

**Misericordia University
Social Work Department
Agency Evaluation Form**

This form is to be completed by all students upon completion of their junior and senior field assignment.

Check: **Junior Field**
 Senior Field

Orientation:

- | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Did the agency provide an orientation program for students? | <u> </u> | <u> </u> | | | |
| | Yes | No | | | |
| | | | Rarely | ----- | Consistently |
| 2. Were agency policies and procedures explained clearly? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Were agency services explained clearly? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Were you introduced to other workers in your agency? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Did others in the agency know who you were? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Were you invited to participate in the formal and informal communication system? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Were you provided with a desk and/or adequate space to work? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Supervision:

- | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Was there open communication between you and your supervisor? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Was your supervisor accessible when you had questions or problems? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Were questions you had answered adequately? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Was time set aside each week for supervisory sessions? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Did you receive constructive feedback on your performance? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- | | |
|---|--------------------------|
| | Rarely -----Consistently |
| 6. Were agency procedures such as filing, filling out forms, clearly explained? | [] [] [] [] [] |
| 7. Did your supervisor indicate an interest in supervision of B.S.W. students? | [] [] [] [] [] |

Learning Activities:

- | | |
|--|---------------------|
| 1. Was the environment in the agency conducive to a learning experience? | [] [] [] [] [] |
| 2. Were you given the kinds of activities that lead to learning generalist practice? | [] [] [] [] [] |
| 3. Were you provided structure and clarity in expectations for assigned tasks and responsibilities? | [] [] [] [] [] |
| 4. Was current theory utilized and shared in the agency? | [] [] [] [] [] |
| 5. Did you have a variety of experiences | [] [] [] [] [] |
| 6. Were you exposed to "best" and/or evidence-based practices? | [] [] [] [] [] |
| 7. Were you able to function independently with appropriate support and reinforcement in providing service to clients? | [] [] [] [] [] |
| 8. Did you participate in agency activities such as staffings and consultations? | [] [] [] [] [] |
| 9. Were you challenged to grow personally and professionally? | [] [] [] [] [] |

Professional Context:

- | | |
|---|--------------------------|
| | Rarely -----Consistently |
| 1. Were social work values and ethics upheld in the agency? | [] [] [] [] [] |
| 2. Did workers in the agency function in clearly defined social work roles? | [] [] [] [] [] |
| 3. Did you observe supervisors and workers modeling self-awareness? | [] [] [] [] [] |

Agency _____ Date _____