

MINUTES

COMMITTEE MEMBERS PRESENT: Chairman James Stirling, Mr. John Belfonti, Ms. Pat Cardozo, Mr. Matt Giglietti, Mr. John Grabowski and Mr. Joseph Nuzzo.

COMMITTEE MEMBERS ABSENT: None.

Staff members present: Dr. Charles Dumais, Ms. Theresa Lumas, Mr. Scott Cleary, Mr. Ernie Goodwin (5:55 pm) and Dr. E. Marie McPadden.

Also present: Board members: Mr. Bill Blake, Mr. Tom Hurley, and Ms. Sheila McCreven (5:50 pm) and Ms. Diane Urbano 6:05 pm), and other members of the public.

A meeting of the Finance Committee of the Amity Regional Board of Education (BOE) was held on Monday, June 12, 2017 at 5:30 pm in the presentation room at the Amity District Offices.

1. Call to Order: Mr. Stirling called the meeting to order at 5:30 pm

Mr. Stirling recognized Mr. Giglietti for his now 31 years of service to the town of Bethany and Amity Region 5. Pending a meeting later this evening, Mr. Giglietti will or will not continue to serve on the Amity Finance Committee. Mr. Stirling thanked him for his contributions.

2. Discussion and possible action on minutes.

A. Finance Committee Meeting - April 17, 2017

Motion by Mr. Giglietti, 2nd by Mr. Grabowski to approve the minutes as submitted

Vote in favor Mr.Belfonti, Ms. Cardozo, Mr. Grabowski, Abstentions Mr. Giglietti and Mr. Nuzzo **Motion carried**

B. Finance Committee Meeting – May 08, 2017

Motion by Ms. Cardozo, 2nd by Mr. Belfonti to approve the minutes as submitted

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo. **Motion carried**

3. Public Comment

Mr. Tom Hurley – Amity Board of Education (BOE) member from Orange expressed his thanks and appreciation to Mr. Stirling for his hard work as chairman of the Finance Committee over the last 8 years, as his term will be ending on June 30th.

Mr. Bill Blake – Chairman, Amity BOE thanked the Finance Committee for their service over this academic year for their work on the Amity budget and their communication with the member towns. He also thanked Mr. Giglietti for his many years of service. He thanked Mr. Stirling for his high standards of service, his optimism and his friendship and stated that he would be missed.

Mr. Stirling thanks the members of the Finance Committee for their great help and congratulated Mr. Belfonti on assuming the chair of the Committee.

4. Discussion of capital reserve appropriations

Dr. Dumais referred to his memo in the packet regarding the capital reserve fund and the finding that monies can be put aside, up to 1% of the total budget, for future projects in said fund. There was discussion regarding the pros and cons of

putting money aside in this way each year to work along with the 5-year capital plan, the timing and amount of money involved and the possible avoidance of further debt by doing this.

5. Discussion and possible action on contracts of \$35,000 or more

A. Stop loss insurance

Ms. Lumas discussed her recommendation of switching to Anthem from Sun Life as outlined in her memo in the packet.

Motion by Mr. Giglietti, 2nd by Mr. Belfonti to recommend to the Amity BOE the awarding of the individual and aggregate stop-loss to Anthem Blue Cross Blue Shield of Connecticut, of Wallingford, Connecticut for the 2017-2018 fiscal year at a price of \$462,672.

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo.

Motion carried

B. Food Service Contract – renewal

Ms. Lumas referred to her memo; this is the 2nd year of a 5-year contract.

Motion by Mr. Nuzzo, 2nd by Mr. Giglietti to recommend to the Amity BOE to award year 2 of the 5-year contract for food services to Chartwells, a division of Compass Group, Inc. for the 2017-2018 fiscal year at a price of \$20,920 for management fees and \$76,650 for administrative fees.

Short discussion and questions followed

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo.

Motion carried

C. Web design

Ms. Lumas referred to her memo and recommended that the contract be awarded to Finalsite.

Motion by Ms. Cardozo, 2nd by Mr. Belfonti to recommend that the Amity BOE waive the bidding requirement and authorize the Superintendent to enter into a contract with Finalsite for website services for the 2017-2018 fiscal year at a price of \$18,000; \$10,000 for setup and \$8,000 for five years of support. Total 5-year cost is \$50,000.

Discussion and questions followed

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo.

Motion carried

D. Student accident insurance

Ms. Lumas referred to her memo outlining current coverage and other quotes and recommended staying with Zurich Insurance Company.

Motion by Mr. Giglietti, 2nd by Mr. Grabowski, to recommend that the Amity Board of Education award the student accident insurance for the 2017-2018 school year to Abbate Insurance Associates of New Haven, Connecticut for the quote price of \$34,155.00, which includes catastrophic accident insurance. The carrier is Zurich Insurance Company. This is the second of 2 option years. The Board reserves the right to cancel the contract if Abbate Insurance Associate of New Haven fails to perform in a satisfactory manner.

Short discussion followed

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo.

Motion carried

6. Discussion of monthly financial statements

7. Director of Finance and Administration –approved transfers under \$3,000**8. Other****A. Information on Jack B. Levine Efficiency Awards**

Ms. Lumas stated, as per the information in the packet, that 5 students will receive these awards at the Board meeting this evening following the Finance Committee meeting.

B. Healthy Foods Certification

Ms. Lumas provided information that will be discussed at the Board meeting tonight. This was approved in May by the Finance Committee by tabled by the Board at their May meeting.

12. Adjourn

Motion by Mr. Giglietti, 2nd by Mr. Grabowski to adjourn at 6:19 p.m.

Vote in favor Mr. Belfonti, Ms. Cardozo, Mr. Giglietti, Mr. Grabowski and Mr. Nuzzo.

Motion carried

Respectfully submitted,

Ruth E. Natzel, Recording Clerk