SPECIAL EDUCATION GRADE JUSTIFICATION SHEET

STUDENT_______________________GRADE______DATE________________

SUBJECT_______________________________TEACHER____________________

GRADE EARNED_____________(Please give grade by numerical value)

The grade of an “F” was earned by the above named student for the following reasons:

_____The student’s attendance was so poor that he/she did not benefit from the class.
   The student had _____ absences.

_____The student made little or no effort to make up work that was missed when he/she was absent.

_____The student made little or no effort to participate in class or to complete assignments.

_____The student is on an IEP and made little or no effort to participate either in or out of class
   when presented materials within his capability and/or with modifications and adaptations per
   his IEP.** (If this is marked please fill out IEP section)

_____Other_____________________________________________________________________
   __________________________________________________________________________

**If this is an IEP student, please answer the following:
Are you aware of modifications that are supposed to be made for this student for this class? Yes  No

Are you modifying based on these? Yes   No

What is the reading level of this student? ____________

Have you read his/her IEP? Yes   No

Have you consulted with the IEP teacher/team? Yes   No

Fill this out for all students:
The following modifications/adaptations have been made to insure the student’s success:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
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(See next page)
Grade Justification cont.

**List all Contacts:**

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<th>Date</th>
<th>Person Contacted</th>
<th>Type of Contact</th>
<th>Outcome of Contact</th>
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**Comments:**

__________________________  ________________________
Signature of Teacher        Date

Please e-mail/give a copy of this form to the **Special Education teacher**. Please attach copies of any other documentation you may have.