000

Discussion followed

**Vote unanimous 3-0**

**Motion carried**

*Motion by Mr. Belfonti, 2<sup>nd</sup> by Mr. Grabowski to make the following budget transfer to cover the cost of sanding and snow removal through March 2017.*

<u>Account number</u>	<u>Account name</u>	<u>From</u>	<u>To</u>
05-14-2600-5715	Improvements to buildings – contingency	\$9,775	
01-14-2600-5420	Repair and maintenance		\$2,900
03-14-2600-5420	Repair and maintenance		\$6,875

Discussion followed

**Vote unanimous 3-0**

**Motion carried**

**8. Other – Ms. Lumas mentioned that the Facilities Committee would be meeting on Tuesday, April 25, at 5:30 pm.**

**9. Adjourn**

*Motion by Ms. Cardozo, 2<sup>nd</sup> by Mr. Grabowski to adjourn at 6:16 pm.*

**Vote unanimous 3-0**

**Motion carried**

Respectfully submitted,  
Ruth E. Natzel, Recording Clerk