

SAINT MARY'S SCHOOL

900 Hillsborough Street, Raleigh, N.C. 27603 | 919-424-4000 | www.sms.edu

Saint Mary's School Website Privacy Policy www.sms.edu

Use of Personal Information

Saint Mary's School does not collect any personal information unless you voluntarily provide it by sending us an email, participating in a survey, or completing an online form. Personal information submitted will not be transferred to any non-affiliated third parties unless otherwise stated at the time of collection. When a user submits personally identifiable information it is used only for the purpose stated at the time of collection.

Consent

Where consent for the use and disclosure of personal information is required, Saint Mary's School will seek consent from the appropriate person. In the case of a student's personal information, the school will seek the consent from the student and/or parent depending on the circumstances and the student's mental ability and maturity to understand the consequences of the proposed use and disclosure.

Cookies

A cookie is a small text file stored by a user's browser that allows the website to "remember" your preferences (such as calendar settings and site bookmarks) on the site from visit to visit, or to maintain your "logged in" status when visiting protected areas. Usage of a cookie is in no way linked to any personally identifiable information while on the Saint Mary's School website. Web browsers have settings allowing you to reject cookies, or selectively accept cookies, or delete cookies previously accepted. Please be aware that rejecting or deleting cookies from the Saint Mary's School website may make certain functions unavailable to you.

Log Files

Like most standard website servers, Saint Mary's School uses website statistic packages such as Google Analytics to analyze trends in how the school's website is accessed and utilized. Information monitored includes internet protocol (IP) addresses, geographic location of visitors (country, city), browser type, internet service provider (ISP), referring/exit pages, platform type, date/time stamp, time spent on pages, and keywords used to find our site via search engines. This information is anonymous and cannot be directly linked to individual users. Saint Mary's School may use it to identify high-use or low-use areas of the website, pinpoint problem areas of the website, analyze broad demographic trends in our visitors, and make decisions about how to make it easier for people to find and navigate our website.

Privacy Policy continued

Links

The Saint Mary's School website may contain links to other sites. Please be aware that the school is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they are leaving our site and to read the privacy statements of each and every website collecting personally identifiable information. This privacy statement applies solely to information collected by the Saint Mary's School website.

Security

The Saint Mary's School website takes every precaution to protect our users' personal information. Whenever users submit personal information (such as contact info) via online forms or registration, upon submission that information is encrypted via the highest level of SSL (Secured Sockets Layer) available. Servers that store personally identifiable information are in a secure environment. Under no circumstances are credit card numbers permanently stored on the Saint Mary's School website servers.

Non-secured Communications

In the event the Saint Mary's School website should include posts to discussion forums, discussion boards, comments to blogs and/or alumnae class notes viewable by other users, and where this content is not in a password protected area, such content may be viewable by the general public. Please be aware of this if you are posting personal information in these areas.

Contact Information

If users have any questions or suggestions regarding the Saint Mary's School privacy policy, please contact Laura Novia at 919-424-4078 or email communications@sms.edu.