

## **Shabonee PTA Meeting Minutes - October 10, 2019**

Meeting was called to order at 9:05 am

**Meeting Attendees:** Dr. Panozzo, Dara Owen, Deborah Eddy, Apryl Schlueter, Kim Zlatin, Samantha Diamond, Adrienne Felder Mittelman, Elana Margolis

### **School Report: Dr. Panozzo**

- a. Conferences will take place next week. Please sign-up for a conference time, if you have not already done so. Many parents have signed up already. In the future, the school will try to accommodate families by offering conference sign-up opening during non-business hours, to make it easier for working parents to sign-up. This will depend on availability of support staff to cover any phone calls from anyone having difficulty with sign-up process online.
- b. PBIS initiatives are focused on kindness. October is Bullying Awareness and Prevention Month, and PBIS and educational initiatives focus on this theme in October and throughout the rest of the year.
- c. Halloween letter went home to parents. On October 31st, the Halloween school parade will be at 11:00 and the classroom parties will take place from 2:40 pm - 3:10 pm. Dr. Panozzo and school staff kindly request that parents support the students by having students avoid planning group costumes. Please help to spread this message through our school community, as group costumes end up promoting exclusion of other students. The school needs parental support to make Halloween a positive experience for everyone. The persistence of group costumes will jeopardize the future of dressing up in costumes for school.
- d. Sample Furniture: samples of active furniture have gone into several classrooms this week for student and staff testing. Once teacher feedback has been collected over the next month, the school will order active furniture for classroom use, hopefully by winter break.

### **President's Report: Dara Owen & Rivka Daar**

- a. Dara reported that there is an issue with getting the new tax-exempt letter for PTA. All paperwork has been properly submitted, and the PTA is awaiting an updated letter regarding status from the state. The old letter expired in April, 2019.
- b. PTA has still not received a bill for the books given to the graduated 5th graders summer reading project.

### **Vice-President Report: Beth Sattler**

No Update

### **Treasurer Report: Dara Owen reported for Audrey Nicoll**

No Update

### **Secretary: Adrienne Felder Mittelman**

- a. Melissa Lerner won this month's PTA Perks drawing and will receive a Starbuck's gift card.

### **Committee Reports:**

#### **Book Fair: Elana Margolis & Deborah Eddy**

- a. A banner promoting the upcoming Book Fair is to be posted outside of Shabonee this week. Posters are going up around the school as well.
- b. The committee still needs volunteers to help at the fair on Thursday
- c. Students will visit fair to complete wish lists, beginning Friday. Reminder sheets to go home in folders.

**Box Top: Dara Owen reported for Melissa Perone**

We will hold a mini push October collection and then revisit process going forward.

**Council 27/ 5K: Rivka Daar reported for Karen Frum & Mileen Zucker**

- a. This year's race had highest attendance yet, with 446 participants. The weather held for a great day.
- b. Thank you to the school for a successful Spirit Day before race day.
- c. Many thanks to Karen Frum, Mileen Zucker, and the committee for organizing a tremendously successful event.

**Club 27: Dara Owen**

A benefit event will be happening, with a tentative date set for 2/21/20.

**Directory: Dara Owen reported for Lynn Howard and Helen Seo**

We are awaiting the hard copy to proof.

**Display Cases: Dara reported for Shawna Schwalb**

Masks from art classes are on display now, so display case collections will be postponed until mid-November. A note will go home in backpacks to promote visibility of this opportunity.

**Environmental Committee: Adrienne Felder Mittelman**

Chip/Snack Bag Recycling Collection will be held 11/5 - 11/22, in recognition of America Recycles Day. The committee will work with hot lunch volunteers to help monitor the collection.

**Family Night: Dara Owen reported for Dani Mokhtarian**

- a. The first Family Night in September went very well, strong attendance and good weather.
- b. The January Family Night will include a pizza and movie night.
- c. The committee is discussing thoughts on changing the program time to 6:15-7:45 to accommodate for daylight hours for outdoor activity program nights.

**Fundraising: Dara Owen reported for Emily Taylor**

The Grillhouse event went well. The next Shabonee Dine Out night will be in November, location TBA.

**Library Aides: Kim Zlatin**

Fridays are the busiest day in the library. The committee is working with the library to best utilize parent volunteers.

**Membership: Dara Owen reported for Emily Taylor**

No Update

**School Supplies: Apryl Schleuter**

- a. We have negotiated a 2-year contract with EPI, which will save families an extra \$400 over the next 2 years (contract includes an additional 2% discount, now making it 12% discount for the next 2 school years). Please share any feedback you have with Apryl.
- b. In the future, the committee will try to get parent volunteers signed up in the spring for back-to-school supply sorting, rather than waiting until late summer to find help.

**Spiritwear: Dara Owen reported for Dara Shlifka**

- a. This fall, we had the highest sales in 4 years, with 117 pieces sold. Communications about any delivery concerns for correctly fulfilling orders have been addressed. Contact Dara Shlifka with any questions.
- b. PTA gets about \$1 per order back in support.

**5th Grade Party:**

No update

**Square 1 Art:**

No update:

**Teacher Appreciation:**

No update

**Room Parents: Dara Owen reported for Christie Paich and April Ocampo**

- a. Two classes are still without any room parents. Committee members and school staff will reach out to teachers and parents to promote awareness of need.
- b. Giveaway idea for Halloween party: recyclable tote bag for candy
- c. Discussion during meeting of whether or not there is a need for room parents in ELP or Honors Math. Group present discussed that parent groups in those classes typically arrange for a group gift and that room parent involvement does not seem necessary.

**Yearbook: Dara Owen reported for Jane Pekler and Debbie Kamensky**

- a. The committee will be asking room parents to do more, as they are already in the classrooms. There are still some classes that need help obtaining and organizing photos. Halloween is covered.
- b. A suggestion was made to have volunteers in charge of particular pages, obtaining certain photos, or layout.
- c. The committee also needs help with general proofreading, checking to make sure all students are present in book, checking in with teachers for photos, general layout, and other responsibilities. Please contact Jane or Debbie if you can help!

**New Business:**

- a. CATCH: The next speaker program will be on 11/7/19, from 7-8 pm at the Northbrook Public Library. Lisa Novak, PsyD will present on "Navigating the Road Map for Your Child." Promotional information will appear in the school's virtual backpack on the website.
- b. 5th grade Orientation Program for 6th grade: There is some discussion as to whether 6:00 or 6:30 would be best for a start time.
- c. Post-Halloween candy collection at school will be held 11/1 - 11/5. Collected candy will go to the Boys and Girls Club of Lake County. Shab Club is helping the cause by making signs.

**Meeting adjourned at 10:20 am**

Respectfully Submitted,

Adrienne Felder Mittelman  
Shabonee PTA Secretary