

SANTA BARBARA JUNIOR HIGH SCHOOL SITE COUNCIL

BYLAWS

Amended January, 23, 2017

Article I NAME

The name of this committee shall be the Santa Barbara Junior High School Site Council

Article II PURPOSE

The purpose of this council shall be to:

1. Develop the comprehensive plan designed to improve the effectiveness of the school program.
2. Annually review the school plan, establish a new budget, and if necessary, make other modifications in the plan to reflect changing needs and priorities.
3. Recommend approval of the plan as revised to the district governing board.
4. Meet on a regular basis to become informed, share information, discuss needs and successes and plan improvements.
5. Measure effectiveness of improvement strategies at the school.
6. Seek input from school advisory committees.

Article III MEMBERSHIP

The School Site Council shall be composed of the following,

1. The principal.
2. Teachers selected by the school's teachers.
3. Other school personnel chosen by the school's other personnel.
4. Parents/Guardians of students attending the school chosen by other such parents/guardians, or community members chosen by the parents/guardians as representatives.

Article IV OFFICERS

The officers of the School Site Council shall be: Chairperson, Vice-Chairperson and Secretary.

Article V MEETING AND QUORUM

Section 1: There shall be no less than five (5) school year meetings. October, December, January, March, and May. Additional meetings may be called when at least two (2) members of Site Council request such additional meetings during those months not heretofore previously scheduled.

Section 2: A simple majority of Site Council members shall constitute a quorum.

Section 3: The meetings will be governed by these bylaws, and any dispute will be settled by Robert's Rules of Order. The parliamentarian shall be elected by the majority at the first meeting of the newly elected council.

Article VI AMENDMENT

These bylaws may be amended at any regular meeting by three-fifths vote of the membership.

Article VII DUTIES OF SITE COUNCIL MEMBERS

Section 1: It shall be the duty of the chairperson to preside at all meetings.

Section 2: In the absence or disability of the chairperson, the secretary shall preside.

Section 3: The chairperson and principal shall post and send notices of meetings and/or the agenda, attend to the correspondence, and send out publicity as directed. The School Site Council meeting notice and agenda must be posted at Santa Barbara Junior High School and visible to all who enter the premises at least 72 hours in advance of the meeting.

Section 4: The secretary shall keep the minutes of all meetings.

Article VIII ELECTION OF SITE COUNCIL MEMBERS

Section 1: Nomination ballots will be available to parents, teachers and classified staff for the nomination of the respective representative positions within the first month of the new school year. As deemed necessary, ballots will be available to the respective groups for the final elections within a two week period.

Section 2: A term shall be defined as two years.

Section 3: Should an officer resign before new elections are held, the chairperson shall appoint a member in good standing to assume the office until the next regular meeting when the vacancy could be filled.

Section 4: Should a School Site Council member resign during the school year and/or prior to the end of his/her term, a new member will be elected by the remaining members of Site Council.

Article IX COMMITTEES

Section 1: The chairperson shall call for volunteers or appoint such committees as he/she considers necessary at any time or directed by a majority of the members present.

Section 2: Standing committees. List standing committees, if appropriate, and their functions.