

CFES PTO MINUTES – OCTOBER 2, 2019

Attendance: Jessica Lang, Joyce Yoon, Meredith Petruccelli, Jeff Ellison, Denny McKnight, Katherine Lombardo, Christina Condelles, Christina Rayos, Hoang Nguyen, Kara Hyman, Erin Talbert, Martina Jones, Steve Jones. (13)

- **Meeting Started at:** 9:33 a.m.
- **Meeting Minutes:** Christina Condelles presented the September meeting minutes. They were reviewed and approved with no comments or opposition.
- **Review and Approve Budget:** Hoang Nguyen presented the September budget and operating expenses so far.
Expenditures included: \$799.00 for assemblies, \$886.85 for assignment books and planners, \$394.87 for library grants, \$335.39 from the PTO operating fund for new family orientation and school year calendar magnets, and \$212.47 for teacher grants.
Income included: \$2,533.72 from Fall Festival, \$.37 interest, \$245.00 from the language program, \$2661.19 from PTO memberships/booster campaign, \$35.00 in spirit wear sales, and \$1,163.18 from yearbook sales.
- **Principal's Report:** Introduction of interim principal Denny McKnight. He presented several updates:
 - (1) Thank you to Mr. Dutkiewicz for with leaving him with a great school and great staff. His first day yesterday, 10/1, went smoothly.
 - (2) First priority is making recess safer. He will be meeting with 4th and 5th grade boys who have been playing tackle football during recess. Discussed purchasing flag football supplies for kids to prevent injuries.
 - (3) Final interviews for a new principal are today at the district offices. Plans are to announce the candidate at the October school board meeting. He will stay on until Thanksgiving if it's an internal candidate or into December if it's an external candidate.
 - (4) Happy to be here, please ask him anything. He's here to answer questions.
- **PTO Updates:**
 - (1) Joyce Yoon talked about the village interviews for principal. PTO members were part of the panel as well as staff members from CFE. They asked a set of 20 questions in the exact same order to all candidates. The interviewers then ranked their top three people. The last process takes place with district leaders and includes just the top candidates.
 - (2) Jeff Ellison and Jessica Lang presented an update on the 3rd grade Read-A-Thon. It will kick off on Monday, 10/7. This year's event is called "All Ashore for Reading," an under the sea/ocean theme. They will give out the book "Dolphin Tale" to all 3rd graders.
 - (3) Meredith Petruccelli talked about plans for the Buddy Breakfast on October 25th.

- Wegman's, Costco, Giant, and Acme are supplying donations for paper products, yogurt, drinks and donuts. SignUp Genius links are ready to go out for volunteers and RSVPs. A flyer will go home with students tomorrow, 10/3. The menu will include fruit trays, juice, coffee, donuts, and yogurt. We'll order approximately 48 dozen donuts.
- (4) Meredith also gave an update on passive fundraising. Today, 10/2 from 10:30 a.m. to 9 p.m. is the Mod Pizza fundraiser for CFE.
 - (5) Kara Hyman discussed plans for October's book fair. The theme is "Arctic Adventure." It will run Monday 10/21 through Friday 10/25. They will open early at 8am on Friday and close after Buddy Breakfast. This year there will be a one week coin challenge. They will donate half the money raised to Mitchell Elementary and the other half to CFE to buy new books for both schools.
 - (6) Joyce talked about enrichment grant applications now being open. Staff will submit their requests during October and they will be voted on at the November meeting.
- **Meeting Adjourned at:** 10:40 a.m.